

MADISON MUNICIPAL AIRPORT BOARD

AGENDA

2/17/2026

6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order

Roll Call:

Approve: January 28, 2026 minutes

Approve: February 17, 2026, agenda

Appearances/Acknowledgements/Correspondence

- 1) Acknowledge KLJ Status Report – January 30, 2026 status report
- 2) Acknowledge Fuel Report – January 30, 2026 status report

UNFINISHED BUSINESS

Fence line updates
Fuel Tank painting
Hold Short line update

NEW BUSINESS

Fuel Prices
Wilde Air Service Lease

Ratify Bills-

Public Comment

Announcements

- 1) Next Meeting – March 17, 2026

Motion to Adjourn

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

MADISON MUNICIPAL AIRPORT BOARD

AGENDA

1/28/2026

12:30pm - Airport Lobby - 1600 Airport Drive

Call to Order: 12:30 hrs

Roll Call: Present: Ken Johnson, Roy Brown, Morris Riggin, George Colombe
Tim Peters, Absent: Dave Gilbert, ex-officio Mayor Lindsay

Guest: Aaron Storm[KLJ](by phone), Dean Anderson(Enterprise General Aviation Network Inc)

Approve: December 16 2025, minutes: Motion to approve December minutes by Tim, 2nd by Ken, motion carried.

Approve: January 28, 2026 agenda: Motion to approve January minutes by Ken, 2nd by George, motion carried.

Appearances/Acknowledgements/Correspondence:

UNFINISHED BUSINESS

Gutters: The board reviewed the gutter bids that have been received. Bids were in the 6 to 4 thousand dollar range. **Motion by Tim to accept the low bid from Jose Contreras for \$4313.50. Second by Roy, Motion carried**

NEW BUSINESS

Dean Anderson Hangar: Aaron reported that the paperwork for the hangar can be submitted to the FAA online and an answer should be received within 45 days. Discussions have been had with the City about the spacing between buildings and setback distances. Aaron did not think the hangar would require a light because of height and distance from the runways. Dean is expecting to start construction this spring after approvals have been received. **Motion by Roy to accept Enterprise General Aviation Network Inc , hangar plan subject to approval of the FAA, Second by George, Motion carried**

Ratify Bills- 12/3/25, 12/10/25, 12/23/25, 12/30/25. **Motion to ratify bills as presented by Ken, 2nd by Roy, Motion carried**

Public Comment:

Announcements

- 1) Next Meeting – February 17, 2026

Motion to Adjourn: by Tim 12:45

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.



Airport Project Status

January 30, 2026

Madison Municipal Airport

CLIENT CONTACT PERSONS AND ADDRESSES

Morris Riggan, Airport Manager
1600 Airport Drive
Madison, SD 57042

Riggan-Flight-Service@hotmail.com

Ryan Hegg, Director of Engineering and Community Development
116 W Center Street
Madison, SD 57042

Ryan.Hegg@cityofmadisonsd.com

WORK IN PROGRESS

Reconstruct Apron and Taxilane – Construction

KLJ #2505-00156

IIJA AIG #3-46-0029-027-2025 and AIP #3-46-0029-028-2025

Soukup Construction Inc. of Sioux Falls, SD is the Prime Contractor. The work started on July 14 and the reconstruction's final inspection was done on September 30.

KLJ submitted the FAA Closeout Report on November 24, 2025. Nancy Hiller with SDDOT sent the Ready for Closeout Report on November 25, 2025.

On December 29, 2025, FAA's Michelle Basquin emailed that Grant 027 Closeout was accepted for final grant payment. The Closeout Letter will be anticipated soon.

On December 31, 2025, FAA's Michelle Basquin email that Grant 028 Closeout was accepted for final grant payment. The Closeout Letter will be anticipated soon.

Airport Master Plan and Airport Layout Plan (ALP) Update – Planning

KLJ #2505-00147

IIJA AIG #3-46-0029-029-2026 and AIP #3-46-0029-030-2026 (pending)

KLJ completed the field survey work for control data and ground survey. KLJ has provided NV5 (the imagery subconsultant) with the survey control data and NV5 has completed the processing of the aerial imagery data. KLJ and NV5 are in the data review phase of the aerial imagery and GIS data.

The Planning Advisory Committee (PAC) held the kickoff meeting on July 29 at the airport. The PAC discussed planning topics that are important to the airport and community. KLJ has drafted airport inventory, aviation activity forecasts, critical design aircraft, and facility requirements. The airport provided KLJ with airport inventory and operational data. KLJ is making refinements to the chapters before submittal to the FAA.

The second project meeting was held on November 18. KLJ reported that inventory gathering is mostly completed, and critical design aircraft has been drafted and submitted to FAA/State on November 17. KLJ completed the research on property records and is continuing to draft the Exhibit "A" Property Map and airfield layout plan.

KLJ proposed a taxiway centerline adjustment for the radius to the north of the hold line for Taxiway A and Runway 3-21, as a proposed method to improve safety that was discussed at the second project meeting. The airport will look at implementing this pavement marking change this spring.



OTHER ITEMS

A new hangar for 2026 construction was reviewed for site location by the airport board. OE/AAA submitted.

ITEMS REQUIRING ACTION BY CITY/AIRPORT

None.

ITEMS REQUIRING ACTION BY FAA/SDDOT

Send Closeout Letters for Madison-MDS grants 027 and 028.
OE/AAA submission review for new hangar.

Reported by: Aaron Storm, KLJ Engineering

Aaron.Storm@kljeng.com

cc: Michelle Basquin, FAA DAK-MIN ADO
David Ferrell, FAA DAK-MIN ADO
Jon Becker, SDDOT
Brock Antijunti, SDDOT
Nancy Hiller, SDDOT
Roy Lindsay, City of Madison
Amy Sad, City of Madison
Barbara Minnick, City of Madison
Heather Peterson, City of Madison
Finance office, City of Madison
Brady Brockel, KLJ Engineering
Jake Braunagel, KLJ Engineering

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Brady.Brockel@kljeng.com
Jake.Braunagel@kljeng.com

Madison Municipal Airport Fuel Sales YTD

AvGas	2024			2025			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	1,072.91	\$ 5,160.70	\$ 7,409.50	419.31	\$ 2,260.41	\$ -	1,908.76	\$ 10,269.15	\$ -			
February	3,465.26	\$ 16,667.88	\$ -	2,355.16	\$ 12,694.30	\$ -						
March	3,350.01	\$ 16,530.31	\$ 33,447.72	2,890.20	\$ 15,575.00	\$ -						
April	3,395.52	\$ 16,875.73	\$ 7,323.60	3,149.66	\$ 18,083.79	\$ 35,417.88						
May	3,898.56	\$ 19,375.86	\$ 28,276.92	3,775.62	\$ 22,427.21	\$ -						
June	4,126.87	\$ 21,842.64	\$ 29,729.73	3,263.65	\$ 18,796.29	\$ 32,880.38						
July	6,101.48	\$ 33,769.12	\$ 23,066.90	4,005.11	\$ 22,508.67	\$ -						
August	4,700.46	\$ 28,625.75	\$ -	2,993.19	\$ 16,912.06	\$ 33,939.42						
September	4,604.63	\$ 28,042.19	\$ 35,040.00	3,379.48	\$ 19,465.86	\$ -						
October	3,992.30	\$ 23,332.42	\$ 33,923.28	2,619.95	\$ 15,090.98	\$ -						
November	2,480.91	\$ 14,339.63	\$ -	1,994.82	\$ 10,996.98	\$ 31,036.12						
December	2,170.41	\$ 12,517.34	\$ 23,429.47	570.90	\$ 3,071.43	\$ -						
Totals	43,359.32	\$237,079.57	\$221,647.12	31,417.05	\$177,882.98	\$133,273.80	1,908.76	\$10,269.15	\$0.00			

Jet Fuel	2024			2025			2026			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	180.33	\$ 842.14	\$ -	-	\$0.00	\$ -	180.06	\$837.28	\$ -			
February	283.46	\$ 1,323.76	\$ -	-	\$0.00	\$ -						
March	689.44	\$ 3,219.69	\$ -	162.19	\$771.34	\$ -						
April	1,255.15	\$ 5,861.56	\$ -	1,001.00	\$4,581.81	\$ 5,895.60						
May	1,153.90	\$ 5,388.72	\$ -	835.56	\$3,760.02	\$ -						
June	1,263.54	\$ 5,167.88	\$ 7,414.80	249.55	\$1,122.98	\$ -						
July	7,147.69	\$ 30,529.91	\$ 19,920.00	6,180.18	\$28,307.49	\$ 15,433.50						
August	7,392.56	\$ 35,853.88	\$ 33,046.90	7,301.73	\$36,054.00	\$ 36,052.10						
September	1,390.60	\$ 6,744.41	\$ -	1,353.91	\$6,485.27	\$ -						
October	550.76	\$ 2,671.18	\$ -	570.27	\$2,731.59	\$ -						
November	216.03	\$ 1,047.75	\$ -	700.17	\$3,297.81	\$ 6,615.00						
December	50.00	\$ 242.50	\$ -	591.24	\$2,749.26	\$ -						
Totals	21,573.46	\$98,893.38	\$60,381.70	18,945.80	\$89,861.57	\$63,996.20	180.06	\$837.28	\$0.00			

Total Gallons	64,932.78			50,362.85			2,088.82					
Total Revenue		\$335,972.95			\$267,744.55			\$11,106.43				
Total Fuel Purchased			\$282,028.82			\$197,270.00			\$0.00			

FUELMASTER TRANSACTION LISTING

TRANSACTIONS LISTED BY PRODUCT CODE

From Date: 1/1/2026
Time: 12:00:00AM

To Date: 1/31/2026
Time: 11:59:59PM

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Print Date: 2/10/2026 Time: 10:27:00AM

Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>	<u>Total Cost</u>
1	Jet A Fuel	2	180.06GL	837.28
2	100LL Av. Gas	28	1,908.76GL	10,269.15
Total Product Summary:		30	2,088.82	11,106.43

ASSIGNMENT OF LEASE AGREEMENT

THIS ASSIGNMENT is made effective this ___ day of _____, 2026, by and between the City of Madison, a South Dakota municipal corporation (“Assignor”) and Wilde Air Service, LLC, a South Dakota limited liability company (“Assignee”).

RECITALS

WHEREAS, the Assignor was party to a Lease Agreement dated _____, a copy of which is attached hereto as **Exhibit A**, by and between Assignor as Lessor and East River Air, LLC as Lessee for the following legally described property within the Madison Municipal Airport facilities in Madison, South Dakota:

Hangar 1724 as listed in the Madison Municipal Airport Hangar Area Plot filed in the office of the Finance Officer, Madison, Lake County, South Dakota; such site and tract of ground is located upon the Airport owned by LESSOR which is situated on the West Half (W ½) of Section Four (4), Township One Hundred Six (106), Range Fifty-two (52), West of the Fifth (5th) PM, Lake County, South Dakota, a parcel being 4,032 square feet (“Premises”).

WHEREAS, Assignor now desires to assign and Assignee desires to assume all of Assignor’s rights and obligations under the Lease to Assignee.

NOW, THEREFORE, Assignor assigns to Assignee and Assignee assumes all of Assignor’s right, title and interest upon the terms and conditions of such Lease Agreement.

IN WITNESS WHEREOF, the parties have executed and delivered this document as of the date first written above.

ASSIGNOR:

ASSIGNEE:

CITY OF MADISON

WILDE AIR SERVICE, LLC

By: _____
Its: _____

By: _____
Its: _____

Expense Approval Report by Department

Payment Dates: 1/14/2026 - 1/15/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
Department: 4351 - AIRPORT EXPENSE					
Vendor: 000181 - APPEARA					
APPEARA	1144712	*25 Mat Rental - Airport	101-4351-42210		56.74
APPEARA	1149272	*25 Mat Rental - Airport	101-4351-42210		61.29
Vendor 000181 - APPEARA Total:					<u>118.03</u>
Department 4351 - AIRPORT EXPENSE Total:					<u>118.03</u>

Expense Approval Report by Department

Post Dates: 1/21/2026 - 1/21/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
Department: 4351 - AIRPORT EXPENSE						
Vendor: 000151 - TIMMER SUPPLY CO						
TIMMER SUPPLY CO	1613568-1	Furnace Filters	101-4351-42530		01/21/2026	18.30
Vendor 000151 - TIMMER SUPPLY CO Total:						18.30
Department 4351 - AIRPORT EXPENSE Total:						18.30

Expense Approval Report by Department

Payment Dates: 1/22/2026 - 1/28/2026

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
Department: 4351 - AIRPORT EXPENSE					
Vendor: 005394 - INFOTECH SOLUTIONS LLC					
INFOTECH SOLUTIONS LLC	26439	*25 Monthly Software & Maintenance	101-4351-42160		32.68
Vendor 005394 - INFOTECH SOLUTIONS LLC Total:					32.68
 Vendor: 004273 - KLJ ENGINEERING LLC					
KLJ ENGINEERING LLC	11014	*25 Airport Master Plan, AGIS & ALP Update	101-4351-54300	AIRPORT MASTER PLAN STUDY - REIMBURSABLE	13,074.71
Vendor 004273 - KLJ ENGINEERING LLC Total:					13,074.71
Department 4351 - AIRPORT EXPENSE Total:					13,107.39