

**MADISON MUNICIPAL AIRPORT BOARD**

**AGENDA**

**12/16/2025**

**6:00pm - Airport Lobby - 1600 Airport Drive**

**Call to Order**

**Roll Call:**

**Approve: November 18, 2025, minutes**

**Approve: December 16, 2025, agenda**

**Appearances/Acknowledgements/Correspondence**

- 1) Acknowledge KLJ Status Report – November 30, 2025 status report
- 2) Acknowledge Fuel Report – November 2025

**UNFINISHED BUSINESS**

Fence line updates

**NEW BUSINESS**

Gutter insulation quotes

**Ratify Bills-**

**Public Comment**

**Announcements**

- 1) Next Meeting – January 20, 2026
- 2)

Motion to Adjourn

**If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.**

# MADISON MUNICIPAL AIRPORT BOARD

## AGENDA

11/18/2025

6:00pm - Airport Lobby - 1600 Airport Drive

**Call to Order:** 18:00 hrs

**Roll Call: Present:** Ken Johnson, Dave Gilbert, Roy Brown, Morris Riggin, George Colombe  
Tim Peters, ex-officio Mayor Lindsay

**Guest:** Steve Rowe[Lake County Sheriffs office] Dean Anderson, Andrew Zielike[KLJ], Jack  
Votg[KLJ], Aaron Storm[KLJ]

**Approve October 21, 2025 Minutes:** Motion to approve by Dave, 2<sup>nd</sup> by Ken, motion carried

**Approve November 18, 2025, Agenda:** Motion to approve by Roy, 2<sup>nd</sup> by Dave, motion carried

### **Appearances/Acknowledgements/Correspondence:**

**1) Acknowledge KLJ Status Report – October 31, 2025 status report:** Aaron and Andrew[KLJ] reviewed the report, The current project closeout report is complete and was signed by the Mayor, 11/18/25. The documents will be sent to the FAA for action. Andrew reported on the progress of the new airport master plan that will be used to generate a new Airport Layout Plan. The new master plan included an aerial survey of a 5 to 7 mile area surrounding the airport, checking lease and easements, runway aircraft run up areas, extending the grass runway and other environmental items.

**2) Acknowledge Fuel Report – October 2025:** Tim reviewed the fuel report sales and expenditures with the board.

### **Unfinished Business**

**Fence line updates:** American Fence is suppose to come this week to repair gates and fence locations that permit wild life to get on the airport property.

**New Board member George Colombe:** The board acknowledge the appointment of George Colombe to the airport board.

**AWOS update:** The person contracted to perform AWOS maintenance came this week to complete scheduled maintenance. The Airport is having difficulty getting the current maintenance entity to come and do maintenance and/or repairs. The FAA has very specific requirements for companies that maintain an AWOS system. A bid was solicited from DBT transportation Services, a company doing business in South Dakota. This quotation is under further consideration. KLJ was asked to contact the SDDOT aeronautics to inquire about the State hiring a company or companies to do AWOS maintenance for all SD airports.

### **New Business:**

**Hangar 1711C sale from Heidi Stoppler to Rob Hansen:** Rob Hansen has purchased hangar 1711C from Heidi Stoppler and the board acknowledged sale of the hangar.

**Ratify Bills** – Motion to ratify bills dated, 10/1, 10/8, 10/15, 10/22, 10/29 as presented by Roy, 2<sup>nd</sup> by Dave, Motion carried

## PUBLIC COMMENT

### Announcements

1) **Next Meeting** – December 16, 2025

2) **Swat Training at the Airport:** Steve Rowe from the Lake County Sheriff office gave the board a detailed report on the Swat training that will be conducted at the airport on November 19<sup>th</sup>. The Lake County team responds to major incidents that occur in the local area in support local law enforcement. The Special Response Team/SWAT was formed in 2021-22 when it was determined that there was a need for a tactical team. The training at the airport will be conducted from 3 to 7 pm. The SRT trains at different locations throughout the year.

3) Dean Anderson talked to the board about renting or possibly building a hangar at the Madison airport.

Motion to Adjourn 18:40hrs by Dave



Airport Project Status  
November 30, 2025  
Madison Municipal Airport

**CLIENT CONTACT PERSONS AND ADDRESSES**

Morris Riggin, Airport Manager  
1600 Airport Drive  
Madison, SD 57042

[Riggin-Flight-Service@hotmail.com](mailto:Riggin-Flight-Service@hotmail.com)

Ryan Hegg, Director of Engineering and Community Development  
116 W Center Street  
Madison, SD 57042

[Ryan.Hegg@cityofmadisonsd.com](mailto:Ryan.Hegg@cityofmadisonsd.com)

**WORK IN PROGRESS**

Reconstruct Apron and Taxilane - Design

KLJ #2405-00194

IIJA AIG #3-46-0029-026-2024

KLJ submitted the design closeout report to SDDOT and FAA on June 23, 2025.

On September 30, 2025, FAA's Michelle Basquin emailed that 026 closeout had been accepted. On October 10, SDDOT made the final grant payment to Madison.

*On November 20, 2025, FAA's Michelle Basquin emailed the Closeout Letter. (Final project update)*

Reconstruct Apron and Taxilane – Construction

KLJ #2505-00156

IIJA AIG #3-46-0029-027-2025 and AIP #3-46-0029-028-2025

Soukup Construction Inc. of Sioux Falls, SD is the Prime Contractor. The work started on July 14 and the reconstruction's final inspection was done on September 30.

*KLJ submitted the FAA Closeout Report on November 24, 2025. Nancy Hiller with SDDOT sent the Ready for Closeout Report on November 25, 2025. FAA will review the closeout and advise when completed.*

Airport Master Plan and Airport Layout Plan (ALP) Update – Planning

KLJ #2505-00147

IIJA AIG #3-46-0029-029-2026 and AIP #3-46-0029-030-2026 (pending)

KLJ completed the field survey work for control data and ground survey. KLJ has provided NV5 (the imagery subconsultant) with the survey control data and NV5 has completed the processing of the aerial imagery data. KLJ and NV5 are in the data review phase of the aerial imagery and GIS data.

The Planning Advisory Committee (PAC) held the kickoff meeting on July 29 at the airport. The PAC discussed planning topics that are important to the airport and community. KLJ has drafted airport inventory, aviation activity forecasts, critical design aircraft, and facility requirements. The airport provided KLJ with airport inventory and operational data. KLJ is making refinements to the chapters before submittal to the FAA.

The second project meeting was held on November 18. KLJ reported that inventory gathering is mostly completed, and critical design aircraft has been drafted and submitted to FAA/State on November 17. KLJ will begin working on obtaining property records to start on the Exhibit "A" Property Map and drafting airfield alternatives.

**OTHER ITEMS**

None.



## ITEMS REQUIRING ACTION BY CITY/AIRPORT

None.

## ITEMS REQUIRING ACTION BY FAA/SDDOT

Review FAA Closeout Report for grants 027 and 028.

Reported by: Aaron Storm, KLJ Engineering

[Aaron.Storm@kljeng.com](mailto:Aaron.Storm@kljeng.com)

cc: Michelle Basquin, FAA DAK-MIN ADO  
David Ferrell, FAA DAK-MIN ADO  
Jon Becker, SDDOT  
Brock Antijunti, SDDOT  
Nancy Hiller, SDDOT  
Roy Lindsay, City of Madison  
Amy Sad, City of Madison  
Barbara Minnick, City of Madison  
Heather Peterson, City of Madison  
Finance office, City of Madison  
Brady Brockel, KLJ Engineering  
Jake Braunagel, KLJ Engineering

[Michelle.C.Basquin@faa.gov](mailto:Michelle.C.Basquin@faa.gov)  
[David.E.Ferrell@faa.gov](mailto:David.E.Ferrell@faa.gov)  
[Jon.Becker@state.sd.us](mailto:Jon.Becker@state.sd.us)  
[Brock.Antijunti@state.sd.us](mailto:Brock.Antijunti@state.sd.us)  
[Nancy.Hiller@state.sd.us](mailto:Nancy.Hiller@state.sd.us)  
[Roy.Lindsay@cityofmadisonsd.com](mailto:Roy.Lindsay@cityofmadisonsd.com)  
[Amy.Sad@cityofmadisonsd.com](mailto:Amy.Sad@cityofmadisonsd.com)  
[Barbara.Minnick@cityofmadisonsd.com](mailto:Barbara.Minnick@cityofmadisonsd.com)  
[Heather.Peterson@cityofmadisonsd.com](mailto:Heather.Peterson@cityofmadisonsd.com)  
[finance@cityofmadisonsd.com](mailto:finance@cityofmadisonsd.com)  
[Brady.Brockel@kljeng.com](mailto:Brady.Brockel@kljeng.com)  
[Jake.Braunagel@kljeng.com](mailto:Jake.Braunagel@kljeng.com)

Madison Municipal Airport Fuel Sales YTD

AvGas	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	1,088.97	\$ 5,743.62	\$ -	1,072.91	\$ 5,160.70	\$ 7,409.50	419.31	\$ 2,260.41	\$ -			
February	2,123.94	\$ 11,304.65	\$ -	3,465.26	\$ 16,667.88	\$ -	2,355.16	\$ 12,694.30	\$ -			
March	1,409.73	\$ 7,618.20	\$ -	3,350.01	\$ 16,530.31	\$ 33,447.72	2,890.20	\$ 15,575.00	\$ -			
April	2,804.89	\$ 14,458.56	\$ 15,041.25	3,395.52	\$ 16,875.73	\$ 7,323.60	3,149.66	\$ 18,083.79	\$ 35,417.88			
May	6,864.36	\$ 35,522.36	\$ 34,163.60	3,898.56	\$ 19,375.86	\$ 28,276.92	3,775.62	\$ 22,427.21	\$ -			
June	4,834.70	\$ 25,303.52	\$ -	4,126.87	\$ 21,842.64	\$ 29,729.73	3,263.65	\$ 18,796.29	\$ 32,880.38			
July	8,258.41	\$ 44,132.11	\$ 35,129.59	6,101.48	\$ 33,769.12	\$ 23,066.90	4,005.11	\$ 22,508.67	\$ -			
August	5,258.68	\$ 29,498.53	\$ 41,358.17	4,700.46	\$ 28,625.75	\$ -	2,993.19	\$ 16,912.06	\$ 33,939.42			
September	3,747.97	\$ 21,702.57	\$ -	4,604.63	\$ 28,042.19	\$ 35,040.00	3,379.48	\$ 19,465.86	\$ -			
October	2,732.37	\$ 16,640.15	\$ 42,279.88	3,992.30	\$ 23,332.42	\$ 33,923.28	2,619.95	\$ 15,090.98	\$ -			
November	4,885.66	\$ 29,753.62	\$ -	2,480.91	\$ 14,339.63	\$ -	1,994.82	\$ 10,996.98	\$ 31,036.12			
December	3,325.15	\$ 18,934.31	\$ 31,424.40	2,170.41	\$ 12,517.34	\$ 23,429.47						
<b>Totals</b>	<b>47,334.83</b>	<b>\$260,612.20</b>	<b>\$199,396.89</b>	<b>43,359.32</b>	<b>\$237,079.57</b>	<b>\$221,647.12</b>	<b>30,846.15</b>	<b>\$174,811.55</b>	<b>\$133,273.80</b>			

Jet Fuel	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	-	\$ -	\$ -	180.33	\$ 842.14	\$ -	-	\$0.00	\$ -			
February	-	\$ -	\$ -	283.46	\$ 1,323.76	\$ -	-	\$0.00	\$ -			
March	-	\$ -	\$ -	689.44	\$ 3,219.69	\$ -	162.19	\$771.34	\$ -			
April	37.93	\$ 199.13	\$ -	1,255.15	\$ 5,861.56	\$ -	1,001.00	\$4,581.81	\$ 5,895.60			
May	289.42	\$ 1,519.45	\$ -	1,153.90	\$ 5,388.72	\$ -	835.56	\$3,760.02	\$ -			
June	429.72	\$ 2,024.06	\$ 6,800.50	1,263.54	\$ 5,167.88	\$ 7,414.80	249.55	\$1,122.98	\$ -			
July	5,916.24	\$ 24,341.17	\$ 15,346.98	7,147.69	\$ 30,529.91	\$ 19,920.00	6,180.18	\$28,307.49	\$ 15,433.50			
August	2,258.63	\$ 9,305.56	\$ 11,948.75	7,392.56	\$ 35,853.88	\$ 33,046.90	7,301.73	\$36,054.00	\$ 36,052.10			
September	746.56	\$ 3,075.83	\$ -	1,390.60	\$ 6,744.41	\$ -	1,353.91	\$6,485.27	\$ -			
October	1,847.78	\$ 8,145.25	\$ 6,054.25	550.76	\$ 2,671.18	\$ -	570.27	\$2,731.59	\$ -			
November	970.78	\$ 4,582.08	\$ -	216.03	\$ 1,047.75	\$ -	700.17	\$3,297.81	\$ 6,615.00			
December	807.91	\$ 3,813.33	\$ 7,918.40	50.00	\$ 242.50	\$ -						
<b>Totals</b>	<b>13,304.97</b>	<b>\$57,005.86</b>	<b>\$48,068.88</b>	<b>21,573.46</b>	<b>\$98,893.38</b>	<b>\$60,381.70</b>	<b>18,354.56</b>	<b>\$87,112.31</b>	<b>\$63,996.20</b>			

<b>Total Gallons</b>	60,639.80			64,932.78			49,200.71					
<b>Total Revenue</b>		\$317,618.06			\$335,972.95			\$261,923.86				
<b>Total Fuel Purchased</b>			\$247,465.77			\$282,028.82			\$197,270.00			

# FUELMASTER TRANSACTION LISTING

## TRANSACTIONS LISTED BY PRODUCT CODE

From Date: 11/1/2025  
Time: 12:00:00AM

To Date: 11/30/2025  
Time: 11:59:59PM

Page 4 of 4

Print Date: 12/9/2025 Time: 10:01:33AM

Transactions for **PRODUCT CODE: 02 100LL Av. Gas**

Transactions for User **SNOWAGAIN** :

Date	Time	TC	Site	ID	Odometer	Hose	Prod	Unit Cost	Quantity	Total
11/11/2025	6:07:00PM	00	0001	000N645D		2	2	5.3800	60.08GL	323.23

Summary for User : **SNOWAGAIN**

<b>Total for</b>	<b>1</b>	<b>transactions</b>	<b>60.08</b>	<b>323.23</b>
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Summary for **PRODUCT CODE : 02**

			<u>Quantity</u>	<u>Total</u>
<b>Total for</b>	<b>45</b>	<b>transactions</b>	<b>1,994.82</b>	<b>10,996.98</b>

Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>	<u>Total Cost</u>
1	Jet A Fuel	5	700.17GL	3,297.81

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>	<u>Total Cost</u>
2	100LL Av. Gas	45	1,994.82GL	10,996.98

**Total Product Summary:**

<b>50</b>	<b>2,694.99</b>	<b>14,294.79</b>
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RE: Madison Airport - double swing gate repair/maintenance for closing

From Aaron Storm <aaron.storm@kljeng.com>  
Date Wed 12/10/2025 4:48 PM  
To Mitch Smith <m.smith@americafence.com>  
Cc Rigggin Flight Service <riggin-flight-service@hotmail.com>

Mitch,

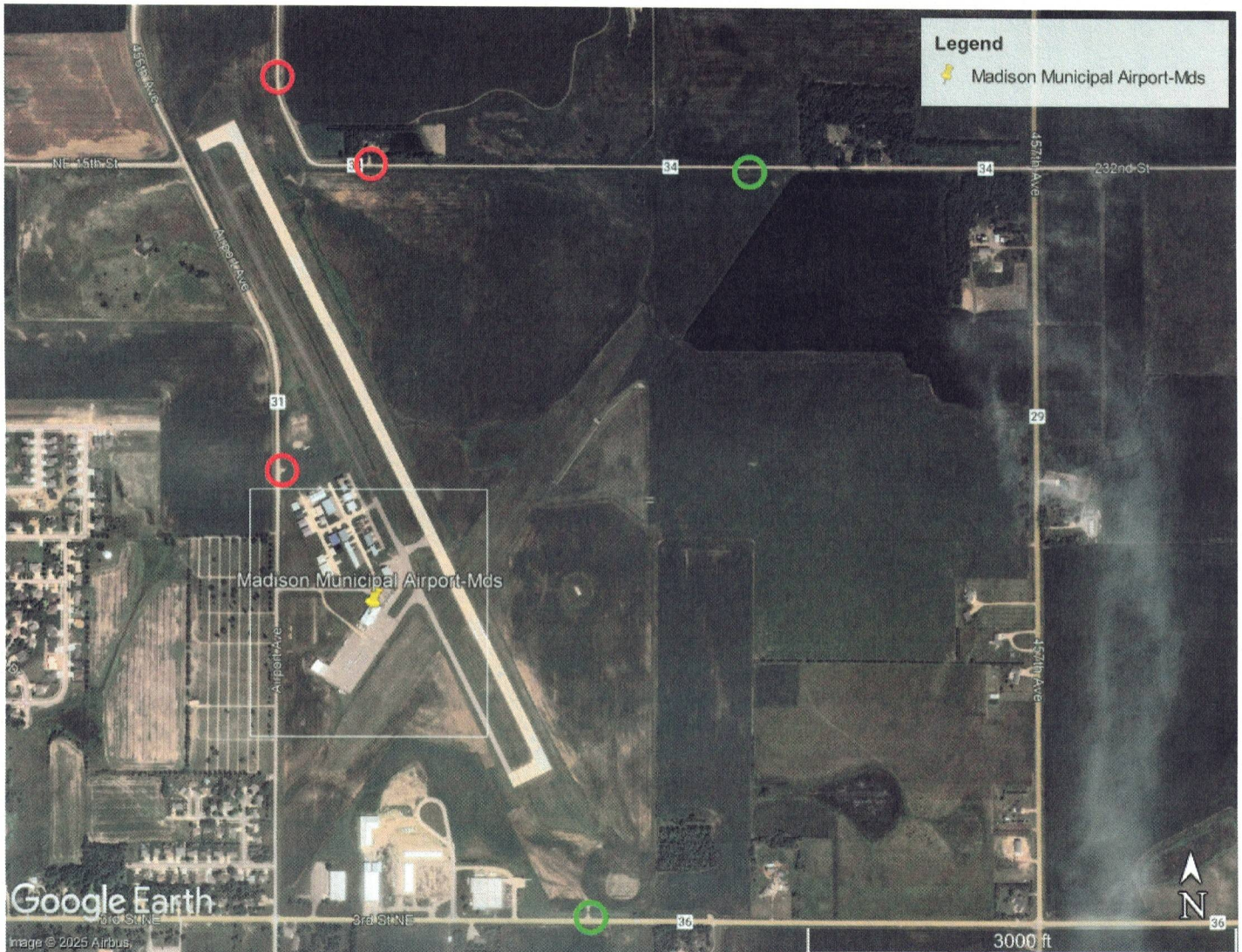
In review of the gate proposal, I have a question if the airport needs 4 gates corrected, or if the far Northeast gate and the South gate are closing adequately and not having excessive gaps?

For cost review, I am wondering if you would prorate the work for 6 posts instead of 8 posts?

I wasn't there with the Madison Airport when you did your inspection of the gates, but would the Airport be fine with leaving 2 of the 5 gates in the current condition, and having American Fence work on fixing 3 gates (6 posts).

If agreed, the 6 gate posts to fix would be the bad one on the West side, and 2 on the North side.

See image below with 3 red circles and the 2 green circles. Which of the green gates, NE gate or the South gate, do you have planned in the 8 posts repair quote?



# AMERICAN FENCE COMPANY



## PROPOSAL

Date: 12/1/2025			
Contact: Heather Lee			
Company:	Madison Airport		
Project: Madison Airport Gates			
Billing Address:	1600 Airport Dr	City: Madison	State: SD Zip: 57042
Phone:	605-256-9774	Email:	riggin-flight-service@hotmail.com
Project Location: 1600 Airport Dr, Madison, SD, 57042			
Scope:	<i>Note: This scope of work is specific and limited to the following:</i>		
Remove 8 each gate posts. Includes removal/reinstallation of fence materials.			
Provide and install 8 each 6 5/8" gate posts with hinges.			

Project Scope Information	
<i>If not listed herein, it is not included. Advise, prior to acceptance of required additional items.</i>	

Project Specific Notes:
<i>Notes are specific to the scope and directly impact project pricing. If not agreeable, advise prior to acceptance.</i>

Project Pricing: \$13,331.78
<i>Unless otherwise stated, pricing does not include sales tax, subject to change after 10 days of date of proposal. This proposal is not binding unless signature is affixed to page two. Do not sign and return this sheet without signed second page.</i>

Contact Information:
Salesman Name: Mitchell Smith
Salesman Cell: 605-261-6799

- Standards Notes & Exclusions: Unless otherwise noted:**
1. One mobilization is included for the installation of the fence
  2. Block-out(s) in concrete / masonry for fence by others. No core drilling included. Sleeves required but not provided by AFC
  3. No surveying and/or staking included. Fence line to be staked by others.
  4. Private utilities to be located by others in accordance with State's One Call System standards. In the event these utilities are damaged as a result of improper locating, AFC will not be responsible for damages and associated costs.
  5. Fence line to be staked clear of utilities. No excavation included for digging within 18" of utilities but at additional expense. Hand excavation due to interference with utilities at \$35.00 per post hole.
  6. No permits, bonds, dues, completed operations, or primary-none contributory included
  7. No project specific employee background, drug screen or DMV history included. Add \$65.00 per employee if required.
  8. No removals, grading, grubbing, and/or demolition are included.

9. No electrical wire, wiring, grounding, conduit, connections, and/or initial electrical/controls set-up. Only after electrician has confirmed connections and operations, AFC will review installation.
10. AFC will not be subject to liquidated damages or back charges as a result of delays
11. Material fabricated per plans. No field verification, engineering, delegated design included.
12. Accounts not paid within thirty days will be charged eighteen percent (18%) per annum. No retention to be withheld.
13. No prevailing, union or Davis – Bacon wages included.
14. No participation in billing processing programs, Textura. Participation fee to be added to contract if required.

#### Terms and Conditions

By signing this proposal, the customer has completely reviewed and agreed with the prices, specifications and conditions as stated herein. Furthermore, the customer is authorizing American Fence Company to complete the work. Unless stated, the fence does not include a warranty. Customer is financially responsible for cancellation fees and costs of special-order materials if the customer elects to cancel the contract. TERMS: 60% Down. Balance due on date of completion. No retention to be withheld. If withheld without approval, the contract amount will be 5% more than what is shown on the proposal. Service and handling charge of 1.5% per month-18% per annum applies to delinquent accounts not paid within 5 days of completion. Customer assumes full responsibility for location of property pins, staking of fence, and inaccurately placed pins and stakes. Customer understands that American Fence Company may stake the fence based on the proposal and/or in consideration of existing utilities that do not reflect the actual location of customer's property. Customer agrees to defend, hold harmless and indemnify American Fence Company against claims, liabilities and expenses for trespass and damage arising out of location of said fence. Customer assumes full responsibility for damage to marked and unmarked underground utility, telephone, T.V., cable or sprinkler systems. Customer requests, agrees or allows American Fence Company to locate the fence within 18 inches of any buried utilities; customer agrees to defend, hold harmless and indemnify American Fence Company against all claims, liabilities and expenses as a result of damage to these utilities and property. If the contract price is not paid when due, customer agrees to allow American Fence Company to trespass on to their property and remove fence at the company's discretion. Furthermore, customer agrees to indemnify and hold harmless American Fence Company for any damage done to the property as a result of removal of the fence. All modifications shall be in writing and shall be affixed to the original bid. This agreement and subsequent modifications shall be contingent upon strikes, accidents, shortages or delays beyond the control of American Fence Company time stated for installation is purely estimated. Customer agrees and accepts that American Fence Company will not extend discounts or credits for any delays or be held responsible for interest charges on any payments made by customer. Changes to the fence due to varying ground conditions are not the responsibility of American Fence Company. Customer to carry fire, tornado and other necessary insurance. This proposal cannot be withdrawn by the customer after acceptance of the proposal. American Fence Company has the right to reject any bid. Legal and related fees accrued in an effort to collect on this account for whatever reason will be the responsibility of the customer. By signing this proposal, customer has completely reviewed and agreed with the prices, specifications and conditions as stated herein. Furthermore, customer is authorizing American Fence Company to complete the work. The customer is financially responsible for cancellation fees and costs of special-order materials in the event the customer elects to cancel the contract. TERMS: 60% Down. Balance due on substantial completion. Service and handling charge of 5% per month-60% per annum will apply to delinquent accounts past 10 days. Customers acknowledge that this is page two of two and has received page one. The undersigned individual acknowledges that this contract is a contract with a legal entity and, in order to induce American Fence to enter into such contract, the undersigned in his or her own individual capacity does hereby guarantee performance of each and every term and condition of the contract, as well as any amendments thereto. Further, in the event of breach by the legal entity and collection efforts are required by American Fence, the undersigned individual hereby waives any requirement that American Fence make demand upon or pursue its remedies against the legal entity first before making demand upon the undersigned as guarantor.

By signing below, I acknowledge and agree with all stated herein inclusive of both pages one and two of this proposal.

Customer Signature:

Date: 12/1/2025 10:42 AM

Optional PO Number:

Expense Approval Report by Department

Post Dates: 11/5/2025 - 11/5/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
Department: 4351 - AIRPORT EXPENSE Vendor: 006293 - SOUKUP CONSTRUCTION INC						
SOUKUP CONSTRUCTION INC	4F	Reconstruct Apron and Taxilane	101-4351-54330	FBO APRON & TAXILANE-CONST REIMB	11/05/2025	27,916.98
Vendor 006293 - SOUKUP CONSTRUCTION INC Total:						27,916.98
Department 4351 - AIRPORT EXPENSE Total:						27,916.98

11/12/25

Expense Approval Report by Department

Payment Dates: 11/7/2025 - 11/13/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount	
<b>Department: 4351 - AIRPORT EXPENSE</b>						
<b>Vendor: 000181 - APPEARA</b>						
APPEARA	1123832	Mat Rental - Airport	101-4351-42210		60.79	
APPEARA	1128166	Mat Rental - Airport	101-4351-42210		55.24	
APPEARA	1132275	Mat Rental - Airport	101-4351-42210		56.09	
					<b>Vendor 000181 - APPEARA Total:</b>	<b>172.12</b>
<b>Vendor: 000035 - COLES PETROLEUM PRODUCTS INC</b>						
COLES PETROLEUM PRODUC...	679355	Av Gas	101-4351-47820		31,036.12	
COLES PETROLEUM PRODUC...	8736	Jet Fuel	101-4351-47820		6,615.00	
					<b>Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total:</b>	<b>37,651.12</b>
<b>Vendor: 005394 - INFOTECH SOLUTIONS LLC</b>						
INFOTECH SOLUTIONS LLC	25984	Monthly Software & Maintenance	101-4351-42160		32.22	
					<b>Vendor 005394 - INFOTECH SOLUTIONS LLC Total:</b>	<b>32.22</b>
<b>Vendor: 000832 - REMOTE SYSTEMS INTEGRATION</b>						
REMOTE SYSTEMS INTEGRAT...	8788	RSINet Data Services - Qtr. 2	101-4351-42210		180.00	
					<b>Vendor 000832 - REMOTE SYSTEMS INTEGRATION Total:</b>	<b>180.00</b>
					<b>Department 4351 - AIRPORT EXPENSE Total:</b>	<b>38,035.46</b>

Expense Approval Report by Department

Post Dates: 11/19/2025 - 11/19/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
<b>Department: 4351 - AIRPORT EXPENSE</b>						
<b>Vendor: 004273 - KLJ ENGINEERING LLC</b>						
KLJ ENGINEERING LLC	8213	MDS - Recon. Apron & Taxilane - Construction Phase	101-4351-54300	FBO APRON & TAXILANE-CONST REIMB	11/19/2025	10,260.00
KLJ ENGINEERING LLC	8214	MDS - Apron & Taxilane Reconstruction - Close Out	101-4351-54300	FBO APRON & TAXILANE-CONST NR	11/19/2025	2,517.09
KLJ ENGINEERING LLC	8215	MDS - Recon. Apron & Taxilane - Construction Phase	101-4351-54300	FBO APRON & TAXILANE-CONST REIMB	11/19/2025	13,465.33
<b>Vendor 004273 - KLJ ENGINEERING LLC Total:</b>						<b>26,242.42</b>
<b>Department 4351 - AIRPORT EXPENSE Total:</b>						<b>26,242.42</b>

11/26/25

Expense Approval Report by Department

Payment Dates: 11/25/2025 - 11/28/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
<b>Department: 4351 - AIRPORT EXPENSE</b>					
<b>Vendor: 000035 - COLES PETROLEUM PRODUCTS INC</b>					
COLES PETROLEUM PRODUC...	11/3/25	9/20/25 to 11/3/25 Fuel Report	101-4351-43115		169.29
<b>Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total:</b>					<b>169.29</b>
<b>Vendor: 004273 - KLJ ENGINEERING LLC</b>					
KLJ ENGINEERING LLC	8418	Airport Master Plan AGIS & ALP Update	101-4351-54300	AIRPORT MASTER PLAN STUDY - REIMBURSABLE	14,319.33
<b>Vendor 004273 - KLJ ENGINEERING LLC Total:</b>					<b>14,319.33</b>
<b>Vendor: 000552 - LAKE COUNTY TREASURER</b>					
LAKE COUNTY TREASURER	11/3/25	9/20/25 to 11/3/25 Fuel Report	101-4351-43115		13.20
<b>Vendor 000552 - LAKE COUNTY TREASURER Total:</b>					<b>13.20</b>
<b>Vendor: 006159 - MIDWEST PETROLEUM EQUIPMENT LLC</b>					
MIDWEST PETROLEUM EQUI...	38392	Work Order -22575 - Pump Repairs	101-4351-42210		3,596.85
<b>Vendor 006159 - MIDWEST PETROLEUM EQUIPMENT LLC Total:</b>					<b>3,596.85</b>
<b>Department 4351 - AIRPORT EXPENSE Total:</b>					<b>18,098.67</b>

Litz Construction  
 110 Round Lake Hills Drive  
 WENTWORTH, SD 57075  
 605-941-0608

# ESTIMATE

Riggins Family Properties  
 1700 Airport Ave  
 Madison, SD 57042

**Estimate #** 0000162  
**Estimate Date** 12/12/2025

Item	Description	Unit Price	Quantity	Amount
Service	Labor and materials to install 6 inch gutters on the building. Extra labor to cut back overhanging roof steel to install gutters.	5936.66	1.00	5,936.66
Service	Tax	121.16	1.00	121.16
<b>Subtotal</b>				6,057.82
<b>Total</b>				6,057.82
<b>Amount Paid</b>				0.00
<b>Estimate</b>				\$6,057.82