

MADISON MUNICIPAL AIRPORT BOARD

AGENDA

11\18\2025

6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order

Roll Call:

Approve: October 21, 2025, minutes

Approve: November 18, 2025, agenda

Appearances/Acknowledgements/Correspondence

- 1) Acknowledge KLJ Status Report – October 31, 2025 status report
- 2) Acknowledge Fuel Report – October 2025

UNFINISHED BUSINESS

Fence line updates

New Board member George Colombe

AWOS update

NEW BUSINESS

Hangar 1711C sale from Heidi Stoppler to Rob Hansen

Ratify Bills-

Public Comment

Announcements

- 1) Next Meeting – December 16, 2025
- 2) Swat Training at the Airport

Motion to Adjourn

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

MADISON MUNICIPAL AIRPORT BOARD

AGENDA

10/21/2025

6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order: 18:00 hrs

Roll Call: Present: Matt Wollmann, Ken Johnson, Dave Gilber, Roy Brown, Morris Riggin,
Absent: Tim Peters, ex-officio Mayor Lindsay Guest: Aaron Storm(LKJ)

Approve September 2025 Minutes: Motion to approve by Dave, 2nd by Ken, motion carried
Approve October 21, 2025, Agenda: Motion to approve by Roy, 2nd by Dave, motion carried

Appearances/Acknowledgements/Correspondence

1) Acknowledge KLJ Status Report – October 3,2025: Aaron reviewed the report with the board. KLJ is working on the reconstruction project close out report that will be sent to the FAA when completed.

2) Acknowledge Fuel Report – October 2025: Matt went over the fuel report with the Board

UNFINISHED BUSINESS

Fence Line repairs and trees. Aaron has been in touch with American Fence company about the work needed on the fence and the access gates around the airport. Over the years the fence and fence gates are in disarray due to weather and are not keeping wildlife (Deer) off the airport property. The cost is expected to be in the \$1000 range depending on the amount of work needed for each location needing repair.

Painting Fuel tanks: We are still looking for someone to paint the tanks. Because of the time of year it will most likely happen next year.

Open spot on board: George Colombe said he will be submitting an application to become a board member.

NEW BUSINESS

AWOS – Updates and alternatives to management. The Airport is not receiving adequate service from the entity that is suppose to be maintaining the AWOS. The AWOS needs maintenance and minor repairs and the service provider will not schedule a date to complete the work. The Airport Manager reported that the FAA is talking about decommissioning the AWOS if the inspection is not completed soon. KLJ has been in contact with the service provider about the repairs and FAA required inspection. We are going to continue looking for another AWOS service provider.

Ratify Bills- Motion to approve bills as ratified by Ken, 2nd by Dave, motion carried

Public Comment: Ken asked about burning off the slew area on the airport. The grass and weeds need to be kept down to facilitate water flow across the airport which will help prevent spring flooding on the neighboring farm land.

Announcements

1) Next Meeting – November 18,2025

Motion to Adjourn by Roy, 2nd by Ken, motion carried

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

Madison Municipal Airport Fuel Sales YTD

AvGas	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	1,088.97	\$ 5,743.62	\$ -	1,072.91	\$ 5,160.70	\$ 7,409.50	419.31	\$ 2,260.41	\$ -			
February	2,123.94	\$ 11,304.65	\$ -	3,465.26	\$ 16,667.88	\$ -	2,355.16	\$ 12,694.30	\$ -			
March	1,409.73	\$ 7,618.20	\$ -	3,350.01	\$ 16,530.31	\$ 33,447.72	2,890.20	\$ 15,575.00	\$ -			
April	2,804.89	\$ 14,458.56	\$ 15,041.25	3,395.52	\$ 16,875.73	\$ 7,323.60	3,149.66	\$ 18,083.79	\$ 35,417.88			
May	6,864.36	\$ 35,522.36	\$ 34,163.60	3,898.56	\$ 19,375.86	\$ 28,276.92	3,775.62	\$ 22,427.21	\$ -			
June	4,834.70	\$ 25,303.52	\$ -	4,126.87	\$ 21,842.64	\$ 29,729.73	3,263.65	\$ 18,796.29	\$ 32,880.38			
July	8,258.41	\$ 44,132.11	\$ 35,129.59	6,101.48	\$ 33,769.12	\$ 23,066.90	4,005.11	\$ 22,508.67	\$ -			
August	5,258.68	\$ 29,498.53	\$ 41,358.17	4,700.46	\$ 28,625.75	\$ -	2,993.19	\$ 16,912.06	\$ 33,939.42			
September	3,747.97	\$ 21,702.57	\$ -	4,604.63	\$ 28,042.19	\$ 35,040.00	3,379.48	\$ 19,465.86	\$ -			
October	2,732.37	\$ 16,640.15	\$ 42,279.88	3,992.30	\$ 23,332.42	\$ 33,923.28	2,619.95	\$ 15,090.98	\$ -			
November	4,885.66	\$ 29,753.62	\$ -	2,480.91	\$ 14,339.63	\$ -						
December	3,325.15	\$ 18,934.31	\$ 31,424.40	2,170.41	\$ 12,517.34	\$ 23,429.47						
Totals	47,334.83	\$260,612.20	\$199,396.89	43,359.32	\$237,079.57	\$221,647.12	28,851.33	\$163,814.57	\$102,237.68			

Jet Fuel	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	-	\$ -	\$ -	180.33	\$ 842.14	\$ -	-	\$0.00	\$ -			
February	-	\$ -	\$ -	283.46	\$ 1,323.76	\$ -	-	\$0.00	\$ -			
March	-	\$ -	\$ -	689.44	\$ 3,219.69	\$ -	162.19	\$771.34	\$ -			
April	37.93	\$ 199.13	\$ -	1,255.15	\$ 5,861.56	\$ -	1,001.00	\$4,581.81	\$ 5,895.60			
May	289.42	\$ 1,519.45	\$ -	1,153.90	\$ 5,388.72	\$ -	835.56	\$3,760.02	\$ -			
June	429.72	\$ 2,024.06	\$ 6,800.50	1,263.54	\$ 5,167.88	\$ 7,414.80	249.55	\$1,122.98	\$ -			
July	5,916.24	\$ 24,341.17	\$ 15,346.98	7,147.69	\$ 30,529.91	\$ 19,920.00	6,180.18	\$28,307.49	\$ 15,433.50			
August	2,258.63	\$ 9,305.56	\$ 11,948.75	7,392.56	\$ 35,853.88	\$ 33,046.90	7,301.73	\$36,054.00	\$ 36,052.10			
September	746.56	\$ 3,075.83	\$ -	1,390.60	\$ 6,744.41	\$ -	1,353.91	\$6,485.27	\$ -			
October	1,847.78	\$ 8,145.25	\$ 6,054.25	550.76	\$ 2,671.18	\$ -	570.27	\$2,731.59	\$ -			
November	970.78	\$ 4,582.08	\$ -	216.03	\$ 1,047.75	\$ -						
December	807.91	\$ 3,813.33	\$ 7,918.40	50.00	\$ 242.50	\$ -						
Totals	13,304.97	\$57,005.86	\$48,068.88	21,573.46	\$98,893.38	\$60,381.70	17,654.39	\$83,814.50	\$57,381.20			

Total Gallons	60,639.80			64,932.78			46,505.72					
Total Revenue		\$317,618.06			\$335,972.95			\$247,629.07				
Total Fuel Purchased			\$247,465.77			\$282,028.82			\$159,618.88			

FUELMASTER TRANSACTION LISTING

TRANSACTIONS LISTED BY PRODUCT CODE

From Date: 10/1/2025
Time: 12:00:00AM

To Date: 10/31/2025
Time: 11:59:59PM

Page 4 of 4

Print Date: 11/6/2025 Time: 11:42:30AM

Transactions for **PRODUCT CODE: 02 100LL Av. Gas**

Transactions for User **000N4525T** :

Date	Time	TC	Site	ID	Odometer	Hose	Prod	Unit Cost	Quantity	Total
10/3/2025	12:36:00PM	00	0001	000N645D		2	2	5.7600	7.04GL	40.55

Summary for User : **000N4525T**

Total for 1 transactions 7.04 40.55

Transactions for User **000WHITRK** :

Date	Time	TC	Site	ID	Odometer	Hose	Prod	Unit Cost	Quantity	Total
10/18/2025	10:23:00AM	00	0001	000N645D		2	2	5.7600	250.02GL	1,440.12

Summary for User : **000WHITRK**

Total for 1 transactions 250.02 1,440.12

Summary for **PRODUCT CODE : 02**

Total for 47 transactions 2,619.95 15,090.98

Product Summary for all Transactions

Product	Description	Transactions	Quantity	Total Cost
1	Jet A Fuel	5	570.27GL	2,731.59
2	100LL Av. Gas	47	2,619.95GL	15,090.98
Total Product Summary:		52	3,190.22	17,822.57



Airport Project Status

October 31, 2025

Madison Municipal Airport

CLIENT CONTACT PERSONS AND ADDRESSES

Morris Riggan, Airport Manager
1600 Airport Drive
Madison, SD 57042

Riggan-Flight-Service@hotmail.com

Ryan Hegg, Director of Engineering and Community Development
116 W Center Street
Madison, SD 57042

Ryan.Hegg@cityofmadisonsd.com

WORK IN PROGRESS

Reconstruct Apron and Taxilane - Design

KLJ #2405-00194 IJA AIG #3-46-0029-026-2024

KLJ submitted the design closeout report to SDDOT and FAA on June 23, 2025.

On September 30, 2025, FAA's Michelle Basquin emailed that 026 closeout had been accepted. On October 10, SDDOT made the final grant payment to Madison. Lastly, the FAA will send a Closeout Letter.

Reconstruct Apron and Taxilane – Construction

KLJ #2505-00156 IJA AIG #3-46-0029-027-2025 and AIP #3-46-0029-028-2025

Soukup Construction Inc. of Sioux Falls, SD is the Prime Contractor. The work started on July 14 and the reconstruction's final inspection was done on September 30.

KLJ has drafted the FAA Closeout Report. KLJ will have it reviewed and signed by the Sponsor/City of Madison and then submit it for FAA review.

Airport Master Plan and Airport Layout Plan (ALP) Update – Planning

KLJ #2505-00147 IJA AIG #3-46-0029-029-2026 and AIP #3-46-0029-030-2026 (pending)

KLJ completed the field survey work for control data and ground survey. KLJ has provided NV5 (the imagery subconsultant) with the survey control data and NV5 has completed the processing of the aerial imagery data. KLJ and NV5 are in the data review phase of the aerial imagery and GIS data.

The Planning Advisory Committee (PAC) held the kickoff meeting on July 29 at the airport. The PAC discussed planning topics that are important to the airport and community. KLJ has drafted airport inventory, aviation activity forecasts, critical design aircraft, and facility requirements. The airport provided KLJ with airport inventory and operational data. KLJ is making refinements to the chapters before submittal to the FAA.

The second project meeting is scheduled on November 18.

OTHER ITEMS

2025 Pavement Maintenance project is complete.

ITEMS REQUIRING ACTION BY CITY/AIRPORT

Sign the FAA Closeout Report when received in November.

ITEMS REQUIRING ACTION BY FAA/SDDOT

Send Closeout Letter for Madison-MDS grant 026.



Review the reconstruction project's FAA Closeout Report for grants 027 and 028, when received.

Reported by: Aaron Storm, KLJ Engineering

Aaron.Storm@kljeng.com

cc: Michelle Basquin, FAA DAK-MIN ADO
David Ferrell, FAA DAK-MIN ADO
Jon Becker, SDDOT
Brock Antijunti, SDDOT
Nancy Hiller, SDDOT
Roy Lindsay, City of Madison
Amy Sad, City of Madison
Barbara Minnick, City of Madison
Heather Peterson, City of Madison
Finance office, City of Madison
Brady Brockel, KLJ Engineering
Jake Braunagel, KLJ Engineering

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Heather.Peterson@cityofmadisonsd.com
finance@cityofmadisonsd.com
Brady.Brockel@kljeng.com
Jake.Braunagel@kljeng.com

DBT Transportation Services, LLC

1065 National Drive
 Suite 1
 Sacramento, CA 94203

**Original****SALES QUOTATION**

Document Number

Document Date

Page

2682200**10/24/2025****1/2**

Customer No.

Your Reference

Payment Terms

Tri-Annual Maintenance Service Net 30

Your Contact

Jaydon Arslanian**cs@dbttranserv.com**

Delivery Address

Madison Municipal Airport

1600 Airport Drive
 Madison, SD 94203
 Mathew Wollmann
 mathew.wollmann@gmail.com
 605-480-3038

Madison Municipal Airport

1600 Airport Drive
 Madison, SD 94203

Currency: \$

Description	Quantity	UoM	Price	Total
001 Periodic Maintenance - AWOS Annually	1		6,000.00	\$6,000.00
Item Code: Maintenance - AN - pricing is by year, customer to establish term length.				

002 Service contract includes two tri-annual and one annual with FAA, total three visits annually.**Tax Details**

Tax Code	Tax %	Net	Tax

Quotation Subtotal: **\$ 6,000.00**Total Before Tax: **\$ 6,000.00**Total Tax Amount: **\$ 0.00****Total Amount: \$ 6,000.00****Additional Expenses**

Shipping Type:

Quotation Valid Until: 12/31/2025

Re: AWOS Service

From Mathew Wollmann <mathew.wollmann@gmail.com>
Date Wed 10/22/2025 9:42 AM
To Jaydon Arslanian <jaydon.arslanian@adbsafegate.com>
Cc Gurjit Grewal <gurjit.grewal@adbsafegate.com>; Nicole Gabaldon <Nicole.Gabaldon@adbsafegate.com>; Morris Riggin <Riggin-Flight-service@hotmail.com>

Thank you for the quick response. I've tied in Riggin Flight Service to this conversation moving forward. Here are the answers to your questions.

What brand or manufacturer is your AWOS system? All weather System inc
Which model you're currently operating? AWOS - 3 PT
Is the system currently commissioned and operational? yes
Are there any specific issues or service needs you're experiencing? Needs inspection and when rains the system needs reset. Missing Storm detector
Do you have any documentation or service history available? Yes
Any other information we should know? Currently out of inspection by 30 days

Hopefully this helps!

On Tue, Oct 21, 2025 at 10:47 AM Jaydon Arslanian <jaydon.arslanian@adbsafegate.com> wrote:

Hi Mathew,

Thanks for reaching out to us! My name is Jaydon and I am the western region sales manager, I look forward to working with you!

We'd be happy to look into servicing your AWOS system. To determine if we're able to support it, I just need to gather a bit of information from you first.

Could you please let me know:

What brand or manufacturer is your AWOS system?
Which model you're currently operating?
Is the system currently commissioned and operational?
Are there any specific issues or service needs you're experiencing?
Do you have any documentation or service history available?
Any other information we should know?

Nicole mentioned it, but again, we currently provide AWOS service for several airports in your area, so if your system was manufactured by us, we should be able to support it. If it was not, then unfortunately we can't.

Looking forward to your reply! Let me know if you have any questions!

Best regards,
Jaydon Arslanian

Jaydon Arslanian
Sales Manager
DBT Transportation Services, an ADB Safegate Company
Cell: +1 (614) 915 1738
Email: jaydon.arslanian@adbsafegate.com

700 Science Blvd. | Gahanna, OH 43230 | USA



GENERAL BILL OF SALE

Date: November 4, 2025

Seller

Stoeppler, Heidi
3916 N. Potsdam Ave #4163
Sioux Falls, SD 57104
Phone (661) 864-9883

Buyer

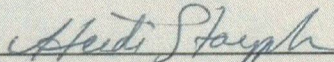
Robb and/or Wendy Hanson
1590 W. Lake Dr.
Madison, SD 57042
Phone (605) 270-2581

Description of property


Real property hangar #11CL-S
Parcel ID 219990000001075
District: Madison CN 39-2
Property address: 1711C Airport Drive, Madison, SD 57042

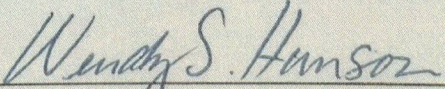
Purchase price \$15,000.00 (Fifteen thousand dollars and zero cents)

I, the undersigned **SELLER**, agree to sell the above described personal property for the purchase price and certify that all of the information contained in this document is true and accurate to the best of my knowledge.

 _____ Heidi Stoeppler
signed/printed name of seller

I, the undersigned **BUYER**, recognize this document as a receipt for the personal property in exchange for the purchase price. I understand that the personal property is being sold in "as is" condition and that after the sale I will agree not to hold the Seller liable for any found defects.

 _____
signed/printed name of buyer
Robb Hanson

 _____
WENDY S. HANSON

Expense Approval Report by Department

Payment Dates: 10/1/2025 - 10/2/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
Department: 4351 - AIRPORT EXPENSE					
Vendor: 005006 - BLUEPEAK					
BLUEPEAK	INV0006212	Phone & Internet	101-4351-42160		794.72
					<hr/>
Vendor 005006 - BLUEPEAK Total:					794.72
					<hr/>
Department 4351 - AIRPORT EXPENSE Total:					794.72

Expense Approval Report by Department

Post Dates: 10/6/2025 - 10/8/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
Department: 4351 - AIRPORT EXPENSE						
Vendor: 004273 - KLJ ENGINEERING LLC						
KLJ ENGINEERING LLC	2102	MDS - Recon. Apron & Taxilane - Construction Phase	101-4351-54330	FBO APRON & TAXILANE-CONST REIMB	10/08/2025	29,463.31
KLJ ENGINEERING LLC	5766	Airport master Plan, AGIS & ALP Update	101-4351-54300	AIRPORT MASTER PLAN STUDY - REIMBURSABLE	10/08/2025	8,538.08
KLJ ENGINEERING LLC	6275	MDS - Recon. Apron & Taxilane - Construction Phase	101-4351-54300	FBO APRON & TAXILANE-CONST REIMB	10/08/2025	37,118.99
Vendor 004273 - KLJ ENGINEERING LLC Total:						75,120.38
Vendor: 006293 - SOUKUP CONSTRUCTION INC						
SOUKUP CONSTRUCTION INC	3	Reconstruct Apron and Taxilane	101-4351-54330	FBO APRON & TAXILANE-CONST REIMB	10/08/2025	200,113.50
Vendor 006293 - SOUKUP CONSTRUCTION INC Total:						200,113.50
Vendor: 000478 - VAN DIEST SUPPLY CO						
VAN DIEST SUPPLY CO	266874	Airport Weed Spray	101-4351-43260		10/08/2025	1,386.60
Vendor 000478 - VAN DIEST SUPPLY CO Total:						1,386.60
Department 4351 - AIRPORT EXPENSE Total:						276,620.48

Expense Approval Report by Department

Payment Dates: 10/15/2025 - 10/16/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
Department: 4351 - AIRPORT EXPENSE					
Vendor: 006007 - AMAZON CAPITAL SERVICES INC					
AMAZON CAPITAL SERVICES ...	1NRM-RDWC-P1W9	Router Box & Mount - Airport Wifi Router	101-4351-43020		231.96
Vendor 006007 - AMAZON CAPITAL SERVICES INC Total:					231.96
Vendor: 000181 - APPEARA					
APPEARA	1115390	Mat Rental - Airport	101-4351-42210		60.79
APPEARA	1119792	Mat Rental - Airport	101-4351-42210		56.24
Vendor 000181 - APPEARA Total:					117.03
Vendor: 000060 - FIRST MADISON INSURANCE					
FIRST MADISON INSURANCE	16362	General Liability Renewal - PR00173126	101-4351-42110		3,003.00
Vendor 000060 - FIRST MADISON INSURANCE Total:					3,003.00
Vendor: 000275 - HEIMAN INC					
HEIMAN INC	53916	Extinguisher Replacement	101-4351-43260		350.00
Vendor 000275 - HEIMAN INC Total:					350.00
Department 4351 - AIRPORT EXPENSE Total:					3,701.99

Expense Approval Report by Department

Post Dates: 10/22/2025 - 10/22/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
Department: 4351 - AIRPORT EXPENSE						
Vendor: 000035 - COLES PETROLEUM PRODUCTS INC						
COLES PETROLEUM PRODUC...	9/19/25	8/13/25 to 9/19/25 Fuel Report	101-4351-43115		10/22/2025	126.20
						Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total: 126.20
Vendor: 000085 - KRUG PRODUCTS INC						
KRUG PRODUCTS INC	23421	Parts for Airport Tractor	101-4351-43110		10/22/2025	44.74
						Vendor 000085 - KRUG PRODUCTS INC Total: 44.74
Vendor: 000552 - LAKE COUNTY TREASURER						
LAKE COUNTY TREASURER	9/19/25	8/13/25 to 9/19/25 Fuel Report	101-4351-43115		10/22/2025	12.39
						Vendor 000552 - LAKE COUNTY TREASURER Total: 12.39
						Department 4351 - AIRPORT EXPENSE Total: 183.33

Expense Approval Report by Department

Payment Dates: 10/29/2025 - 10/30/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
Department: 4351 - AIRPORT EXPENSE					
Vendor: 005006 - BLUEPEAK					
BLUEPEAK	INV0006441	Phone & Internet	101-4351-42160		287.86
Vendor: 005394 - INFOTECH SOLUTIONS LLC					
INFOTECH SOLUTIONS LLC	25811	Monthly Software & Maintenance	101-4351-42160		32.31
Vendor: 004273 - KLJ ENGINEERING LLC					
KLJ ENGINEERING LLC	7191	Airport Master Plan, AGIS & ALP Update	101-4351-54300	AIRPORT MASTER PLAN STUDY - REIMBURSABLE	53,014.48
KLJ ENGINEERING LLC	7602	MDS - Recon. Apron & Taxilane - Construction Phase	101-4351-54300	FBO APRON & TAXILANE-CONST REIMB	39,272.02
Vendor: 000296 - SD DEPT OF TRANSPORTATION					
SD DEPT OF TRANSPORTATI...	S00143988	Windssocks	101-4351-43520		69.62
Vendor: 006293 - SOUKUP CONSTRUCTION INC					
SOUKUP CONSTRUCTION INC	30267	Airport Hangar Siding/Concrete/Insulation	101-4351-54330	FBO APRON & TAXILANE-CONST NR	7,368.89
Vendor 005006 - BLUEPEAK Total:					287.86
Vendor 005394 - INFOTECH SOLUTIONS LLC Total:					32.31
Vendor 004273 - KLJ ENGINEERING LLC Total:					92,286.50
Vendor 000296 - SD DEPT OF TRANSPORTATION Total:					69.62
Vendor 006293 - SOUKUP CONSTRUCTION INC Total:					7,368.89
Department 4351 - AIRPORT EXPENSE Total:					100,045.18