

MADISON MUNICIPAL AIRPORT BOARD

AGENDA

8/19/2025

6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order

Roll Call:

Approve July 2025 Minutes

Approve August 19, 2025, Agenda

Appearances/Acknowledgements/Correspondence

- 1) Acknowledge KLJ Status Report –August 1,2025
- 2) Acknowledge Fuel Report – August 2025

UNFINISHED BUSINESS

Painting Fuel tanks – Need to get quotes yet (Mayor Lindsey said he would look into the city doing it.) Should we look for other ideas?

NEW BUSINESS

Ratify Bills-

Public Comment

Announcements

- 1) Next Meeting – March 18,2025

Motion to Adjourn

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

MADISON MUNICIPAL AIRPORT BOARD

Agenda

7/15/2025

6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order 18:00 hrs

Roll Call: Present: Ken Johnson, Dave Gilber, Tim Peters, Roy Brown, Morris Riggin,

Absent: Matt Wollmann, ex-officio Mayor Lindsay

Guest: Charlie Keppen,

Approve: July 15, 2025, Agenda: Motion to approve by Dave, 2nd by Ken, motion carried

Approve: June 17, 2025, Minutes: Motion to approve by Ken, 2nd by Dave, motion carried

Appearances/Acknowledgements/Correspondence

- 1) Acknowledge KLJ Status Report –Tim reviewed the KLJ report with the board. Construction work has began on the ramp improvements. No board action is required. Morris reported that the crack seal has been completed. The oil seal coat is planned for July 28. The airport will be closed for a short period of time while the seal coat cures.
- 2) Acknowledge Fuel Report – The board reviewed the fuel report, Morris reported that he thinks jet fuel sales will remain at a higher level than in the past.

UNFINISHED BUSINESS

NEW BUSINESS: Tim reported that small trees and shrubs are starting to grow in the airport fence and should be removed before winter. Morris reported that the city takes care of the removal of the shrubs and trees.

OLD BUSINESS

Ratify Bills- Motion to Ratify bills as presented by Ken, 2nd by Dave, motion carried

Public Comment

Announcements

- 1) Next Meeting – August 19, 2025

Motion to Adjourn 18:10 hrs motion to adjourn by Dave, 2nd by Ken, motion carried.

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.



Airport Project Status

August 1, 2025

Madison Municipal Airport

CLIENT CONTACT PERSONS AND ADDRESSES

Morris Riggan, Airport Manager
1600 Airport Drive
Madison, SD 57042

Riggan-Flight-Service@hotmail.com

Ryan Hegg, Director of Engineering and Community Development
116 W Center Street
Madison, SD 57042

Ryan.Hegg@cityofmadisonsd.com

WORK IN PROGRESS

Reconstruct Apron and Taxilane - Design

KLJ #2405-00194 IJIA AIG #3-46-0029-026-2024

KLJ submitted the design closeout report to SDDOT and FAA on June 23, 2025. Closeout is being reviewed.

Reconstruct Apron and Taxilane – Construction

KLJ #2505-00156 IJIA AIG #3-46-0029-027-2025 and AIP #3-46-0029-028-2025

Soukup Construction Inc. of Sioux Falls, SD is the Prime Contractor. Construction started on July 14.

Phase 1 work done in July consisted of the following: removing asphalt and base, reclaiming/recycling for subbase material, unclassified excavation, install underdrain, install separation geotextile, grade subbase course, grade aggregate base course, and pave asphalt. Phase 2 is scheduled to start in early August and continue into September, with final topsoil/seeding and pavement marking being completed afterwards.

Airport Master Plan and Airport Layout Plan (ALP) Update – Planning

KLJ #2505-00147 AIP #3-46-0029-029-2026 (FY2026 grant)

KLJ did the field work for the survey control data and the ground survey. KLJ has provided NV5 (the imagery subconsultant) the survey control data and NV5 is now processing the imagery from the ground survey data. The field data collection is complete, and we are now in the aerial imagery and GIS data processing phase.

The Planning Advisory Committee (PAC) held the kickoff meeting on July 29 at the airport. The PAC discussed planning topics that are important to the airport and community. KLJ is in the process of drafting airport inventory, aviation activity forecasts, critical design aircraft, and facility requirements. KLJ will review the information with the PAC at the second meeting. The next project meeting is expected to be held in October.

OTHER ITEMS

The Statewide Pavement Maintenance project started. Work on the week of July 14 consisted of crack sealing. Work on the week of July 28 consisted of spraying the seal coat. The remaining work in August will consist of re-painting of the permanent pavement markings.

ITEMS REQUIRING ACTION BY CITY/AIRPORT

Sign grant offer for Reconstruct Apron and Taxilane.

ITEMS REQUIRING ACTION BY FAA/SDDOT

Review the Closeout Report for design grant IJIA AIG #3-46-0029-026-2024, Reconstruct Apron and Taxilane.



Reported by: Aaron Storm, KLJ Engineering

Aaron.Storm@kljeng.com

cc: Michelle Basquin, FAA DAK-MIN ADO
David Ferrell, FAA DAK-MIN ADO
Jon Becker, SDDOT
Brock Antijunti, SDDOT
Nancy Hiller, SDDOT
Roy Lindsay, City of Madison
Amy Sad, City of Madison
Barbara Minnick, City of Madison
Heather Peterson, City of Madison
Finance office, City of Madison
Brady Brockel, KLJ Engineering
Jake Braunagel, KLJ Engineering

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Madison Municipal Airport Fuel Sales YTD

AvGas	2023				2024				2025						
	Gallons	Revenue	Expenses		Gallons	Revenue	Expenses		Gallons	Revenue	Expenses		Purchases Gallons	Price/Gal	Current Sale Price
January	1,088.97	\$ 5,743.62	\$ -		1,072.91	\$ 5,160.70	\$ 7,409.50		419.31	\$ 2,260.41	\$ -				
February	2,123.94	\$ 11,304.65	\$ -		3,465.26	\$ 16,667.88	\$ -		2,355.16	\$ 12,694.30	\$ -				
March	1,409.73	\$ 7,618.20	\$ -		3,350.01	\$ 16,530.31	\$ 33,447.72		2,890.20	\$ 15,575.00	\$ -				
April	2,804.89	\$ 14,458.56	\$ 15,041.25		3,395.52	\$ 16,875.73	\$ 7,323.60		3,149.66	\$ 18,083.79	\$ 35,417.88				
May	6,864.36	\$ 35,522.36	\$ 34,163.60		3,898.56	\$ 19,375.86	\$ 28,276.92		3,775.62	\$ 22,427.21	\$ -				
June	4,834.70	\$ 25,303.52	\$ -		4,126.87	\$ 21,842.64	\$ 29,729.73		3,263.65	\$ 18,796.29	\$ 32,880.38				
July	8,258.41	\$ 44,132.11	\$ 35,129.59		6,101.48	\$ 33,769.12	\$ 23,066.90		4,005.11	\$ 22,508.67	\$ -				
August	5,258.68	\$ 29,498.53	\$ 41,358.17		4,700.46	\$ 28,625.75	\$ -				\$ -				
September	3,747.97	\$ 21,702.57	\$ -		4,604.63	\$ 28,042.19	\$ 35,040.00				\$ -				
October	2,732.37	\$ 16,640.15	\$ 42,279.88		3,992.30	\$ 23,332.42	\$ 33,923.28				\$ -				
November	4,885.66	\$ 29,753.62	\$ -		2,480.91	\$ 14,339.63	\$ -				\$ -				
December	3,325.15	\$ 18,934.31	\$ 31,424.40		2,170.41	\$ 12,517.34	\$ 23,429.47				\$ -				
Totals	47,334.83	\$260,612.20	\$199,396.89		43,359.32	\$237,079.57	\$221,647.12		19,858.71	\$112,345.67	\$68,298.26				

Jet Fuel	2023				2024				2025						
	Gallons	Revenue	Expenses		Gallons	Revenue	Expenses		Gallons	Revenue	Expenses		Purchases Gallons	Price/Gal	Current Sale Price
January	-	\$ -	\$ -		180.33	\$ 842.14	\$ -		-	\$0.00	\$ -				
February	-	\$ -	\$ -		283.46	\$ 1,323.76	\$ -		-	\$0.00	\$ -				
March	-	\$ -	\$ -		689.44	\$ 3,219.69	\$ -		162.19	\$771.34	\$ -				
April	37.93	\$ 199.13	\$ -		1,255.15	\$ 5,861.56	\$ -		1,001.00	\$4,581.81	\$ 5,895.60				
May	289.42	\$ 1,519.45	\$ -		1,153.90	\$ 5,388.72	\$ -		835.56	\$3,760.02	\$ -				
June	429.72	\$ 2,024.06	\$ 6,800.50		1,263.54	\$ 5,167.88	\$ 7,414.80		249.55	\$1,122.98	\$ -				
July	5,916.24	\$ 24,341.17	\$ 15,346.98		7,147.69	\$ 30,529.91	\$ 19,920.00		6,180.18	\$28,307.49	\$ 15,433.50				
August	2,258.63	\$ 9,305.56	\$ 11,948.75		7,392.56	\$ 35,853.88	\$ 33,046.90				\$ -				
September	746.56	\$ 3,075.83	\$ -		1,390.60	\$ 6,744.41	\$ -				\$ -				
October	1,847.78	\$ 8,145.25	\$ 6,054.25		550.76	\$ 2,671.18	\$ -				\$ -				
November	970.78	\$ 4,582.08	\$ -		216.03	\$ 1,047.75	\$ -				\$ -				
December	807.91	\$ 3,813.33	\$ 7,918.40		50.00	\$ 242.50	\$ -				\$ -				
Totals	13,304.97	\$57,005.86	\$48,068.88		21,573.46	\$98,893.38	\$60,381.70		8,428.48	\$38,543.64	\$21,329.10				

Total Gallons	60,639.80			64,932.78				28,287.19							
Total Revenue	\$317,618.06			\$335,972.95				\$282,028.82		\$150,889.31					
Total Fuel Purchased			\$247,465.77				\$282,028.82				\$89,627.36				

FUELMASTER TRANSACTION LISTING

TRANSACTIONS LISTED BY PRODUCT CODE

From Date: 7/1/2025
Time: 12:00:00AM

To Date: 7/31/2025
Time: 11:59:59PM

Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>	<u>Total Cost</u>
1	Jet A Fuel	31	6,180.18 GL	28,307.49
2	100LL Av. Gas	79	4,005.11 GL	22,508.67
Total Product Summary:		110	10,185.29	50,816.16

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
Department: 4351 - AIRPORT EXPENSE					
Vendor: 000181 - APPEARA					
APPEARA	1078274	Mat Rental - Airport	101-4351-42210		53.40
APPEARA	1082371	Mat Rental - Airport	101-4351-42210		57.77
APPEARA	1086512	Mat Rental - Airport	101-4351-42210		53.40
APPEARA	1090557	Mat Rental - Airport	101-4351-42210		57.77
APPEARA	1094594	Mat Rental - Airport	101-4351-42210		54.36
Vendor 000181 - APPEARA Total:					276.70
Vendor: 000035 - COLES PETROLEUM PRODUCTS INC					
COLES PETROLEUM PRODUC...	7/1/25	5/28/25 to 7/1/25 Fuel Report	101-4351-43115		40.52
Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total:					40.52
Vendor: 005394 - INFOTECH SOLUTIONS LLC					
INFOTECH SOLUTIONS LLC	25162	Monthly Software & Maintenance	101-4351-42160		32.27
Vendor 005394 - INFOTECH SOLUTIONS LLC Total:					32.27
Vendor: 000552 - LAKE COUNTY TREASURER					
LAKE COUNTY TREASURER	7/1/25	5/28/25 to 7/1/25 Fuel Report	101-4351-43115		4.00
Vendor 000552 - LAKE COUNTY TREASURER Total:					4.00
Vendor: 006159 - MIDWEST PETROLEUM EQUIPMENT LLC					
MIDWEST PETROLEUM EQUI...	30685	Work Order 18364 - Replace Fuel Filters	101-4351-42210		2,662.00
Vendor 006159 - MIDWEST PETROLEUM EQUIPMENT LLC Total:					2,662.00
Vendor: 003620 - STURDEVANTS MADISON INC					
STURDEVANTS MADISON INC	827053297	Oil Filter & Plug - Airport Trailblazer	101-4351-42520		9.78
STURDEVANTS MADISON INC	827052920	Spark Plug - Airport mowers	101-4351-43110		2.99
STURDEVANTS MADISON INC	827053161	Air Filter - Airport Mower	101-4351-43110		12.49
Vendor 003620 - STURDEVANTS MADISON INC Total:					25.26
Department 4351 - AIRPORT EXPENSE Total:					3,040.75

Vendor Name

Payable Number

Account Number

Description (Item)

Project Account Name

Department: 4351 - AIRPORT EXPENSE
 Vendor: 000035 - COLES PETROLEUM PRODUCTS INC
 COLES PETROLEUM PRODUC... 50217

Vendor: 004273 - KLJ ENGINEERING LLC
 KLJ ENGINEERING LLC 1154

Account Number	Description (Item)	Project Account Name	Amount
101-4351-47820	Jet Fuel		6,498.00
101-4351-54330	MDS-Recon. Apron & Taxilane - Construction Phase	FBO APRON & TAXILANE-CONST REIMB	28,104.90

Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total: 6,498.00

Vendor 004273 - KLJ ENGINEERING LLC Total: 28,104.90

Department 4351 - AIRPORT EXPENSE Total: 34,602.90

Expense Approval Report by Department

Vendor Name Payable Number

Department: 4351 - AIRPORT EXPENSE

Vendor: 000035 - COLES PETROLEUM PRODUCTS INC
COLES PETROLEUM PRODUC.... 8519

Payment Dates: 7/30/2025 - 7/31/2025

Amount

Project Account Name

Account Number

Description (Item)

Jet Fuel

101-4351-47820

8,935.50

Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total: 8,935.50

Department 4351 - AIRPORT EXPENSE Total: 8,935.50

Expense Approval Report by Department

Post Dates: 7/23/2025 - 7/23/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
Department: 4351 - AIRPORT EXPENSE						
Vendor: 004273 - KIJ ENGINEERING LLC						
KIJ ENGINEERING LLC	1171	Airport Master Plan - Planning/Aeronautical Survey	101-4351-54300	AIRPORT MASTER PLAN STUDY - REIMBURSABLE	07/23/2025	10,086.17
KIJ ENGINEERING LLC	1609	Airport Master Plan - Planning/Aeronautical Survey	101-4351-54300	AIRPORT MASTER PLAN STUDY - REIMBURSABLE	07/23/2025	22,829.60
Vendor 004273 - KIJ ENGINEERING LLC Total:						32,915.77
Department 4351 - AIRPORT EXPENSE Total:						32,915.77