

**MADISON MUNICIPAL AIRPORT BOARD**

**Agenda**

**7/15/2025**

**6:00pm - Airport Lobby - 1600 Airport Drive**

**Call to Order**

**Roll Call:**

**Approve: July 15, 2025, Agenda**

**Approve: June 17, 2025, Minutes**

**Appearances/Acknowledgements/Correspondence**

1) Acknowledge KLJ Status Report –

2) Acknowledge Fuel Report –

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**OLD BUSINESS**

**Ratify Bills-**

**Public Comment**

**Announcements**

1) Next Meeting – August 19,2025

Motion to Adjourn

**If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.**

# MADISON MUNICIPAL AIRPORT BOARD

## Agenda

6/17/2025

6:00pm - Airport Lobby - 1600 Airport Drive

**Call to Order** 18:00hrs

**Roll Call: Present:** Matt Wollmann, Ken Johnson, Dave Gilber, Tim Peters, Roy Brown,

**Absent:** Morris Riggin, ex-officio Mayor Lindsay

**Guest:** Aaron Storm(LKJ), Roger Lee, Charlie Keppen, Roger Lee

**Approve June 17, 2025, Agenda:** Motion to approve by Dave, 2<sup>nd</sup> by Tim, motion carried

**Approved May 20,2025 Minutes:** Motion to approve by Roy, 2<sup>nd</sup> by Ken, motion carried

### Appearances/Acknowledgements/Correspondence

- 1) Acknowledge KLJ Status Report –Aaron reported on the up up coming reconstruction work.Ssurvey control points have been established and some ground survey has been completed. An aerial survey will soon be conducted and after KLJ review the data will be sent to the FAA.
- 2) Construction update: We are still waiting for the FAA grants to be approved. Estimated start date is July 7 and estimated completion is early October.
- 3) Acknowledge Fuel Report – Matt reviewed the fuel report with the board. The current fuel prices are \$5.62(100LL), \$4.50(jet). A question on how the fuel price is set was asked. The price is adjusted to the price averaging formula which is recalculated after each fuel purchase.

### UNFINISHED BUSINESS

Lee Hangar update: (Old T-Hangar spot): Roger and Robert(by phone) Lee discussed changes to the hangar plan. Building size has been changed and is now 50 x 90 with a 12 foot door. Aaron reported the change has been resubmitted to the FAA and now waiting for approval. Since this is a resubmittal approval is expected soon. A red light will be required on the roof of the building. Electric Power and water facilities were discussed.

### NEW BUSINESS

Airport Board Openings: 2 ended April 30<sup>th</sup>: Matt Wollmann and Dave Gilbert will submitt board appointment applications.

**Ratify Bills-** May 14 -21 -28 2025

Motion by Tim to Ratify bills as presented, 2<sup>nd</sup> by Dave, Motion carried

### Public Comment:

### Announcements

- 1) Next Meeting – July 15, 2025

Motion to Adjourn: 18:39 hrs: motion to adjourn by Roy, 2<sup>nd</sup> by Ken, motion carried.

**If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.**

Madison Municipal Airport Fuel Sales YTD

AvGas	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	1,088.97	\$ 5,743.62	\$ -	1,072.91	\$ 5,160.70	\$ 7,409.50	419.31	\$ 2,260.41	\$ -			
February	2,123.94	\$ 11,304.65	\$ -	3,465.26	\$ 16,667.88	\$ -	2,355.16	\$ 12,694.30	\$ -			
March	1,409.73	\$ 7,618.20	\$ -	3,350.01	\$ 16,530.31	\$ 33,447.72	2,890.20	\$ 15,575.00	\$ -			
April	2,804.89	\$ 14,458.56	\$ 15,041.25	3,395.52	\$ 16,875.73	\$ 7,323.60	3,149.66	\$ 18,083.79	\$ 35,417.88			
May	6,864.36	\$ 35,522.36	\$ 34,163.60	3,898.56	\$ 19,375.86	\$ 28,276.92	3,775.62	\$ 22,427.21				
June	4,834.70	\$ 25,303.52	\$ -	4,126.87	\$ 21,842.64	\$ 29,729.73	3,263.65	\$ 18,796.29	\$ 32,880.38			
July	8,258.41	\$ 44,132.11	\$ 35,129.59	6,101.48	\$ 33,769.12	\$ 23,066.90						
August	5,258.68	\$ 29,498.53	\$ 41,358.17	4,700.46	\$ 28,625.75	\$ -						
September	3,747.97	\$ 21,702.57	\$ -	4,604.63	\$ 28,042.19	\$ 35,040.00						
October	2,732.37	\$ 16,640.15	\$ 42,279.88	3,992.30	\$ 23,332.42	\$ 33,923.28						
November	4,885.66	\$ 29,753.62	\$ -	2,480.91	\$ 14,339.63	\$ -						
December	3,325.15	\$ 18,934.31	\$ 31,424.40	2,170.41	\$ 12,517.34	\$ 23,429.47						
<b>Totals</b>	<b>47,334.83</b>	<b>\$260,612.20</b>	<b>\$199,396.89</b>	<b>43,359.32</b>	<b>\$237,079.57</b>	<b>\$221,647.12</b>	<b>15,853.60</b>	<b>\$89,837.00</b>	<b>\$68,298.26</b>			

Jet Fuel	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	-	\$ -	\$ -	180.33	\$ 842.14	\$ -	-	\$0.00	\$ -			
February	-	\$ -	\$ -	283.46	\$ 1,323.76	\$ -	-	\$0.00	\$ -			
March	-	\$ -	\$ -	689.44	\$ 3,219.69	\$ -	162.19	\$771.34	\$ -			
April	37.93	\$ 199.13	\$ -	1,255.15	\$ 5,861.56	\$ -	1,001.00	\$4,581.81	\$ 5,895.60			
May	289.42	\$ 1,519.45	\$ -	1,153.90	\$ 5,388.72	\$ -	835.56	\$3,760.02				
June	429.72	\$ 2,024.06	\$ 6,800.50	1,263.54	\$ 5,167.88	\$ 7,414.80	249.55	\$1,122.98				
July	5,916.24	\$ 24,341.17	\$ 15,346.98	7,147.69	\$ 30,529.91	\$ 19,920.00						
August	2,258.63	\$ 9,305.56	\$ 11,948.75	7,392.56	\$ 35,853.88	\$ 33,046.90						
September	746.56	\$ 3,075.83	\$ -	1,390.60	\$ 6,744.41	\$ -						
October	1,847.78	\$ 8,145.25	\$ 6,054.25	550.76	\$ 2,671.18	\$ -						
November	970.78	\$ 4,582.08	\$ -	216.03	\$ 1,047.75	\$ -						
December	807.91	\$ 3,813.33	\$ 7,918.40	50.00	\$ 242.50	\$ -						
<b>Totals</b>	<b>13,304.97</b>	<b>\$57,005.86</b>	<b>\$48,068.88</b>	<b>21,573.46</b>	<b>\$98,893.38</b>	<b>\$60,381.70</b>	<b>2,248.30</b>	<b>\$10,236.15</b>	<b>\$5,895.60</b>			

<b>Total Gallons</b>	<b>60,639.80</b>			<b>64,932.78</b>			<b>18,101.90</b>					
<b>Total Revenue</b>		<b>\$317,618.06</b>			<b>\$335,972.95</b>			<b>\$100,073.15</b>				
<b>Total Fuel Purchased</b>			<b>\$247,465.77</b>			<b>\$282,028.82</b>			<b>\$74,193.86</b>			

FUELMASTER TRANSACTION LISTING

**TRANSACTIONS LISTED BY PRODUCT CODE**

From Date: 6/1/2025  
Time: 12:00:00AM

To Date: 6/30/2025  
Time: 11:59:59PM

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Print Date: 7/8/2025 Time: 8:59:55AM

**Product Summary for all Transactions**

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>	<u>Total Cost</u>
1	Jet A Fuel	4	249.55 GL	1,122.98
2	100LL Av. Gas	55	3,263.65 GL	18,796.29
<b>Total Product Summary:</b>		<b>59</b>	<b>3,513.20</b>	<b>19,919.27</b>

Expense Approval Report by Department

Post Dates: 6/4/2025 - 6/4/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
<b>Department: 4351 - AIRPORT EXPENSE</b>						
<b>Vendor: 005006 - BLUEPEAK</b>						
BLUEPEAK	INV0005646	Phones & Internet - 074965301	101-4351-42160		06/04/2025	262.48
<b>Vendor 005006 - BLUEPEAK Total:</b>						<u>262.48</u>
<b>Vendor: 000035 - COLES PETROLEUM PRODUCTS INC</b>						
COLES PETROLEUM PRODUC...	05/27/2025	4/19/25 to 5/27/25 Fuel Report	101-4351-43115		06/04/2025	83.46
<b>Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total:</b>						<u>83.46</u>
<b>Vendor: 000552 - LAKE COUNTY TREASURER</b>						
LAKE COUNTY TREASURER	5/27/25	4/19/25 to 5/27/25 Fuel Report	101-4351-43115		06/04/2025	8.33
<b>Vendor 000552 - LAKE COUNTY TREASURER Total:</b>						<u>8.33</u>
<b>Vendor: 005440 - RIGGIN/MORRIS A</b>						
RIGGIN/MORRIS A	INV0005651	Fuel Stipend - 1st Qtr 2025	101-4351-42210		06/04/2025	1,456.72
<b>Vendor 005440 - RIGGIN/MORRIS A Total:</b>						<u>1,456.72</u>
<b>Department 4351 - AIRPORT EXPENSE Total:</b>						<u>1,810.99</u>

Expense Approval Report by Department

Payment Dates: 6/11/2025 - 6/12/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
<b>Department: 4351 - AIRPORT EXPENSE</b>					
<b>Vendor: 000035 - COLES PETROLEUM PRODUCTS INC</b>					
COLES PETROLEUM PRODUC...	678129	AV Gas	101-4351-47820		32,880.38
					<u>32,880.38</u>
<b>Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total:</b>					
					<b>32,880.38</b>
<b>Vendor: 005394 - INFOTECH SOLUTIONS LLC</b>					
INFOTECH SOLUTIONS LLC	24958	Computer & Software Subscription Fees	101-4351-42160		32.18
					<u>32.18</u>
<b>Vendor 005394 - INFOTECH SOLUTIONS LLC Total:</b>					
					<b>32.18</b>
<b>Vendor: 000719 - SYN-TECH SYSTEMS</b>					
SYN-TECH SYSTEMS	S239567	Fuel Pump Parts	101-4351-42530		1,790.10
					<u>1,790.10</u>
<b>Vendor 000719 - SYN-TECH SYSTEMS Total:</b>					
					<b>1,790.10</b>
					<b>Department 4351 - AIRPORT EXPENSE Total: 34,702.66</b>

Expense Approval Report by Department

Payment Dates: 6/25/2025 - 6/26/2025

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
<b>Department: 4351 - AIRPORT EXPENSE</b>					
<b>Vendor: 006159 - MIDWEST PETROLEUM EQUIPMENT LLC</b>					
MIDWEST PETROLEUM EQUI...	29562	Work Order 17254 - New Receipt Printer & Setup	101-4351-42210		2,596.37
<b>Vendor 006159 - MIDWEST PETROLEUM EQUIPMENT LLC Total:</b>					<b>2,596.37</b>
<b>Vendor: 000030 - RUNNINGS SUPPLY INC</b>					
RUNNINGS SUPPLY INC	1743034	Cable & Cable Bolt	101-4351-42530		65.19
<b>Vendor 000030 - RUNNINGS SUPPLY INC Total:</b>					<b>65.19</b>
<b>Vendor: 000299 - SD PUBLIC ASSURANCE ALLIANCE</b>					
SD PUBLIC ASSURANCE ALLI...	31534-4221	2025 Coverage (4/1/25 - 12/31/25)	101-4351-42110		6,157.09
<b>Vendor 000299 - SD PUBLIC ASSURANCE ALLIANCE Total:</b>					<b>6,157.09</b>
<b>Department 4351 - AIRPORT EXPENSE Total:</b>					<b>8,818.65</b>