

MADISON MUNICIPAL AIRPORT BOARD

AGENDA

2/18/2025

6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order

Roll Call:

Approve January 2025 Minutes

Approve February 18,2025 Agenda

Appearances/Acknowledgements/Correspondence

1) Acknowledge KLJ Status Report – January 31,2025

2) Acknowledge Fuel Report –

UNFINISHED BUSINESS

Wilde Proposal – Loading pads

NEW BUSINESS

Ratify Bills-

Public Comment

Announcements

1) Next Meeting – March 18,2025

Motion to Adjourn

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.



Airport Project Status Report

January 31, 2025

Madison Municipal Airport

CLIENT CONTACT PERSONS AND ADDRESSES

Morris Riggin, Airport Manager
1600 Airport Drive
Madison, SD 57042
Riggin-Flight-Service@hotmail.com

Ryan Hegg, Director of Engineering and Community Development
116 W Center Street
Madison, SD 57042
Ryan.Hegg@cityofmadisonsd.com

WORK IN PROGRESS

Reconstruct Apron and Taxilane - Design

KLJ #2405-00194 BIL-AIG #3-46-0029-026-2024

KLJ submitted the BIL-AIG grant application to SDDOT and FAA on April 5, 2024. The City of Madison signed the BIL-AIG grant 26 on June 18, 2024.

The schedule for the design project is as follows:

1. Prepare the engineering design contract in early 2024 to obtain FY 2024 FAA BIL-AIG grant. Completed.
2. Pavement soil borings will be completed during the summer of 2024. Completed.
3. Design the project over the summer, fall, and winter of 2024/2025. Partially complete.
 - a. Preliminary design meeting with engineer and owner held in September.
 - b. Engineering Design Report and Apron Use Plan submitted on September 19, 2024.
 - c. FAA provided Engineering Design Report (EDR) comments in December. FAA provided Apron Use Plan comments in meeting on January 30.
 - d. KLJ responded by email to EDR comments in January.
 - e. KLJ will send the Plans & Specs at 90% Design Stage for FAA review in February.
4. Advertisement for Bids is anticipated in March 2025 with Bid Opening in late March or early April.
5. Apply for a construction grant in FY 2025 using Entitlement, BIL, and State Apportionment funding.
6. Construction anticipated in summer/fall 2025.

Reconstruct Apron and Taxilane – Construction (pending grant)

KLJ #2505-00156 BIL-AIG #3-46-0029-027-2025 and AIP # 3-46-0029-028-2025 (pending)
KLJ will send a scope for construction engineering, observation, and testing to the FAA to review. After review, KLJ will send a construction services agreement to the City of Madison to review for approval.

Airport Layout Plan (ALP) Update & Master Plan, Narrative, AGIS, Exhibit A & Land Use Plan - Planning (pending)

KLJ #2505-00147 AIP #3-46-0029-029-2026 (anticipating FY2026 grant)
KLJ will send a scope for planning services for a new Airport Master Plan and Airport Layout Plan (ALP) to the FAA to review. After review, KLJ will send a planning services agreement to the City of Madison to review.

OTHER ITEMS

- None.

ITEMS REQUIRING ACTION BY CITY/AIRPORT

- None.

ITEMS REQUIRING ACTION BY FAA/SDDOT

- None.

Reported by: Aaron Storm, PE
KLJ Engineering
(605) 444-1864

Aaron.Storm@kljeng.com

cc: Michelle Basquin, FAA DAK-MIN ADO
Kyle Sebesta, FAA DAK-MIN ADO
Jon Becker, SDDOT
Brock Antijunti, SDDOT
Nancy Hiller, SDDOT
Adam Shaw, City of Madison
Amy Sad, City of Madison
Barbara Minnick, City of Madison
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Finance office, City of Madison
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Jake Braunagel, KLJ Engineering

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Madison Municipal Airport Fuel Sales YTD

AvGas	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	1,088.97	\$ 5,743.62	\$ -	1,072.91	\$ 5,160.70	\$ 7,409.50	419.31	\$ 2,260.41	\$ -			
February	2,123.94	\$ 11,304.65	\$ -	3,465.26	\$ 16,667.88	\$ -						
March	1,409.73	\$ 7,618.20	\$ -	3,350.01	\$ 16,530.31	\$ 33,447.72						
April	2,804.89	\$ 14,458.56	\$ 15,041.25	3,395.52	\$ 16,875.73	\$ 7,323.60						
May	6,864.36	\$ 35,522.36	\$ 34,163.60	3,898.56	\$ 19,375.86	\$ 28,276.92						
June	4,834.70	\$ 25,303.52	\$ -	4,126.87	\$ 21,842.64	\$ 29,729.73						
July	8,258.41	\$ 44,132.11	\$ 35,129.59	6,101.48	\$ 33,769.12	\$ 23,066.90						
August	5,258.68	\$ 29,498.53	\$ 41,358.17	4,700.46	\$ 28,625.75	\$ -						
September	3,747.97	\$ 21,702.57	\$ -	4,604.63	\$ 28,042.19	\$ 35,040.00						
October	2,732.37	\$ 16,640.15	\$ 42,279.88	3,992.30	\$ 23,332.42	\$ 33,923.28						
November	4,885.66	\$ 29,753.62	\$ -	2,480.91	\$ 14,339.63	\$ -						
December	3,325.15	\$ 18,934.31	\$ 31,424.40	2,170.41	\$ 12,517.34	\$ 23,429.47						
Totals	47,334.83	\$260,612.20	\$199,396.89	43,359.32	\$237,079.57	\$221,647.12	419.31	\$2,260.41	\$0.00			

Jet Fuel	2023			2024			2025			Purchases		Current Sale Price
	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Revenue	Expenses	Gallons	Price/Gal	
January	-	\$ -	\$ -	180.33	842.14	\$ -	-	-	\$ -			
February	-	\$ -	\$ -	283.46	1,323.76	\$ -						
March	-	\$ -	\$ -	689.44	3,219.69	\$ -						
April	37.93	\$ 199.13	\$ -	1,255.15	5,861.56	\$ -						
May	289.42	\$ 1,519.45	\$ -	1,153.90	5,388.72	\$ -						
June	429.72	\$ 2,024.06	\$ 6,800.50	1,263.54	5,167.88	\$ 7,414.80						
July	5,916.24	\$ 24,341.17	\$ 15,346.98	7,147.69	30,529.91	\$ 19,920.00						
August	2,258.63	\$ 9,305.56	\$ 11,948.75	7,392.56	35,853.88	\$ 33,046.90						
September	746.56	\$ 3,075.83	\$ -	1,390.60	6,744.41	\$ -						
October	1,847.78	\$ 8,145.25	\$ 6,054.25	550.76	2,671.18	\$ -						
November	970.78	\$ 4,582.08	\$ -	216.03	1,047.75	\$ -						
December	807.91	\$ 3,813.33	\$ 7,918.40	50.00	242.50	\$ -						
Totals	13,304.97	\$57,005.86	\$48,068.88	21,573.46	\$98,893.38	\$60,381.70	-	\$0.00	\$0.00			

Total Gallons	60,639.80		64,932.78		419.31
Total Revenue	\$317,618.06		\$335,972.95		\$2,260.41
Total Fuel Purchased		\$247,465.77		\$282,028.82	\$0.00

FUELMASTER TRANSACTION LISTING

Dec. 2024

TRANSACTIONS LISTED BY PRODUCT CODE

From Date: 12/1/2024
Time: 12:00:00AM

To Date: 12/31/2024
Time: 11:59:59PM

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Print Date: 2/3/2025 Time: 3:13:46PM

Product Summary for all Transactions

Product	Description	Transactions	Quantity	Total Cost
1	Jet A Fuel	1	50.00 GL	242.50
Product	Description	Transactions	Quantity	Total Cost
2	100LL Av. Gas	24	2,136.62 GL	12,335.22
Total Product Summary:		25	2,186.62	12,577.72

Handwritten notes on the right side of the table:

- 2,170.41 GL (with an arrow pointing to the 2,136.62 GL value)
- 2,220.41 GL (with an arrow pointing down from the 2,186.62 value)
- 12,517.34 (with an arrow pointing to the 12,335.22 value)
- 12,759.84 (with an arrow pointing down from the 12,577.72 value)

* Heartland transactions on
12/29 + 12/30 were lost
on FuelMaster when Pumps
were Down

2024 December

Columns ▾

Batch # ▾	Opened ▾	Closed ▾	Funded ▾	Batch Amount ▾	Txn Count ▾	Terminal ID ▾	
0093	12/30/2024	12/31/2024 06:00:00 PM	12/31/2024	AV Gas \$64.68	15.39 = 12.00 gal 2	MMAR000101	Select ▾
0092	12/29/2024	12/30/2024 06:00:00 PM	12/30/2024	AV Gas \$117.44	15.39 = 21.79 gal 3	MMAR000101	Select ▾
0091	12/21/2024	12/22/2024 06:00:00 PM	12/22/2024	\$171.89	2	MMAR000101	Select ▾
0090	12/20/2024	12/21/2024 06:00:00 PM	12/21/2024	\$27.65	1	MMAR000101	Select ▾
0089	12/16/2024	12/17/2024 06:00:00 PM	12/17/2024	\$242.50	1	MMAR000101	Select ▾
0088	12/12/2024	12/13/2024 06:00:00 PM	12/13/2024	\$132.07	1	MMAR000101	Select ▾
0087	12/09/2024	12/10/2024 06:00:00 PM	12/10/2024	\$46.01	1	MMAR000101	Select ▾
0086	12/08/2024	12/09/2024 06:00:00 PM	12/09/2024	\$168.43	2	MMAR000101	Select ▾
0085	12/07/2024	12/08/2024 06:00:00 PM	12/08/2024	\$264.78	2	MMAR000101	Select ▾
0084	12/06/2024	12/07/2024 06:00:00 PM	12/07/2024	\$253.57	1	MMAR000101	Select ▾
0083	12/05/2024	12/06/2024 06:00:00 PM	12/06/2024	\$435.23	2	MMAR000101	Select ▾
0082	12/01/2024	12/02/2024 06:00:00 PM	12/02/2024	\$192.24	3	MMAR000101	Select ▾
0081	11/30/2024	12/01/2024 06:00:00 PM	12/01/2024	\$333.51	2	MMAR000101	Select ▾
Totals:				\$2,450.00	23		

FUELMASTER TRANSACTION LISTING

Jan 2025

TRANSACTIONS LISTED BY PRODUCT CODE

From Date: 1/1/2025
Time: 12:00:00AM

To Date: 1/31/2025
Time: 11:59:59PM

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Print Date: 2/3/2025 Time: 3:14:39PM

Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>	<u>Total Cost</u>
2	100LL Av. Gas	1	1.69 GL	9.11
Total Product Summary:		1	1.69	9.11

* Due to Pumps Being Down,
Fuel Master Lost Some
Transactions.

* Adjusted totals Reflect
Supporting Documents
for Lost Transactions

$$\begin{array}{r}
 1.69 \text{ GL} \\
 + 75.49 \text{ GL (Heartland)} \\
 + 342.13 \text{ GL (Riggin 1/7)} \\
 \hline
 \text{Quantity} = 419.31 \text{ GL}
 \end{array}$$

Lost transaction

$$\begin{array}{r}
 9.11 \\
 + 407.22 \text{ (Heartland)} \\
 + 1,844.08 \text{ (Riggin 1/7)} \\
 \hline
 \text{Cost} = \$2,260.41
 \end{array}$$

Lost Transaction

2025 January



Columns ▾

Batch # ▾	Opened ▾	Closed ▾	Funded ▾	Batch Amount ▾	Txn Count ▾	Terminal ID ▾	
0096	01/07/2025	01/11/2025 06:00:00 PM	01/11/2025	AV Gas \$187.95 / 5.39 = 34.87 GL	1	MMAR000101	Select ▶
0095	01/06/2025	01/07/2025 06:00:00 PM	01/07/2025	AV Gas \$37.46 / 5.39 = 6.99 GL	1	MMAR000101	Select ▶
0094	01/03/2025	01/04/2025 06:00:00 PM	01/04/2025	AV Gas \$181.81 / 5.39 = 33.73 GL	2	MMAR000101	Select ▶
Totals:				\$407.22	4		

**VEEDER-ROOT**TLS450P V.D.233.50 Madison
Airport

2/11/25 1:22 PM

finance [Help](#)**Reports ▸ Inventory ▸ Inventory History**

37 total » View 25 ▾ items per page

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Tank: Tank 2: AV Gas 2 - Mid ▾

From: 12/26/24 12:00 AM To: 1/31/25 12:44 PM 

Filter

Date / Time	Fuel Volume	Fuel Height	Water Height	Fuel Temp.
Tank 2: AV Gas 2 - Mid				
1/31/25 7:00 AM	2195	37.1	0.0	32.8
1/30/25 7:00 AM	2195	37.1	0.0	33.2
1/29/25 7:00 AM	2192	37.1	0.0	30.9
1/28/25 7:00 AM	2184	36.9	0.0	24.8
1/27/25 7:00 AM	2177	36.8	0.0	19.3
1/26/25 7:00 AM	2173	36.7	0.0	16.1
1/25/25 7:00 AM	2179	36.8	0.0	20.7
1/24/25 7:00 AM	2169	36.7	0.0	13.0
1/23/25 7:00 AM	2167	36.6	0.0	11.1
1/22/25 7:00 AM	2166	36.6	0.0	11.0
1/21/25 7:00 AM	2145	36.2	0.0	-5.9
1/20/25 7:00 AM	2154	36.4	0.0	1.3
1/19/25 7:00 AM	2158	36.5	0.0	4.2
1/18/25 7:00 AM	2177	36.8	0.0	19.1
1/17/25 7:00 AM	2187	37.0	0.0	27.2
1/16/25 7:00 AM	2197	37.2	0.0	22.9
1/15/25 7:00 AM	2180	36.9	0.0	9.3
1/14/25 7:00 AM	2178	36.8	0.0	7.9
1/13/25 7:00 AM	2182	36.9	0.0	10.8
1/12/25 7:00 AM	2196	37.2	0.0	22.3
1/11/25 7:00 AM	2194	37.1	0.0	20.4
1/10/25 7:00 AM	2195	37.1	0.0	21.2
1/9/25 7:00 AM	2187	37.0	0.0	15.4
1/8/25 7:00 AM	2181	36.9	0.0	10.9
1/7/25 7:00 AM	2564	43.7	0.0	14.1

> 383 GL

342.13 GL

x \$5.39/GL

\$1,844.08

383GL

- 34.87 GL (Heartland)

- 6 GL (Estimated Change due to temp. Drop)

342.13 GL ←

★ Fuel Master Transaction Lost