



Madison Community Center

GOVERNING BOARD AGENDA

December 3rd, 2024 at 9:30 AM

Location: Beacom Building, 2nd Floor Room 235

Join Zoom Meeting:

<https://us04web.zoom.us/j/5740733812?pwd=pMbQ2appHr5b1Ag3iUwYzZYGpUrXvO.1>

Meeting ID: 5740733812 / Passcode: CM0wbF

CALL TO ORDER 9:30am by Roy Lindsay

ADOPT AGENDA: Motion by Stacy K., 2nd by Amy S. Motion passed
Dr. Griffiths, Jamal Branco present

NEW BUSINESS:

1. Incident Reports/Suspension Approval Jamal presented the discussion and the rationale behind the decisions to suspend. Dr. Griffiths motioned to support the decision to suspend as presented. Stacy K. 2nd Motion passed.

ITEMS FOR FUTURE DISCUSSION

Governing Board title was changed to reflect the 4 person board duties and Advisory Board was titled to reflect what was previously called the Governing Board however titles were not changed in the policy book to reflect the proper changes of command for duties and incidents. This will be addressed in a policy upgrade in the near future. Suggestions were made to add weight scales in the men's and women's locker rooms and possibly a roamer from 5:30 - 7 ; 30pm monitoring, wiping down equipment, re-arranging weights as needed possibly a work study or flex hours of staff. Possibly look at 3 strikes and you are out in the policy book.

PUBLIC COMMENTS

ADJOURN 9:56 am.

Next meeting – TBD

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

New Business

1. INCIDENT REPORTS/SUSPENSION APPROVAL:

I am writing to bring to your attention a series of incidents involving KH, FD, JT, and NW, whose behavior has violated the rules of our community center, disrespected others, and caused disruption to the environment we strive to maintain. Attached are the incident reports that were documented leading up to this suspension request.

Details of Concern:

1. Failure to Respect Rules:

Patrons have been repetitively misusing the equipment leading to causing a disturbance to other members in the area. The incident report attached provides documentation of these patrons being shirtless, shoeless, and even in their undergarments at times in the weightroom area which is a public area in the building. Patrons have failed to follow certain rules regarding the age requirements to use some of the amenities that the Community Center offers (weightroom, sauna, etc.)

2. Misuse of Equipment:

Patrons have been repetitively misusing the equipment leading to causing a disturbance to other members in the area. The incident report attached was a complaint from a member of 3 patrons using the same treadmill at the same time. The rules of the facility are posted throughout the weightroom area along in other areas amongst the facility in their respective areas.

3. Disrespect Towards Others:

I have had some incidents with patrons in creating altercations while in the weightroom (bickering, bullying, picking on individuals) causing a uncomfortable environment for some. Patrons being in their undergarments, shirtless, and shoeless created an uncomfortable environment for others in this moment but more importantly putting a risk of safety for them as individuals.

Impact:

These actions have not only disrupted the positive atmosphere of the community center but have also:

- Created safety concerns for staff and other members.
- Diminished the experience and enjoyment of other community members.

Actions Taken:

Staff have addressed these issues with these patrons on, including issuing verbal warnings and reminders of the center's policies. Unfortunately, these efforts have not resulted in any significant change in behavior.

Request for Resolution:

To uphold the standards of our community and ensure the well-being of all members, I request that appropriate action be taken regarding this matter. Possible actions may include a formal warning, suspension of membership, or other measures as deemed necessary by the board. I am committed to maintaining a safe and respectful environment and would like to propose a suspension of 6 months for two patrons (This would be their second suspension) and 2 months for the two other patrons (This is their first suspension)



Incident Report

Staff Reporting: Jamal Branco

Date: 11/4/24

Time of Incident: 3:45 AM/PM (circle one)

Location in CC: CC - Weightroom

Complainant(s) Information

Name: _____ Phone: _____

Name: _____ Phone: _____

Complaine(e)s Information

Name: _____ Phone: _____

Name: _____ Phone: _____

Description of Incident

Patron's were being disrespectful to others in disrupting their workout with bullying, mimicking, and not showing proper ~~at~~ etiquette for this individual's space during her workout. I visited with these patrons and reminded them using a verbal warning to respect the facility, equipment, people areas, people emotions, and make sure we aren't crowding the weightroom hovering around one machine.

(Use Back if Necessary)

Discipline (if any)

Type (circle one) Warning Time Out _____ mins Ejection from Area* Area: _____ Ejection from CC for the day* Date: _____

Parent was notified

*If ejection occurs to those under 14, parents should be notified

Signature of Reporting Staff: [Signature] Date: 11/4/24

Signature of Coordinator/Director: [Signature] Date: 11/4/24

Follow-up Information

Date Contacted After Incident: _____ : _____ AM/PM (circle one) Talked To _____ Left Message _____

Staff Contacting: _____

Comments: _____



Incident Report

Staff Reporting: Kaylee Winrow

Date: 11-1-24

Time of Incident: 4:15 AM/PM

Location in CC: Weight Room

Complainant(s) Information

Name: _____ Phone: _____

Name: _____ Phone: _____

Complainee(s) Information

Name: _____ Phone: _____

Name: _____ Phone: _____

Description of Incident

Patron complained of a group of boys mis treating workout equipment. She said they were all on a piece of equipment at once. (treadmill) I thanked her for bringing the incident to our attention. Upon looking and observing the boys were in a different area of the weight room, once looking at camera footage. We confirmed that the complaint was true.

(Use Back if Necessary)

Discipline (if any)

Type (circle one) Warning Time Out Ejection from Area* Ejection from CC for the day*

_____ mins Area: _____ Date: _____

Parent was notified

*If ejection occurs to those under 14, parents should be notified

Signature of Reporting Staff: Kaylee Winrow

Date: 11-1-24

Signature of Coordinator/Director: [Signature]

Date: 11/4/24

Follow-up Information

Date Contacted After Incident: _____ : _____ AM/PM (circle one) Talked To _____ Left Message _____

Staff Contacting: _____

Comments: _____

