



BOARD OF COMMISSIONERS

AGENDA

MARCH 8, 2021

5:30PM – COMMISSION ROOM – 116 W CENTER ST

Please join the Zoom meeting from your computer, tablet or smartphone.

<https://zoom.us/j/99982514989>

You can also dial in using your phone.

+1 312 626 6799

Meeting ID: 999 8251 4989

CALL TO ORDER

ROLL CALL

ADOPT AGENDA

APPEARANCES / ACKNOWLEDGEMENTS

CONSENT CALENDAR

- 1) Minutes - March 1, 2021
- 2) Claims for Approval - March 10, 2021
- 3) Building Permit Report - February

UNFINISHED BUSINESS

NEW BUSINESS

- 1) Authorize Mayor to Sign Grant Application
FAA - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)
- 2) Approve Park Board Recommendation Regarding Trail Committee

PUBLIC COMMENT

ANNOUNCEMENTS

- 1) Multi-Purpose Trail Closure - Industrial Park Construction
- 2) Board of Equalization - March 15th, Deadline to File Written Appeal March 11th, 2021
- 3) Voter Registration Deadline - March 29th

EXECUTIVE SESSION

- 1)SDCL 1-25-2(1)

ADJOURN

Supplementary agenda information may be accessed at www.cityofmadisonsd.com
AGENDAS - CITY COMMISSION

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

March 1, 2021
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 1st day of March with the following members present on roll call: Mayor Marshall Dennert and Commissioners Adam Shaw, Robert Thill, Jerae Wire and Mike Waldner (via teleconference).

Motion by Commissioner Thill to remove item #3 under unfinished business (Adopt Resolution No. 2021-04 - Amend Established Compensation for 2021) and adopt the March 1, 2021 agenda as amended. Motion seconded by Commissioner Shaw. Upon roll call, motion carried unanimously.

Motion by Commissioner Wire to acknowledge a retail (on-sale) liquor license transfer application from Stadium Sports Grill Madison Inc/Stadium Sports Grill - Madison to BMS Goat LLC/Stadium Sports Grill and set the date of hearing for March 15th at 5:30pm, or as soon thereafter as the matter may be heard, second by Commissioner Shaw. Upon roll call, motion carried unanimously.

Motion by Commissioner Shaw, second by Commissioner Wire, to acknowledge the Board Meeting Minutes from January for the Library and Community Center. Upon roll call, motion carried unanimously.

Motion by Commissioner Shaw, second by Commissioner Thill, to approve the following items on the consent calendar: Minutes - February 22, 2021, Bills for Approval - March 3, 2021, Bills for Ratification - February 10, 2021. Upon roll call, motion carried unanimously.

Bills for Approval - March 3, 2021:

Advanced Contracting Solutions Water Main Break Repairs 1,158.16; Alpha Media USA LLC Snow Banner 396.00; Altec Industries Inc Hotstick/Go Light Unit#82 695.05; American Red Cross Lifeguarding 588.00; Appera Mat Rental 251.52; Avera McKennan Hospital EAP Contracts-Education 2,016.00; Baker & Taylor Books 69.18; Banner Associates Inc Well House #1 4,386.50; Bartels Cleaning Service MMU Cleaning Service 500.00; Blackstone Publishing Book 34.99; Bounce Around Inflatables Obstacle Course Rental 499.27; Bound To Stay Bound Inc Books 51.87; Builders Firstsource Trailer Parts 213.99; Carquest of Madison Oil 107.59; Center Point Large Print Books 781.92; Century Business Products Inc Maint Agreement 27.00; Centurylink QC February Phone Bill 90.84; City of Madison Utilities 45,329.02; City of Sioux Falls Bacteria Tests Jan 2021 44.00; Coles Petroleum Products Inc #2/#1 Diesel/Energy Emer 231,739.09; Craigs Welding Service Stainless Steel Railing 1,000.00; Dakotaland Autoglass Windshields #27 & #21 141.93; Demco Inc A/V Cart 258.99; DGR Engineering LTC Plan/Power Plant Bus 6,626.00; Elite Card Payment Center Conf Reg/Misc 5,561.34; F&M Coop Oil Co Fuel 114.47; Fastenal Co Disinfectant Cleaner/Misc 224.61; Findaway Books 356.20; Gale Cengage Learning Books 91.97; Goodwill of The Great Plains Shred Svcs Thru 1/31/21 112.00; Graybar Electric Co Inc LED Lighting 6,288.74; Great America Financial Svcs Standard Pmt/Images 424.54; Grey House Publishing Inc Financial Database 1,495.00; H W Wilson Company Reference Shelf-2021 345.00; Hach Co Chemicals 82.70; Hawk Services Worldwide LLC Prep/Recoat Gym - 2019 2,421.00; Hillyard Inc Towels/Cleaner/Tissue 413.98; Hunter Publishing Inc Feb 1 Minutes 76.36; Infotech Solutions LLC Monthly Invoice 4,402.39; Ingram Co Books 266.53; Jencks & Jencks PC March Services/Contract 5,500.00; Jones Ace Hardware Pole Saw/Misc 697.88; Junior Library Guild Book Boxes 4,471.40; KLJ Engineering LLC Apron Expansion Design 15,000.00; KnowBuddy Resources Books 101.24; Krug Products Inc UPS Shipping 169.84; Lewis Drugs Inc Disinfectant Wipes 73.33; Lookout Books Books 66.85; Madison Community Center Pool of Gold Money 60.00; Madison Grocery Store Inc Reddi Whip/Soda/Water 137.84; Marco Technologies Standard Payment 550.94; McLeod Printing & Off Supp Uniform Traffic Tickets 189.40; Micromarketing LLC Audio Books 934.95; Minitex Barcode Labels 253.00; Mpower Technologies Inc Milsoft Conversion-AMI 9,000.00; Northwestern Energy Utilities 2,668.19; O Reilly Automotive Inc Wiper Fluid/Oil Filters 151.38; Office Peeps Inc Sit-Stand/Office Chairs 1,342.16; One Source Background Check 89.00; One Stop Fuel 37.58; Outer World Screen Remove Decals 175.00; Overdrive Ebooks 1,031.83; Pete Lien & Sons Inc Chemicals 4,500.08; Pitney Bowes Inc Brush & Wick 44.93; Porta Pros Inc Handicap Unit Rental 161.00; Recreation Supply Co Inc

Directional Fittings 101.40; Remote Systems Integration AWOS Maintenance 800.00; Running Supply Inc Supplies 277.17; Rural Electric Supply Coop Switch Adder 544.00; SD Dept of Environment Cert Exam - Devaney 10.00; SD Dept of Motor Vehicles License/Title Fees 31.20; SD Dept of Public Safety Teletype Svcs Jan-June 390.00; SD Public Health Laboratory Water Samples 146.00; Sioux Valley Environmental Inc Paint 400.00; Sirchie Finger Print Labs Evidence Bags/Tape 162.35; Stemper Auto Body LLC Repair Seat & Arm Rest 150.00; Streichers Inc Flashlight Charger 34.99; Sturdevants Madison Inc Parts/Misc 889.90; Timmer Supply Co Hose Clamps 24.08; USA Blue Book Glass Buret/Misc 656.91; Valiant Living Inc Contracted Expenses 5,096.00; Vantek Communications Inc Antenna Coax Kit 48.95; Vast Broadband Internet 44.95; Wellmark Annual Claims Fee 1,128.60; Wheelco Brake & Supply Inc Anti-Gel 111.60.

Bills for Ratification - February 10, 2021:

City of Madison Flex One PR#4 Deduction 1,593.84; Health Pool of South Dakota PR#4 Deduction 36,791.04; Office of Child Support Enforcement PR#4 Deduction 900.00; SDRS PR#4 Deduction 19,262.09; SDSRP PR#4 Deduction 2,695.50.

This being the time and place for the hearing on Ordinance No. 1630 - Amend Appendix B - Zoning - Section 17.02, comments were heard from City Engineer Chad Comes and homeowners requesting the change. The change in zoning would be necessary for homeowners to add an addition on their home. Following comments, Mayor Dennert closed the hearing.

Due to the lack of a motion, there was no 2nd reading of Ordinance No. 1630, thereby the request will not be granted.

Motion by Commissioner Shaw, second by Commissioner Wire, to authorize the Mayor to sign a memorandum of agreement with Laurie Bunker. Laurie is currently the assistant director of the Community Center and will also be in charge of the aquatics until the hiring of a new aquatics coordinator. To compensate for the additional duties, she will be moved from a 17B to a 17H on the wage and pay scale until the hiring of an aquatics coordinator or December 18, 2021, whichever comes first, at which time she will return to a 17B on the scale. Upon roll call, motion carried unanimously.

Motion by Commissioner Wire, second by Commissioner Shaw, to authorize the Mayor to Electronically sign the SD Department of Education Nita M. Lowey 21st Century Community Learning Centers Grant for the After-School Program. This grant would allow the after-school programs to provide additional opportunities for academic enrichment and youth development activities. The grant would be awarded for 5 years with awards ranging from \$50,000-\$250,000 per year for each of the 5 years. Upon roll call, motion carried unanimously.

Motion by Commissioner Shaw, second by Commissioner Thill, to authorize the Mayor to sign the Disadvantage Business Enterprise (DBE) Program Update. Said update would update the DBE Liaison Officer to Sonya Wilt. Upon roll call, motion carried unanimously.

Motion by Commissioner Shaw, second by Commissioner Wire, to approve the peddler license application from Midwest Distributing Inc. Midwest will be in Madison from March 2-8 selling Kirby vacuum cleaners. Upon roll call, motion carried unanimously.

The Commission announced the Madison Aquatic Center had an exhaust fan failure that led to corrosive chemicals damaging electrical components. The insurance company and an electrical engineer have been out to assess the electrical damage. A mechanical engineer is schedule to come out this week also. The departments are working diligently to try to open the MAC, however, a delay in getting replacement parts could push back the opening of pool.

Motion by Commissioner Thill, second by Commissioner Wire, to enter into executive session pursuant to SDCL 1-25-2(1) at 6:00pm. Upon roll call, motion carried unanimously.

The group came out of executive session at 7:40pm

Motion by Commissioner Shaw to adjourn, second by Commissioner Wire. Motion carried unanimously.

The Board of Commissioners adjourned at 7:41pm.

/s/Sonya Wilt
Finance Officer

February 2021 Building Permit Report

Date	Permit No.	Owner	Address	Use	Type of Construction	Contractor	Estimated Build Cost	Permit Fee
2/8	7908	Walter Reed	418 N Lincoln Ave	Res	Replace windows & siding, sheetrock basement	J&L Construction 47202 94th St Sioux Falls, SD 57108	\$31,500.00	\$216.00
2/25	7912	Jim Maroon	940 E Maplewood Dr	Res	Change bedroom walk-in closet to have bathroom	Even Construction 45133 235B St Madison, SD 57042	\$9,000.00	\$97.00
	2					Total	\$40,500.00	\$313.00

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

*Other (Specify)

*3. Date Received:

NA

4. Applicant Identifier:

MDS (Madison Municipal) Madison, SD

*5b. Federal Entity Identifier:

46-0029

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Madison

*b. Employer/Taxpayer Identification Number (EIN/TIN):

46-6000364

*c. Organizational DUNS:

16-873-9977

d. Address:

*Street 1:

Street 2:

*City:

MADISON

County/Parish:

*State:

SD

Province:

*Country:

USA: United States

*Zip / Postal Code

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: The Honorable

*First Name: Marshall

Middle Name:

*Last Name: Dennert

Suffix:

Title: Mayor

Organizational Affiliation:

*Telephone Number: 605-256-7500

Fax Number:

*Email: marshall.dennert@cityofmadisonsd.com

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

NA

*Title:

NA

13. Competition Identification Number:

NA

Title:

NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

\$13,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant:

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: NA

*b. End Date: NA

18. Estimated Funding (\$):

*a. Federal	\$13,000.
*b. Applicant	\$0
*c. State	\$0
*d. Local	\$0
*e. Other	\$0
*f. Program Income	\$0
*g. TOTAL	\$13,000.

*19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E. O. 12372

*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: The Honorable *First Name: Marshall

Middle Name: _____

*Last Name: Dennert

Suffix: _____

*Title: Mayor

*Telephone Number: 605-256-7500

Fax Number:

* Email: marshall.dennert@cityofmadisonsd.com

*Signature of Authorized Representative:

*Date Signed:

Prefix:	<u>Mr.</u>	*First Name:	<u>Jack</u>
Middle Name:	<u></u>		
*Last Name:	<u>Dokken</u>		
Suffix:	<u></u>		
*Title: Program Manager			
*Telephone Number: 605-773-7045		Fax Number: 605-773-2804	
* Email: jack.dokken@state.sd.us			
*Signature of Authorized Representative:			*Date Signed:

City of Madison Park Board Meeting Agenda Minutes

Location: City of Madison Commission Room
Tuesday, March 2, 2021 @ 5:30 PM

- I. Call to Order: **5:30**
- II. Roll Call: **Allyson Nagel, Dale Droge, J.D. Hanson, Mike Miller, Commissioner Thill, Mark Ferber Absent**
- III. Approve the March 2021 meeting agenda: **Hanson made motion, Nagel 2nd to approve March Agenda. Motion Passed unanimously**
- IV. Approve the February 2021 meeting minutes: **Droge made motion, Nagel 2nd to approve the February 2021 meeting minutes, Motion passed unanimously**
- V. Old Business:
 - 1) MAC updates: **Mayor Dennert, Sonya Wilt and Mike McGillivray all informed the Park Board about the current issues with Madison Aquatics Center. Nagel made a motion to send Mike McGillivray and the other two full time employees to CPO Classes in April to educate them for some of their new responsibilities of the MAC. Hanson 2nd the motion, and Motion Passed Unanimously.**
 - 2) Recreation Trail Committee merge to Park Board duties: **Nagel made motion to combine the Rec Trail committee duties with Park board duties with no additional members added to the Park Board. Droge 2nd, Motion passed unanimously.**
- VI. New Business:
 - 1) Discuss approving TAC (Trojan Athletic Club) alcoholic beverages at Flynn/Thue Complex on May 1st. Tyler Ruhd: **Hanson made a motion to approve the alcoholic beverages on May 1st in the designated area of tail gate area. Droge 2nd, Motion passed unanimously.**
 - 2) Discuss Recreation Trail construction issues Runnings building area: **Commissioner Thill discussed with Park Board about the drainage tile across the Recreation Trail by the new construction building of Runnings. Park board asked Mayor Dennert and Commissioner Thill to follow up with engineering department and resolve the issue with contractors.**
- VII. Other Business:
- VIII. Public Comment
- IX. Staff Reports
 - 1) MAC Director update
 - 2) Recreation Director Update
 - 3) Parks, Forestry, Insect Control Update (Mike McGillivray): **Mike McGillivray gave the Park Board a staff report of the Parks Department. He informed them that they have been removing Ash Tree in boulevards for most of the month. The windmill at GMNA has been replaced with a new top section and is now functional. The Parks department is also doing snow removal when needed and preparing the equipment for summer use.**

Adjourn: **Hanson Made Motion to Adjourn 2nd Nagel, Motion passed Unanimously**

Next Meeting April 13th @ 5:30 at the City of Madison Commission Room.

NOTICE OF DEADLINE FOR VOTER REGISTRATION

Voter registration for the City of Madison Election to be held on April 13, 2021 will close on March 29, 2021 at 5:00pm. Failure to register by this date will cause forfeiture of voting rights for this election. If you are in doubt about whether you are registered, check the Voter Information Portal at www.sdsos.gov or call the county auditor at 605-256-7600.

Registration may be completed during regular business hours at the county auditor's office, municipal finance office, secretary of state's office, and those locations which provide driver's licenses, SNAP, TANF, WIC, military recruitment, and assistance to the disabled as provided by the Department of Human Services. You may contact the county auditor to request a mail-in registration form or access a mail-in form at www.sdsos.gov.

Any voter who needs assistance, pursuant to the Americans with Disabilities Act, may contact the county auditor for information and special assistance in voter registration.

/s/Sonya Wilt
Finance Officer
City of Madison

Published twice at the approximate cost of \$ ____.