



BOARD OF COMMISSIONERS

AGENDA

MARCH 1, 2021

5:30PM – COMMISSION ROOM – 116 W CENTER ST

Please join the Zoom meeting from your computer, tablet or smartphone.

<https://zoom.us/j/95493785745>

You can also dial in using your phone.

+1 312 626 6799

Meeting ID: 954 9378 5745

CALL TO ORDER

ROLL CALL

ADOPT AGENDA

APPEARANCES / ACKNOWLEDGEMENTS

- 1) Acknowledge Retail (on-sale) Liquor License Transfer Application and Set Date of Hearing
Stadium Sports Grill Madison Inc/Stadium Sports Grill - Madison to BMS Goat LLC/Stadium Sports Grill
- 2) Board Meeting Minutes - January (Library, Community Center)

CONSENT CALENDAR

- 1) Minutes - February 15, 2021
- 2) Bills for Approval - March 3, 2021
- 3) Bills for Ratification - February 19, 2021

UNFINISHED BUSINESS

- 1) Hearing on Ordinance No. 1630 - Amend Appendix B - Zoning - Section 17.02
- 2) Approve 2nd Reading - Ordinance No. 1630 - Amend Appendix B - Zoning - Section 17.02
- 3) Adopt Resolution No. 2021-04 - Amend Established Employee Compensation for 2021

NEW BUSINESS

- 1) Authorize Mayor to Sign Memorandum of Agreement
- 2) Authorize Mayor to Electronically Sign Grant Application
SD Department of Education, Nita M. Lowey 21st Century Community Learning Centers Grant for the After - School Program
- 3) Authorize Mayor to Sign Disadvantaged Business Enterprise (DBE) Program
Update to DBE Liaison Officer- Sonya Wilt
- 4) Approve Peddler License Application - Midwest Distributing Inc

PUBLIC COMMENT

ANNOUNCEMENTS

- 1) Update on Madison Aquatic Center

EXECUTIVE SESSION

- 1)SDCL 1-25-2(1)

ADJOURN

Supplementary agenda information may be accessed at www.cityofmadisonsd.com
AGENDAS - CITY COMMISSION

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

Date Received: _____
Date Issued: _____

Uniform Alcoholic Beverage License Application

License No. RL-5726

A. OWNER'S NAME AND ADDRESS

Name BMS Goat LLC		Phone Number 605-270-2514	
Address 4805 S Dunlap Ave.	City Sioux Falls	State SD	Zip 57106

C. INDICATE CLASS OF LICENSE BEING APPLIED FOR

(Submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor ☐ Retail (on-off sale) Malt
☐ Retail (on-sale) Liquor - Beverage & SD Farm Wine
Restaurant ☐ Package Delivery
☐ Convention Center (on- ☐ Hunting Preserve
sale) Liquor ☐ Other
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine
and Cider

Is this license in active use?	☒ YES ☐ NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	☐ YES ☒ NO

B. BUSINESS NAME AND ADDRESS

Name Stadium Sports Grill		Phone Number 605-427-9521	
Address 203 N Egan Ave.	City Madison	State SD	Zip 57042

Place of business is located in a municipality?	☒ YES ☐ NO
County	LAKE
Do you own or lease this property?	☒ OWN ☐ LEASE
Are real property taxes paid to date?	☒ YES ☐ NO

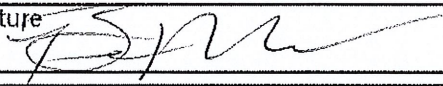
D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description Lot 11 & 12 Block 5 of the original plat of Madison, SD.	
Have you ever been convicted of a felony?	☐ YES ☒ NO

E. State Sales Tax Number 1017-0582-ST

F. ☐ New License ☒ Transfer? (\$150) ☐ Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 2/26/2021	Print Name Brian Miller	Signature 
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H. APPROVAL OF LOCAL GOVERNING BODY Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal—no public hearing held: ☐
Establishment is ineligible for video lottery: ☐

Amount of fee collected with application: \$ 150
Amount of fee retained: \$ 150
Forwarded with application: \$ —

FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date
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If disapproved, endorse reason thereon and return to applicant

TRANSFERRED (STATE USE)

From	
Sales Tax Approval	Date
STATE LIQUOR AUTHORITY: ☐ APPROVAL ☐ REVIEW	

**Uniform Alcoholic Beverage License Application
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC BMS Goat LLC		
Address of office and principal place of business of corporation/partnership/LP/LLC 4805 S Dunlap Ave.		
City Sioux Falls	State SD	Zip Code 57106
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		☒ YES [] NO

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Brian Miller	President/Organizer	4805 S Dunlap Ave. 57106	Broker Associate
Brad Stearns	Treasurer/Beneficial owner	1105 W Tradewinds St. 57108	Broker Associate/Owner

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location

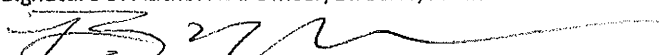
Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Brian Miller - Stadium Sports Grill, 203 N Egan Ave. Madison, SD 57042

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date 2/26/21
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A F F I D A V I T

STATE OF SOUTH DAKOTA)
) ss
COUNTY OF Lawrence)

Clair S. Donovan, President , being first duly sworn on oath deposes and says: That on the 1 day of April 2021 he was the owner of the license/business/stock of Stadium Sports Grill Madison, Inc. situated on (legal description) Lots 11&12, BK 5 of Original plat of Madison, SD in the city/county of Madison, Lake County South Dakota and that on the said date he made a transfer/sale of said license operated under an alcoholic beverage license to Brian Miller of Sioux Falls South Dakota.

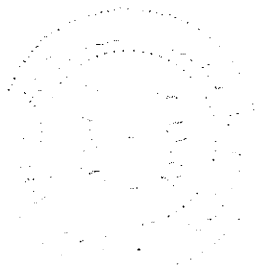
Clair S. Donovan (owner)
(signature)

(signature) (owner)

Subscribed and sworn to before me this 23rd day of February 2021 .

David C. Rogers (Notary Public)
Commission Expires: June 12, 2024 .

(Notary Seal)



A F F I D A V I T

STATE OF SOUTH DAKOTA)
) ss
COUNTY OF Lawrence)

John G. Heck, Secretary/Treasurer , being first duly sworn on oath deposes and says: That on the 1 day of April 2021 he was the owner of the license/business/stock of Stadium Sports Grill Madison, Inc. situated on (legal description) Lots 11&12, BK 5 of Original plat of Madison, SD in the city/county of Madison, Lake County South Dakota and that on the said date he made a transfer/sale of said license operated under an alcoholic beverage license to Brian Miller of Sioux Falls South Dakota.

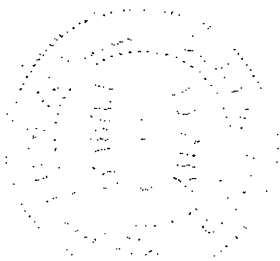
John Heck (owner)
(signature)

(signature) (owner)

Subscribed and sworn to before me this 22nd day of February 2021 .

Daniel C. Rogers (Notary Public)
Commission Expires: June 12, 2024 .

(Notary Seal)



**CITY OF MADISON
NOTICE OF PUBLIC HEARING
UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES**

Notice is hereby given pursuant to SDCL 35-2-5 that a public hearing will be held on Monday, March 15, 2021 at 5:30pm, or as soon thereafter as the matter may be heard, in City Hall, Madison, South Dakota, in the Commission Room, to consider the transfer of a retail (on-sale) liquor license for the current licensing period:

From: Stadium Sports Grill Madison Inc/
Stadium Sports Grill-Madison
203 N Egan Ave
Madison, SD 57042

To: BMS Goat LLC/
Stadium Sports Grill
203 N Egan Ave
Madison, SD 57042

Any persons wishing to present testimony may appear at said hearing or may file written comments with the Finance Officer at 116 W Center Street, Madison, South Dakota, prior to said hearing. Disabled individuals may contact the Finance Officer for information and/or special assistance. The request should be made 24 hours in advance of the hearing.

/s/Sonya Wilt
Finance Officer

***Madison Community Center Governing
Board Meeting Minutes
Thursday, January 21, 2020 @ 7:00 AM
ZOOM Conference Call and in-person***

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:03am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Josh Anderson, Laura Boecker, Michelle Corey, Jeff Dittman, Sara Hare, Brian Keller, Jennie Thompson.

Members Absent:

Ex-Officio Present: Jerae Wire

Staff Present: Nick Hansen

1. **Approval of the January 21, 2021 board meeting agenda:** Agenda was presented. Motion to approve was made by Jennie Thompson and seconded by Sara Hare. Motion carried.
2. **Approval of the December 17, 2020 board meeting minutes:** The meeting minutes were presented. Motion was made to approve by Josh Anderson and seconded by Jennie Thompson. Motion carried.
3. **New officer elections and committee determinations - Election in accordance with MCC Policy 104:** Motion was made by Josh Anderson to continue with the current positions and committee assignments with a second from Brian Keller. Motion carried.
 - **President:** Danny Frisby-Griffin
 - **Vice President:** Jennie Thompson
 - **Secretary/Treasurer:** Sara Hare
 - **At-large Exec Committee Member:** Josh Anderson
 - **Budget Committee:** Danny Frisby-Griffin, Jennie Thompson, Sara Hare
 - **Membership/Marketing Committee:** Laura Boecker, Michelle Corey, DSU member. The incoming board member will be assigned to the vacancy made by Jim Jacobsen within the membership / marketing committee.
 - **Facilities Committee:** Brian Keller, Josh Anderson, Jeff Dittman
4. **Committee Reports:**
 - **Executive Committee:** None
 - **Budget:** None
 - **Membership / Marketing:** None
 - **Facilities:** The facilities committee will be meeting in the near future to review items that need to be further addressed by the governing board.
5. **Department Reports:** The department reports were acknowledged as presented in the board packet.
 - **Director:** Included in board packet
 - **Fitness Coordinator:** Included in board packet. Service call out for 2 treadmills.
 - **Group Trainer Coordinator:** Included in board packet. Looking into options for adding a Jacobs Ladder.
 - **Aquatic Coordinator:** Included in board packet. WSI and lifeguard staffing is adequate for current needs.
 - **Youth Activities Coordinator:** Included in board packet. Will start planning the summer program soon.

*Our mission is to serve the health, wellness, recreational and social needs of Dakota State University,
City of Madison and the surrounding area.*

- **Recreation/Intramural/MAC Coordinator:** Included in board packet. Discussing options for youth reversible jerseys that would be utilized for all rec activities. Participates would have the option of a reversible jersey available for purchase.

Old Business

6. **Discussion and decision: Covid-19 National/State/Local Emergency Declaration Support and Action plan/community support Madison Community Center Restrictions:** No new discussion. Will continue with the current procedures and processes in place.

New Business

7. **Acknowledge: December 2020 revenue and expense reports:** The December DRAFT revenue and expense reports are currently unavailable for review.
8. **Authorize and establish Assistant Director/Aquatics 18C pay grade scale 1st pay period started Dec. 20th:** Jennie Thompson made a motion to establish the Assistant Director/Aquatics position to a 18C pay grade scale with the first pay period started December 20th. Pay would be retroactive to that date. Seconded by Josh Anderson, motion carried.
9. **Discussion and decision: After School Program summer fees:** The After-School Program board members are in agreement and support the suggested summer fees listed below:
 - 4 weeks: \$280 for members and \$200 per additional member. \$330 for non-members and \$250 per additional non-members.
 - 5 weeks: \$350 for members and \$270 per additional member. \$400 for non-members and \$320 per additional non-members.
 - Day charge: \$25 for members and \$20 per additional member. \$30 for non-members and \$25 per additional non-members.
 - Week charge: \$115 for members and \$110 per additional member. \$120 for non-members and \$115 per additional non-members.

Jennie Thompson made a motion to adjust the After-School Program summer fees as they were presented to the governing board (listed above) with a second from Sara Hare. Motion carried. It was also further discussed that the After-School Program board would like to transition to the summer program directly following the end of school. Madison Community Center governing board approves with removing the two-week break between programs, as done in the past. The summer program will now start with one day transition between the after-school program and summer program.

10. **Discussion and decision: Membership reimbursement:** Director Nick Hansen updated the board that a 50% reimbursement was given to a previous member for membership payments made past the membership termination date. The prior member has utilized other community center services and will use the remaining 50% reimbursement towards those services. This was agreed upon by those involved with issue resolved.
11. **Discussion: Excess equipment inventory:** Currently there is no equipment surplus other than one leg press machine.
12. **Public comments per resolution No. 2018-11:** None

Adjourn: Meeting adjourned at 7:35am.

Next scheduled board meeting is February 18, 2021 @ 7:00 am.

MINUTES OF THE BOARD OF TRUSTEES MEETING
MADISON PUBLIC LIBRARY
TUESDAY, JANUARY 19, 2021

The Board of Trustees of the Madison Public Library met at 5:15 p.m., on Tuesday, January 19, 2021, via ZOOM. John Nelson, Court Weck, Wilson Kleibacker, Carrie Studer, and Kelli Wollmann were present. Adam Shaw and Jody Johnson were absent.

President John Nelson called the meeting to order. A quorum was present.

Motion by Wilson Kleibacker, seconded by Kelli Wollmann, to add archiving the Madison Daily Leader as an item of continuing business. Motion carried. Motion by Wilson Kleibacker, seconded by Court Weck, to approve the agenda as amended. Motion carried.

Motion by Carrie Studer, seconded by Court Weck, to approve the minutes of the December 15, 2020, meeting as printed. Motion carried.

Motion by Wilson Kleibacker, seconded by Kelli Wollmann, to approve the bills submitted for payment. Motion carried.

The librarian's report included the following:

- A report on how other public libraries are functioning and their plans for the near future.
- The library has a third phone. The staff has identified one problem which we are working to resolve.
- The library purchased air purifiers for the meeting room, the children's room, and the work room.
- The librarian thanked John Nelson, Carrie Studer, and Court Weck for volunteering to participate in the Framing the Future project.
- Tails and Tales is the theme for the 2021 summer reading program. The children's librarian is planning a virtual program with some outdoor activities in Library Park.

In continuing business, the librarian has contacted FM Acoustical Tile about the ceiling and is expecting a return call.

The librarian reported that the policy adopted for use of the mobile hotspots may need to be changed to include allowing children to check out the hotspots. A copy of the policy approved in December has been sent to the representative of the National Association of State Procurement Officials for clarification.

The librarian has contacted Jan Brue Enright, director of the Karl Mundt Library, about finding a method for archiving the Madison Daily Leader. She is also communicating with Northern Micrographics about digitizing.

There was no new business or public comments.

Meeting adjourned.

Respectfully submitted,

Nancy Sabbe, Librarian

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

22 February 2021
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 22nd day of February with the following members present on roll call: Mayor Marshall Dennert and Commissioners Adam Shaw, Robert Thill, Jerar Wire and Mike Waldner (via teleconference).

Motion by Commissioner Shaw, second by Commissioner Thill, to adopt the February 22nd agenda. Upon roll call, motion carried unanimously.

Motion by Commissioner Shaw, second by Commissioner Thill, to approve the following items on the consent calendar: Minutes - February 15, 2021, Cash Balances, Gross Salaries and Bills for Ratification - January, Board Meeting Minutes - January (removing Library Board Minutes, and tabling Community Center Minutes), and Personnel - February. Upon roll call, motion carried unanimously.

Cash Balances - December:

General - \$7,336,177.80; Park & Recreation - \$1,347,354.36; Lodging & Entertainment Tax - \$15,583.66; Community Development - \$27,063.06; 2nd Cent Sales Tax - \$1,071,505.60; Special Maintenance Fee - \$1,017,771.99; 2019 September Flood - \$39,033.89; Swimming Pool Debt Service - \$320,757.18; Gerry Maloney Nature Area - \$-46,683.16; Water - \$2,522,084.09; Electric - \$3,138,626.48; Sewer - \$1,787,835.27; Community Center - \$192,424.13; Solid Waste - \$549,903.73; Recycling Center - \$199,679.39; Cafeteria Plan - \$-976.27.

Gross Salaries - December:

Mayor & Commission \$4,194.22; Finance \$13,912.48; General Government Buildings \$472.13; Engineer \$13,375.09; Police \$63,143.87; Fire \$5,466.78 Highways & Streets \$35,036.24; Airport \$1,760.74; Library \$17,357.88; Planning & Zoning \$350.00; Park & Recreation \$14,457.18; Water \$30,531.32; Electric \$59,936.20; Sewer \$32,615.07; Community Center \$37,261.65; Solid Waste Collection \$7,566.64; Recycling \$3,487.86.

Bills for Ratification - December:

Heartland Payment System Fees - Airport \$96.95; CSI Fees - Community Center \$220.69; IRS Electronic Tax Payment #1 \$38,632.05; Wells Fargo Bank Client Analysis Service Charge \$471.79; Wells Fargo Bank BankCard Discnt/Interch Fees \$804.51; Money Movers Inc Program Processing Fees \$8.00; Healthy Contributions Program Processing Fees \$5.90; Wealth Mgmt TFM Clean Water SRF 461024-02 \$85,042.06; SD Department of Revenue Sales Tax \$1,524.04; IRS Electronic Tax Payment #2 \$37,603.32; SD Department of Revenue Sales Tax \$45,852.68; SD Department of Revenue Excise Tax \$1,269.07.

Motion by Commissioner Shaw, second by Commissioner Thill, to table action on New Business #1 (Adopt Resolution No. 2021-04 - Amend Established Employee Compensation for 2021. Upon roll call, motion carried unanimously.

Motion by Commissioner Thill, second by Commissioner Shaw, to authorize the purchase of a Mauldian 1720 Paver from Asphalt Pros for \$7,500.00. Upon roll call, motion carried unanimously.

Nominating Petition deadline is Friday February 26, 2021 at 5:00pm, either in the Finance office or postmarked by 5:00pm.

Commissioner Shaw thanked the City Departments for their help with the water main break by the high school.

Motion by Commissioner Shaw to adjourn, second by Commissioner Thill. Motion carried unanimously.

The Board of Commissioners adjourned at 5:45pm.

/s/Sonya Wilt
Finance Officer

**CITY OF MADISON
NOTICE OF PUBLIC HEARING
PROPOSED CHANGE OF ZONING ORDINANCE**

Notice is hereby given pursuant to SDCL 11-4-4 that a public hearing before the Board of Commissioners will be held on Monday, March 1, 2021 at 5:30pm, or as soon thereafter as the matter may be heard, in City Hall, Madison, South Dakota, in the Commission Room, to consider proposed changes to the zoning ordinance of the City of Madison.

ORDINANCE NO. 1630

**AN ORDINANCE TO AMEND APPENDIX B – ZONING – SECTION 17.02 ADOPTED BY
ORDINANCE NO. 1481 ON 8-24-2009 OF THE ZONING ORDINANCE OF THE CITY OF MADISON**

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the revised ordinances of the City of Madison, also known as the Code of Ordinances, be amended to change the zoning of the following real property located within the City of Madison by changing the zoning district from Heavy Manufacturing (MH) to Duplex Residential (R-60).

Lots 18 & 19 Block 8 Henkin's 2nd Addition and adjacent alley.

Any person wishing to present testimony may appear at said hearing or may file written comments with the Finance Officer at 116 W Center Street, Madison, South Dakota, prior to said hearing. **All written comments desired to be included in the agenda packet must be filed no later than end of business on Thursday, February 25, 2021.** Disabled individuals may contact the Finance Officer for information and/or special assistance. The request should be made 24 hours in advance of the hearing.

/s/Sonya Wilt
Finance Officer

Published once at the approximate cost of \$__.

ORDINANCE NO. 1630

**AN ORDINANCE TO AMEND APPENDIX B – ZONING – SECTION 17.02 ADOPTED BY
ORDINANCE NO. 1481 ON 8-24-2009 OF THE ZONING ORDINANCE OF THE CITY OF MADISON**

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the revised ordinances of the City of Madison, also known as the Code of Ordinances, be amended to change the zoning of the following real property located within the City of Madison by changing the zoning district from Heavy Manufacturing (MH) to Duplex Residential (R-60).

Lots 18 & 19 Block 8 Henkin's 2nd Addition and adjacent alley.

Dated this ___ day of March, 2021.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

1st Reading: February 15, 2021

2nd Reading:

Published:

Effective:

RESOLUTION NO. 2021-04

A RESOLUTION TO AMEND ESTABLISHED EMPLOYEE COMPENSATION FOR 2021

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section B of Resolution No. 2020-32 adopted on November 23, 2020 is amended as follows:

Dated this ____ day of March, 2021.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

SECTION B

GRADE ASSIGNMENT/SALARY FOR FULL-TIME EXEMPT POSITIONS

<u>Utilities</u>	<u>Grade</u>
Superintendent - Plants	21
Superintendent - Distribution & Collection	21
GIS & Project Engineer	20
Utility Services Coordinator	18
<u>Community Center</u>	<u>Grade/Salary</u>
Assistant Director	18
Recreation & Aquatics Coordinator	14
Fitness & Special Events Coordinator	12
Fitness Coordinator	\$32,915.06 + commission

BENEFITS FOR SECTION B

- 1) Vacation – 80 hours per year through 5th year; 6-13 years - 120 hours per year; 14-25 years - 160 hours per year; 25+ years - 200 hours per year.
- 2) Sick – 104 hours per year. 25% payable upon resignation or retirement if hired before January 1, 2005. If hired after January 1, 2005, 25% payable upon resignation or retirement up to a total of 480 hours.
- 3) Holiday – 92 hours.
- 4) Retirement – 6%.
- 5) Health Insurance – single \$565.78 per month; employee + one \$984.14 per month; employee + children \$1112.48 per month; family \$1153.46 per month.
- 6) Dental Insurance – single \$35.57 per month; employee + one \$65.81 per month; employee + children \$66.09 per month; family \$85.70 per month
- 7) Retired Health/Dental Insurance – able to retain group health and dental coverage by paying 100% of each monthly premium if eligible for SDRS benefits and has 15 years of full-time cumulative service. Coverage may continue until retiree reaches the age of 65 or otherwise qualifies for the Medicare program.
- 8) Life Insurance – \$30,000 term policy.
- 9) Flexible Benefits Plan – healthcare and dependent care options.
- 10) Wellness – \$10.00 bi-weekly if employee is member of Community Center or local fitness center.
Community Center employees receive single Community Center membership.
- 11) Severance – 40 hours per each 5 years service to begin after 5 years service.
- 12) Boot Allowance – \$75.00 annually with PR#1 to safety sensitive, Utilities.

GRADE AND STEP SCALE 2021

(PAGE 1 OF 2)

GRADE /STEP	A	B	C	D	E	F	G	H	I	J	K	L	M
8	15.44	15.67	15.91	16.14	16.38	16.63	16.89	17.13	17.39	17.65	17.92	18.18	18.46
	32,121.59	32,593.02	33,085.88	33,578.74	34,071.60	34,585.89	35,121.61	35,635.89	36,171.61	36,707.33	37,264.47	37,821.62	38,400.19
9	16.22	16.46	16.71	16.96	17.22	17.47	17.73	18.00	18.28	18.54	18.82	19.11	19.39
	33,728.74	34,243.03	34,757.32	35,271.61	35,807.32	36,343.04	36,878.76	37,435.90	38,014.48	38,571.62	39,150.20	39,750.20	40,328.78
10	17.04	17.30	17.56	17.82	18.09	18.36	18.64	18.91	19.19	19.48	19.78	20.07	20.38
	35,443.04	35,978.75	36,514.47	37,071.62	37,628.76	38,185.91	38,764.48	39,343.06	39,921.63	40,521.63	41,143.07	41,743.07	42,385.93
11	17.91	18.17	18.44	18.72	19.00	19.29	19.57	19.87	20.17	20.47	20.78	21.09	21.41
	37,243.05	37,800.19	38,357.34	38,935.91	39,514.49	40,114.49	40,714.49	41,335.92	41,957.36	42,578.79	43,221.65	43,864.51	44,528.80
12	18.81	19.09	19.38	19.67	19.97	20.26	20.56	20.87	21.19	21.51	21.83	22.16	22.49
	39,128.77	39,707.34	40,307.35	40,907.35	41,528.78	42,150.21	42,771.65	43,414.51	44,078.79	44,743.08	45,407.37	46,093.09	46,778.81
13	19.76	20.06	20.36	20.67	20.98	21.28	21.60	21.93	22.26	22.59	22.93	23.28	23.62
	41,100.21	41,721.64	42,343.07	42,985.93	43,628.79	44,271.65	44,935.94	45,621.66	46,307.38	46,993.10	47,700.24	48,428.82	49,135.96
14	20.76	21.08	21.39	21.71	22.04	22.37	22.71	23.05	23.39	23.74	24.10	24.46	24.83
	43,178.79	43,843.08	44,485.94	45,150.23	45,835.95	46,521.66	47,228.81	47,935.96	48,643.10	49,371.68	50,121.68	50,871.69	51,643.12
15	21.81	22.14	22.47	22.81	23.15	23.50	23.85	24.21	24.57	24.94	25.31	25.69	26.09
	45,364.52	46,050.23	46,735.95	47,443.10	48,150.24	48,878.82	49,607.39	50,357.40	51,107.40	51,878.83	52,650.27	53,443.13	54,257.42
16	22.92	23.26	23.61	23.96	24.32	24.68	25.06	25.44	25.82	26.21	26.60	26.99	27.40
	47,678.81	48,385.96	49,114.53	49,843.11	50,593.11	51,343.12	52,114.55	52,907.41	53,700.27	54,514.56	55,328.85	56,143.14	57,000.29
17	24.08	24.44	24.81	25.18	25.56	25.94	26.33	26.72	27.13	27.53	27.94	28.36	28.78
	50,078.83	50,828.83	51,600.26	52,371.69	53,164.56	53,957.42	54,771.71	55,586.00	56,421.71	57,257.43	58,114.58	58,993.16	59,871.73
18	25.29	25.67	26.06	26.46	26.85	27.25	27.66	28.07	28.50	28.93	29.36	29.79	30.25
	52,607.41	53,400.27	54,214.56	55,028.85	55,843.14	56,678.86	57,536.01	58,393.15	59,271.73	60,171.73	61,071.74	61,971.74	62,914.60
19	26.58	26.98	27.38	27.80	28.21	28.63	29.06	29.50	29.94	30.39	30.84	31.31	31.77
	55,285.99	56,121.71	56,957.43	57,814.58	58,671.73	59,550.30	60,450.31	61,350.31	62,271.74	63,214.61	64,157.47	65,121.76	66,086.05
20	27.92	28.34	28.76	29.20	29.64	30.08	30.54	30.99	31.45	31.93	32.41	32.90	33.39
	58,071.72	58,950.30	59,828.87	60,728.88	61,650.31	62,571.75	63,514.61	64,457.47	65,421.76	66,407.48	67,414.63	68,421.78	69,450.35
21	30.82	31.29	31.75	32.23	32.71	33.20	33.70	34.20	34.72	35.24	35.77	36.31	36.85
	64,114.61	65,078.90	66,043.19	67,028.91	68,036.06	69,064.64	70,093.21	71,143.22	72,214.65	73,307.51	74,400.38	75,514.67	76,650.39
22	34.02	34.53	35.05	35.57	36.11	36.66	37.20	37.76	38.32	38.90	39.49	40.08	40.67
	70,757.50	71,828.94	72,900.37	73,993.23	75,107.52	76,243.24	77,378.96	78,536.11	79,714.69	80,914.70	82,136.13	83,357.57	84,600.43
23	37.55	38.12	38.68	39.27	39.86	40.46	41.06	41.68	42.30	42.94	43.58	44.24	44.90
	78,107.54	79,286.12	80,464.69	81,686.13	82,907.56	84,150.43	85,414.72	86,700.44	87,986.16	89,314.74	90,643.32	92,014.75	93,386.19
24	41.46	42.07	42.70	43.34	44.00	44.66	45.33	46.01	46.70	47.40	48.11	48.83	49.56
	86,229.01	87,514.73	88,821.88	90,150.46	91,521.89	92,893.33	94,286.19	95,700.48	97,136.21	98,593.36	100,071.94	101,571.94	103,093.38
25	45.75	46.44	47.14	47.84	48.56	49.30	50.03	50.78	51.54	52.31	53.10	53.90	54.70
	95,164.77	96,600.49	98,057.64	99,514.79	101,014.80	102,536.23	104,057.67	105,621.96	107,207.69	108,814.84	110,443.42	112,114.85	113,786.29
26	50.50	51.26	52.04	52.81	53.60	54.41	55.22	56.05	56.90	57.74	58.61	59.50	60.38
	105,043.39	106,629.11	108,236.26	109,843.41	111,493.42	113,164.86	114,857.72	116,593.45	118,350.60	120,107.75	121,907.76	123,750.63	125,593.49

GRADE AND STEP SCALE 2021
(PAGE 2 OF 2)

GRADE /STEP	N	O	P	Q	R	S	T	U	V	W	X	Y
8	18.74	19.02	19.30	19.59	19.88	20.18	20.48	20.79	21.11	21.42	21.74	22.07
	38,978.77	39,557.34	40,135.92	40,757.35	41,357.35	41,978.78	42,600.22	43,243.08	43,907.37	44,550.23	45,214.51	45,900.23
9	19.69	19.98	20.27	20.58	20.89	21.20	21.52	21.84	22.17	22.51	22.84	23.19
	40,950.21	41,550.21	42,171.64	42,814.50	43,457.36	44,100.22	44,764.51	45,428.80	46,114.52	46,821.67	47,507.38	48,235.96
10	20.68	20.99	21.31	21.62	21.94	22.27	22.61	22.95	23.29	23.64	24.00	24.36
	43,007.36	43,650.22	44,314.51	44,978.80	45,643.09	46,328.81	47,035.95	47,743.10	48,450.25	49,178.82	49,928.82	50,678.83
11	21.73	22.06	22.39	22.72	23.06	23.41	23.76	24.12	24.48	24.84	25.22	25.59
	45,193.09	45,878.80	46,564.52	47,250.24	47,957.39	48,685.96	49,414.54	50,164.54	50,914.54	51,664.55	52,457.41	53,228.84
12	22.83	23.17	23.52	23.87	24.23	24.59	24.96	25.33	25.71	26.10	26.49	26.89
	47,485.95	48,193.10	48,921.68	49,650.25	50,400.26	51,150.26	51,921.69	52,693.12	53,485.99	54,278.85	55,093.14	55,928.85
13	23.98	24.34	24.70	25.08	25.46	25.84	26.22	26.62	27.01	27.42	27.84	28.25
	49,885.97	50,635.97	51,385.97	52,157.41	52,950.27	53,743.13	54,535.99	55,371.71	56,186.00	57,043.15	57,900.29	58,757.44
14	25.20	25.57	25.96	26.34	26.74	27.15	27.55	27.96	28.38	28.81	29.24	29.68
	52,414.55	53,185.98	54,000.27	54,793.13	55,628.85	56,464.57	57,300.29	58,157.44	59,036.01	59,914.59	60,814.59	61,736.03
15	26.48	26.87	27.27	27.68	28.09	28.52	28.95	29.38	29.83	30.27	30.72	31.18
	55,071.71	55,886.00	56,721.72	57,578.86	58,436.01	59,314.59	60,214.59	61,114.60	62,036.03	62,957.46	63,900.32	64,864.61
16	27.82	28.23	28.65	29.08	29.52	29.96	30.41	30.87	31.33	31.80	32.28	32.76
	57,857.44	58,714.58	59,593.16	60,493.16	61,393.17	62,314.60	63,257.46	64,200.33	65,164.62	66,150.34	67,136.05	68,143.20
17	29.22	29.66	30.10	30.56	31.01	31.47	31.95	32.43	32.92	33.41	33.92	34.42
	60,771.74	61,693.17	62,614.60	63,557.46	64,500.33	65,464.62	66,450.34	67,457.48	68,464.63	69,493.21	70,543.21	71,593.22
18	30.70	31.16	31.63	32.10	32.59	33.07	33.56	34.07	34.58	35.10	35.63	36.16
	63,857.47	64,821.76	65,786.05	66,771.77	67,778.91	68,786.06	69,814.64	70,864.64	71,936.08	73,007.51	74,100.38	75,214.67
19	32.26	32.74	33.22	33.73	34.23	34.75	35.26	35.80	36.34	36.88	37.43	37.99
	67,093.20	68,100.35	69,107.49	70,157.50	71,207.50	72,278.94	73,350.37	74,464.66	75,578.95	76,714.67	77,850.39	79,028.97
20	33.88	34.40	34.91	35.43	35.97	36.50	37.06	37.61	38.17	38.75	39.32	39.92
	70,478.93	71,550.36	72,621.80	73,693.23	74,807.52	75,921.81	77,078.96	78,236.11	79,393.26	80,593.27	81,793.27	83,036.14
21	37.41	37.96	38.53	39.12	39.69	40.29	40.90	41.51	42.14	42.76	43.41	44.06
	77,807.54	78,964.69	80,143.26	81,364.70	82,564.70	83,807.57	85,071.86	86,336.15	87,643.30	88,950.45	90,300.46	91,650.46
22	41.29	41.91	42.54	43.18	43.83	44.47	45.14	45.82	46.51	47.20	47.92	48.64
	85,886.15	87,171.87	88,479.02	89,807.60	91,157.60	92,507.61	93,900.48	95,314.77	96,750.49	98,186.21	99,664.79	101,164.80
23	45.58	46.26	46.95	47.66	48.37	49.10	49.83	50.58	51.34	52.11	52.89	53.69
	94,800.48	96,214.77	97,650.49	99,129.07	100,607.65	102,129.09	103,650.53	105,214.82	106,779.11	108,386.26	110,014.84	111,664.85
24	50.31	51.06	51.82	52.60	53.40	54.19	55.00	55.83	56.67	57.52	58.38	59.26
	104,636.24	106,200.54	107,786.26	109,414.84	111,064.85	112,714.86	114,407.72	116,122.02	117,879.17	119,636.32	121,436.33	123,257.77
25	55.53	56.36	57.21	58.06	58.94	59.81	60.71	61.63	62.56	63.49	64.44	65.41
	115,500.59	117,236.31	118,993.46	120,772.04	122,593.48	124,414.92	126,279.21	128,186.36	130,114.94	132,064.95	134,036.39	136,050.69
26	61.29	62.22	63.14	64.09	65.05	66.03	67.02	68.03	69.05	70.08	71.13	72.20
	127,479.22	129,407.80	131,336.38	133,307.82	135,300.69	137,336.41	139,393.56	141,493.57	143,615.01	145,757.88	147,943.61	150,172.19

MEMORANDUM OF AGREEMENT

RE:

EMPLOYMENT OF LAURIE BUNKER

This Memorandum of Agreement by and between Laurie Bunker ("Employee") and the City of Madison ("Employer") shall be effective as of March 14, 2021.

Employee shall be moved from a "17B" to "17H" on Employer's wage and pay scale as adopted in Resolution 2020-32 in consideration of performing the duties on the attached Exhibit "A" which is incorporated as if fully set forth herein.

Employee shall perform the duties on Exhibit "A" until December 18, 2021 or upon the hiring of an Aquatics Coordinator for the Community Center, whichever occurs first.

Upon the hiring of an Aquatics Coordinator for the Community Center, or December 18, 2021, whichever shall occur first, Employee shall return to a 17B on Employer's wage and pay scale.

This Agreement may be extended upon the mutual agreement of the parties.

Nothing herein shall modify or abrogate Employee's "at will" employment status with Employer and such "at will" employment shall continue.

Laurie Bunker – Employee

Date: _____

CITY OF MADISON, SOUTH DAKOTA

By: _____

Its: Mayor

Date: _____



south dakota
DEPARTMENT OF EDUCATION
Learning. Leadership. Service.

Applicant: [REDACTED] The City of Madison

Application: 2021-2022 21st Century - A0-Community Center ASP Grant
Cycle: Original Application

Grant Period 7/1/2021 - 6/30/2022

21st Century ▼

Printer-Friendly

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Overview	Contact Information	Program Information	Allocations	Budget Pages	Assurances	Amendment Description	Submit	Application History	Page Lock Control	Application Print
Background Information						Scoring Information				

21st Century Community Learning Centers Program Overview

[Instructions](#)

Program: 21st Century Community Learning Centers

Due Date: March 5, 2021 12:00 PM CST

Purpose: As authorized under Title IV, Part B of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), the specific purposes of the 21st Century Community Learning Centers (21st CCLC) program are to provide opportunities for communities to establish or expand activities in community learning centers that:

- Provide opportunities for academic enrichment, including providing tutorial services to help students, particularly students who attend low-performing schools, to meet State and local student academic achievement standards in core academic subjects, such as reading and mathematics;
- Offer students a broad array of additional services, such as youth development activities, service learning, nutrition and health education, physical fitness and wellness programs, financial literacy programs, environmental literacy programs, mathematics, science, career and technical programs, internship or apprenticeship programs and other ties to an in-demand industry sector or occupation for high school students, drug and violence prevention, counseling, art, music, recreation, technology education, and character education programs, that are designed to reinforce and complement the regular academic program of participating students; and
- Offer the families of students, served by community learning centers, opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development.

Eligibility and Funding Requirements: Eligible applicants are those who primarily serve students and the families of the students of high poverty schools. 21st Century Community Learning Centers programs must be located in public school facilities or in facilities that are at least as available and accessible to the students to be served as if the program were located in a public elementary, middle, or secondary school. Applicants must demonstrate that they meet the statutory program requirements of serving students from schools eligible for school-wide Title I programs or schools with 40% or greater poverty based upon free and reduced lunch as determined using verified information.

Eligible applicants may be local education agencies, community-based organizations, including faith-based organizations, institutions of higher education, city or county government agencies, for-profit corporations and other public or private entities. A community-based organization is defined as a public or private for-profit or nonprofit organization that is representative of the community and has demonstrated experience or promise of success in providing education and related activities that will complement and enhance the academic performance, achievement and positive youth development of students. While all organizations are eligible to apply, they MUST be partnered with an eligible school to be considered for funding.

Grant cycle is 5 years. Grant awards range from \$50,000-\$250,000 per year for each of the 5 years.

POLICY STATEMENT

Section 26.1, 26.23 Objectives/Policy Statement

City of Madison, owner of Madison Municipal Airport, has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. City of Madison has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, City of Madison has signed an assurance that it will comply with 49 CFR Part 26 (hereafter referred to as "Part 26").

It is the policy of the City of Madison to ensure that DBEs as defined in Part 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also City of Madison policy to engage in the following actions on a continuing basis:

1. Ensure nondiscrimination in the award and administration of DOT- assisted contracts;
2. Create a level playing field on which DBEs can compete fairly for DOT- assisted contracts;
3. Ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. Ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. Help remove barriers to the participation of DBEs in DOT assisted contracts;
6. Promote the use of DBEs in all types of federally-assisted contracts and procurement activities;
7. Assist the development of firms that can compete successfully in the market place outside the DBE Program; and
8. Make appropriate use of the flexibility afforded to recipients of Federal financial assistance in establishing and providing opportunities for DBEs.

Sonya Wilt, City of Madison Finance Officer has been delegated as the DBE Liaison Officer. In that capacity, the Financial Officer is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the City of Madison in its financial assistance agreements with the Department of Transportation.

City of Madison has disseminated this policy statement to the City Commission and all of the components of our organization. This statement has been distributed to DBE and non-DBE business communities that may perform work on City of Madison DOT- assisted contracts. The distribution was accomplished by advertising in the SDDOT newsletter and the local newspaper, Madison Daily Leader.

Marshall Dennert, Mayor

Date

ATTACHMENT 9
State's UCP Agreement

The City of Madison agrees to and accepts the Unified Certification Program (UCP), as outlined in the South Dakota Department of Transportation DBE Program, and required by 49 CFR §26.81. By this agreement and acceptance, the above-named agency will ensure that:

- This agency will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR §26 on the basis of race, color, sex or national origin;
- This agency will not directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE Program with respect to individuals of a particular race, color, sex, or national origin;
- Each financial assistance agreement this agency sign with a DOT operating administration (or a primary recipient) will include the following assurance:

"The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any FAA-Assisted contracts or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient will take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of FAA-Assisted contracts. The recipient's DBE Program, as required by 49 CFR § 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation, and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as approved for under part 26 and may, in appropriate cases, refer the matter for enforcement under IS U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.)"

- Each contract this agency signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) will include the following assurance:

"The contractor, subrecipient, or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR § 26 in the award and administration of FAA-Assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate."

- And this agency will accept all DBEs certified by SDDOT as certified for participation in this agency's DBE Program.

(Signed) Marshall Dennert
Mayor, City of Madison

(Dated)

PEDDLERS LICENSE APPLICATION

City of Madison
116 W. Center
Madison, SD 57042
(605) 256-7500

Date 2/23/21

Company Name Midwest Distributing Inc Phone # 515-292-9766
Home Office Address 118 S High Ave State Sales Tax 1032-7813-ST
Regional Office (if applicable) _____ Phone # _____
Immediate Supervisor's Name Michelle McConville Phone # 712-260-8148

Seller's Name Jessica Bramble
Seller's Driver's License # Bramble JA 145L32217161401307 State Washington
Local or Area Address 4701 Todd Dr. Ames IA Phone # 425-240-5119
Seller's Signature Jessica Bramble

Seller's Name Justin Polak
Seller's Driver's License # L522-124-850-109 State minnesota
Local or Area Address 412 4th Ave Luther IA Phone # 952-270-5366
Seller's Signature Justin Polak

Seller's Name Danny Sampers
Seller's Driver's License # _____ State Mn
Local or Area Address 412 4th Ave Luther IA Phone # 612-655-9960
Seller's Signature Danny Sampers

Products to be sold
(Describe) Kirby products Homecare cleaning systems
March 2nd-8th

This license is not an endorsement of said products, but merely indicates that said representatives of above indicated company have complied with all State and Local Laws. A fee of \$25.00 per day shall be paid before any license for sales of products is authorized and said license must be approved by the City Commission.

For Office Use Only		
Receipt No.	Date	Amount \$
(101.3200.3241)		