



**BOARD OF COMMISSIONERS AGENDA
MONDAY, AUGUST 19, 2024
5:30 PM - COMMISSION ROOM – 116 W CENTER ST**

Please join the Zoom meeting from your computer, tablet or smartphone.
<https://us06web.zoom.us/j/81604987281> | Meeting ID: 816 0498 7281
You can also dial in using your phone.
+1 312-626-6799

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPT AGENDA

CONSENT CALENDAR

- 1) Minutes – August 5, 2024
- 2) Bills for Approval – August 21, 2024
- 3) Bills for Ratification – August 14, 2024
- 4) Payroll Bills for Ratification – August 16, 2024
- 5) Personnel
- 6) Adopt Resolution 2024-26 Approve a Plat - Tract A1, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota
- 7) Declare Surplus Property with intent to trade in - 2014 Backhoe
- 8) Approve Airport Agreement Number 718269 / Amendment Number 1

UNFINISHED BUSINESS

NEW BUSINESS

- 9) PUBLIC HEARING - Temporary Alcohol License - St. Thomas School Gala - Knights of Columbus - November 2, 2024
- 10) Approve Temporary Retail Alcohol License - St. Thomas School Gala - Knights of Columbus - November 2, 2024
- 11) Approve First Reading of Ordinance No. 1671 - Amend Appendix B - Zoning Section 17.02
- 12) Resolution 2024-25 - Regarding Initiated Measure 28
- 13) Resolution 2024-26 - Authorization of Incidental Disbursement Account
- 14) Resolution 2024-27 Authorizing Payment of Contractors
- 15) Assess Liquidated Damages - RD Phase 1A and 1B
- 16) Accept transfer of property from LAIC (Beacon parcel #219711065217110)
- 17) Approve City Hall Furniture Proposal from Canfield Business Interiors
- 18) Award Bid - Water System Improvements Segment 4 - Metro Construction
- 19) Authorize Mayor to Sign Change Order No. 2 - Lakeview Industrial Park Improvements - Bowes Construction, Inc.
- 20) Approve Task Order No. 11 - Green Substation Improvements (Amendment #1)
- 21) Approve Task Order No. 12 - Southeast Substation 69 kV to 115 kV Conversion (Amendment #1)

- 22) Approve expenses to extend electric system to service new customers
- 23) Discussion on use of storage containers for storage and as building material
- 24) August Finance Updates

PUBLIC COMMENT

ANNOUNCEMENTS

- 25) Next Regular Commission Meeting – Tuesday, September 3rd, 2024

ADJOURN

Anyone wishing to speak to an item on the agenda must be acknowledged by the chair and come to the podium to address the Mayor and City Commission. Addressing other audience members will not be permitted.

Supplementary agenda information may be accessed at www.cityofmadisonsd.com

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

August 5, 2024
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30 pm on the 5th day of August with the following members present upon roll call: Commissioners Kelly Dybdahl, Sarah Cronin, Jerae Wire, Adam Shaw, and Mayor Lindsay.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to adopt the August 5, 2024 agenda. Motion carried unanimously.

Motion by Commissioner Wire, seconded by Commissioner Cronin to approve the following items on the consent calendar: Minutes – July 15, 2024; Bills for Approval – August 7, 2024; Bills for Ratification – July 24-31, 2024; Payroll Bills for Ratification – July 19 & August 2, 2024; Personnel; Set Bid Date – Park Creek Walls Improvement Site 2 – September 17, 2024 at 2:00 pm; Set Bid Date – Bid No. 958 – Library Ramps – August 29, 2024 at 2:00 pm; Authorize Purchase of Panasonic Rugged Laptops for Patrol Vehicles with Police Technology Reserves.

Bills for Approval – August 7, 2024

ACE HARDWARE Paint Supplies \$125.65; ALL WEATHER INC AWOS Ceilometer Repair \$8,112.79; APPEARA Mat Rentals \$121.59; ASPHALT SURFACING COMPANY Water System Improvements \$332,698.70; AUSTREIM LANDSCAPING INC Lawn Seeding \$800.00; BANNER ASSOCIATES INC ARPA Projects \$165,317.08; BESSMAN/WAYNE Land for Restricted Use Site \$211,216.00; BORDER STATES ELECTRIC SUPPLY Wire - 2024 Electric Conversion \$17,628.78; BUILDERS FIRSTSOURCE Concrete Mix \$11.98; CITY OF MADISON Petty Cash Reimbursement \$144.10; CITY OF REDWOOD FALLS Switches & Basements \$28,000.00; CONSTRUCTION PRODUCTS & CONSULTANTS INC Exterior Laser \$1,058.57; CORE & MAIN GP LLC Parts For Tower Maintenance Program \$8,924.39; DELL MARKETING LP Chromebooks \$12,094.78; F & M COOP OIL CO Def \$22.88; FRATERNAL ORDER OF POLICE MFD & FOP Golf Outing \$400.00; GEOTEK ENGINEERING & TESTING Water Main Crossings \$5,200.00; HEGG CONSTRUCTION LLC Public Works Bldg Renovation \$133,720.68; I STATE TRUCK CENTER Parts \$798.32; JB SURFACES INC Water Hydrant Deposit Refund \$500.00; JENCKS & JENCKS PC August Services/Contract \$5,500.00; JOSH'S TOOLS LLC Impact \$146.25; JOURNEY GROUP COMPANIES City Admin Bldg \$889,434.43; KESTELOOT EXCAVATION AND DIRT WORKS SERVICES Park Creek Walls Improv \$245,443.55; KINGBROOK RURAL WATER SYSTEM INC Water \$133.95; KOLORWORKS Paint & Supplies \$390.86; KORTERRA INC Korweb Ticket Splitting \$3,700.00; KRUG PRODUCTS INC Parts \$72.62; LAKE COUNTY INTERNATIONAL INC Parts \$377.04; MADISON COMMUNITY BAND 2024 Contribution \$3,750.00; MADISON COMMUNITY CENTER Community Center Cup Golf Outing \$400.00; MADISON GROCERY STORE INC Coffee/Kleenex \$23.53; NATIONAL ASSOCIATION OF GOVERNMENT COMMUNICATORS Membership - S. Olinger \$168.00; O REILLY AUTOMOTIVE INC Filters \$78.55; OFFICE PEEPS INC Office Chair \$448.00; OMNI PRO SOFTWARE INC Scada Texting System \$10,000.00; ONE STOP Fuel \$50.00; PETE LIEN & SONS INC Chemicals \$6,245.80; PHEASANTLAND INDUSTRIES Clothing \$130.91; PORTA PROS INC DBA A-1 PORTABLE TOILETS Toilet Rentals \$175.00; PREVENTION MAGAZINE Business Directory Listing \$90.00; PRUNTY CONSTRUCTION CO INC Water System Improvements \$342,302.17; RAILROAD MGMT CO III LLC 12" Water Pipeline \$379.14; RESYKLE LLC Parts \$15.00; RUNNINGS SUPPLY INC Duck Tape/ Shovel/ Drain \$567.25; SD ELECTRICAL COMMISSION Elec Contractor Renewal \$200.00; STUART IRBY TOOL CO Safety Grounds \$2,806.32; STURDEVANTS MADISON INC Digester Blower Belts \$612.63; SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER Asphalt \$2,242.50; TIMMER SUPPLY CO Plumbing Parts \$63.52; WINTER CONTRACTING LLC NW 9th St/Union Ave Reconstruction \$275,736.31; ZIMMERMAN/NATHAN ICMA American Airlines \$506.71.

Bills for Ratification – July 24, 2024

ACE HARDWARE Hose Nozzle \$29.98; APPEARA Mat Rentals \$418.36; BAKER & TAYLOR Books \$151.74; BANNER ASSOCIATES INC Engineering Services \$2,638.50; BARTELS CLEANING SERVICE Professional Services \$500.00; BIG SIOUX COMMUNITY WATER SYS Purchased Water - June \$13,581.75; BLOM/JED SD Card - Water Survey Staff

\$15.92; BLUEPEAK Fire Dept Internet \$52.95; BORDER STATES ELECTRIC SUPPLY 30 AMP Fuse \$532.84; BORN'S GROUP INC Printing & Postage \$1,582.84; CENTURYLINK QC Phone Bill \$90.57; CHAMBERLAIN OIL CO Brake Cleaner \$140.32; CITY OF WATERTOWN Shared Mileage to Spearfish \$261.30; CIVIC PLUS LLC Social Media Archiving \$6,391.00; COENEN/JASON Meals Reimbursement \$132.00; COLES PETROLEUM PRODUCTS INC Av Gas \$44,697.32; COLUMN SOFTWARE PBC Publications \$172.90; CORE & MAIN GP LLC Epoxy, Restraint \$498.42; DAKOTA STATE UNIVERSITY Postage/Copies/Signs \$409.63; DGR ENGINEERING Electric Rate Study \$1,219.50; EAST RIVER ELECTRIC POWER COOP Monthly Transmission Services \$38,154.72; F & M COOP OIL CO DEF \$12.00; FIRST BANK & TRUST Heartland Energy \$418,536.29; GANT/BEN Meals Reimbursement \$104.00; HEIMAN INC Leather Helmet Front \$104.31; HILLYARD INC Janitorial Supplies \$650.23; HIVELY/WIATT Meal Reimbursement \$10.60; INFOTECH SOLUTIONS LLC Computer & Software Subscription Fees \$6,353.43; INGRAM CO Books \$653.37; J & M CONSTRUCTION Concrete Repairs - Elec Conv. \$459.00; JOSH'S TOOLS LLC Relay Bypass Switch Master \$87.25; KARLS TV & APPLIANCE INC Window Air Conditioner - Green Sub \$575.00; KLJ ENGINEERING LLC MDS - Reconstruct Apron & Taxilane - Design Phase \$9,000.00; LAKE AREA IMPROVEMENT CORP Sales Tax Rebate - Custom Touch Qtr 2 \$23,963.15; LAKE COUNTY TREASURER Special Assessments \$1,293.60; LEADER PRINTING Window Envelopes \$598.75; MADISON GROCERY STORE INC Summer Program Groceries \$286.38; MIDCONTINENT COMMUNICATIONS Business Internet \$183.92; MINNESOTA MUNICIPAL UTIL ASSN Job Training & Safety Program \$1,181.25; NORTHWESTERN ENERGY Utilities \$1,017.50; O REILLY AUTOMOTIVE INC Decal, Filter \$239.14; OFFICE PEEPS INC Copier Rentals/Office Supplies \$772.33; PROSTROLLO AUTO PLAZA CO Step Package \$850.00; RUNNINGS SUPPLY INC Level \$111.94; SAD/AMY Office Supplies \$50.11; SD GOVERNMENTAL FINANCE OFFICERS ASSOCIATION FO School \$300.00; SD GOVERNMENTAL HUMAN RESOURCE ASSOCIATION HR School \$150.00; SD MUNICIPAL LEAGUE SDML Handbooks \$120.00; SDN COMMUNICATIONS Library Internet \$516.79; SODEXO INC & AFFILIATES Pool Concessions \$1,771.28; STURDEVANTS MADISON INC Filters \$329.58; T&R ELECTRIC SUPPLY CO INC Pad Mount \$3,776.00; TALICH/AARON Meals Reimbursement \$72.00; THE PENWORTHY CO LLC Books \$167.68; TIMMER SUPPLY CO Filters \$177.75; TYLER BUSINESS FORMS Business Checks \$613.61; US DEPT OF ENERGY Monthly WAPA Bill \$124,693.42; USA BLUE BOOK Maintenance Kit \$796.58; WHEALY/MARK Spin Classes \$44.00; WHITE CAP SUPPLY Pakstat \$82.99.

Bills for Ratification – July 31, 2024

ACE HARDWARE Hardware \$115.70; ALERT-ALL CORP Kids Fire Helmets \$328.00; AMAZON CAPITAL SERVICES INC Microsoft Surface Pro & Accessories/Toner \$1,400.28; AMERICAN ENGINEERING TESTING INC Testing \$2,609.50; APPEARA Mat Rentals \$121.49; ASPHALT SURFACING COMPANY Water System Improvements \$231,010.18; AT & T MOBILITY Service for Phone & Tablets \$2,525.88; BLUEPEAK Phone & Internet \$3,944.98; BORDER STATES ELECTRIC SUPPLY MMM Materials \$12,781.08; BUILDERS FIRSTSOURCE Solid Block \$42.90; CARQUEST OF MADISON Fuel \$40.99; CHRISTIANSEN COMPLETE WATER Water Delivery/Cooler Rental \$22.40; CITY OF SIOUX FALLS Pool/Spa Bacteria Tests \$396.00; COLES PETROLEUM PRODUCTS INC #2 Dyed Diesel Fuel For Generator \$30,705.48; COLUMN SOFTWARE PBC Publications \$826.24; CORE & MAIN GP LLC Ball Corp Stop \$209.75; DAKOTA STATE UNIVERSITY Business Cards/Summer Guides \$113.75; DGR ENGINEERING 2024 Electric Conversion \$8,641.69; ELITE CARD PAYMENT CENTER Credit Card Purchases through 7/18/24 \$15,590.24; F & M COOP OIL CO Propane Fill \$168.29; GRAYBAR ELECTRIC CO INC EMT Conduit & EMT Connectors \$394.78; GREAT AMERICA FINANCIAL SVCS HR Copier Lease \$275.91; GREATER MADISON AREA CHAMBER BID Tax Funding Apr - June 2024 \$3,051.00; HASLETON/JARED Classes at Community Center \$646.75; HAWKINS INC Chemicals \$4,827.16; HILLYARD INC Janitorial Supplies \$416.05; JAREDS ELECTRIC Repair AC Leak \$622.45; JENCKS & JENCKS PC Additional Services \$235.82; KOLORWORKS Paint \$508.85; LEWIS DRUGS INC Animal Shelter Supplies \$74.46; LOCATOR & SUPPLIES INC LED Mini Bar \$578.12; MADISON GROCERY STORE INC Summer Program Groceries \$207.73; MARCO TECHNOLOGIES CC Copier Lease \$285.47; MIDWEST TURF & IRRIGATION Switch \$49.19; OFFICE PEEPS INC Copier Contract \$491.01; PORTA PROS INC DBA A-1 PORTABLE TOILETS Toilet Rentals \$306.00; PROCHEM DYNAMICS LLC Janitorial Supplies \$316.30; RUNNINGS SUPPLY INC Neck Light/Extension Attachment \$1,095.63; RURAL ELECTRIC SUPPLY COOP 112.5 KVA 3PH 120/208 Transformer \$19,086.00; SANITATION PRODUCTS INC Air Cylinder \$112.38; SD PUBLIC HEALTH LABORATORY Water Samples \$73.00; SODEXO INC & AFFILIATES Pool Concessions \$3,261.94; STURDEVANTS MADISON INC Shut-Off Valve \$1,050.04; SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER Asphalt \$2,400.00; TIMMER SUPPLY CO Batteries \$279.00; TYLER TECHNOLOGIES INC Meter Swap \$72.50; US AIR FILTRATION INC Filter Bags \$780.26; UTILISMART CORPORATION Utility Data/Device Manager and SmartMAP \$1,881.83; VANTEK COMMUNICATIONS INC

Connectors/Antenna \$63.50; WARNE CHEMICAL & EQUIPMENT CO Water Pump \$567.67; XTREME WASH LLC Car Wash Sales \$470.97.

Payroll Bills for Ratification – July 19 & August 2, 2024

AFLAC \$5,111.40; Delta Dental \$7,101.32; Health Pool of South Dakota \$47,970.77; Health Pool of South Dakota \$47,970.77; IRS-EFTPS \$55,585.75; IRS-EFTPS \$55,479.46; Local Union #426, IBEW \$595.00; Office-Child Support Enforce \$835.38; Office-Child Support Enforce \$835.38; Optilegra, Inc \$704.78; SD Retirement System \$26,822.54; SD Retirement System \$27,014.55; SD Retirement System \$8,246.96; SD Retirement System \$8,293.12; Teamsters Local No. 120 \$1,018.00.

Mayor Lindsay read the Proclamation for Professional Engineers' Day, which he declared to be August 7, 2024.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to Approve Water Use and Purchase Agreement – Minnehaha Community Water Corp. Motion carried unanimously. City Administrator Berreth explained that the City of Madison and MCWC are both members of Lewis & Clark. Since the City of Madison is not expecting to utilize its full allocation for a while (1 million gallons per day), this agreement will allow the City to use what it can, and MCWC can then use the remainder. Doing so will significantly reduce our water cost. The agreement will last ten years at which point can be renewed, renegotiated, or terminated. The agreement also terminates once the City of Madison starts using its full allocation.

Motion by Commissioner Wire, seconded by Commissioner Cronin to Approve Equipment and Repair Purchases at Water Treatment Plant. Motion carried unanimously. Motion by Commissioner Shaw, seconded by Commissioner Dybdahl, to Approve the purchase of chemicals to Clean Filter Media. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Cronin to Authorize Mayor to Sign Change Order No. 1 – Lakeview Industrial Park Improvements – Bowes Construction, Inc. Motion carried unanimously. While constructing the expansion of the Industrial Park, the contractor encountered significant groundwater, which limited the use of existing materials. All parties involved discussed and decided the best course of action is to bring in backfill material.

Motion by Commissioner Cronin, seconded by Commissioner Dybdahl to Authorize Mayor to Sign Change Order No. 3 – Madison Segment 3 – Prunty Construction Co. Inc. Motion carried unanimously. This Change Order addresses three components of the Segment 3 Project on Roosevelt, NE 6th, NE 8th, and Maplewood. The typical section was modified in the intersection, removal limits of asphalt were expanded out of necessity due to the inability to tie into poor existing asphalt roadways, and there were additional portions of curb and gutter that were removed and replaced. The total cost of the change order is \$43,455.20.

A representative from J & J Earthworks was present to defend their case related to the potential assessment of Liquidated Damages for RD projects Phase 1A and 1B. Motion by Commission Shaw, seconded by Commissioner Wire to allow the City and Banner to assess the actual expenses by the City for this project and negotiate Liquidated Damages with J & J Earthworks. That amount will be brought back to the commission for approval.

Savannah Olinger provided an overview of results of the Communication Survey that was taken by the residents of the City.

City Administrator Berreth provided monthly Project Updates.

Public Comment was heard by Jim Casanova regarding 9th Street and the work on the creek walls.

Mayor Lindsay announced the following:

- Appointments to Madison Housing & Redevelopment Commission available – 1 five-year term ending in February 2029 and 1 vacancy ending in February 2026
- National Night Out – Tuesday, August 6, 2024
- Ribbon-Cutting for Lewis & Clark – Wednesday, August 21, 2024 at 3:00 pm
- Next Regular Commission Meeting – Monday, August 19, 2024 at 5:30 pm

Motion by Commissioner Cronin, seconded by Commissioner Wire to Adjourn at 7:21 pm. Motion carried unanimously.

/s/Amy Sad
Finance Officer

Published once at the approximate cost of \$__.

CITY OF MADISON
PERSONNEL
AUGUST 2024

NAME	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION
LANNERS, EMILY	8/5/2024		PT<20		\$11.24	Service Desk Assistant

RESOLUTION NO. 2024-26

A RESOLUTION TO APPROVE A PLAT

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the plat of Tract A1, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota., is hereby approved and that the City Finance Officer of the City of Madison is hereby directed to endorse on such plan a copy of this resolution and certify the same thereon.

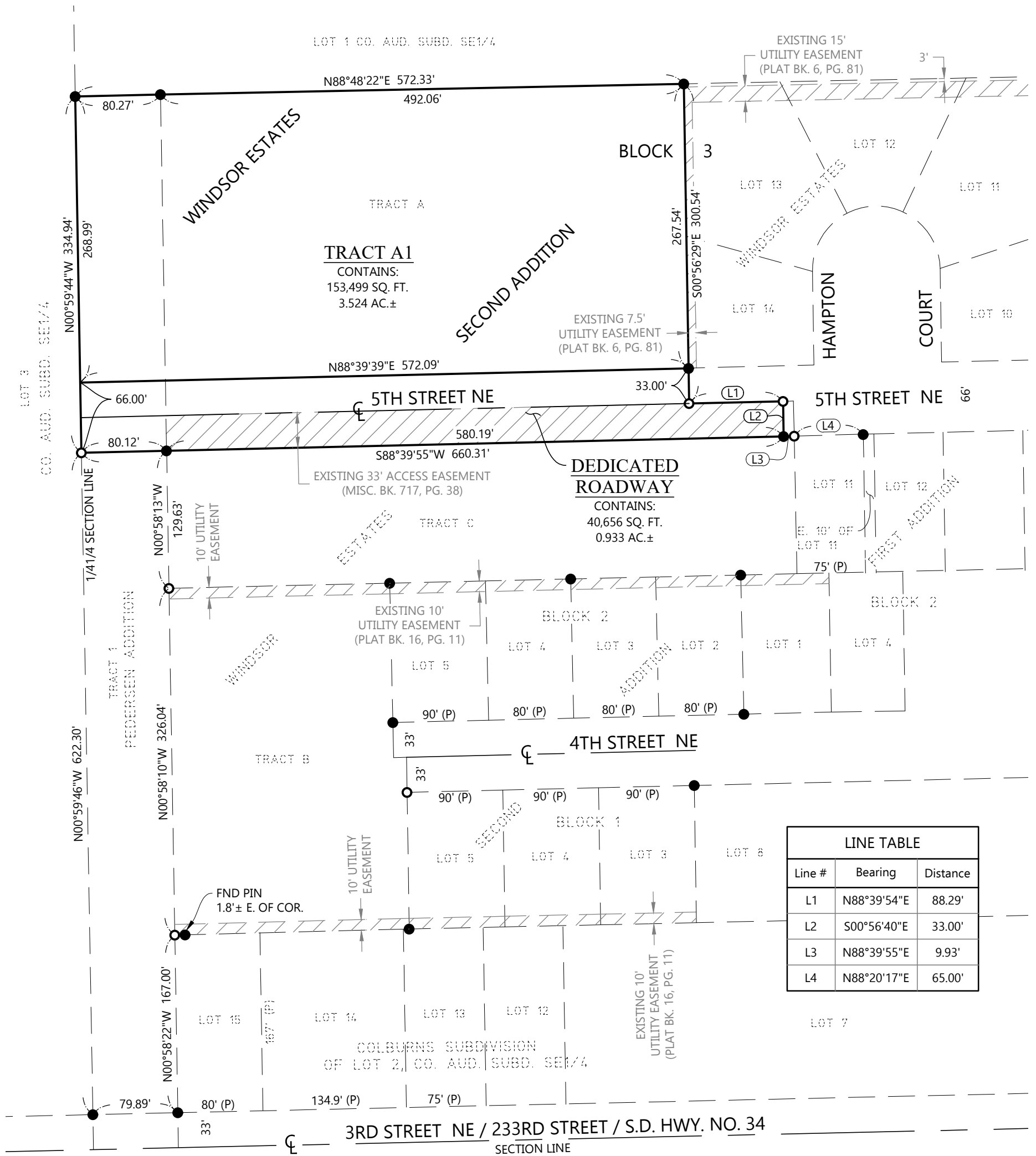
Dated this __ day of August, 2024.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

**PLAT OF
TRACT A1, BLOCK 3 OF WINDSOR ESTATES SECOND ADDITION
TO THE CITY OF MADISON, LAKE COUNTY, SOUTH DAKOTA**

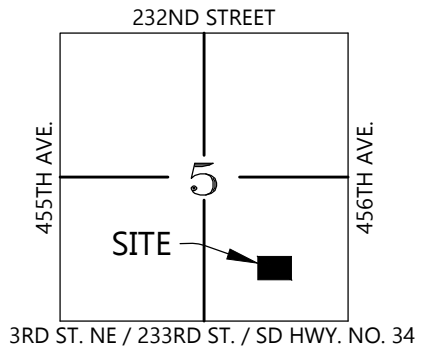


LINE TABLE		
Line #	Bearing	Distance
L1	N88°39'54"E	88.29'
L2	S00°56'40"E	33.00'
L3	N88°39'55"E	9.93'
L4	N88°20'17"E	65.00'



Notes:
The bearing system for this plat is based on the UTM Zone 14 North.

This plat was prepared without the benefit of a title commitment.

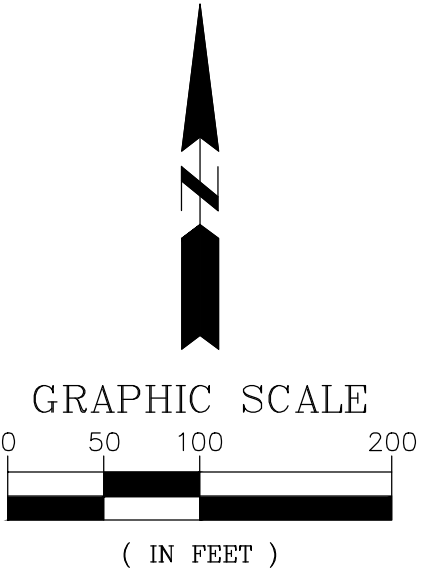


VICINITY MAP
SECTION 5-106-52

**Total Area Surveyed:
4.458 Acres±**

Legend

- - Denotes 5/8 inch by 18 inch rebar set and marked by License No. 4478
- - Denotes found monument
- (P) - Platted distance



PLAT OF
TRACT A1, BLOCK 3 OF WINDSOR ESTATES SECOND ADDITION
TO THE CITY OF MADISON, LAKE COUNTY, SOUTH DAKOTA

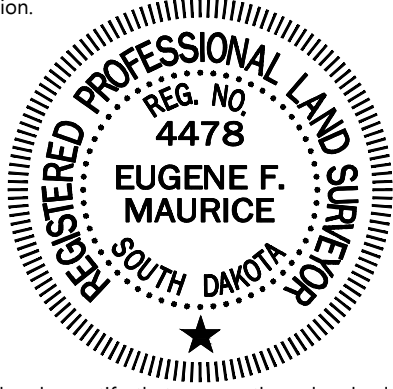
SURVEYOR'S CERTIFICATE

I, Eugene F. Maurice, a Registered Land Surveyor of the State of South Dakota, do hereby certify that I did on or before June 12, 2024, survey and replat Tract A, Block 3 of Windsor Estates Second Addition and replat a part of Tract 1 of Pedersen Addition, all to the City of Madison, Lake County, South Dakota, into a tract & dedicated roadway as shown. The same shall hereafter be known and described as **Tract A1, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota.**

I further certify that to the best of my knowledge the plat correctly represents the same, is true and correct and that it was made under my direct supervision.

Dated this ____ day of _____, 20____.

SD Registered Land Surveyor No. 4478



OWNER'S CERTIFICATE OF COMPLIANCE

We, Steven P. Pedersen and Embrace Madison, do hereby certify that we are the sole, absolute, and unqualified owners of all land included in the above plat and that said plat has been made at our request and in accordance with our instructions for the purpose of transfer, and that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations as well as all water pollution prevention control rules, codes and laws. This parcel of land is free from any encumbrances.

We hereby dedicate to the public for public use forever the streets, roads and alleys, parks and public grounds, if any, as shown on said plat, including all sewers, culverts, bridges, water distribution lines, sidewalks and other improvements on or under the streets, alleys, parks and public grounds whether such improvements are shown or not. We also hereby grant easements to run with the land for water, drainage, sewer, gas, electric, telephone or other public utility lines or services under, on or over those strips of land designated hereon as easements.

On our behalf as the owners and also binding on behalf of future successors and assigns, we hereby waive any rights of protest to any special assessment program which may be initiated by the City for the purpose of installation of improvements required by the Subdivision Ordinance of the City of Madison.

We do hereby certify that this replat will not place any existing lot or building in violation of any applicable ordinance, code, regulation, or law including but not limited to zoning, building, subdivision, and flood prevention.

We further certify that this platting of said described Tract A1, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota, does hereby vacate the following platting: Tract A, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota, said plat on file at the Register of Deeds office in Book 20 of Plats, page 52; and also vacates that part of Tract 1 of Pedersen Addition to the City of Madison, Lake County, South Dakota, said plat on file at the Register of Deeds office in Book 20 of Plats, page 72. Said plats, hereby vacated, are situated within the plat of Tract A1, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota, as surveyed.

We do hereby acknowledge that this platting is being proposed for transfer purposes only and that prior to development of any parcels of this land or the issuance of any permit for the erection of any structure on any of the parcels of this land, the Owner shall accomplish the following as described in the City of Madison Subdivision Regulations - apply for and secure approval of a preliminary plat, particularly including but not limited to, development of a single drainage plan and detention pond(s) for all the land or parcels described in this plat, regardless of individual parcel size(s). These requirements shall be applicable and binding on our heirs, successors, and assigns, even if there are multiple owners of the land or parcels described herein. It is understood that the provision of this paragraph shall not apply or be binding as to any or all portions of the platted property which may be hereafter sold, transferred or otherwise acquired by the State of South Dakota, or any institution or agency under its jurisdiction; however, any of said property shall be subject to any municipal powers specifically granted in South Dakota Codified Laws 11-4, or any other applicable chapters.

Dated this ____ day of _____, 20____.

Owner:
(Tract 1, Pedersen Addition)

Steven P. Pedersen

Owner: Embrace Madison
(Tract A, Block 3, Windsor Estates Second Addition)

By: _____

Title: _____

STATE OF SOUTH DAKOTA) §
COUNTY OF _____)

On this ____ day of _____, 20____, before me, the undersigned officer, appeared Steven P. Pedersen, known to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same for the purposes therein contained.

In witness thereof, I have hereunto set my hand and official seal.

My commission expires: _____

Notary Public, _____ County, South Dakota

STATE OF SOUTH DAKOTA) §
COUNTY OF _____)

On this ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, who acknowledged ____self to be the _____ of Embrace Madison, and that he as such _____ being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the church by ____self as _____.

In witness thereof, I have hereunto set my hand and official seal.

My commission expires: _____

Notary Public, State of South Dakota

CITY ENGINEER'S CERTIFICATE

I, _____, City Engineer of the City of Madison, do hereby certify that this plat has been reviewed by me or my authorized agent and that this plat is recommended for approval by the City Commission.

Signed on this ____ day of _____, 20____.

City Engineer, Madison, South Dakota

PLANNING COMMISSION CERTIFICATE

Approval of the plat of Tract A1, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota, is hereby granted by the City Planning Commission on this ____ day of _____, 20____.

Chair, City Planning Commission

CITY COMMISSION APPROVAL

Resolution Number _____

Be it resolved by the City Commission of the City of Madison, that the plat of Tract A1, Block 3 of Windsor Estates Second Addition to the City of Madison, Lake County, South Dakota, is hereby approved and that the City Finance Officer of the City of Madison is hereby directed to endorse on such plan a copy of this resolution and certify the same thereon.

Adopted this ____ day of _____, 20____.

Mayor, City of Madison

Attest: _____
City Finance Officer

CITY FINANCE OFFICER'S CERTIFICATE

I, _____, the duly appointed, qualified and acting City Finance Officer of the City of Madison, South Dakota hereby certify that I have compared the copy of the foregoing Resolution No. _____ with the original as contained in the minutes of the said board of City Commissioners for the meeting of said board held on the ____ day of _____, 20____, and that the foregoing is a true and correct copy of said resolution and that the same has not been altered, modified, or amended, on this ____ day of _____, 20____.

City Finance Officer, Madison, South Dakota

COUNTY TREASURER'S CERTIFICATE

I, Treasurer of Lake County, South Dakota, do hereby certify that all taxes which are liens upon any land included in the above (and the foregoing) plats, as shown by the record of my office, have been fully paid.

Dated this ____ day of _____, 20____.

Treasurer, Lake County, South Dakota

DIRECTOR OF EQUALIZATION

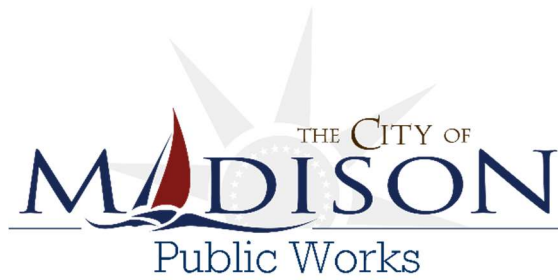
I, Director of Equalization of Lake County, South Dakota, do hereby certify that a copy of the above plat has been filed at my office.

Director of Equalization, Lake County, South Dakota

REGISTER OF DEEDS

Filed for record this ____ day of _____, 20____, at ____ o'clock, ____m., and recorded in Book ____ of Plats on Page ____.

Register of Deeds, Lake County, South Dakota



TO: Mayor/Commission
FROM: Gary Gonyo
DATE: 8/19/24
RE: Declare Surplus Property

2014 Case 590 SN Backhoe

\$ _____
(Includes any applicable sales tax)

We, the undersigned, duly appointed by the Board of Commissioners of the City of Madison, South Dakota, hereby establish the above appraisal values for each of the surplus items.

This will be surplus with the intent to trade in for a 2024 John Deer 710 P backhoe approved for purchase on 2/5/2024.

Gary Gonyo

Tom Michelke

Matt Steuerwald

**AMENDMENT NUMBER 1
AGREEMENT NUMBER 718269**

BACKGROUND:

1. On July 6, 2023, the State of South Dakota, acting by and through its Department of Transportation, referred to in this Amendment as the "STATE," and the city of Madison, South Dakota, referred to in this Amendment as the "SPONSOR," entered into an Agreement, which agreement referred to in this Amendment as "AGREEMENT," was signed by representatives of each party and assigned agreement number 718269 by the STATE; and,
2. The parties wish to amend the AGREEMENT to increase the State share as the federal grant amount increased.

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Paragraph 3.A. of the AGREEMENT is amended to read as follows:

3.PAYMENT

- A. Pursuant to and for the purposes of carrying out the provisions of South Dakota Codified Law (SDCL) § 50-7-15, the STATE will share in the cost of the Project in the amount of **Five percent (5%) of the total eligible Project costs. In no event will the STATE'S TOTAL SHARE exceed the amount of Nineteen Thousand Two Hundred Thirty-Nine Dollars and Twenty-One Cents (\$19,239.21).** The STATE will determine eligible costs in the same manner as for the Federal Aviation Administration (FAA) Grant Agreement Project Number 3-46-0029-025-2023. The STATE will pay the STATE'S share of the eligible Project costs from the STATE AERONAUTICS FUND. The STATE will make progress payments to the SPONSOR up to 90% of the STATE'S total share of eligible Project costs listed in this section. Once the STATE'S share of eligible Project costs has reached 90% of the approved STATE share listed in this section, the STATE will withhold the remaining 10% of eligible Project costs until the FAA has approved the Quality Closeout Report. The STATE will pay the remaining 10% of the STATE'S share of eligible Project costs to the SPONSOR upon notification of the FAA'S approval of the Quality Closeout Report.
2. Except as specifically modified by this Amendment, all terms and conditions of the AGREEMENT will remain in full force and effect.

The SPONSOR has designated its Mayor as the SPONSOR'S authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of the SPONSOR. A copy of the SPONSOR'S Commission or Council's minutes or resolution authorizing the execution of this Agreement by the Mayor as the SPONSOR'S authorized representative is attached to this Agreement

as **Exhibit A.**

This Amendment is binding upon the signatories not as individuals, but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and the CITY to enter into the same.

**APPLICATION FOR A TEMPORARY
ALCOHOL LICENSE**

**City of Madison
116 W. Center Street
Madison SD 57042**

Date 7-30-2024

Honorable Mayor
City Commissioners
Madison, South Dakota

I herewith submit my application for a temporary alcohol license for the date of
November 2, 2024.

Location St Thomas Gym (St Thomas Gala)

Fee per license: \$5.00

Enclosed is a check in the amount of \$ 5.00 to cover said fee.

Knights of Columbus Council 2477

Name of Firm, Corporation or Partnership Making Application

Name of Organization, Person or Firm Holding the Event

P.O Box 81 Madison SD 57042
Street Address City Zip Code

Kevin M Jasper

Signature of Applicant

Kevin M Jasper

605-940-0074

7-30-2024

Date

For Office Use Only

Receipt No. 200061482

101.3200.3261

Date 7/30/24

Amount \$ 5.00

CASH

ORDINANCE NO. 1671

**AN ORDINANCE TO AMEND APPENDIX B – ZONING – SECTION 17.02 ADOPTED BY
ORDINANCE NO. 1481 ON 8-24-2009 OF THE ZONING ORDINANCE OF THE CITY OF MADISON**

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the revised ordinances of the City of Madison, also known as the Code of Ordinances, be amended to change the zoning of the following real property located within the City of Madison by changing the zoning district from Single Family Residence (R-90) to Highway Business (HB):

Lots 1 and 2 of Schultz’s Second Addition in the NE ¼ of Section 18, Township 106 North, Range 52 West of the 5th P.M., Lake County, South Dakota.

Dated this __ day of August, 2024.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

1st Reading:
2nd Reading:
Published:
Effective:

RESOLUTION NO. 2024-25

A RESOLUTION REGARDING INITIATED MEASURE 28

WHEREAS, Initiated Measure 28 was certified for the November 2024 General Election Ballot by the South Dakota Secretary of State;

WHEREAS, Initiated Measure 28, if passed, would remove state, municipal and tribal taxes on all items sold for human consumption except alcohol and prepared food;

WHEREAS, “human consumption” is undefined in South Dakota Codified Law or the South Dakota Constitution. Black’s Law Dictionary defines “consumption” as “the act of destroying a thing by using it; the use of a thing in a way that exhausts it.”;

WHEREAS, South Dakota Codified Law 34-45-1(7) defines tobacco products as “any item made of tobacco intended for human consumption, including cigarettes, cigars, pipe tobacco, and smokeless tobacco, and vapor products as defined in § 34-46-20.”;

WHEREAS, South Dakota Codified Law 10-52-2 allows incorporated municipalities to impose a tax on the sale, use, storage and consumption of items that conform in all respects to the state tax on such items up to two percent;

WHEREAS, the Attorney General’s explanation of the measure states legislative or judicial clarification would be needed if the measure passes;

WHEREAS, The City of Madison levies a two-percent sales tax which collected \$4,222,071.07 in the 2023 fiscal year and \$2,686,619.63 year-to-date in the 2024 fiscal year;

WHEREAS, The City of Madison estimates annual lost revenue of \$622,000 unless Initiated Measure 28 is rejected by voters in South Dakota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Initiated Measure 28 would negatively impact the municipal budget in our community.

Dated this 19th day of August 2024.

Roy Lindsay, Mayor

ATTEST:

Amy Sad, Finance Officer

RESOLUTION NO. 2024-26

**AUTHORIZATION OF CITY OF MADISON INCIDENTAL DISBURSEMENT
ACCOUNT**

WHEREAS, the City of Madison recognizes the need for an incidental disbursement account in order to transact timely payments and reimbursements for specified transactions; and

WHEREAS, SDCL § 9-23-23 authorizes the City of Madison to establish an incidental account for advanced payments or for claims requiring immediate payment;

WHEREAS, these funds may be expended with the signatures of two officers of the municipality, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

An incidental account with the following transaction types and limits is hereby authorized:

- Individual City of Madison credit cards - \$7,000.00 per card, \$45,000.00 total
- Utility & Bulk Power Purchases - \$650,000.00 per utility, \$725,000.00 total
- Utility Deposit Refunds - \$200 per account, \$3,000 total
- Petty Cash Account Reimbursements - \$600.00 per account, \$1,250.00 total
- Economic Development Transactions - \$100,000.00 total (with official documented preapproval)
- Supplies and Materials - \$20,000.00
- Madison Community Center Incidental Account - \$2,000.00 total
- Madison Aquatic Center Incidental Account - \$2,000.00 total
- Service Contracts and Agreements \$8,000.00 per account, \$25,000 total
- Taxes: Sales Tax & TIF Obligations
- Bond & Loan Interest payments per amortization schedule

A detailed account of the expenditures from the incidental account shall be presented with verified vouchers, itemized and supported by receipted bills or other information as general evidence of payment, and listed with other bills in the regular governing body proceedings with the bill list.

Dated this 19th day of August, 2024.

CITY OF MADISON

/s/Roy Lindsay
Mayor

ATTEST: /s/Amy Sad
Finance Officer

Published once at the approximate cost \$__.

RESOLUTION NO. 2024-27

AUTHORIZING THE PAYMENT OF CONTRACTORS PRIOR TO FORMAL CITY COMMISSION MEETINGS AND ESTABLISHING RELATED PROCEDURES

WHEREAS, the City of Madison recognizes the need to ensure timely payments to contractors for services and goods essential to municipal operations, which may require payments to be made before the next scheduled City Commission meeting; and

WHEREAS, the City Commission desires to establish a formal procedure for authorizing such payments to ensure compliance with budgetary and contractual obligations while maintaining fiscal responsibility and transparency; and

WHEREAS, the City Commission acknowledges that such procedures should include safeguards to ensure proper authorization, documentation, and reporting of all pre-commission payments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

1. Authorization of Pre-Commission Payments

- A. Standing Authorizations: The City Administrator or their designee is hereby authorized to approve payments to contractors up to \$500,000 based on standing authorizations established by the City Commission. These standing authorizations shall be reviewed and approved annually by the City Commission.
- B. Emergency Payments: For emergency situations requiring immediate payment, the City Administrator or their designee may approve payments up to \$250,000. Such payments must be justified as urgent necessities that could not be deferred until the next City Commission meeting.

2. Documentation and Reporting

- A. Documentation Requirements: All pre-commission payments must be supported by invoices, receipts, and any relevant documentation detailing the nature of the expense and services rendered.
- B. Expense Reporting: The Finance Department shall prepare a detailed expense report for all pre-commission payments. This report, including documentation and justification for the payments, shall be submitted to the City Commission at its next scheduled meeting for ratification and review.

3. Budgetary and Financial Controls

- A. Budget Compliance: All pre-commission payments must be within the approved departmental budgets and conform to contract terms and conditions. The Finance Department shall monitor pre-commission payments to ensure alignment with budgetary limits and contractual obligations.
- B. Quarterly Reporting: The Finance Department shall provide quarterly reports to the City Commission detailing pre-commission payments, including amounts, reasons, and any deviations from standard procedures.

4. Policy Compliance and Review

- A. Compliance: All municipal employees and officials must adhere to the procedures established by this resolution. Non-compliance may result in disciplinary actions or corrective measures.
- B. Annual Review: This resolution and the related procedures shall be reviewed annually and updated as necessary to reflect changes in regulations, operational needs, and best practices.

5. Training and Communication

- A. Training: Relevant municipal staff shall receive training on the procedures for pre-commission payments, including authorization, documentation, and reporting requirements.
- B. Communication: This resolution shall be communicated to all relevant stakeholders, including contractors and municipal employees, through the City’s internal website and employee handbook. Any changes to the procedures will be promptly communicated.

BE IT FURTHER RESOLVED, that the City Administrator, Finance Officer, and other relevant officials are hereby authorized to take all necessary actions to implement and enforce the provisions of this resolution.

Dated this 19th day of August, 2024.

CITY OF MADISON

/s/Roy Lindsay

Mayor

ATTEST: /s/Amy L. Sad

Finance Officer

Published once at the approximate cost \$__.

City of Madison
Memorandum - Assessing Liquidated Damages on RD
Phases 1A and 1B



To: Mayor and City Commission
From: Jameson Berreth, City Administrator
Ryan Hegg, Engineering Director
Subject: Assess Liquidated Damages - RD Phase 1A and 1B
Date: August 19, 2024

Background

J & J Earthworks is contractor on two water system improvement projects funded through Rural Development: Phases 1A and 1B. Construction started in 2021 and continued until final completion for both projects on May 16, 2024. As a result of the projects being completed after contractual deadlines, the City may consider assessing Liquidated Damages (LDs) to the contractor.

The City Commission discussed assessment of LDs during the August 5, 2024 meeting. Present for discussion was J & J Earthworks, City staff, and Banner Associates, whose staff provided contracted engineering services. A memo from that meeting outlining contract dates, eligible LDs, and potential actions is attached again to this agenda packet. The City Commission decided to pursue assessment of a portion of LDs to the contractor and directed staff to meet with the contractor to negotiate the amount.

Proposed LD Assessment

Jameson Berreth, City Administrator, and Ryan Hegg, Director of Engineering & Community Development, met with representatives of J & J Earthworks to negotiate payment of LDs. Key negotiation points included the following:

- Potential LDs were \$108,000 (Phase 1A) and \$269,450 (Phase 1B) for a total of \$377,450.
- Additional costs incurred by the City due to late completion were \$6,200 (Phase 1A) and \$95,000 (Phase 1B) for a total of \$101,200. These amounts cover additional services from Banner Associates but do not include additional labor from City staff.

The negotiations concluded with both sides agreeing to assess LDs in the amount of \$125,816.66, which is one-third of eligible LDs. Staff recommend assessing this total amount to each project proportionally to the actual costs incurred. This results in \$8,807.18 for Phase 1A and \$117,009.50 for Phase 1B.

Staff recommendation

Staff recommend assessing Liquidated Damages to J & J Earthworks in the amounts of \$8,807.18 to Phase 1A and \$117,009.50 to Phase 1B (total of \$125,816.66). This amount adequately covers additional expenses incurred by the City of Madison (\$101,200). It also

allows the City to complete additional re-seeding in certain areas of the project and provides remuneration for delays in the project which caused inconvenience to the community.



July 30, 2024

Ryan Hegg
City of Madison

RE: Madison Water System Improvements Phase 1A and Phase 1B – Contract Completion Dates

Mr. Hegg:

As these projects near final closeout and final payment, the following information is a review of the construction contracts and project status regarding the Madison Water System Improvements Phase 1A and Phase 1B projects.

Phase 1A Contract Dates

Substantial Completion: July 1, 2022

Final Completion: June 15, 2023

Liquidated Damages: Interim/Substantial = \$1,600/working day; Final = \$800/working day

Phase 1B Contract Dates

Interim Completion: October 1, 2021

Substantial Completion: October 1, 2022

Final Completion: November 15, 2022

Liquidated Damages: Interim/Substantial = \$1,700/working day; Final = \$850/working day

Phase 1A Discussion:

The Phase 1A project met substantial completion and a preliminary punch list of items to be completed was provided to J&J Earthworks on December 22, 2021. There was no work performed on the punch list items throughout the 2022 construction season and an updated punch list was provided to J&J Earthworks on November 11, 2022. A portion of the punch list work was completed throughout the 2023 construction season and the remaining punch list work was completed during the 2024 construction season. The project met Final Completion on May 16, 2024.

The total potential working days accumulated to May 16, 2024, beyond the Contract Final Completion Date of June 15, 2023 = 135 days = **\$108,000**

Through review of the contract and project status, the following are potential actions that could be considered on this contract:

- A) Recoup additional costs incurred due to the contract extending beyond the completion date. Additional costs are estimated at \$6,200.00. Allow staff to negotiate the final value to recoup at minimum the expenses incurred by the City.
- B) Assess liquidated damages for the working days that have accumulated beyond the Final Completion Date of June 15, 2023.
- C) Change the Final Completion Date to result in no assessment of Liquidated Damages.



Phase 1B Discussion:

The Phase 1B project met substantial completion requirements on July 26, 2023. A punch list of remaining items to be completed prior to final completion was provided to the contractor on August 1, 2023. A portion of the punch list items were completed during the 2023 construction season and the remaining punch list work was completed during the 2024 construction season. Th project met Final Completion on May 16, 2024.

The following is a breakdown of potential days accumulated beyond the contract substantial completion date and contract final completion date:

Total working days accumulated to the winter shutdown start date of December 5, 2022, beyond the Substantial Completion Date of October 1, 2022 = 43 days = **\$73,100**

Total potential working days accumulated to July 26, 2023, beyond the winter shutdown end date of May 1, 2023 = 61 days = **\$103,700**

Total potential working days accumulated to December 13, 2023, beyond the recorded substantial completion date of July 26, 2023 = 97 days = **\$82,450**

Total potential working days accumulated to May 16, 2024, beyond the winter shutdown end date of May 1, 2024 = 12 days = **\$10,200**

Through review of the contract and project status, the following are potential actions that could be considered on this contract:

- A) Recoup additional costs incurred due to the contract extending beyond the completion date. Additional costs are estimated at \$95,000. Allow staff to negotiate the final value to recoup at minimum the expenses incurred by the City.
- B) Assess liquidated damages for the working days that have accumulated beyond the Final Completion Date of June 15, 2023.
- C) Change the Contract Substantial and Final Completion Dates to result in no assessment of Liquidated Damages.

The potential actions suggested in both contracts are provided to assist with discussions on assessing liquidated damages or modifying contract dates. The working day counts provided are calendar based with no consideration of potential project delays or weather delays. In an effort to assist with moving these projects forward and coordinating with the contractor, we would request direction from the City of Madison on what actions or non-action you would like to take on the referenced construction contracts. Once direction is provided, we will follow up with the contractor and city staff to discuss and prepare documents for commission approval if necessary.

Sincerely,

Weston J. Blasius, PE
Banner Associates, Inc.

City of Madison
Memorandum – Acquisition of Property from LAIC



To: Mayor and City Commission
From: Jameson Berreth, City Administrator
Subject: Acquisition of Property from LAIC
Date: 8/15/2024

Background

The Lake Area Improvement Corporation (LAIC) owns a parcel of property along Highway 34 on the west side of the Wastewater Treatment Plant. The property is approximately 5.79 acres and is currently used for farmland. The legal description is:

TRACT 1 BERTHERS 2ND ADD EXC LOT A
LAKEVIEW IND PARK 11TH ADD AND EXC
TRACT 1 BERTHERS 2ND ADD LYING
WEST OF LOT A LAKEVIEW IND PK 11TH
ADD IN NE1/4 17-106-52

The LAIC board expressed interest in transferring this property to the City of Madison.

Potential Property Uses

LAIC owns various properties in and around the industrial park with intent for commercial and industrial development. The property in question does not have direct access to HWY 34, and DOT has indicated it will not provide another access in this area. Additionally, access through adjacent properties to this parcel is not available. As such, the land offers little value to the LAIC for development purposes.

The City’s Wastewater Treatment Plant (WWTP) is adjacent to the LAIC property. While there are no expansions currently planned at the WWTP, the property does not have any space for expansion when it is needed. As expansion of facilities such as the WWTP is essential for the growth and capacity of a community, the LAIC property would be of great use to the City.

Staff recommendation

Staff recommend accepting transfer of the property to the City. It offers great value to the City for future needs of the WWTP, and there is no other land available in the area for that purpose.





CITY ADMINISTRATION BUILDING
MADISON SD FURNITURE PROPOSAL

AUGUST 2024

**CITY OF
MADISON**

City Administration Building

PREPARED FOR :
CITY OF MADISON



PRICING

FURNITURE PROPOSAL



Code	Qty		Specialty Contract	Extended
B-1	1		\$ 2,473.24	\$ 2,473.24
B-2	2		\$ 1,847.12	\$ 3,694.24
B-3	1		\$ 1,773.20	\$ 1,773.20
CH-1	40		\$ 680.16	\$ 27,206.40
CH-2	17		\$ 642.80	\$ 10,927.60
CH-3	24		\$ 685.10	\$ 16,442.40
CH-4	47		\$ 1,220.12	\$ 57,345.64
CH-5	2		\$ 1,060.84	\$ 2,121.68
CH-6	40		\$ 624.80	\$ 24,992.00
CH-7	55		\$ 739.94	\$ 40,696.70
CH-7(Freight)	1		\$ 2,122.18	\$ 2,122.18
CH-8	4		\$ 623.48	\$ 2,493.92
CH-9	29		\$ 403.04	\$ 11,688.16
CH-10	12		\$ 347.16	\$ 4,165.92
CH-11	12		\$ 1,011.75	\$ 12,141.00
CH-12	1		\$ 1,615.95	\$ 1,615.95
P-1	6		\$ 1,640.82	\$ 9,844.92
P-2	1		\$ 3,660.22	\$ 3,660.22
S-1	1		\$ 2,432.00	\$ 2,432.00
S-2	1		\$ 1,484.38	\$ 1,484.38
S-3	1		\$ 2,432.00	\$ 2,432.00
S-4	1		\$ 2,569.16	\$ 2,569.16
S-5	4		\$ 1,864.72	\$ 7,458.88
ST-1	6		\$ 465.08	\$ 2,790.48
T-1	4		\$ 651.20	\$ 2,604.80
T-2	1		\$ 777.40	\$ 777.40
T-3	1		\$ 1,417.88	\$ 1,417.88
T-4	4		\$ 689.92	\$ 2,759.68
T-5	3		\$ 2,662.38	\$ 7,987.14
T-6	3		\$ 790.24	\$ 2,370.72
T-7	3		\$ 571.12	\$ 1,713.36
T-8	5		\$ 908.16	\$ 4,540.80
T-9	12		\$ 1,413.61	\$ 16,963.32
T-10	2		\$ 5,809.76	\$ 11,619.52
T-11	1		\$ 6,343.48	\$ 6,343.48
T-12	1		\$ 10,886.92	\$ 10,886.92
T-13	1		\$ 2,508.00	\$ 2,508.00
T-14	1		\$ 1,540.88	\$ 1,540.88
T-15	1		\$ 1,059.96	\$ 1,059.96
T-16	3		\$ 861.52	\$ 2,584.56
T-17	1		\$ 767.80	\$ 767.80
BUFFET	1		\$ 1,352.12	\$ 1,352.12
LECTURN	1		\$ 702.68	\$ 702.68
Squad Room	1		\$ 22,810.29	\$ 22,810.29
HR	1		\$ 1,858.23	\$ 1,858.23

quantity change

power revisions

power revisions

power revisions

layout revision

Finance	1		\$	12,635.57	\$	12,635.57	layout revision
Office 127 - Armory	1		\$	1,037.12	\$	1,037.12	switched man.
Office 111	1		\$	8,061.68	\$	8,061.68	layout revision
Office 114	1		\$	3,479.08	\$	3,479.08	
Office 116	1		\$	3,479.08	\$	3,479.08	
Office 117	1		\$	3,479.08	\$	3,479.08	
Office 118	1		\$	1,810.60	\$	1,810.60	layout revision
Office 122	1		\$	6,066.28	\$	6,066.28	layout revision
Office 123	1		\$	6,066.28	\$	6,066.28	layout revision
Office 126	1		\$	3,479.08	\$	3,479.08	
Office 145	1		\$	15,090.68	\$	15,090.68	layout revision
Office 148	1		\$	10,057.96	\$	10,057.96	layout revision
Office 151	1		\$	9,935.42	\$	9,935.42	layout revision
Office 154	1		\$	7,507.28	\$	7,507.28	layout revision
Office 155	1		\$	8,411.70	\$	8,411.70	layout revision
Office 156	1		\$	6,494.84	\$	6,494.84	layout revision
Office 206	1		\$	3,788.40	\$	3,788.40	layout revision
Office 219	1		\$	1,426.92	\$	1,426.92	
Office 221	1		\$	7,487.92	\$	7,487.92	layout revision
Office 222	1		\$	5,788.20	\$	5,788.20	layout revision
Office 223	1		\$	5,870.92	\$	5,870.92	layout revision
Office 226	1		\$	7,060.68	\$	7,060.68	layout revision
Office 227	1		\$	7,253.40	\$	7,253.40	layout revision
Office 228	1		\$	6,705.16	\$	6,705.16	layout revision
Office 232	1		\$	12,392.60	\$	12,392.60	layout revision
ST-1	1		\$	1,929.15	\$	1,929.15	
ST-2	6		\$	2,942.55	\$	17,655.30	
ST-3	5		\$	1,555.13	\$	7,775.65	
Installation	1		\$	52,000.00	\$	52,000.00	
Total:			\$			603,967.84	

MISCELLANEOUS

4. Installation is estimated to be completed in 15 concurrent working days at normal business hours. 8am-5pm Monday - Friday
6. Current Lead Teams Are 8+ Weeks from Clean Order Entry
8. Tax is not included in pricing. Any applicable taxes, if any, will be added to final invoice.

TERMS & CONDITIONS



THIS FULFILLMENT AGREEMENT is entered into this [3/22/24], between City of Madison (hereinafter referred to as Buyer), and Canfield Business Interiors, Inc. (hereinafter referred to as Seller). Pursuant to the terms and conditions set forth hereunder.

I. Governing Provisions:

- a. The terms of this Agreement embody the entire Agreement of the parties and shall govern all sales between Buyer and Seller during the term of the Agreement, but not limited to Buyer's purchase order. No waiver of either party, of any provision, in this Agreement will be construed as a waiver of its right to insist upon compliance therewith in the future. This Agreement may not be modified unless mutually agreed upon in writing between the Buyer and Seller.
- b. Products purchased under this Agreement are for the Buyer's own use and are not intended for resale.

II. Products and Prices:

- a. Products will be priced using the price list(s) in effect at the time of the Seller's receipt of purchase order for the product. Unless otherwise agreed to by the Seller, shipment must occur within one hundred-twenty (120) days of purchase order acceptance. Orders requesting more than 120 days of lead time will be priced in accordance with the Seller's current published list prices effective at the time of order shipment.
- b. Seller guarantees sixty (60) day advance notice to Buyer prior to the effective date of any price adjustments to published catalogs.
- c. The pricing submitted is subject to increase based on world events such as Currency Exchange, Tariff, Fuel Surcharges, and Freight Cost increases.

III. Payment Terms: _____ (initial)

- a. Projects will be invoiced, in percentages, by size of the order of the project as follows:
 - Orders \$0 - \$4,999: 100% due upon completion of the project
 - Orders \$5,000 - \$99,999: 50/50 split, due upon order entry and project completion
 - Orders > \$100,000: 50/40/10, due upon entry, product receipt, and completion respectively
- b. Payment terms are net ten (10) days from the invoice date for all orders. An unpaid balance upon which payments are not made according to terms governing the sale may be increased by a maximum of one and one-half percent (1.5%) per month or eighteen percent (18%) annually without forfeit of the Seller's right to immediate payment.
- c. The Buyer agrees to pay any transaction fees at four percent (4%) of the sale shown on the proposal when the method of payment is a credit card.
- d. Unless otherwise noted, the proposal does not include applicable sales tax. However, any sales tax noted on the proposal is estimated. Applicable sales tax will be included on the invoice unless a valid Sales Tax Exemption Certificate or a valid Resales Certificate is provided to the Seller by the time the order is placed.

TERMS & CONDITIONS



e. Any changes to an order, including, but not limited to, date moves, product changes/deletions, and ship-to changes may result in additional fees once the order has been placed. These charges will be outlined in a Project Change Notification.

_____ (initial)

f. All orders are non-refundable.

IV. Seller's Product Warranty:

a. The Seller's standard warranties are based on each manufacturer's warranty. All product line warranty specifics are available in each price list or upon request.

V. Installation:

a. Installation and delivery costs are based on an agreed upon scope of work.

b. The Buyer will ensure there is free and clear access to loading docks and elevators at the site, both of which are proper size to accommodate the Seller's product.

c. The Buyer agrees that any construction will be completed, and the job site will be free and clear of other trades before installation before installation will commence. Any additional costs incurred for jobsite delays will be outlined in a Project Change Notification and charged to the Buyer at the discretion of the Seller. _____ (initial)

d. Non-compliance with the aforementioned requirements will result in additional charges and/or installation schedule change(s).

VI. Storage Charges:

a. If Buyer fails or refuses to accept delivery of any products acknowledged by Seller with an assigned ship and installation date and conforms to Buyer's purchase order, Seller may store product for up to thirty (30) days with a carrier or other third party at no charge. Storage needs in excess of this allotted time will result in fees to be billed back to Buyer.

_____ (initial)

b. Delays in construction timeline will result in additional storage fees. _____ (initial)

This proposal is valid for thirty (30) days after the agreement date listed above.

All terms outlined above are agreed to by:

ACCEPTED BY (Signature):

PRINT NAME:

TITLE:

DATE:



402 W 9th St. Sioux Falls, SD 57104
+1-605-339-1411
canfieldco.com



Banner Associates, Inc.
409 22nd Avenue South
Brookings, SD 57006
Tel 605.692.6342
Toll Free 855.323.6342
www.bannerassociates.com

August 15, 2024

Ryan Hegg
City of Madison
116 West Center Street
Madison, South Dakota 57042

Re: Award Recommendation – Water System Improvements – Segment 4
BAI. No. 23983.04.00

Dear Mr. Hegg:

Attached hereto is one (1) copy of the Certified Bid Summary for the Madison Water System Improvements – Segment 2 project. Bids were received and opened on August 13, 2024 for the unit price base bid project. A total of ten (10) Bids were received and opened for the project. Bids ranged from \$776,988.74 to \$1,268,852.00. The low responsible Bid was submitted by Metro Construction from Tea, SD in the amount of \$776,988.74. The engineer’s opinion of probable construction costs for this project was \$999,709.50.

We have contacted Eric Lerssen with Metro Construction and they are comfortable with their bid.

This project includes work that will be partially funded by ARPA grant and the SRF program that is administered by the SD DANR. This project will be funded through the Drinking Water Improvements fund.

- Drinking Water Improvements: \$776,988.74.



Page 2

Documentation submitted with the Bid appears to be in order and the project bid is within the estimated budget therefore, Banner Associates recommends the City of Madison award this Construction Contract to Metro Construction contingent upon concurrence from the SD DANR.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Weston J. Blasius". The signature is fluid and cursive, with a prominent initial "W".

Weston J. Blasius, PE
Banner Associates, Inc.

Encl. Certified Bid Summary



Banner Associates, Inc.
 2307 W 57th St, Ste 102
 Sioux Falls, SD 57108
 Tel 605.692.6342
 Toll Free 855.323.6342
www.bannerassociates.com

BID SUMMARY

PROJECT: Madison Water System Improvements – Segment 4
 Madison, SD
 BAI No. 23983.04.00

CERTIFIED BY: WESTON J. BLASIUS, PE

BID OPENING Time & Date: August 13, 2024 – 2:00PM CDT

DATE: 8/13/2024

BID OPENING Location: City of Madison, 116 W Center Street
 Madison, SD 57042

Bidder Number	Bidder's Name	Bid Security	Acknowledged Addendum (2 issued)	Base Bid
	Engineer's Estimate			\$999,709.50
1	Prunty Construction	X	X	\$988,903.50
2	H&W Contracting	X	X	\$1,106,602.85
3	Underground Connections	X	X	\$1,038,150.10
4	Alliance Construction	X	X	\$1,060,544.43
5	Hulstein Excavating	X	X	\$956,026.05
6	Winter Contracting	X	X	\$786,587.50
7	Metro Construction	X	X	\$776,988.74
8	Duininck	X	X	\$1,010,798.07
9	Site Works	X	X	\$784,457.07
10	Flatland Enterprise	X	X	\$1,268,852.00
11				
12				

CHANGE ORDER NO.: 2

Owner: City of Madison
 Engineer: Sayre Associates
 Contractor: Bowes Construction, Inc.
 Project: Lakeview Industrial Park Improvements Consisting of 16th Street, Industry Avenue, and Washington Avenue – EDA Award No. ED23DEN0G0040
 Contract Name:
 Date Issued: July 29, 2024
 Owner's Project No.:
 Engineer's Project No.: 23609
 Contractor's Project No.:
 Effective Date of Change Order:

The Contract is modified as follows upon execution of this Change Order: Removal and replacement of asphalt from 12th Street to 16th Street on Washington Avenue and added drainage culvert on 16th Street.

Description: Additional asphalt removal and replacement for the remaining portion of Washington Avenue from 250 feet south of 12th Street through the intersection of 16th Street. Associated items for this additional work are also included. An 18" storm sewer pipe and flared end will be added at Sta. 14+09 to provided drainage for the adjacent land to the north of 16th Street.

Attachments: Cost Analysis and Estimate of Quantities.

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ 2,873,862.09	Original Contract Times: Substantial Completion: November 16, 2024 Ready for final payment: December 16, 2024
Increase from previously approved Change Order No. 1 \$ 127,315.50	No previously approved Change Orders Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 3,001,177.59	Contract Times prior to this Change Order: Substantial Completion: November 16, 2024 Ready for final payment: December 16, 2024
Increase this Change Order: \$ 237,643.91	No Change this Change Order: Substantial Completion: 0 Ready for final payment: 0
Contract Price incorporating this Change Order: \$ 3,238,821.50	Contract Times with all approved Change Orders: Substantial Completion: November 16, 2024 Ready for final payment: December 16, 2024

Recommended by Engineer (if required)

By: Ray Pierson

Title: Project Engineer

Date: August 9, 2024

Authorized by Owner – City of Madison Approved by Funding Agency (if applicable)

By: _____

Title: _____

Date: _____

Cost Analysis

It has been determined that, due to bids coming in under the budgeted amount, Washington Avenue will have the existing asphalt removed and repaved the entire stretch from Highway 34 through the intersection of 16th Street. This will be an additional 980 feet of asphalt removal and replacement. The new asphalt will provide for a new surface for traffic all the way to the newly constructed, 16th Street.

Also included in this Change Order is storm sewer pipe to provide better drainage to an area that would have been graded extremely flat. This pipe will also be able to be used by future development for connection to the municipal storm sewer that is being constructed during this project.

The items on the attached estimate show both the items that are to be deducted and the additional items that pertain to this work. A few items have been added or changed from the original contract and those are indicated with an asterisk.

Traffic control will be adjusted for this work to shut down the entire length of Washington Avenue for a short period of time. The detour that was planned will not be used. This will keep the Washington Avenue Closure time to a minimum and will not have to be accomplished in phases.

We are requesting the additional amount of \$237,643.91 to be added to the contract per this Change Order No. 2. The attached spreadsheet has the breakdown of items that pertain to this Change Order. Other items pertaining to this work will be adjusted on the final quantities and reduction of items such as Traffic Control Miscellaneous and Flagging will follow accordingly.

CHANGE ORDER #2 QUANTITIES

**Washington Ave. Asphalt Removal and Replacement
& Culvert Extension on 16th St.
Lakeview Industrial Park
Madison, South Dakota**

Approximately 980 feet of Highway

Item No.	Item Description	Unit	Estimated Quantity	Unit Bid Price	Amount Bid
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REMOVALS AND EARTHWORK

1	Remove Asphalt Concrete Pavement (Deducted)	SqYd	4,527	-2.30	-10,412.10
2*	Remove Asphalt Concrete Pavement (Full Depth Milling)	SqYd	8,898	2.60	23,134.80
3	Saw Existing Asphalt	Ft	55	4.60	253.00
4	Remove and Replace Mailbox	Each	2	205.00	410.00
5	Temporary Mailbox	Each	2	50.00	100.00
6	Remove, Salvage and Replace Gravel Surfacing	SqYd	143	4.55	650.65
7*	Unclassified Excavation (Additional Shoulder Shaping)	CuYd	300	12.00	3,600.00

EROSION CONTROL

9	Inlet Protection (Silt Fence)	Each	1	86.00	86.00
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STORM SEWER

10	18" RCP Class 3, Furnish	Ft	16	27.60	441.60
11	18" RCP, Install	Ft	16	31.01	496.16
12*	18" RCP Flared End, Furnish	Each	1	708.30	708.30
13*	18" RCP Flared End, Install	Each	1	254.10	254.10

SURFACING

14	Water for Granular Material	Mgal	10	62.00	620.00
15	Scarify & Recompact Aggregate Base Course	SqYd	4,670	1.60	7,472.00
16	Asphalt Concrete Composite	Ton	1,890	110.00	207,900.00

PAVEMENT MARKING

17	Waterborne Pavement Marking Paint, 4" White	Ft	2,993	0.55	1,646.15
18	Waterborne Pavement Marking Paint, 4" Yellow	Ft	515	0.55	283.25

CCO #2 CONSTRUCTION COSTS: \$237,643.91

* = Indicates Items that do not have an original contract unit price. All other
Items are an extension of the quantities at the Contract Unit Price.

AMENDMENT #1

RE: Amendment to Task Order No. 11
 Green Substation Improvements
 City of Madison, South Dakota
 DGR Project No. 415935

Original Task Order Date: November 9, 2022

Amendment Date: August 19, 2024

Amendment Items: This amendment adjusts the scope of work, project budget, and fee as follows:

1. Addition of final design, bidding, construction, and post-construction phase engineering services for the project. The project and associated scope of work includes the items as listed in the original task order, along with site location and layout adjustments. This amendment also includes the addition of engineering services for the transmission line modifications and distribution feeder exits associated with the project.

2. Updated Project Budget

Estimated construction cost	\$5,550,000
Contingency and engineering	\$1,082,000
Subtotal:	\$6,632,000

3. Updated Fee Arrangement:

Component	Previous Fee	Fee Changes by this Amendment #1	Revised Fee Established by this Amendment #1	Fee Type
Transformer Procurement	\$ 18,500	**	\$ 18,500	Lump Sum
Preliminary Phase	20,000	25,000	45,000	Hourly Estimate
Final Design	**	368,000	368,000	Lump Sum
Bidding	**	45,000	45,000	Lump Sum
Construction Administration	**	120,000	120,000	Hourly-Estimate
Post Construction	**	12,000	12,000	Hourly-Estimate
Total	\$ 38,500	\$570,000	\$ 608,500	

City of Madison, SD

(Client)

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering

(Consultant)

By: _____

By: _____

Title: _____
(Authorized signature and Title)

Title: _____
(Authorized signature and Title)

Address: _____

Address: 1302 South Union Street

City: _____

City: Rock Rapids, IA 51246

Date: _____

Date: _____

Commission Approved Date: _____

AMENDMENT #1

RE: Amendment to Task Order No. 12
 Southeast Substation 69 kV to 115 kV Conversion
 City of Madison, South Dakota
 DGR Project No. 415936

Original Task Order Date: July 26, 2023

Amendment Date: August 19, 2024

Amendment Items: This amendment adjusts the scope of work, project budget, and fee as follows:

1. Addition of final design, bidding, construction, and post-construction phase engineering services for the project. The project and associated scope of work includes the items as listed in the original task order, along with minor scope changes and site layout adjustments. The double-circuit 115 kV transmission line option with 115 kV line breakers is not being pursued at this time.

2. Updated Project Budget

Estimated construction cost	\$3,204,000
Contingency and engineering	\$807,000
Subtotal:	\$4,011,000

3. Updated Fee Arrangement:

Component	Previous Fee	Fee Changes by this Amendment #1	Revised Fee Established by this Amendment #1	Fee Type
Transformer Procurement	\$ 16,000	**	\$ 16,000	Lump Sum
Preliminary Phase	25,000	**	25,000	Hourly Estimate
Final Design	**	244,000	244,000	Lump Sum
Bidding	**	29,000	29,000	Lump Sum
Construction Administration	**	84,000	84,000	Hourly-Estimate
Post Construction	**	10,000	10,000	Hourly-Estimate
Total	\$ 41,000	\$ 367,000	\$ 408,000	

City of Madison, SD

(Client)

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering

(Consultant)

By: _____

By: _____

Title: _____
(Authorized signature and Title)

Title: _____
(Authorized signature and Title)

Address: _____

Address: 1302 South Union Street

City: _____

City: Rock Rapids, IA 51246

Date: _____

Date: _____

Commission Approved Date: _____

City of Madison
Memorandum - Approve electric expenses for new utility
customers



To: Mayor and City Commission
From: Nate Zimmerman
Subject: Approve expenses to extend electric system to service new customers
Date: August 19, 2024

Background

Madison Municipal Utilities received requests for electric service for the new Dollar General on HWY 34 and an Early Learning Center on Highland Avenue. City policy is to receive City Commission approval on projects that are unbudgeted before proceeding. Please note that materials and their estimated values are included in the memo, but all materials are currently in inventory and do not need to be purchased.

Project #1 - Dollar General

Service extension to feed and service the new Dollar General. Staff request authorization of up to \$85,000 for necessary labor. Total costs are as follows:

- Materials include but are not limited to the following: primary wire, cabinet, basements, terminations, and a transformer (estimated cost of \$76,000).
- Directional Boring estimated cost is \$70,000.

Project #2 - Early Learning Center

Service to childcare facility and coordinated work for future conversion project. Staff request authorization of up to \$25,000 for necessary labor on both items.

Total costs attributed to service for childcare facility are as follows:

- Materials include but are not limited to the following: primary wire, cabinet, basement and a transformer (estimated cost of \$33,750).
- Directional Boring estimated cost is \$6500.

Total cost attributed to future conversion project are as follows:

- Materials include but are not limited to Switch, basement, and primary wire (estimated cost of \$23,000).
- Directional boring estimated cost is \$9100.

Staff recommendation

Staff recommend approving these purchases to move forward with these projects. While the expenses are unbudgeted, they are necessary to meet the service requests of these customers.

City of Madison
Memorandum – Storage Container Discussion



To: Mayor and City Commission
From: Ryan Hegg, Director of Engineering and Community Development
Subject: Storage Container Use
Date: August 19, 2024

Background

Madison is seeing increased interest in shipping containers being utilized as storage structures. There have been a few interested parties asking to use these in residential zones, and we have already seen some use in commercial districts as storage units. Staff feel it is important to set up parameters so the public is aware of how they could be used in the community. We do not want to bring forth an incomplete ordinance or one that isn't the desired direction of the City Commission, so we are seeking input.

Additional Information

The use of these containers has risen across the nation including South Dakota. There has been enough of an uptick that International Building Codes now include a chapter on how to attach them together as building material for both commercial buildings and residential housing. While not a comprehensive report on use in other communities, I am familiar with several other cities. Pierre recently passed an ordinance to prevent placement of industrial shipping containers on residential properties. Additionally, I am aware from discussions in the past with Building Officials that Sioux Falls, Brookings, Spearfish, and Lawrence County allow them as a storage building and as building material. I am, however, unaware of whether this only applies to certain zones. I will also note that Brookings admits they have received several complaints about aesthetics.

Staff recommendation

Staff does not have a recommendation and are requesting direction. We are looking for input from the City Commission regarding:

- Use of shipping containers based on zoning district (commercial, residential, and industrial)
- Whether to allow shipping containers only as stand-alone storage structures or as building materials where units are connected together to create a larger structure.

One consideration is to limit the use of these to districts which City Ordinance currently allows to utilize metal sheet siding. This results in use of containers limited to all commercial districts as well as ML – Light Manufacturing, MH – Heavy Manufacturing, AG – Agricultural, and HB – Highway Business. Containers would be prohibited in any residential zones as well as CB – Central Business, NB – Neighborhood Business, and GB – General Business. If desired, this option maintains consistency with other portions of City Ordinance regarding the utilization of metal sheet siding as the zones listed to allow shipping containers allow metal sheet siding on sidewalls. The zones listed to not allow shipping containers do not allow metal sheet siding on sidewalls unless a variance is granted.

THE CITY OF
MADISON

Discover the Unexpected

Finance Update

July - 2024

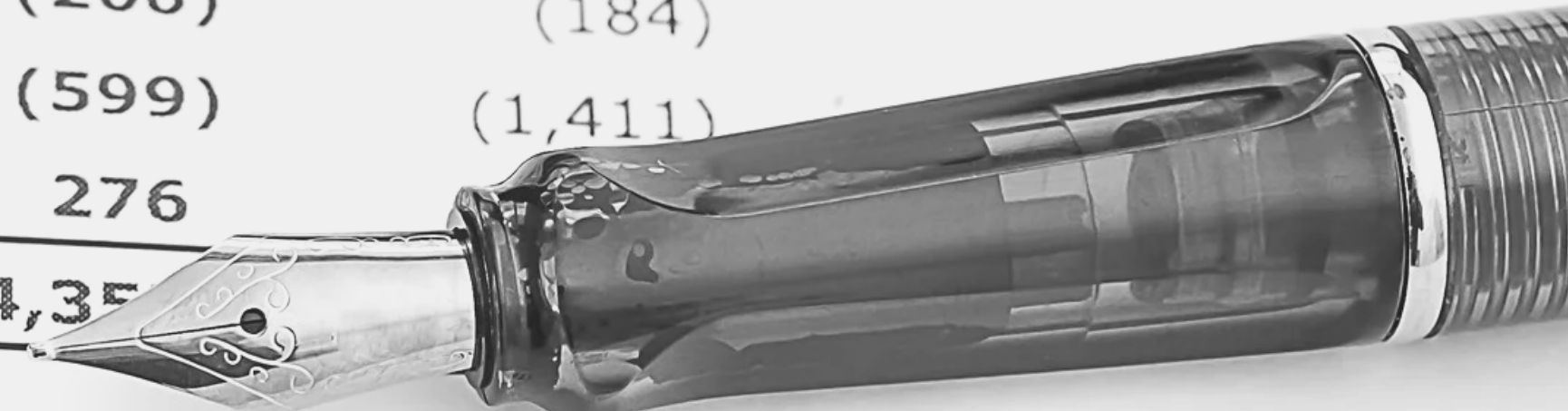


• NOTES

- We welcome Cole Thielbar to his new role of AP Specialist.
- Update covers YTD (through July of 2024).
- 58.2 % of the Year



	176	216	(266)	(184)
	394	(500)	(599)	(1,411)
es	156	283	276	
ons	<u>5,862</u>	<u>4,186</u>	<u>14,35</u>	



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● Cash on Hand

- General Cash - \$18.18 million total
 - Investments – \$13.74 million
 - Checking - \$3.12 million
 - Money Market - \$1.04 million
 - Other - \$279 thousand
- Restricted Cash - \$616 thousand

● REVENUE GUIDELINES

Fund	Description	Revenue 2024			% of Budget
		Budget	July	YTD	
101	General Fund	\$ 18,174,689	\$ 681,895	\$ 4,789,783	26.4%
211	Lodging & Entertainment Tax	\$ 351,730	\$ 41,224	\$ 157,855	44.9%
213	2nd Cent Sales Tax	\$ 4,375,000	\$ 221,022	\$ 1,343,310	30.7%
214	Business Improvement District Bid	\$ 49,500	\$ 7,176	\$ 32,516	65.7%
220	Special Maintenance Fee	\$ 360,000	\$ 6,266	\$ 146,447	40.7%
303	Tax Increment District #2	\$ 60,000	\$ -	\$ 22,640	37.7%
312	Swimming Pool Debt	\$ -	\$ -	\$ 55	0.0%
517	Creek - Bridge Mitigation	\$ 3,980,400	\$ -	\$ -	0.0%
518	City Hall Construction	\$ 6,000,000	\$ -	\$ -	0.0%
519	Electric Transformer Upgrade	\$ 2,400,000	\$ -	\$ -	0.0%
602	Water Fund	\$ 11,310,839	\$ 523,984	\$ 2,819,107	24.9%
603	Electric Fund	\$ 18,606,027	\$ 899,517	\$ 6,612,347	35.5%
604	Sewer Fund	\$ 7,367,757	\$ 285,668	\$ 2,003,330	27.2%
612	Solid Waste Fund	\$ 521,151	\$ 50,457	\$ 318,411	61.1%
620	Community Center	\$ 1,000,397	\$ 35,593	\$ 518,052	51.8%
621	After School / Youth Program	\$ 177,195	\$ 23,464	\$ 117,214	66.1%
TOTAL		\$ 74,734,686	\$ 2,776,265	\$ 18,881,065	25.3%

● EXPENDITURE GUIDELINES

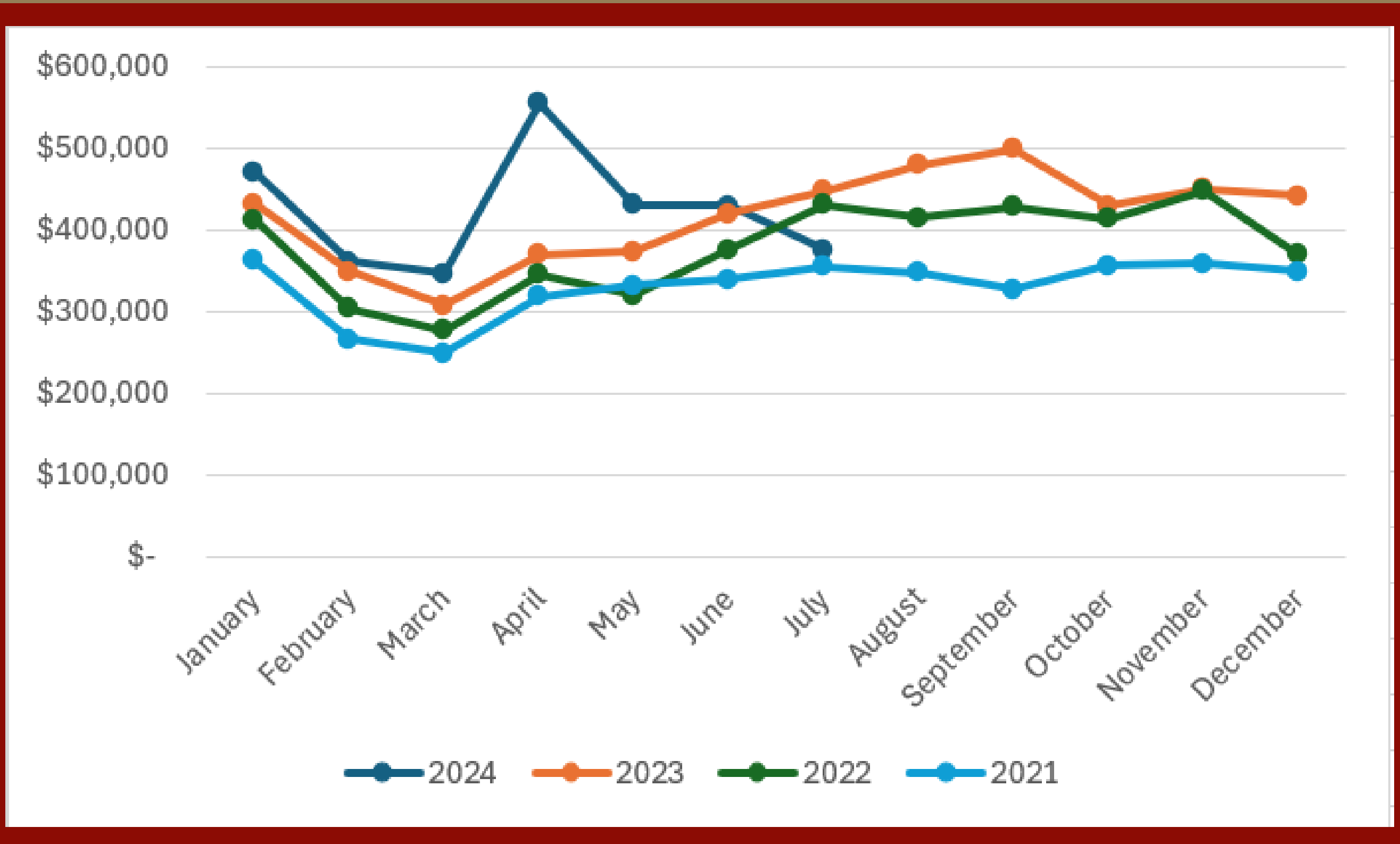
Fund	Description	Expense 2024			% of Budgeted
		Budget	July	YTD	
101	General Fund	\$ 18,174,689	\$ 1,349,743	\$ 5,581,032	30.7%
211	Lodging & Entertainment Tax	\$ 351,730	\$ 59,075	\$ 177,075	50.3%
213	2nd Cent Sales Tax	\$ 4,375,000	\$ 100,000	\$ 109,278	2.5%
214	Business Improvement District Bid	\$ 49,500	\$ 3,051	\$ 6,398	12.9%
220	Special Maintenance Fee	\$ 360,000	\$ -	\$ 4,000	1.1%
303	Tax Increment District #2	\$ 60,000	\$ -	\$ 22,640	37.7%
312	Swimming Pool Debt	\$ -	\$ -	\$ -	0.0%
517	Creek - Bridge Mitigation	\$ 3,980,400	\$ 91,128	\$ 194,992	4.9%
518	City Hall Construction	\$ 6,000,000	\$ 1,743,366	\$ 4,292,864	71.5%
519	Electric Transformer Upgrade	\$ 2,400,000	\$ -	\$ -	0.0%
602	Water Fund	\$ 11,310,839	\$ 1,538,762	\$ 3,135,739	27.7%
603	Electric Fund	\$ 18,606,027	\$ 1,319,390	\$ 6,170,050	33.2%
604	Sewer Fund	\$ 7,367,757	\$ 1,080,903	\$ 2,291,943	31.1%
612	Solid Waste Fund	\$ 521,151	\$ 35,920	\$ 249,636	47.9%
620	Community Center	\$ 1,000,397	\$ 51,111	\$ 571,745	57.2%
621	After School / Youth Program	\$ 177,195	\$ 33,274	\$ 107,317	60.6%
TOTAL		\$ 74,734,686	\$ 7,405,721	\$ 22,914,709	30.7%



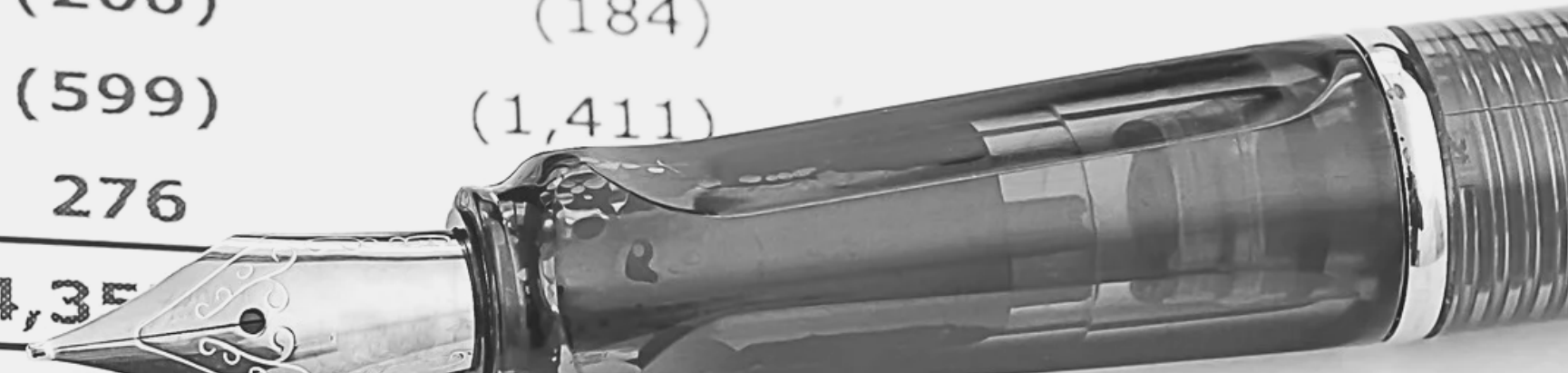
● Sales Tax

Sales Tax					
	% increase	2024	2023	2022	2021
January	8.98%	\$ 471,571	\$ 432,730	\$ 413,511	\$ 363,683
February	3.36%	\$ 361,999	\$ 350,238	\$ 303,973	\$ 266,609
March	12.90%	\$ 347,846	\$ 308,016	\$ 277,186	\$ 249,942
April	49.99%	\$ 556,545	\$ 371,022	\$ 346,336	\$ 319,443
May	15.41%	\$ 431,766	\$ 374,131	\$ 320,367	\$ 332,281
June	2.25%	\$ 429,961	\$ 420,501	\$ 376,298	\$ 340,042
July	-15.91%	\$ 376,990	\$ 448,323	\$ 431,753	\$ 356,358
August			\$ 480,355	\$ 416,258	\$ 348,686
September			\$ 499,767	\$ 428,928	\$ 327,199
October			\$ 430,674	\$ 414,971	\$ 356,475
November			\$ 451,510	\$ 448,293	\$ 359,135
December			\$ 442,683	\$ 370,263	\$ 350,198
Total		\$ 2,976,678	\$ 5,009,950	\$ 4,548,137	\$ 3,970,051

● Sales Tax Graph



	176	216	(266)	(184)
	394	(500)	(599)	(1,411)
es	156	283	276	
ons	<u>5,862</u>	<u>4,186</u>	<u>14,35</u>	



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● Impact

Spending reserves impacts our investments

- Since May of 2024 we have transferred 10 million out of SD FIT.

Lower Returns:

- Decrease in overall returns due to reduced investment capital
- Urgent Need to manage spending and optimize investment strategies.
 - **Currently at the six (6) month threshold.**
 - We have spent 6.3 on the new City Admin building to date.

(at this time it would be my recommendation to look at our options for a loan to complete this project)

● Reserve Fund Summary

Date Range: 01/01/2024 - 07/31/2024

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance	Beginning Enc. Balance	Total Enc. Activity	Ending Enc. Balance
101 - GENERAL FUND	-5,422,055.22	0.00	-5,422,055.22	0.00	0.00	0.00
213 - 2ND CENT SALES TAX	-201,800.00	0.00	-201,800.00	0.00	0.00	0.00
602 - WATER FUND	-2,080,296.46	0.00	-2,080,296.46	0.00	0.00	0.00
603 - ELECTRIC FUND	-1,320,149.55	0.00	-1,320,149.55	0.00	0.00	0.00
604 - SEWER FUND	-1,205,791.03	0.00	-1,205,791.03	0.00	0.00	0.00
612 - SOLID WASTE FUND	-184,158.08	0.00	-184,158.08	0.00	0.00	0.00
620 - COMMUNITY CENTER	0.00	0.00	0.00	0.00	0.00	0.00
621 - AFTERSCHOOL/YOUTH PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:	-10,414,250.34	0.00	-10,414,250.34	0.00	0.00	0.00



Questions





Thank You!

