



**BOARD OF COMMISSIONERS AGENDA  
MONDAY, AUGUST 5, 2024  
5:30 PM - COMMISSION ROOM – 116 W CENTER ST**

**Please join the Zoom meeting from your computer, tablet or smartphone.**  
<https://us06web.zoom.us/j/89111136450> | Meeting ID: 891 1113 6450  
**You can also dial in using your phone.**  
+1 312-626-6799

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPT AGENDA**

**CONSENT CALENDAR**

- 1) Minutes – July 15, 2024
- 2) Bills for Approval – August 7, 2024
- 3) Bills for Ratification – July 24-31, 2024
- 4) Payroll Bills for Ratification – July 19 & August 2, 2024
- 5) Personnel
- 6) Set Bid Date - Park Creek Walls Improvements Site 2 - September 17, 2024 at 2:00pm
- 7) Set Bid Date - Bid No. 958 Library Ramps - August 29, 2024 at 2:00pm
- 8) Authorize purchase of Panasonic Rugged Laptops for patrol vehicles with Police Technology Reserves

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- 9) Proclamation - Professional Engineers' Day
- 10) Approve Water Use and Purchase Agreement - Minnehaha Community Water Corp.
- 11) Approve equipment and repair purchases at Water Treatment Plant
- 12) Authorize Mayor to Sign Change Order No. 1 - Lakeview Industrial Park Improvements - Bowes Construction, Inc.
- 13) Authorize Mayor to Sign Change Order No. 3 - Madison Segment 3 - Prunty Construction Co., Inc.
- 14) Discussion and Action related to assessing Liquidated Damages - RD Phase 1A and 1B
- 15) Results of Communication Survey
- 16) August Project Updates

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

- 17) Appointments to Madison Housing & Redevelopment Commission available - 1 five-year term ending in February 2029 and 1 vacancy ending in February 2026
- 18) Next Regular Commission Meeting – Monday, August 19, 2024

**ADJOURN**

**Anyone wishing to speak to an item on the agenda must be acknowledged by the chair and come to the podium to address the Mayor and City Commission. Addressing other audience members will not be permitted.**

**Supplementary agenda information may be accessed at [www.cityofmadisonsd.com](http://www.cityofmadisonsd.com)**

**If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.**

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

July 15, 2024  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:31 pm on the 15<sup>th</sup> day of July with the following members present upon roll call: Commissioners Kelly Dybdahl, Sarah Cronin, Jerae Wire (as Chair), and Mayor Lindsay (via Zoom). Commissioner Adam Shaw was absent.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to adopt the July 15, 2024 agenda. Motion carried unanimously.

Motion by Commissioner Cronin, seconded by Commissioner Dybdahl to approve the following items on the consent calendar: Minutes – July 1, 2024; Bills for Approval – July 17, 2024; Bills for Ratification – July 10, 2024; Payroll Bills for Ratification – June 5, 2024; Declare Surplus Property and Appoint Appraisers – Scrap Metal; Set Bid Date – Water System Improvements – Segment 4 – August 13, 2024 at 2:00 pm; and Authorize Mayor to sign Joint Powers Agreement for Police Assistance with Lake County.

**Bills for Approval – July 17, 2024**

A A A COLLECTIONS INC Collection Services - June 2024 \$49.38; ACE HARDWARE Dehumidifier \$384.32; AMAZON CAPITAL SERVICES INC Computer & Accessories \$971.89; AMERT CONSTRUCTION CO Parks Restroom Project \$13,050.00; APPEARA Mat Rentals \$54.72; AT & T MOBILITY Library Phones & Data \$227.22; AVERA MEDICAL GROUP Remote Clinic Mileage \$82.36; BAKER & TAYLOR Books \$37.42; BOWES CONSTRUCTION NE 3rd Street Mill & Overlay Project \$383,036.55; BUILDERS FIRSTSOURCE 4X4 12' \$52.48; CARQUEST OF MADISON Water Pump, Air Element \$338.80; CENTURY BUSINESS PRODUCTS INC Copier Lease \$288.25; CITY OF BROOKINGS June Gate Fees \$4,189.05; CLASSIC CONVENIENCE INC Fuel \$673.01; COLES PETROLEUM PRODUCTS INC Jet Fuel \$18,742.35; CORE & MAIN GP LLC 12" Hydrant Ext Kit \$3,184.65; DAKOTA STATE UNIVERSITY Book Markers \$10.50; DAVIS EQUIPMENT CORP Hoses \$207.34; F & M COOP OIL CO Fuel \$377.51; FIRST PREMIER BANK Interest Pymt on RD Loans \$10,087.48; GALE CENGAGE LEARNING Books \$60.78; GREATER MADISON AREA CHAMBER Qtr 3 Appropriation \$23,750.00; HEGG CONSTRUCTION LLC Public Works Bldg Renovation \$266,051.15; JACK'S MAGIC PRODUCTS Chemicals \$1,436.23; JOHNSON BROTHERS EXCAVATION Black Dirt \$296.70; JOURNEY GROUP COMPANIES City Admin Bldg \$564,589.54; KESTELOOT EXCAVATION AND DIRT WORKS SERVICES Park Creek Walls Improvements \$57,472.20; KRUG PRODUCTS INC Parts \$27.69; LAKE AREA IMPROVEMENT CORP 3rd Qtr Allotment \$65,000.00; LAKE COUNTY CONSERVATION DIST 50% - RUS Trees \$8,443.08; LAKE COUNTY TREASURER Fuel \$746.12; LEWIS & CLARK REGIONAL WATER SYSTEM June 2024 Services \$270.00; LEWIS DRUGS INC Bug Spray \$46.95; MICROMARKETING LLC Books \$134.45; MIDWEST TURF & IRRIGATION Deck Spindle \$1,400.08; MUSTANG SEEDS INC Weed & Feed \$60.00; NORTHWESTERN ENERGY Utilities \$10.00; O REILLY AUTOMOTIVE INC Fuel Pump, Hose and Clamps \$146.26; OCLC INC Cataloging and Metadata Subscription \$5,027.24; OFFICE PEEPS INC Paper Towels \$426.21; PORTA PROS INC DBA A-1 PORTABLE TOILETS Toilet Rental \$328.00; RUNNINGS SUPPLY INC Animal Shelter Supplies \$307.88; SODEXO INC & AFFILIATES Pool Concessions - Weeks 3-5 \$7,338.46; SOUTH DAKOTA HUMANITIES COUNCIL Program 4802 Registration - Melanie Argo \$50.00; STURDEVANTS MADISON INC Shop Supplies \$803.49; SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER G-2 Asphalt \$3,423.00; TIMMER SUPPLY CO Hose Drain \$28.19; VALIANT LIVING INC Contracted Expenses \$8,853.67; WARNE CHEMICAL & EQUIPMENT CO Pump \$225.25; WESCO DISTRIBUTION INC Mini Lightbulbs \$59.00.

**Bills for Ratification – July 10, 2024**

ACE HARDWARE Weedeater String \$212.80; ALPHA MEDIA USA LLC Community Center Advertising \$713.00; APPEARA Mat Rentals \$297.34; AT & T MOBILITY Service for Phone & Tablets \$2,512.00; BORDER STATES ELECTRIC SUPPLY Termination - 500 AL \$2,001.00; BORNS GROUP INC Printing & Postage \$1,001.01; CARQUEST OF MADISON Gasket Material \$19.99; CHRISTIANSEN COMPLETE WATER Water Delivery/Cooler Rental \$29.60; COLES PETROLEUM PRODUCTS INC UTF \$700.90 ; COLUMN SOFTWARE PBC Publications \$499.08; CORE &

MAIN GP LLC Dechlor Tabs, Couplings, Inserts \$2,050.36; DAHL/KESTER Part-time Animal Control - June 2024 \$400.00; DAKOTA FLUID POWER INC Gates Hose Assembly \$700.09; DELL MARKETING LP Dell Latitude 3550 \$1,671.62; EAST RIVER ELECTRIC POWER COOP Monthly Transmission Services \$55,675.36; ELECTRIC CONSTRUCTION COMPANY MMU Generator \$22,056.30; ELITE CARD PAYMENT CENTER Credit Card Purchases through 6/1724 \$11,699.93; GALE CENGAGE LEARNING Books \$187.27; GALLS LLC Uniforms \$358.99; GEOTEK ENGINEERING & TESTING Green Substation - Soil Testing \$6,164.00; GRAHAM TIRE COMPANY Tires \$558.16; HAUFF MID AMERICA SPORTS INC Pitching Machine Softballs \$280.00; HAWKINS INC Chemicals \$5,440.26; HIVELY/WIATT Meal Reimbursement \$14.35; HOLIDAY INN & CONVENTION CTR Lodging \$812.97; INGRAM CO Books \$253.04; JENCKS & JENCKS PC Additional Services \$280.00; JOSH'S TOOLS LLC Torque Wrench \$392.00; JUSTICE FIRE & SAFETY INC AED Inspection \$95.00; KIMBALL MIDWEST Gear & Wire Rope Oil \$79.74; KINGBROOK RURAL WATER SYSTEM INC Water \$83.45; LEWIS DRUGS INC Cat Food/Cleaning Supplies \$148.12; MADISON GROCERY STORE INC Summer Program Groceries \$271.01; MAY CONSTRUCTION INC Street Light Boring 9th & Union Ave \$4,681.64; MICROMARKETING LLC Books \$27.00; MIDCONTINENT COMMUNICATIONS Business Internet \$138.39; MIDWEST REGIONAL FORENSIC LABORATORY Drug Testing \$430.00; NORTHWESTERN ENERGY Utilities \$59.16; OFFICE PEEPS INC Paper \$138.28; ONE STOP Fuel \$49.77; OPEN ACCESS TECHNOLOGY INT'L AMI Dues and Subscriptions \$6,617.75; PIZZA RANCH 2 Large Pizzas - MAC \$38.57; PROSTROLLO AUTO PLAZA CO Repair - Service Light/Power Window \$82.90; REDWOOD TOXICOLOGY LABORATORY INC Ethyl Alcohol Confirm \$58.00; REMOTE SYSTEMS INTEGRATION RSINet Data Service Qtr 2 \$180.00; RUNNINGS SUPPLY INC Air Filters \$284.71; SAD/AMY Mileage/Meals - FO School, Spearfish \$735.16; SAME DAY EXPRESS Delivery to Sioux Falls Public Health Lab \$40.00; SANITATION PRODUCTS INC Broom \$1,365.00; SD ONE CALL One Call Services \$269.15; SD PUBLIC HEALTH LABORATORY Water Samples \$159.00; SD RURAL WATER 2024 Dues \$1,265.00; SHPIGLER CONSULTING INC AMI - Professional Services \$6,000.00; SIOUX VALLEY ENERGY Utilities \$77.00; SIRCHIE ACQUISITION COMPANY LLC Fingerprint Pads \$78.40; STURDEVANTS MADISON INC Battery \$364.70; THE PENWORTHY CO LLC Books \$240.52; THEIN WELL CO INC Well Inspections \$1,377.00; TIMMER SUPPLY CO Sewage Pump \$1,220.50; TYLER TECHNOLOGIES INC UB Notification Calls/Texts \$31.10; VERIZON WIRELESS ASP Cell Phone \$119.07; WEIST/SHERRY Water Aerobics \$602.86; WESCO DISTRIBUTION INC Cold Shrinks \$1,473.60; WESTERN BRANCH MARTIAL ARTS Tang Soo Do Classes \$98.00; WHEALY/MARK Spin Classes \$56.00.

#### Payroll Bills for Ratification – July 5, 2024

AFLAC \$5,111.40; Delta Dental \$7,101.32; Health Pool of South Dakota \$47,970.77; IRS-EFTPS \$55,585.75; Local Union #426, IBEW \$595.00; Office-Child Support Enforce \$835.38; Optilegra, Inc \$704.78; SD Retirement System \$27,014.55; SD Retirement System \$8,293.12; Teamsters Local No. 120 \$960.00.

Motion by Commissioner Cronin, seconded by Commissioner Dybdahl to Approve Purchase of ArchiveSocial for social media archiving. Motion carried unanimously. This item was tabled from the last meeting. ArchiveSocial would keep a record of all city social media and websites. It archives records and changes and allows us to fulfill open records requests related to these areas much faster and easier. It would tell us what was changed, when, and who changed it. We currently have 3 websites, 8 active social media pages, and 2 inactive pages. The first-year cost is \$6,400, with the price going up to \$7,200 per year thereafter.

Chair Wire opened up the hearing for Appeal of Notice to Abate Nuisance – 1039 W Center Street. Ryan Hegg and Gary Zay from the Engineering department presented a timeline of actions taken and gave an overview of the City Ordinances that have been violated. Marvin Parkinson was present to state his case.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to Deny Appeal of Notice to Abate Nuisance – 1039 W Center Street. Motion carried unanimously.

Motion by Commissioner Cronin, seconded by Commissioner Dybdahl to Approve Resolution No. 2024-21 – Approval of Egan Avenue Drinking Water Improvements, Bonding, and SRF Financing. Motion carried unanimously.

Motion by Commissioner Cronin, seconded by Commissioner Dybdahl to Approve Resolution No. 2024-22 – Approval of Egan Avenue Clean Water Improvements, Bonding, and SRF Financing. Motion carried unanimously. These resolutions do

not lock the City into SRF funding, and City Administrator Berreth indicated that the City is also exploring RD funding for this project.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to Authorize Mayor to Sign Change Order No. 4 – Trojan Village Street Construction and Extension of Washington Avenue and Division Avenue – Lidel Construction. Motion carried unanimously. This is not a City project, but rather a private developer’s project. The City did agree, however, to cost-share to pay for the extension of Division Avenue into this project.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to Authorize Mayor to Sign Change Order No. 2 – Public Works Renovation – Hegg Construction, LLC. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to Authorize Mayor to Sign Change Order No. 3 – Public Works Building Renovation – Hegg Construction, LLC. Motion carried unanimously.

Finance Officer Sad provided monthly Finance Updates.

Chair Wire announced the following:

- Next Regular Commission Meeting – Monday, August 5<sup>th</sup>, 2024 at 5:30 pm

Motion by Commissioner Cronin, seconded by Commissioner Dybdahl to move to Executive Session at 6:52 pm. Motion carried unanimously.

Motion by Commissioner Cronin, seconded by Commissioner Dybdahl to declare commission out of Executive Session at 7:12 pm. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to Adjourn at 7:13 pm. Motion carried unanimously.

/s/Amy Sad  
Finance Officer

Published once at the approximate cost of \$\_\_.

**CITY OF MADISON  
PERSONNEL  
AUGUST 2024**

NAME	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION
PETERSON, HEATHER	7/8/2024	FT	FT	\$28.18	\$67,974.40	Deputy Finance Officer
DECKER, BRYCE	7/10/2024					Police Cadet
GALES-LOYD, KATHERINE	7/15/2024	FT	FT	\$20.13	\$23.35	Programs Coordinator
THIELBAR, COLE	7/15/2024	FT	FT	\$22.56	\$26.15	Accounts Payable & Finance Assistant III
OLSON, CARSYN	7/15/2024	TEMP	TEMP	\$11.59	\$12.10	After School Program Assistant
KIRCHNER, JOHN D	7/17/2024		TEMP		\$15.00	Water Survey Technician
NIELSEN, SEAN	7/28/2024	FT	FT	\$30.06	\$31.57	Sr Patrol Officer
VENKATESH	7/24/2024		DSU - INTERNATIONAL STUDENT			Service Desk
HAYFORD, TATE	7/29/2024					Volunteer Fireman

**ADVERTISEMENT FOR BIDS**  
**City of Madison, South Dakota**  
**Park Creek Walls Improvements – Site 2**

**General Notice**

**The City of Madison** (Owner) is requesting Sealed Bids for the construction of the following Project:

**Park Creek Walls Improvements – Site 2**  
**BAI No. 23124.00**

Sealed Bids for the construction of the Project will be received at the **Office of the Finance Officer** located at **116 W Center Street, Madison, SD 57042** until **Thursday, September 17, 2024, at 2:00 PM** local time. At that time the Sealed Bids received will be **publicly** opened and read. Submittal of the Bid shall be in accordance with Article 14 of the Instruction to Bidders.

The Project includes the following Work:

- Site Clearing including Topsoil Stripping, Tree Removal and Tree Trimming;
- Concrete Sidewalk Removal and Replacement;
- Muck Excavation of Silt in Flood Control Channel;
- Remove Approximately 150 LF of Existing Rock Wall;
- Salvage approximately 1,350 SF of Stone Facing from Rock Wall;
- Approximately 458 CY of Unclassified Excavation;
- Install Approximately 5,130 SF of Steel Sheet Piling for Rock Wall Replacement;
- Install Approximately 150 LF of Concrete Retaining Wall;
- Install Approximately 160 LF of Stone Masonry Retaining Wall;
- Approximately 1,260 SF of Stone Masonry Refacing
- Approximately 805 SF of Stone Masonry Repair
- Install Approximately 210 CY of Structural Concrete for Wall Scour Protection
- Install Approximately 9,660 SF of Steel Sheet Piling for Wall Scour Protection
- Erosion and Sediment Control to Comply with the Project SWPPP
- Furnish and Install Seed, Fertilizer and Hydro-mulch on Approximately 1 Acre;
- Surface Restoration and all other miscellaneous work required not herein mentioned, but inferred from the construction Contract Documents

**Obtaining the Bidding Documents**

The Issuing Office for the Bidding Documents is:

**Banner Associates, Inc.**  
**409 22<sup>nd</sup> Avenue South**  
**Brookings, SD 57006**  
  
**(605) 692-6342**

Prospective Bidders may obtain or examine the Bidding Documents at the Issuing Office. Upon a non-refundable payment of \$70.00, including applicable taxes and fees, a paper copy of Bidding Documents may be obtained. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Bidding Documents can be downloaded from [www.bannerassociates.com](http://www.bannerassociates.com) and/or [www.questcdn.com](http://www.questcdn.com) (reference Quest number #9249887) Register with QuestCDN.com and submit the \$22.00 fee to download the Bidding Documents. Downloading is recommended as plan holders receive automatic notice of addenda and bid updates. Interested parties may view the Bidding Documents at no cost after registration and prior to deciding to become a plan holder. Contact QuestCDN Customer Support at 952-233-1632 or [Support@questcdn.com](mailto:Support@questcdn.com) for assistance in membership registration and downloading digital Bidding Documents.

Upon request, in accordance with South Dakota Codified Law 5-18B-1, one paper copy of Bidding Documents shall be furnished, without charge, to each prime contractor resident in South Dakota who intends, in good faith, to submit a bid to the Owner. Additionally, if a paper copy is provided under the conditions of SDCL 5-18B-1, in consideration of the documents being provided at no charge, unsuccessful bidders agree to return the documents to the Issuing Office within thirty (30) days after the bid opening.

All official notifications, addenda, and other Bidding Documents will be offered only through the designated websites.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the Owner in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

All bids must be accompanied by a Bid security. Bid security will take the form of a bid bond in an amount of ten percent (10%) of the Bidder's maximum Bid price or a cashier's or certified check made payable to Owner in an amount of five percent (5%) of the Bidder's maximum Bid price. The Bid security will be retained by the Owner if the successful bidder refuses or fails to enter into an Agreement within fifteen (15) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

#### **Instructions to Bidders.**

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents. Bid security shall be furnished in accordance with Article 8 of the Instructions to Bidders. Performance and payment bonds shall be furnished in accordance with Article 19 of the Instructions to Bidders.

#### **This Advertisement is issued by:**

Owner: **City of Madison, South Dakota**

By: **Ryan Hegg**

Title: **Director of Engineering and Community Development**

Date: **Published twice at the approximate cost of \$\_\_\_\_\_**

**CITY OF MADISON  
ADVERTISEMENT FOR BIDS**

Notice is hereby given that on the 29th day of August 2024, until 2:00 pm, sealed bids will be received by the Board of Commissioners of the City of Madison, South Dakota, at the Office of the Finance Officer, 116 W Center Street, Madison, South Dakota 57042 and will then be publicly opened and read.

**BID NO. 958 – City Library Ramp Project 24-958**

Significant components of the proposed improvement include removal and replacement of the pedestrian ramps, stairs, sidewalks, lighting, planter boxes at the Madison Public Library.

Bids must be accompanied by a certified check, cashier's check or bank draft payable to the City of Madison in a sum equal to five percent (5%) of the total bid and drawn on a state or national bank or by bid bond in a sum equal to ten percent (10%) of the total bid issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Madison. The check, bond or bank draft will be retained by the owner as liquidated damages if the successful bidder refuses or fails to enter into a contract in accordance with the bid when notified of the award.

The information for bidders, bid, contract, plans, specifications, form of bid bond and payment bond and other contract documents may be examined and obtained at the issuing office: City Engineering and Community Development Office, 116 W Center Street, Madison, South Dakota 57042.

Bid envelopes must be clearly marked BID NO. 958 – City Library Ramp Project 24-958

The City of Madison reserves the right to waive any informalities, to reject any and all bids and to add or deduct from the proposed work.

By Order of the Board of Commissioners  
City of Madison  
Madison, South Dakota  
Amy Sad  
Finance Officer



Portable Computer  
Systems, Inc.  
7300 Via Paseo Del Sur  
Suite 202  
Scottsdale AZ 85258  
United States

# Quote

#1347

07/12/2024

**Note:** This Quote is good and valid for 15 days beyond the Quote Date.

**Bill To**

Justin Meyer  
City of Madison Police  
Department  
116 West Center St  
Madison, South Dakota, 57042  
SD  
United States

**Ship To**

Justin Meyer  
City of Madison Police  
Department  
116 West Center St  
Madison, South Dakota, 57042  
SD  
United States

**TOTAL**

**\$22,465.74**

**Expires: 08/11/2024**

Terms	Expires	PO #	Sales Rep	Shipping Method
Net 30	08/11/2024		Brock Zylstra	

**Notes**

Quantity	Item	Description	MSRP	Rate	Amount
6	CF-33UZ0 19AM	Win11 Pro, Intel Core i5-1245U vPro (up to 4.4GHz), AMT, 12.0" QHD Gloved Multi Touch +Digitizer, 16GB, Intel Iris Xe, 512GB OPAL SSD, Intel Wi-Fi 6E, Bluetooth, Dual Pass (Ch1:none/Ch2:none), Mic and Infrared 2MP Webcam, 8MP Rear Camera, Standard Batteries (2), TPM 2.0, Flat, Mk3 Premium Keyboard (not compatible with mk1/mk2 tablets)		\$3,744.29	\$22,465.74

**Subtotal** \$22,465.74

**Tax (%)** \$0.00

**Total** \$22,465.74

The below Terms of Sale are an integral part of this quote. In order for this quote to be effective, the attached Terms of Sale must be agreed to.

**Customer Authorizing Party Signature:** \_\_\_\_\_

**Date of Signature:** \_\_\_\_\_

## Water Use and Purchase Agreement

This agreement has been made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between Minnehaha Community Water Corp. a South Dakota nonprofit corporation of 47381 248<sup>th</sup> Street, Dell Rapids, South Dakota, 57022, hereinafter referred to as MCWC, and the City of Madison, a South Dakota municipality, hereinafter referred to as Madison, as follows:

WHEREAS, MCWC is organized and established for the purpose of constructing and operating a water distribution system within Minnehaha County, South Dakota, and is a member of the Lewis & Clark Regional Water System (“Lewis & Clark”), and

WHEREAS, Madison is a South Dakota municipality, owns and operates a water distribution system, and is a member of the Lewis & Clark Regional Water Systems, and

WHEREAS Madison has 1.0 Million gallons per day delivery allocated from Lewis & Clark (the “Madison Allocation”), but does not anticipate using the full capacity for several years, and

WHEREAS, MCWC has 2.2 Million gallons per day delivery allocated from Lewis & Clark, and desires additional water to deliver to its members, and

WHEREAS, Madison granting MCWC the ability to buy water from Lewis & Clark using a portion of the Madison Allocation will significantly reduce Madison’s cost of water from Lewis & Clark,

WHEREAS, the governing board of MCWC, and the Board of Commissioners of the City of Madison, South Dakota have, by motion duly made, seconded and passed, authorized both organizations by and through its officers and agents, to enter into this Agreement for the purposes herein stated;

NOW THEREFORE, in consideration of the terms, conditions, and mutual covenants herein contained, the parties hereto agree as follows:

1. At such time as Lewis & Clark water is available to Madison, Madison will use the water in an amount determined by Madison's system demand. Madison will allow MCWC the exclusive right to use the remainder of the Madison Allocation at MCWC's existing Crooks delivery location from Lewis & Clark. Madison and MCWC will coordinate water flow rates and total usage with Lewis & Clark to ensure that no Lewis & Clark members are adversely affected.

2. Madison will pay to Lewis & Clark the amount of the capacity charge and water rate determined by Lewis & Clark's current rate and Madison's current monthly water use. MCWC will pay to Lewis & Clark the remainder of Madison's monthly capacity charge and the water rate determined by Lewis & Clark water delivery. By way of illustration, if Madison uses 60% of its reserved capacity, then the current charge for Madison and MCWC would be as follows:

Madison Charge

- Capacity Charge –  $60\% \times 1.0 \text{ MGD/day} \times 31 \text{ days} \times \$0.64/1,000 \text{ gallons} = \$11,904.00$
- Water Rate -  $60\% \times 1.0 \text{ MGD/day} \times 31 \text{ days} \times \$0.73/1,000 \text{ gallons} = \$13,578.00$
- Total Cost -  $\$11,904 + \$13,578 = \$25,482$
- Effective Rate -  $\$25,482 / 600,000 \text{ gallons/Day} / 31 \text{ days} = \$1.37/1,000 \text{ gallons}$

### MCWC Charge

- Capacity Charge –  $40\% \times 1.0 \text{ MGD/day} \times 31 \text{ days} \times \$0.64/1,000 \text{ gallons} =$   
\$7,936
- Water Rate -  $40\% \times 1.0 \text{ MGD/day} \times 31 \text{ days} \times \$0.73/1,000 \text{ gallons} =$  \$9052
- Total Cost -  $\$7,936 + \$9052 =$  \$16,988
- Effective Rate -  $\$16,988 / 400,000 \text{ gallons/Day} / 31 \text{ days} =$  \$1.37/1,000gallons

3. MCWC recognizes that Madison’s water use will increase in the future to the point that Madison will be using their full Lewis & Clark 1.0 million gallon per day allocation. Until such time as Madison is utilizing the full Madison Allocation, MCWC shall have the exclusive right to use the remainder of the Madison Allocation. The term of this Agreement will end when Madison uses their full Lewis & Clark allocation. Emergency situations that result in Madison using 100% of its capacity will be considered an acceptable exception to this Agreement and Madison shall in such event be entitled to receive and use their full 1.0 million gallon per day allocation. For purposes of this Agreement, emergency situations shall include strikes, lockouts, riots, acts of God, national emergency, acts of a public enemy, governmental restrictions, laws or regulations, or any other cause or causes, whether similar or dissimilar to those enumerated, beyond its reasonable control.

4. MCWC and Madison shall have sole and absolute discretion and authority as to the billing rates and charges their system establishes for their own consumers.

5. This Agreement shall be subject to such rules, regulations or laws as may be applicable to similar agreements in the State of South Dakota, and the parties agree to

cooperate on the acquisition of all permits, certificates and other documents necessary or convenient to carry out the terms and purpose hereof.

6. This agreement may be modified at any time by mutual written consent of both parties hereto.

7. This Agreement and all terms and conditions herein shall be binding upon the parties' officers, directors, agents, employees, successors and assigns.

8. This agreement shall commence upon execution and continue until December 31, 2035. Thereafter this Agreement shall automatically renew for additional one-year terms if either party fails to give the other written notice of their intent not to renew at least 180 days prior to the expiration of the then current term.

*[Signatures included on the next page].*

In witness whereof, the parties hereto, acting under the authority of their respective boards or governing bodies, have caused this Agreement to be executed in duplicate, each of which shall constitute an original document.

City of Madison

By: \_\_\_\_\_

Its: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Its: \_\_\_\_\_

Corporate Seal

Minnehaha Community Water Corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Its: \_\_\_\_\_

Corporate Seal

City of Madison  
Memorandum - Well and Plant Maintenance Expenses



**To:** Mayor and City Commission  
**From:**  
**Subject:** Approve equipment and repair purchases at Water Treatment Plant  
**Date:** August 5, 2024

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**Background**

The Utilities Department requests the transfer of funds from reserve accounts to cover unexpected expenses and repairs necessary for water production and treatment.

**Well #23 Rehabilitation**

An inspection of wells in 2023 revealed that Well #23 required a new pump and motor. Staff budgeted \$10,000 to accomplish this in 2024. Further inspection in 2024 showed that the well is also losing capacity and requires rehabilitation. A significant cost savings is possible if we complete the rehabilitation at the same time as the pump and motor installation. Total cost is estimated at \$20,000. Staff request use of up to \$15,000 from the well maintenance reserve fund to cover additional costs in addition to the already budgeted \$10,000.

**Water Treatment Plant Filter Media**

Filter testing revealed considerable calcium carbonate buildup on the four filter media which required immediate action. Replacement cost was estimated at \$140,000. Due to this high cost, staff explored an alternate method of a chemical clean to achieve a like new condition. One filter was successfully cleaned with this method and provides an accurate cost estimate of \$30,000 to clean all four filters. Staff request transfer of up to \$35,000 from plant equipment repair/replacement reserve fund to complete this project in 2024.

**Staff recommendation**

Staff recommend approving transfers from reserve funds to complete both these projects in 2024.

**CHANGE ORDER NO.: 1**

Owner: City of Madison  
 Engineer: Sayre Associates  
 Contractor: Bowes Construction, Inc.  
 Project: Lakeview Industrial Park Improvements Consisting of 16<sup>th</sup> Street, Industry Avenue, and Washington Avenue – EDA Award No. ED23DEN0G0040  
 Contract Name:  
 Date Issued: July 29, 2024  
 Owner's Project No.:  
 Engineer's Project No.: 23609  
 Contractor's Project No.:  
 Effective Date of Change Order:

The Contract is modified as follows upon execution of this Change Order: Provide suitable backfill material to replace unstable material found in sanitary sewer trench.

Description: Unstable material encountered on site was over saturated for about 1,030 feet. In consultation with the geotechnical engineer, the recommendation is to remove the saturated material and replace it with suitable material. Unstable material will be hauled to a stockpile on site.

Attachments: Cost Analysis.

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ 2,873,862.09	Original Contract Times: Substantial Completion: November 16, 2024 Ready for final payment: December 16, 2024
No previously approved Change Orders \$ 0	No previously approved Change Orders Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 2,873,862.09	Contract Times prior to this Change Order: Substantial Completion: November 16, 2024 Ready for final payment: December 16, 2024
<b>Increase</b> this Change Order: \$ 127,315.50	<b>No Change</b> this Change Order: Substantial Completion: 0 Ready for final payment: 0
Contract Price incorporating this Change Order: \$ 3,001,177.59	Contract Times with all approved Change Orders: Substantial Completion: November 16, 2024 Ready for final payment: December 16, 2024

Recommended by Engineer (if required)

By: Ray Pierson  
 Title: Project Engineer  
 Date: July 30, 2024

Authorized by Owner – City of Madison

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

## Cost Analysis

The Lakeview Industrial Park project in Madison is off to a good start but the contractor recently encountered some saturated, unstable soils during the installation of the sanitary sewer main. The unstable soils were encountered at manhole no. 8 (Sta 10+50) and is approximately 7 – 8 feet in depth. We anticipate that the unstable soils may be encountered for the remainder of the sanitary sewer installation. In consultation with the geotechnical engineer, the recommendation is to completely remove the saturated, unstable soils and import and install suitable backfill material. This extra work may be needed for a length of 1,030 feet between Sta 0+20 and Sta 10+30 for the sanitary sewer installation.

To accomplish this work, we are requesting authorization of the following additional work items:

- Remove unstable material by excavator and truck haul to designated waste area within Lakeview Industrial Park: 4,576 cu yds at \$15.50/cuyd = \$70,928
- Import/install suitable backfill material: 4,511 tons at \$12.50/ton = \$56,387.50
- Total requested change order amount = \$127,315.50

The final amount will be based upon the actual quantities of the work performed.



Banner Associates, Inc.  
 3900 N Northview Ave  
 Sioux Falls, SD 57107  
 Tel 605.692.6342  
 Toll Free 855.323.6342  
[www.bannerassociates.com](http://www.bannerassociates.com)

July 30, 2024

Mr. Ryan Hegg  
 City of Madison  
 116 W Center St  
 Madison, SD 57245-7042

RE: Madison Water System Improvements Segment 3 – Change Order No. 3

SRF NO: C461024-05; C462024-03  
 ARPA NO: 2022G-ARPA-163; 2022 ARPA-164

Dear Mr. Hegg:

Change Order No. 3 for the Madison Water System Improvements Segment 3 project is being presented for approval of additional work completed during the reconstruction work on N Roosevelt Ave and E Maplewood Drive.

The breakdown of unit prices and estimated costs is included in FO #8, #9, and #10 as well as reflected in Change Order No. 3. This work included modifications for typical roadway sections, addition of curb and gutter, and addition of asphalt pavement replacement.

Banner has reviewed the change order and recommends acceptance in the amount of \$43,455.20. This change order will bring the total contract price to \$2,847,744.13.

The change order shall be broken out between funding sources as follows:

Funding Source	Amount This Change Order
Drinking Water SRF	\$2,730.32
Ineligible	\$40,724.88
<b>Total</b>	<b>\$43,455.20</b>

Please let us know if you have any questions or comments.

Sincerely,

Alex S. Welbig  
 Banner Associates, Inc.

Cc: City of Madison – Ryan Hegg, Heather Peterson – Email  
 DANR – Dan Gerhardt – Email  
 1<sup>st</sup> District – Alex Kahnke, Mason Weidenbach – Email  
 Banner Associates – Weston Blasius, Cedric Hay, Spencer Gilk – Email  
 Banner File - X:\Files\23983-03\Construction Phase\Change Orders\Change Order No. 3\Signed Final\_Change Order No 3 - 23983-03.pdf

**CHANGE ORDER NO.: 3**

Owner: **City of Madison** Owner's Project No.: NA  
Engineer: **Banner Associates, Inc.** Engineer's Project No.: **23983.03**  
Contractor: **Prunty Construction Co., Inc.** Contractor's Project No.: NA  
Project: **Water System Improvements – Segment 3**  
Contract Name: Madison Water System Improvements – Segment 3  
Date Issued: July 30, 2024 Effective Date of Change Order: August 6, 2024

The Contract is modified as follows upon execution of this Change Order:

Description:

1. **FO #8:** Modified the roadway typical sections at the intersections of Roosevelt Ave & 9<sup>th</sup> Street and Division Ave & Maplewood Dr. Sections were modified from cement treated subgrade to base course, subbase foundation aggregate, and geotextile fabric. At the intersection of Division Ave and Maplewood Dr, the removal limits were extended further east to the lip of curb edge. Document is attached. Resulting change in cost of \$10,941.40.
2. **FO #9:** Modification to the proposed surfacing work on N Roosevelt Avenue between 7<sup>th</sup> Street and 8<sup>th</sup> Street along the west curb line. Portions of the curb that was to be left in place were damaged by the contractor during construction which resulted in the City of Madison electing to replace the remaining curb. Document is attached. Resulting change in cost of \$5,247.10.
3. **FO #10:** Addition of asphalt replacement within the Maplewood Dr bulb near Totland Park. Document is attached. This results in a net change cost of \$27,266.70.

Each document that is attached has the necessary bid items highlighted in yellow that are being realized with this change order. The remaining bid items are tracked through tickets, so they will be accounted for in the final change order of the project when all tickets are submitted by the contractor and reviewed by Banner.

The total cost of modifications in this change order for the three items summarized above are as follows:

Item	Description	Amount
1	Field Order #8	\$10,941.40
2	Field Order #9	\$5,247.10
3	Field Order #10	\$27,266.70
	<b>Net Change</b>	<b>\$43,455.20</b>

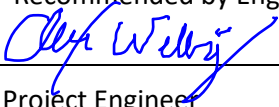
Attachments:

- Field Order #8**
- Field Order #9**
- Field Order #10**

**Change in Contract Times**  
**[State Contract Times as either a specific date or a number of days]**

<b>Change in Contract Price</b>	<b>Change in Contract Times</b>
Original Contract Price: \$ <u>2,760,390.90</u>	Original Contract Times: Substantial Completion: <u>August 5, 2024</u> Ready for final payment: <u>September 24, 2024</u>
<b>[Increase] [Decrease]</b> from previously approved Change Orders No. 1 to No. 2: \$ <u>43,898.03</u>	<b>[Increase] [Decrease]</b> from previously approved Change Orders No. 1 to No. 2: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>2,804,288.93</u>	Contract Times prior to this Change Order: Substantial Completion: <u>August 5, 2024</u> Ready for final payment: <u>September 24, 2024</u>
<b>[Increase] [Decrease]</b> this Change Order: \$ <u>43,455.20</u>	<b>[Increase] [Decrease]</b> this Change Order: Substantial Completion: <u>3 working days</u> Ready for final payment: <u>Same as above</u>
Contract Price incorporating this Change Order: \$ <u>2,847,744.13</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 8, 2024</u> Ready for final payment: <u>September 24, 2024</u>


Recommended by Engineer (if required)

By: 

Title: Project Engineer

Date: July 30, 2024

Accepted by Contractor



Vice President

7/30/2024

Authorized by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of 6/26/2024 Effective Date: 6/26/2024  
 Owner: City of Madison Owner's Contract No.:  
 Contractor: Prunty Construction Co. Inc. Contractor's Project No.:  
 Engineer: Banner Associates, Inc. Engineer's Project No.: 23983.03  
 Project: Madison Water System Imp. – Seg 3 Contract Name: Madison Seg 3

Contractor is hereby directed to promptly execute this Field Order, issued in accordance with General Conditions Paragraph 11.01, for minor changes in the Work without changes in Contract Price or Contract Times. If Contractor considers that a change in Contract Price or Contract Times is required, submit a Change Proposal before proceeding with this Work.

Reference: NA Surfacing Sheets J-5 & J-10

Specification(s) Drawing(s) / Detail(s)

The attached plan sheets depict hatched cutout areas at the intersections of Roosevelt Ave & 9<sup>th</sup> St and Division Ave & Maplewood Dr that will have an updated typical section in lieu of the originally planned cement treated subgrade. Where the areas include curb replacement, the section will extend 1' behind the curb. At the intersection of Division Ave and Maplewood Dr, the removal limits have been extended further east to the lip of curb edge.

- The updated typical section of the red hatched areas will be geotextile fabric with 6" of base course and 10" of subbase foundation aggregate. Updated quantities for these locations are below.

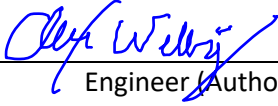
<b><i>Increase Quantity of Existing Bid Items:</i></b>					
21	Remove Asphalt Concrete Pavement	165	SqYd	\$3.50	<b>\$577.50</b>
25	Saw Existing Asphalt	34	LF	\$6.50	<b>\$221.00</b>
33	Unclassified Excavation, Digouts	189	CuYd	\$9.50	<b>\$1,795.50</b>
35	Geotextile Fabric for Subgrade Stabilization	687	SqYd	\$6.00	<b>\$4,122.00</b>
105	Base Course	58	Ton	\$21.00	<b>\$1,218.00</b>
106	Subbase Foundation Aggregate	399	Ton	\$26.00	<b>\$10,374.00</b>
107	4" Asphalt Concrete	165	SqYd	\$37.00	<b>\$6,105.00</b>
SUBTOTAL =					<b>\$24,413.00</b>

<b><i>Decrease Quantity of Existing Bid Items:</i></b>					
36	Cement Treated Subgrade	4699	SqFt	\$0.40	<b>\$1,879.60</b>
37	Portland Cement	15	Ton	\$375.00	<b>\$5,625.00</b>
105	Base Course	61	Ton	\$21.00	<b>\$1,281.00</b>
SUBTOTAL =					<b>\$8,785.40</b>

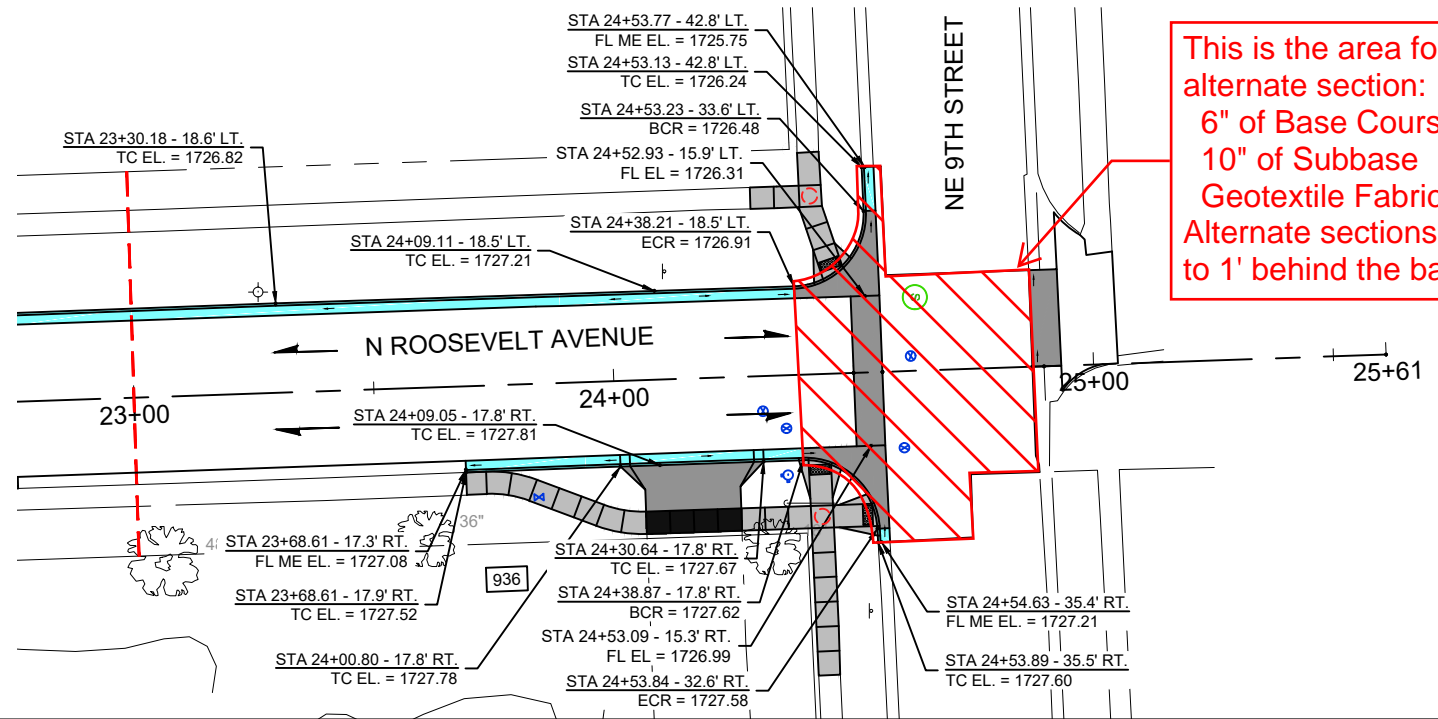
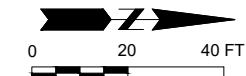
TOTAL (Increase) = **\$15,627.40**

Attachments:  
Sheet J-5  
Sheet J-10

---

ISSUED:		RECEIVED:	
By:	 Engineer (Authorized Signature)	By:	Contractor (Authorized Signature)
Title:	Project Engineer	Title:	
Date:	6/26/2024	Date:	

Copy to: City of Madison



This is the area for the alternate section:  
 6" of Base Course  
 10" of Subbase  
 Geotextile Fabric  
 Alternate sections shall be built to 1' behind the back of curb.

LEGEND

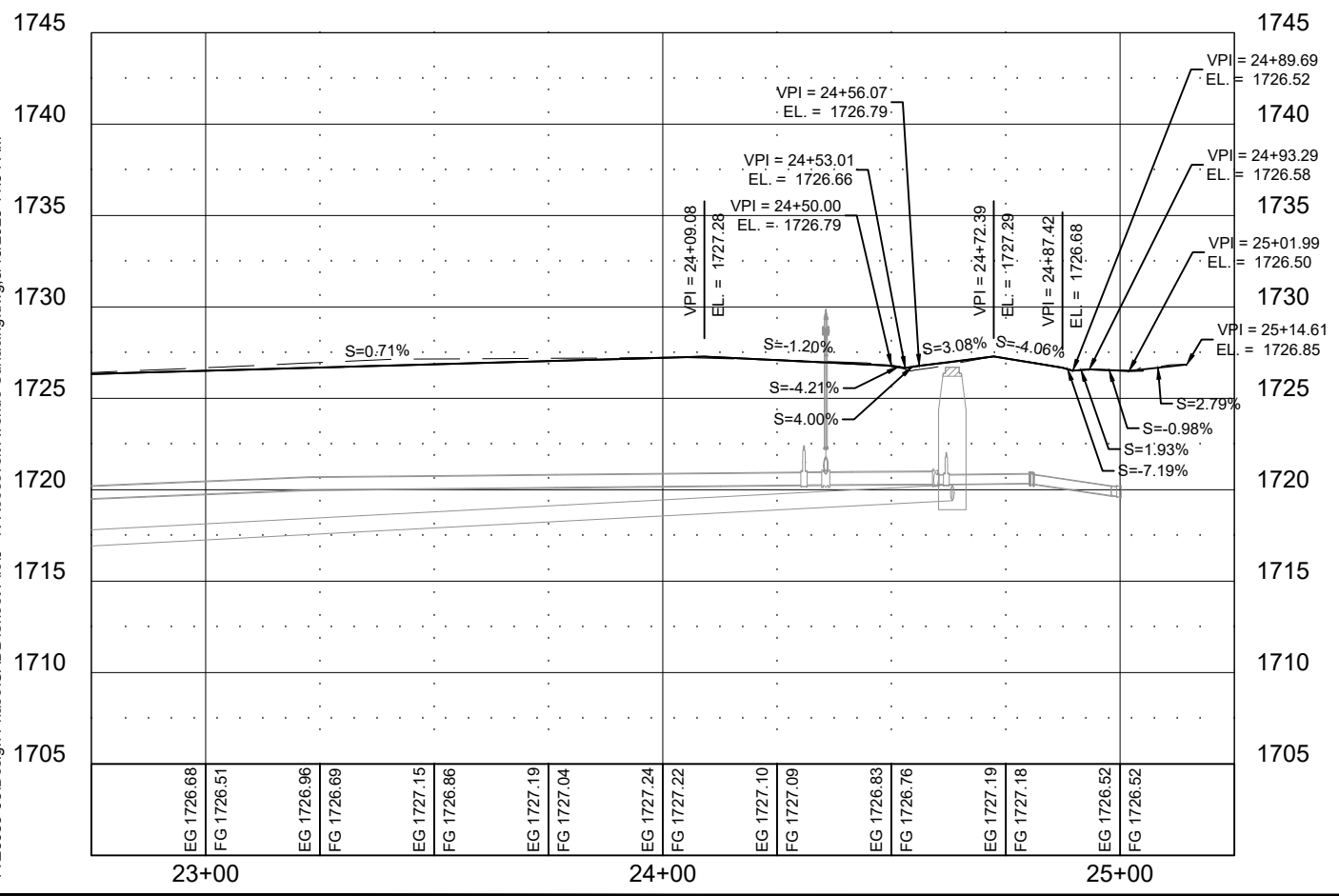
	4" ASPHALT CONCRETE PAVEMENT		2" ASPHALT CONCRETE PAVEMENT		WATER VALVE	TC EL:	TOP OF CURB ELEVATION
	4" CONCRETE SIDEWALK		STORM SEWER JUNCTION BOX		CURB STOPS	ME:	MATCH EXISTING
	6" CONCRETE SIDEWALK		DROP INLET		STORM MANHOLE	BCR:	BEGIN CURB RADIUS
	6" CONCRETE PAVEMENT		FIRE HYDRANT		SANITARY MANHOLE	ECR:	END OF CURB RADIUS
	B66 CONCRETE CURB & GUTTER		ADA RAMP LANDING AREA (2% MAX SLOPE)		SURFACE DRAINAGE ARROW	RAD:	RADIUS
	REINFORCED CONCRETE PAVEMENT		MATCH LINE FOR QUANTITIES		THEORETICAL	SW:	SIDEWALK FINISH GRADE
					POV: POINT OF VALLEY GUTTER	THEO:	THEORETICAL
					FL:	FLOW LINE	

QUANTITIES

- 440 TON - BASE COURSE
- 737 SY - 4" ASPHALT CONCRETE
- 24 SY - PCC APPROACH PAVEMENT, 6" THICK
- 29 SY - CONCRETE FILLET SECTION, 6" THICK
- 35 SY - CONCRETE VALLEY GUTTER, 6" THICK
- 220 LF - CONCRETE CURB & GUTTER
- 705 SF - 4" CONCRETE SIDEWALK
- 92 SF - 6" CONCRETE SIDEWALK
- 24 SF - TYPE B DETECTABLE WARNING
- 8008 SF - CEMENT TREATED SUBGRADE
- 26 TON - PORTLAND CEMENT

NOTES:

CURB RADII ARE 15' TO BACK OF CURB UNLESS OTHERWISE INDICATED.



PROJECT / SHEET TITLE:

CITY OF MADISON WATER SYSTEM IMPROVEMENTS - SEGMENT 3

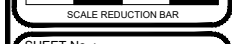
N ROOSEVELT AVENUE SURFACING STA 23+00 TO STA 25+00

MADISON, SD

REV	DATE	DESCRIPTION



JOB No.:	23983.03
DATE:	MAY 2023
ENG / ARCH:	ASW
DESIGNER:	SJG
TECHNICIAN:	SS



SHEET No. : J-5

F:\23983-03\Design Phase\CADD\Sheet File\J - N Roosevelt Avenue Surfacing.dwg:18/2023 11:54 AM



Date of 7/17/2024 Effective Date: 7/17/2024  
 Owner: City of Madison Owner's Contract No.:  
 Contractor: Prunty Construction Co. Inc. Contractor's Project No.:  
 Engineer: Banner Associates, Inc. Engineer's Project No.: 23983.03  
 Project: Madison Water System Imp. – Seg 3 Contract Name: Madison Seg 3

Contractor is hereby directed to promptly execute this Field Order, issued in accordance with General Conditions Paragraph 11.01, for minor changes in the Work without changes in Contract Price or Contract Times. If Contractor considers that a change in Contract Price or Contract Times is required, submit a Change Proposal before proceeding with this Work.

Reference: NA Surfacing Sheets J-3R

Specification(s) Drawing(s) / Detail(s)

The attached plan sheet shows a modification to the proposed surfacing work on N Roosevelt Avenue. 151 LF of curb was planned to be left in place on the west side of Roosevelt between 7<sup>th</sup> Street and 8<sup>th</sup> Street. Prunty damaged 79 LF of this and as a result the City of Madison elected to replace the remaining 72 LF. Work includes replacement of the west curb line, 823 approach behind the curb line (cracked), cement treated subgrade, and base course. The following quantities will be adjusted as part of the project.

<b><i>Increase Quantity of Existing Bid Items:</i></b>					
20	Remove Concrete Curb and Gutter	72	LF	\$3.75	\$270.00
21	Remove Concrete Pavement	26	SqYd	\$7.50	\$195.00
32	Unclassified Excavation	15	CuYd	\$9.50	\$142.50
36	Cement Treated Subgrade	529	SqFt	\$0.40	\$211.60
37	Portland Cement	2	Ton	\$375.00	\$750.00
105	Base Course	42	Ton	\$21.00	\$882.00
110	PCC Approach Pavement, 6" Thick	30	SqYd	\$78.00	\$2,340.00
113	Concrete Curb & Gutter	72	LF	\$29.00	\$2,088.00
TOTAL =					<b>\$6,879.10</b>

Below is the quantity that Prunty will be responsible to replace at their own expense due to damages to curb.  
 (No change to existing bid items)

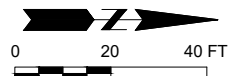
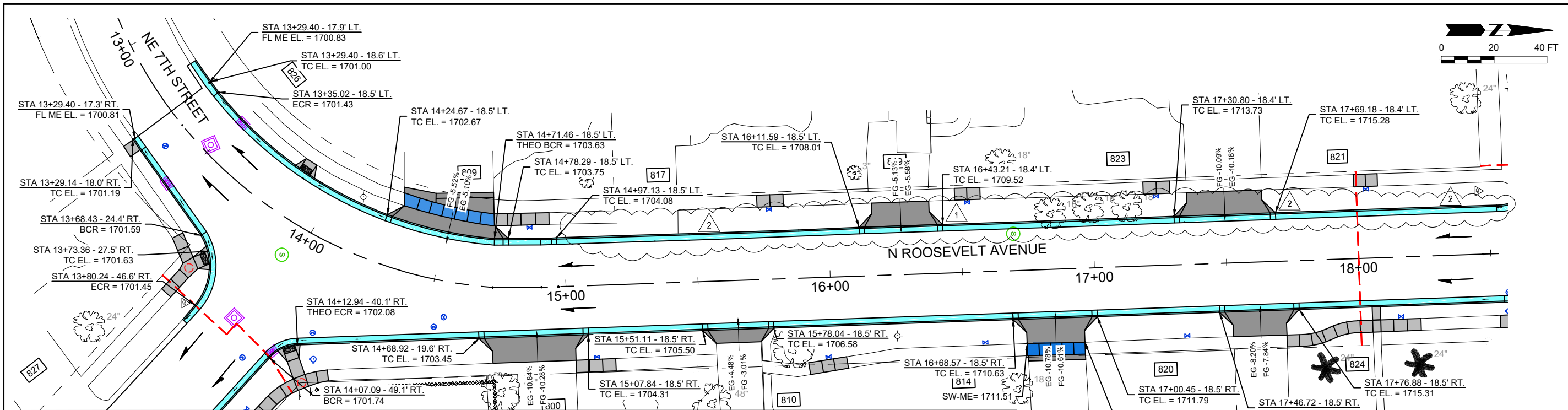
20	Remove Concrete Curb and Gutter	79	LF	\$3.75	\$296.25
113	Concrete Curb & Gutter	79	LF	\$29.00	\$2,291.00
TOTAL =					<b>\$2,587.25</b>

Attachments:  
Sheet J-3R

---

ISSUED:		RECEIVED:	
By: <u><i>Cedric Hay</i></u>	By: <u><i>Nick Ritter</i></u>		
Engineer (Authorized Signature)	Contractor (Authorized Signature)		
Title: <u>Staff Engineer</u>	Title: <u>Vice President</u>		
Date: <u>7/17/2024</u>	Date: <u>7/24/2024</u>		

Copy to: City of Madison



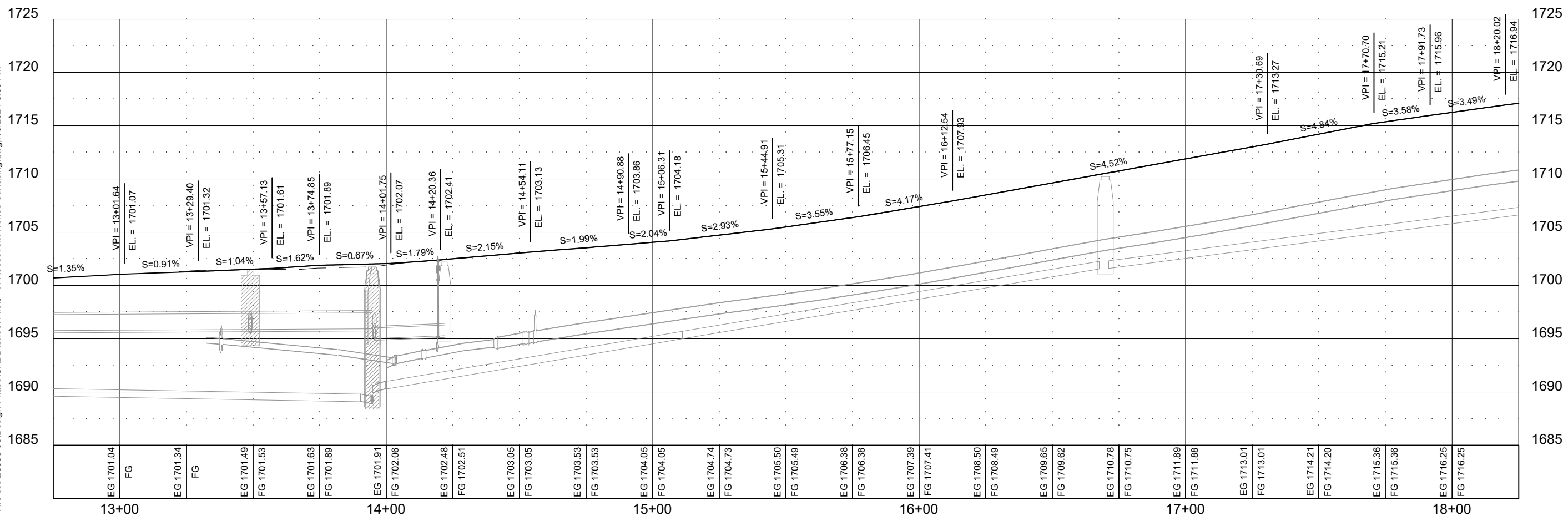
**LEGEND**

	4" ASPHALT CONCRETE PAVEMENT		2" ASPHALT CONCRETE PAVEMENT		WATER VALVE
	4" CONCRETE SIDEWALK		STORM SEWER JUNCTION BOX		CURB STOPS
	6" CONCRETE SIDEWALK		DROP INLET		STORM MANHOLE
	6" CONCRETE PAVEMENT		FIRE HYDRANT		SANITARY MANHOLE
	B66 CONCRETE CURB & GUTTER		ADA RAMP LANDING AREA (2% MAX SLOPE)		SURFACE DRAINAGE ARROW
	REINFORCED CONCRETE PAVEMENT		MATCH LINE FOR QUANTITIES		

**QUANTITIES**

1161 ~~4420~~ TON - BASE COURSE  
 1884 SY - 4" ASPHALT CONCRETE  
 199 ~~445~~ SY - PCC APPROACH PAVEMENT, 6" THICK  
 914 ~~842~~ LF - CONCRETE CURB & GUTTER  
 950 SF - 4" CONCRETE SIDEWALK  
 256 SF - 6" CONCRETE SIDEWALK  
 24 SF - TYPE B DETECTABLE WARNING  
 19475 ~~49223~~ SF - CEMENT TREATED SUBGRADE  
 62 ~~64~~ TON - PORTLAND CEMENT

**NOTES:**  
 CURB RADII ARE 15' TO BACK OF CURB UNLESS OTHERWISE INDICATED.



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PROJECT SHEET TITLE:

CITY OF MADISON WATER SYSTEM IMPROVEMENTS - SEGMENT 3

N ROOSEVELT AVENUE SURFACING STA 13+00 TO STA 18+00

REV.	DATE	DESCRIPTION
1	05/2024	Field Order #7
2	07/2024	Field Order #9

MADISON, SD



JOB No.:	23983.03
DATE:	MAY 2023
ENG / ARCH:	ASW
DESIGNER:	SJG
TECHNICIAN:	SS

SCALE REDUCTION BAR

SHEET No.:

J-3R

Page 26 of 69

Date of 7/15/2024 Effective Date: 7/15/2024  
 Owner: City of Madison Owner's Contract No.:  
 Contractor: Prunty Construction Co. Inc. Contractor's Project No.:  
 Engineer: Banner Associates, Inc. Engineer's Project No.: 23983.03  
 Project: Madison Water System Imp. – Seg 3 Contract Name: Madison Seg 3

Contractor is hereby directed to promptly execute this Field Order, issued in accordance with General Conditions Paragraph 11.01, for minor changes in the Work without changes in Contract Price or Contract Times. If Contractor considers that a change in Contract Price or Contract Times is required, submit a Change Proposal before proceeding with this Work.


Reference: NA Removal Sheets H-5R, Surfacing Sheets J-9R & J-10R  
 Specification(s) Drawing(s) / Detail(s)

The attached plan sheets depict additional asphalt removal and replacement in the Maplewood Drive bulb. This additional replacement will be full depth of the typical section: 4" Asphalt Concrete Pavement, 8" Base Course, 12" Cement Treated Subgrade. The adjustment in quantities is shown below.

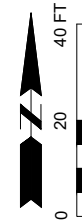
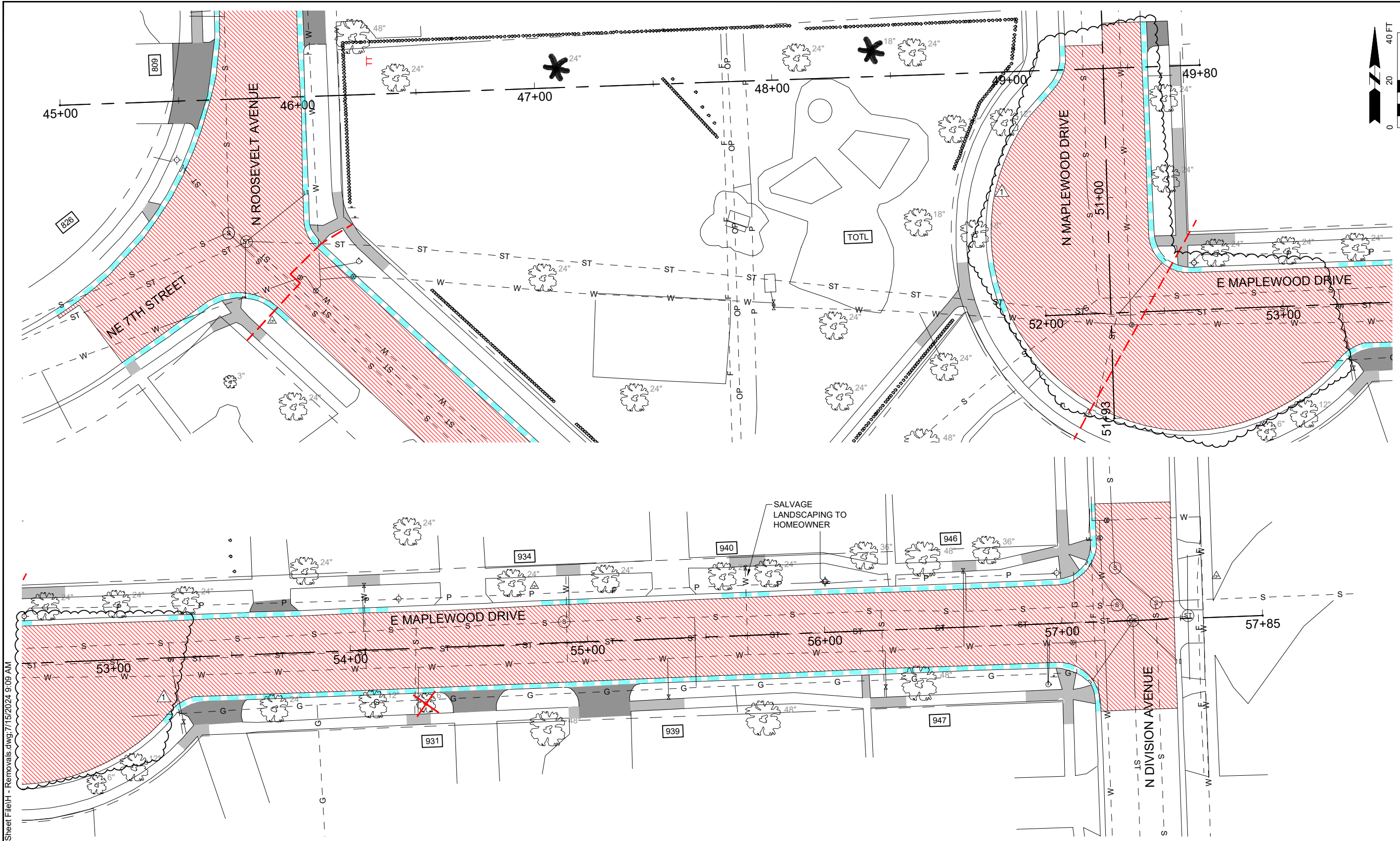
<b><i>Increase Quantity of Existing Bid Items:</i></b>					
21	Remove Asphalt Concrete Pavement	590	SqYd	\$3.50	<b>\$2,065.00</b>
32	Unclassified Excavation	131	CuYd	\$9.50	<b>\$1,244.50</b>
36	Cement Treated Subgrade	5318	SqFt	\$0.40	<b>\$2,127.20</b>
37	Portland Cement	18	Ton	\$375.00	<b>\$6,750.00</b>
105	Base Course	274	Ton	\$21.00	<b>\$5,754.00</b>
107	4" Asphalt Concrete	590	SqYd	\$37.00	<b>\$21,830.00</b>
TOTAL (Increase) =					<b>\$39,770.70</b>

\*Prunty Construction would like to claim an addition of 3 working days to the substantial completion date to accommodate this additional scope.

Attachments:  
 Sheet H-5R  
 Sheet J-9R  
 Sheet J-10R

ISSUED: By: <u>Alex Welbig</u>  Engineer (Authorized Signature)	RECEIVED: By: <u>Nick Ritter</u> Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: <u>Vice President</u>
Date: <u>7/15/2024</u>	Date: <u>7/24/2024</u>

Copy to: City of Madison



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**REMOVAL LEGEND**

	REMOVAL OF ASPHALT CONCRETE PAVEMENT		MATCH LINE FOR QUANTITIES
	REMOVAL OF CONCRETE PAVEMENT		CLEAR AND GRUB TREE -- REMOVE STUMP
	REMOVAL OF CONCRETE SIDEWALK		TREE TRIMMING
	REMOVAL OF CONCRETE CURB CURB & GUTTER		
	2" DEPTH ASPHALT COLD MILLING		

**QUANTITIES**

- 837 LF - REMOVE CONCRETE CURB & GUTTER
- ~~2434~~ 3024 SY - REMOVE ASPHALT CONCRETE PAVEMENT
- 97 SY - REMOVE CONCRETE PAVEMENT
- 192 SY - REMOVE CONCRETE SIDEWALK
- 430 LF - SAW EXISTING ASPHALT
- 268 LF - SAW EXISTING CONCRETE
- 782 913 CY - UNCLASSIFIED EXCAVATION
- 1 EA - CLEAR AND GRUB TREE

**REMOVAL/ABANDONED NOTE:**

ALL PIPE THAT IS REMOVED SHALL BE CONSIDERED PROPERTY OF THE CONTRACTOR AND SHALL BE REMOVED FROM THE PROJECT SITE. ALL PIPE THAT IS ABANDONED SHALL HAVE END PLUGGED WITH CONCRETE OR CAPPED,

**NOTE:**

LOCATION OF EXISTING UTILITIES SHOWN ON THESE DRAWINGS ARE APPROXIMATE. CONTRACTOR WILL BE RESPONSIBLE TO HAVE ALL THE UTILITIES AND SERVICES LOCATED PRIOR TO ANY EXCAVATION.

CONTRACTOR SHALL SALVAGE ALL EXISTING LANDSCAPING AND STORE ON-SITE. CONTRACTOR SHALL RESTORE TO ORIGINAL CONDITIONS AND HAVE RESTORED LANDSCAPING APPROVED BY OWNER AND ENGINEER. THE WORK SHALL BE INCIDENTAL TO THE PROJECT COST.

PROJECT SHEET TITLE: CITY OF MADISON WATER SYSTEM IMPROVEMENTS - SEGMENT 3

E MAPLEWOOD DRIVE REMOVALS STA 45+50 TO STA 57+50

REV.	DATE	DESCRIPTION
1	7/14	ADDITIONAL MAPLEWOOD ASPHALT SECTION REPLACEMENT



JOB No.:	23983.03
DATE:	MAY 2023
ENG / ARCH:	ASW
DESIGNER:	SJG
TECHNICIAN:	SS

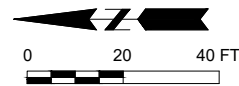
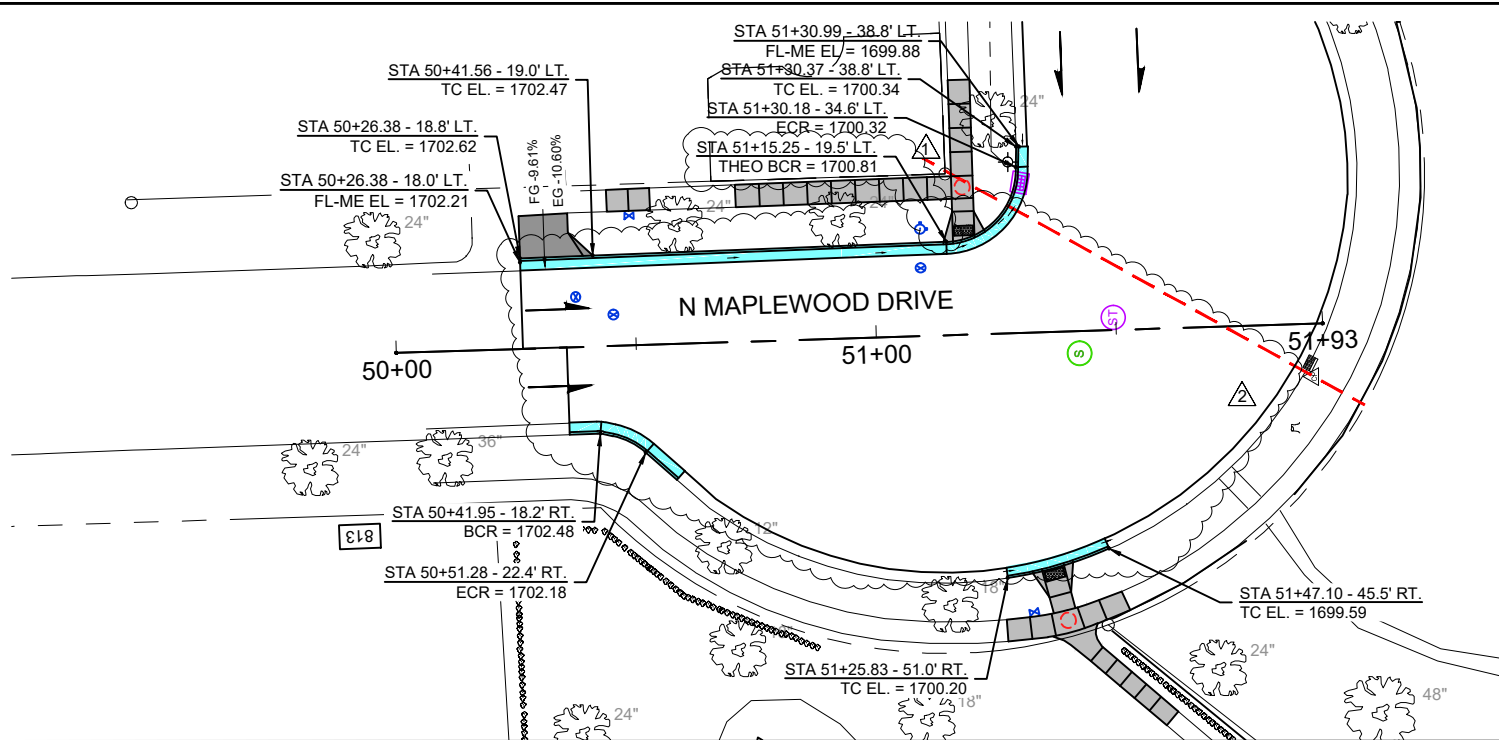
SCALE REDUCTION BAR

SHEET No.:

H-5R

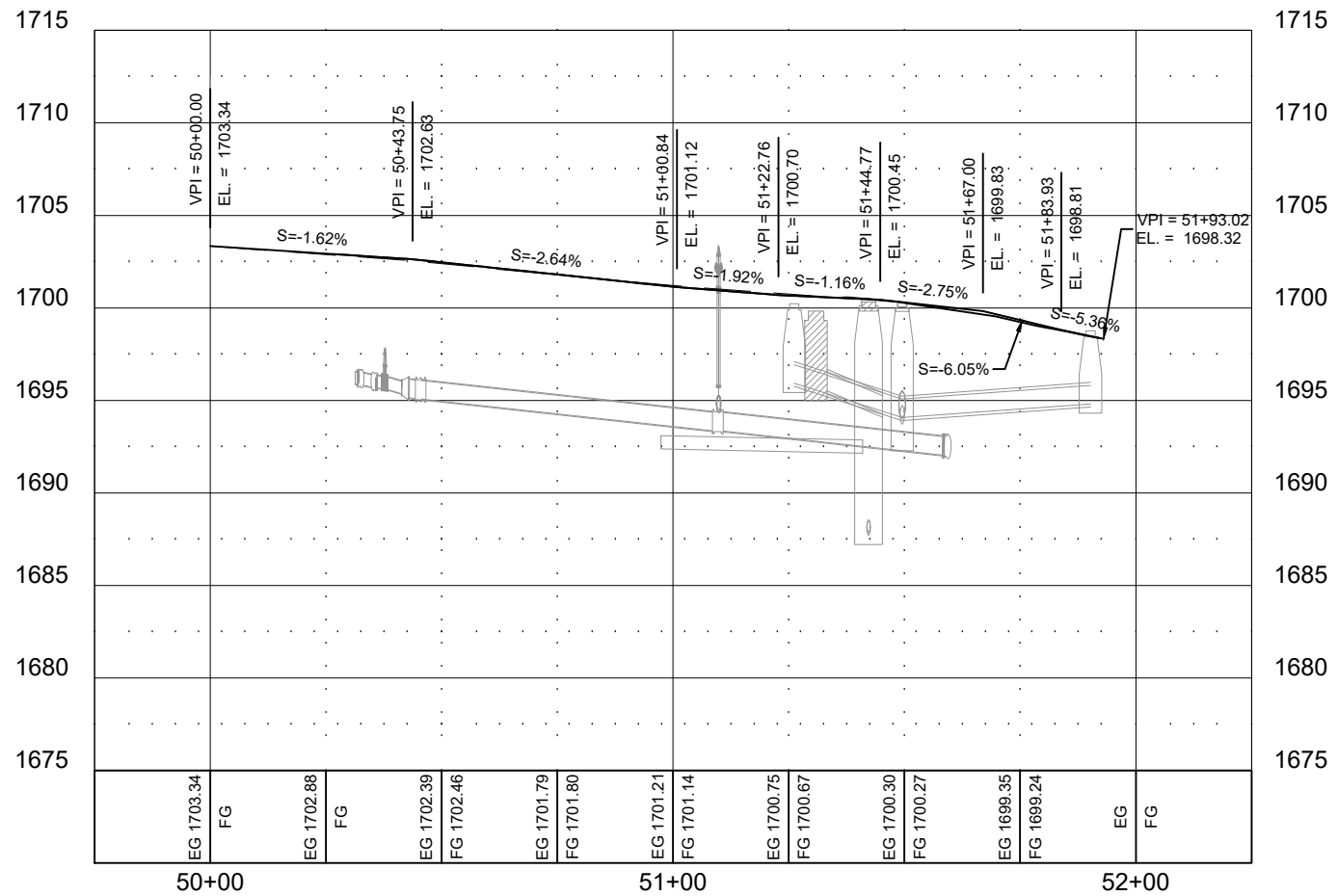


X:\Files\23983-03\Design Phase\CADD\Sheet File\J - E Maplewood Drive Surfacing.dwg;7/15/2024 9:22 AM



**LEGEND**

	4" ASPHALT CONCRETE PAVEMENT		2" ASPHALT CONCRETE PAVEMENT		WATER VALVE	TC EL:	TOP OF CURB ELEVATION
	4" CONCRETE SIDEWALK		STORM SEWER JUNCTION BOX		CURB STOPS	ME:	MATCH EXISTING
	6" CONCRETE SIDEWALK		DROP INLET		STORM MANHOLE	BCR:	BEGIN CURB RADIUS
	6" CONCRETE PAVEMENT		FIRE HYDRANT		SANITARY MANHOLE	ECR:	END OF CURB RADIUS
	B66 CONCRETE CURB & GUTTER		ADA RAMP LANDING AREA (2% MAX SLOPE)		SURFACE DRAINAGE ARROW	RAD:	RADIUS
	REINFORCED CONCRETE PAVEMENT				MATCH LINE FOR QUANTITIES	SW:	SIDEWALK FINISH GRADE
						THEO:	THEORETICAL
						POV:	POINT OF VALLEY GUTTER
						FL:	FLOW LINE



**QUANTITIES**  
~~300~~ 456 TON - BASE COURSE  
~~523~~ 858 SY - 4" ASPHALT CONCRETE  
 12 SY - PCC APPROACH PAVEMENT, 6" THICK  
 167 LF - CONCRETE CURB & GUTTER  
 697 SF - 4" CONCRETE SIDEWALK  
 16 SF - TYPE B DETECTABLE WARNING  
~~524~~ 8261 SF - CEMENT TREATED SUBGRADE  
~~47~~ 27 TON - PORTLAND CEMENT

**NOTES:**  
 CURB RADII ARE 15' TO BACK OF CURB UNLESS OTHERWISE INDICATED.



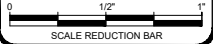
PROJECT / SHEET TITLE: CITY OF MADISON WATER SYSTEM IMPROVEMENTS - SEGMENT 3

N MAPLEWOOD DRIVE SURFACING STA 50+00 TO STA 51+75

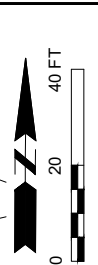
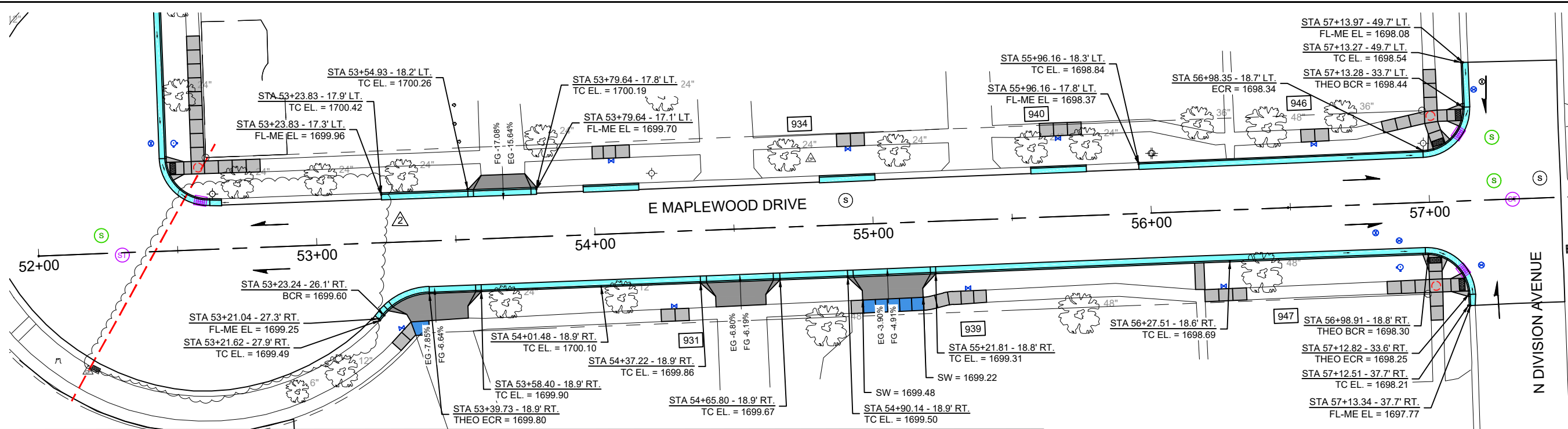
REV.	DATE	DESCRIPTION
1	5/3	SPOT ELEVATION/SLOPE ADJUSTMENT
2	7/14	ADDITIONAL MAPLEWOOD ASPHALT SECTION REPLACEMENT



JOB No.:	23983.03
DATE:	MAY 2023
ENG / ARCH:	ASW
DESIGNER:	SJG
TECHNICIAN:	SS



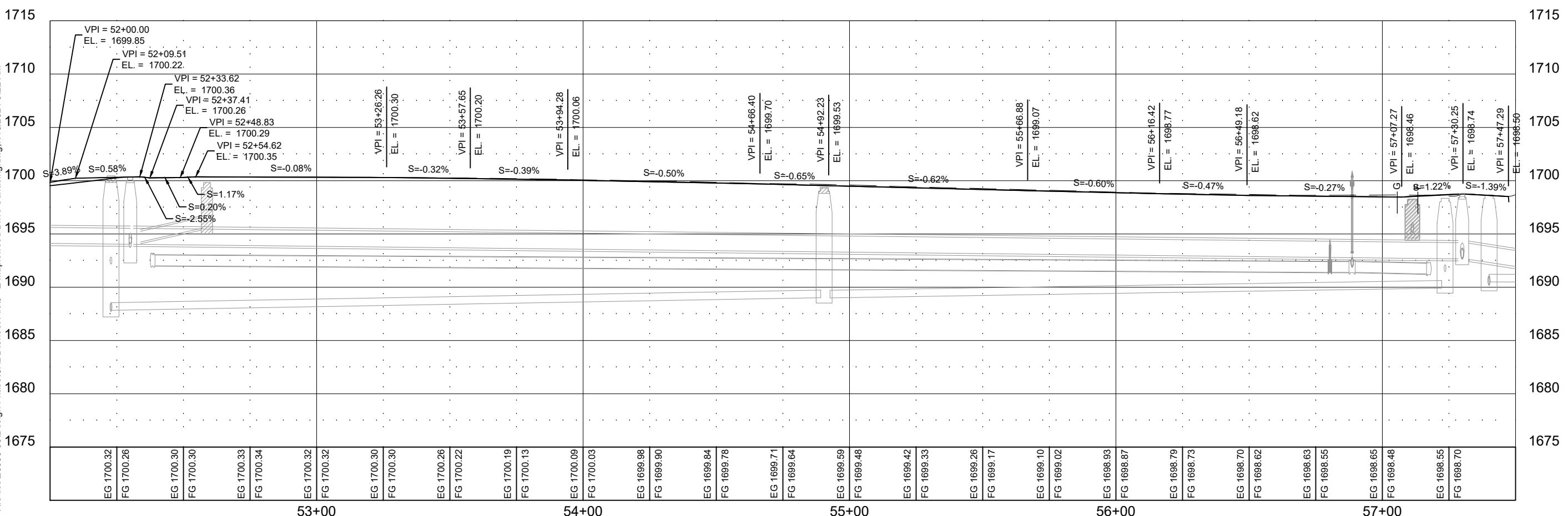
SHEET No.: J-9R



LEGEND			
	4" ASPHALT CONCRETE PAVEMENT		WATER VALVE
	4" CONCRETE SIDEWALK		CURB STOPS
	6" CONCRETE SIDEWALK		STORM MANHOLE
	6" CONCRETE PAVEMENT		SANITARY MANHOLE
	B66 CONCRETE CURB & GUTTER		SURFACE DRAINAGE ARROW
	REINFORCED CONCRETE PAVEMENT		MATCH LINE FOR QUANTITIES
	2" ASPHALT CONCRETE PAVEMENT		STORM SEWER JUNCTION BOX
	DROP INLET		FIRE HYDRANT
	ADA RAMP LANDING AREA (2% MAX SLOPE)		

QUANTITIES	
4070	1188 TON - BASE COURSE
4094	2146 SY - 4" ASPHALT CONCRETE
81	SY - PCC APPROACH PAVEMENT, 6" THICK
669	LF - CONCRETE CURB & GUTTER
1015	SF - 4" CONCRETE SIDEWALK
129	SF - 6" CONCRETE SIDEWALK
32	SF - TYPE B DETECTABLE WARNING
40005	21303 SF - CEMENT TREATED SUBGRADE
60	68 TON - PORTLAND CEMENT

**NOTES:**  
CURB RADII ARE 15' TO BACK OF CURB UNLESS OTHERWISE INDICATED.



PROJECT SHEET TITLE: CITY OF MADISON WATER SYSTEM IMPROVEMENTS - SEGMENT 3  
E MAPLEWOOD DRIVE SURFACING STA 52+25 TO STA 57+25  
MADISON, SD  
ADDITIONAL MAPLEWOOD ASPHALT SECTION REPLACEMENT

REV.	DATE	DESCRIPTION
1	7/14	



JOB No.: 23983.03  
DATE: MAY 2023  
ENG / ARCH: ASW  
DESIGNER: SJG  
TECHNICIAN: SS

SCALE REDUCTION BAR  
SHEET No.: J-10R  
Page 32 of 69



July 30, 2024

Ryan Hegg  
City of Madison

RE: Madison Water System Improvements Phase 1A and Phase 1B – Contract Completion Dates

Mr. Hegg:

As these projects near final closeout and final payment, the following information is a review of the construction contracts and project status regarding the Madison Water System Improvements Phase 1A and Phase 1B projects.

**Phase 1A Contract Dates**

Substantial Completion: July 1, 2022

Final Completion: June 15, 2023

Liquidated Damages: Interim/Substantial = \$1,600/working day; Final = \$800/working day

**Phase 1B Contract Dates**

Interim Completion: October 1, 2021

Substantial Completion: October 1, 2022

Final Completion: November 15, 2022

Liquidated Damages: Interim/Substantial = \$1,700/working day; Final = \$850/working day

**Phase 1A Discussion:**

The Phase 1A project met substantial completion and a preliminary punch list of items to be completed was provided to J&J Earthworks on December 22, 2021. There was no work performed on the punch list items throughout the 2022 construction season and an updated punch list was provided to J&J Earthworks on November 11, 2022. A portion of the punch list work was completed throughout the 2023 construction season and the remaining punch list work was completed during the 2024 construction season. The project met Final Completion on May 16, 2024.

The total potential working days accumulated to May 16, 2024, beyond the Contract Final Completion Date of June 15, 2023 = 135 days = **\$108,000**

Through review of the contract and project status, the following are potential actions that could be considered on this contract:

- A) Recoup additional costs incurred due to the contract extending beyond the completion date. Additional costs are estimated at \$6,200.00. Allow staff to negotiate the final value to recoup at minimum the expenses incurred by the City.
- B) Assess liquidated damages for the working days that have accumulated beyond the Final Completion Date of June 15, 2023.
- C) Change the Final Completion Date to result in no assessment of Liquidated Damages.



**Phase 1B Discussion:**

The Phase 1B project met substantial completion requirements on July 26, 2023. A punch list of remaining items to be completed prior to final completion was provided to the contractor on August 1, 2023. A portion of the punch list items were completed during the 2023 construction season and the remaining punch list work was completed during the 2024 construction season. Th project met Final Completion on May 16, 2024.

The following is a breakdown of potential days accumulated beyond the contract substantial completion date and contract final completion date:

Total working days accumulated to the winter shutdown start date of December 5, 2022, beyond the Substantial Completion Date of October 1, 2022 = 43 days = **\$73,100**

Total potential working days accumulated to July 26, 2023, beyond the winter shutdown end date of May 1, 2023 = 61 days = **\$103,700**

Total potential working days accumulated to December 13, 2023, beyond the recorded substantial completion date of July 26, 2023 = 97 days = **\$82,450**

Total potential working days accumulated to May 16, 2024, beyond the winter shutdown end date of May 1, 2024 = 12 days = **\$10,200**

Through review of the contract and project status, the following are potential actions that could be considered on this contract:

- A) Recoup additional costs incurred due to the contract extending beyond the completion date. Additional costs are estimated at \$95,000. Allow staff to negotiate the final value to recoup at minimum the expenses incurred by the City.
- B) Assess liquidated damages for the working days that have accumulated beyond the Final Completion Date of June 15, 2023.
- C) Change the Contract Substantial and Final Completion Dates to result in no assessment of Liquidated Damages.

The potential actions suggested in both contracts are provided to assist with discussions on assessing liquidated damages or modifying contract dates. The working day counts provided are calendar based with no consideration of potential project delays or weather delays. In an effort to assist with moving these projects forward and coordinating with the contractor, we would request direction from the City of Madison on what actions or non-action you would like to take on the referenced construction contracts. Once direction is provided, we will follow up with the contractor and city staff to discuss and prepare documents for commission approval if necessary.

Sincerely,

Weston J. Blasius, PE  
Banner Associates, Inc.

# COMMUNICATION SURVEY RESULTS

Completed July 2024



# PURPOSE, METHODOLOGY & RESPONDENTS

Purpose of the Survey: To gather residents' perceptions and satisfaction levels regarding the City of Madison's communication and engagement efforts.

Methodology: Targeted residents of Madison, SD. Conducted via SurveyMonkey, disseminated through social media, mass text notification, local news, and website. Printed copies available at City of Madison physical locations.

Number of Respondents: 246 responses (1 paper response)

## OVERVIEW

The survey reveals a mixed perception of the City of Madison's government, with 55.27% of respondents having a positive view (39.66% somewhat positive and 15.61% completely positive) and 21.52% expressing negative sentiments (16.46% somewhat negative and 5.06% completely negative).

While communication efforts are improving, with 65.84% of residents somewhat or completely satisfied, there is a call for more timely, clear, and transparent information regarding projects and financial decisions.

Engagement efforts are seen as inadequate, with only 12.50% of respondents completely satisfied. This level of dissatisfaction highlights the need for better resident involvement, more direct communication channels, and responsiveness.

This outcomes report includes various positive and negative comments and data. General information about the city's services and operations is shared throughout the report, reflecting a range of resident sentiments. Respondent comments specifically regarding individual employees and direct personnel issues are not included. These particular insights are addressed separately in the "Feedback Received" sections to maintain focus on broader themes and trends while ensuring detailed personnel feedback is appropriately managed.

The insights from the survey will enable the city to uphold its values and prioritize improved communication strategies, enhance service delivery, foster quality community relations, and boost resident engagement more effectively.

# OVERALL PERCEPTION



Q1

Please rate your overall perception of the City of Madison government.

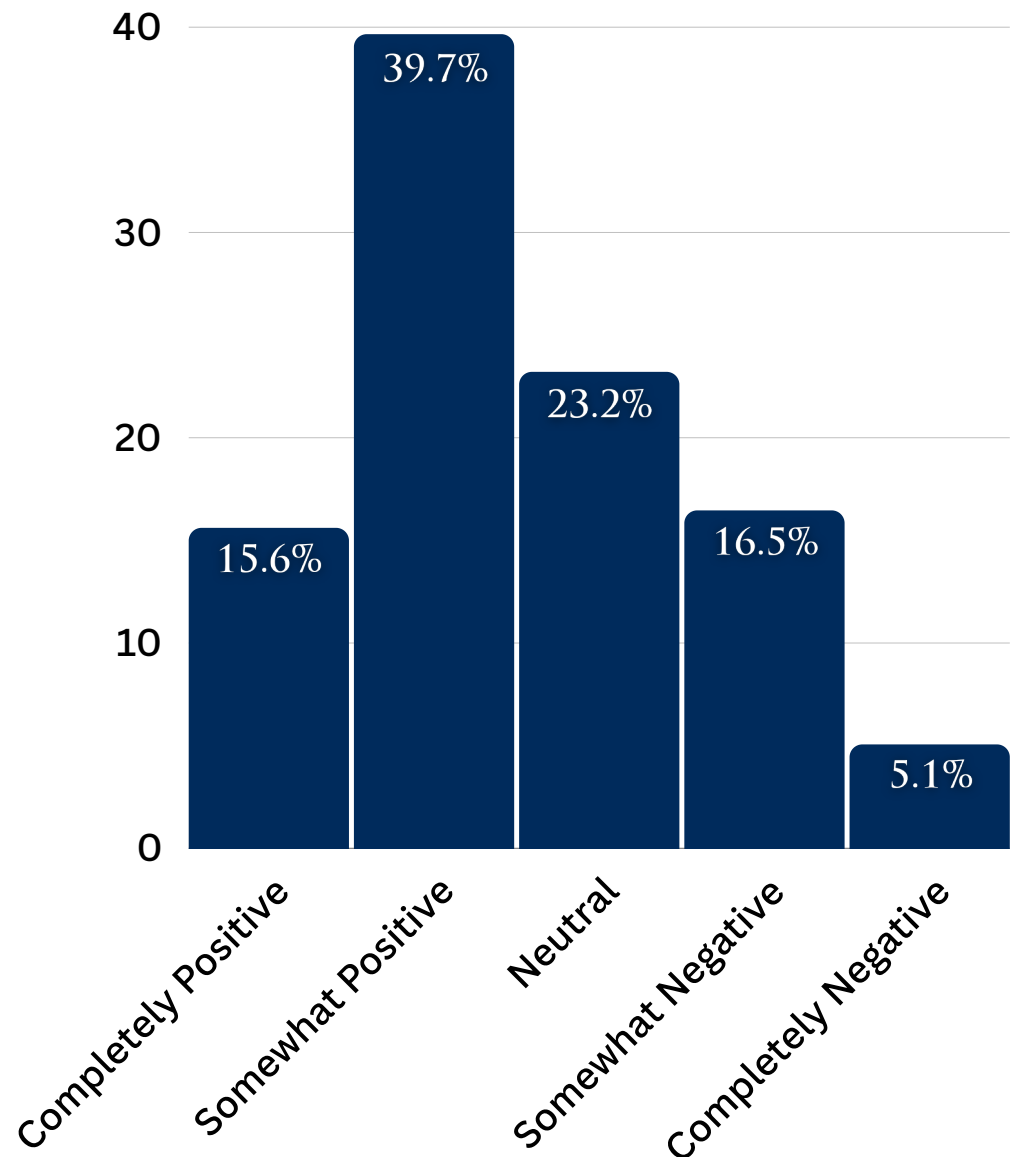
3.4★

average rating



## Feedback Received

Residents are dissatisfied with infrastructure and maintenance, particularly the slow progress and inefficiencies in street maintenance and snow removal. While public services are praised for their professionalism and excellent service, concerns about a lack of accountability among city workers persist. Transparency in decision-making is also a major issue, with many residents feeling excluded from the process. Despite these concerns, there are positive aspects indicating the city is making strides in some areas, providing a foundation for further improvements.



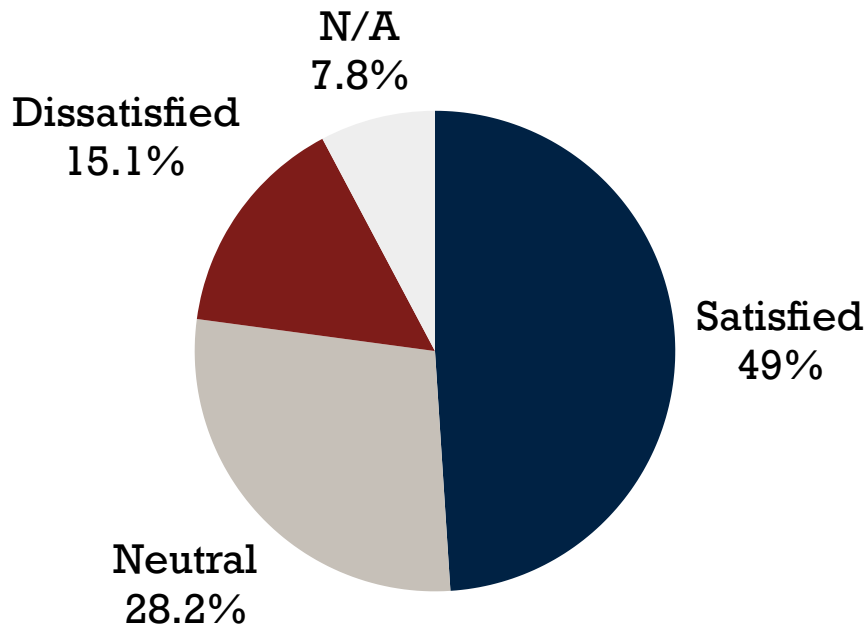
# DEPARTMENT SATISFACTION



Q2

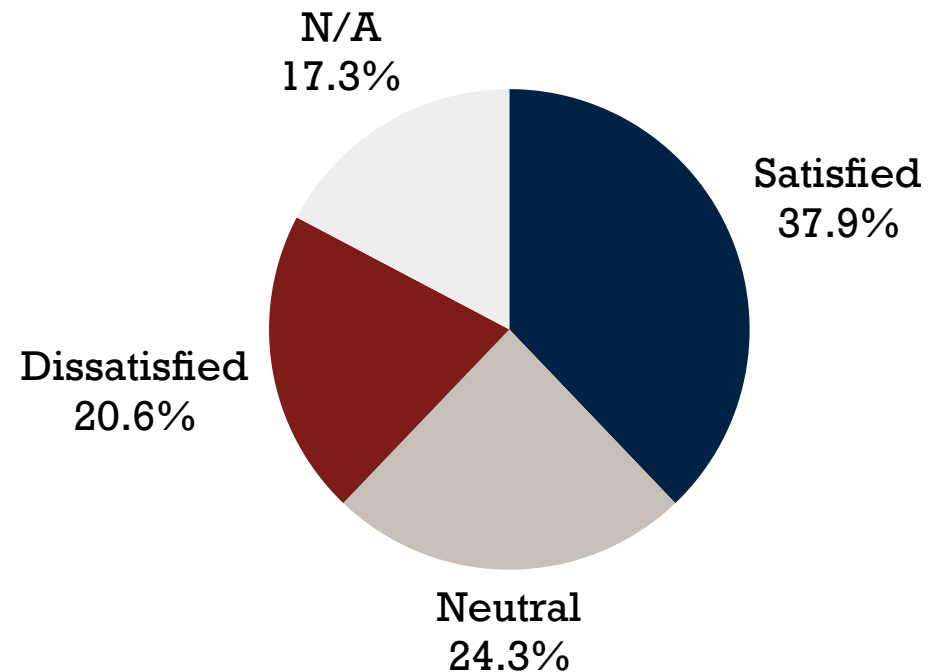
Considering your experiences with the departments below, please rate your satisfaction with each.

## Administration



"The contact I have had with city employees and managers has always been positive"

## Engineering



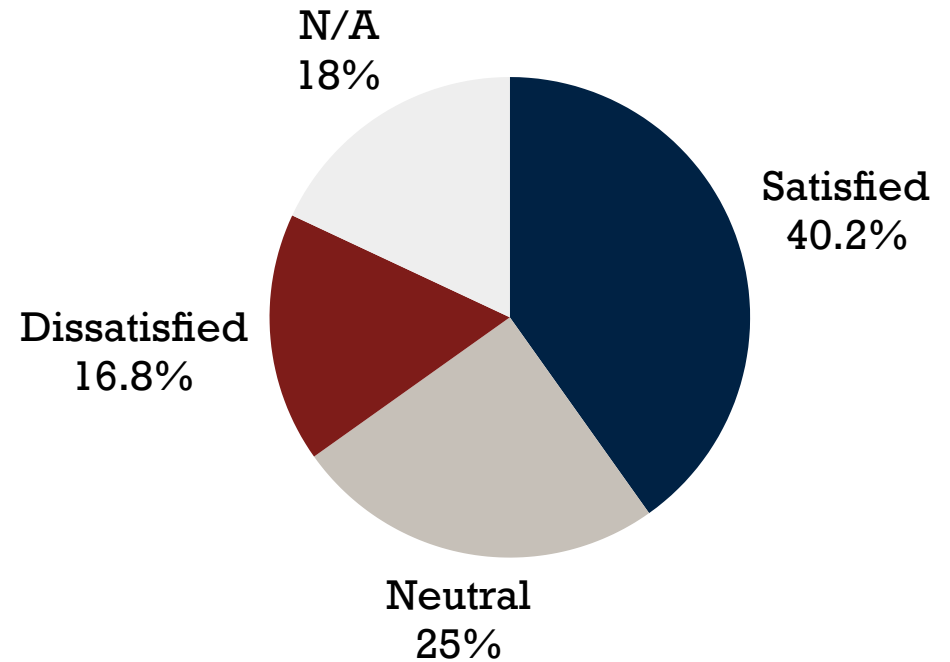
My biggest issue is that there are so many different Facebook pages for everything related to the city.



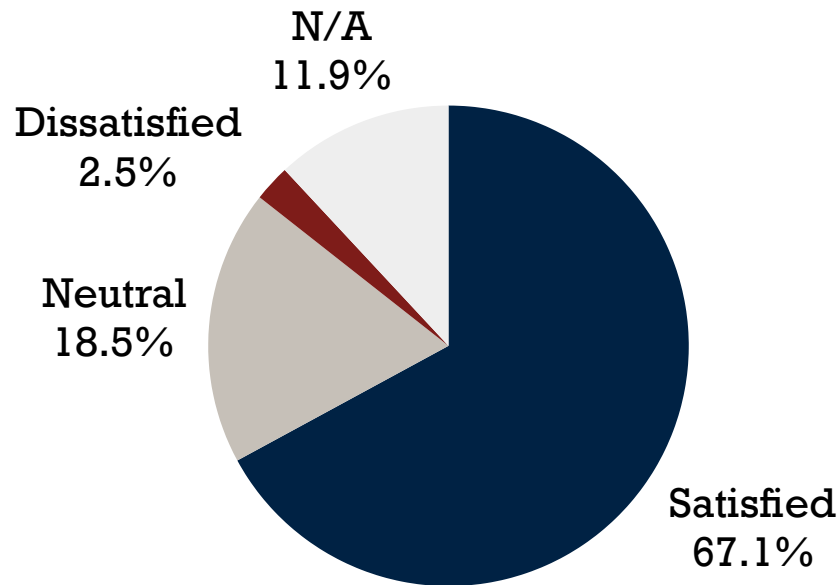


Nice town. Nice city employees. Great to have the roads cleared of snow early in the morning. Exceptional public Library.

# Community Center



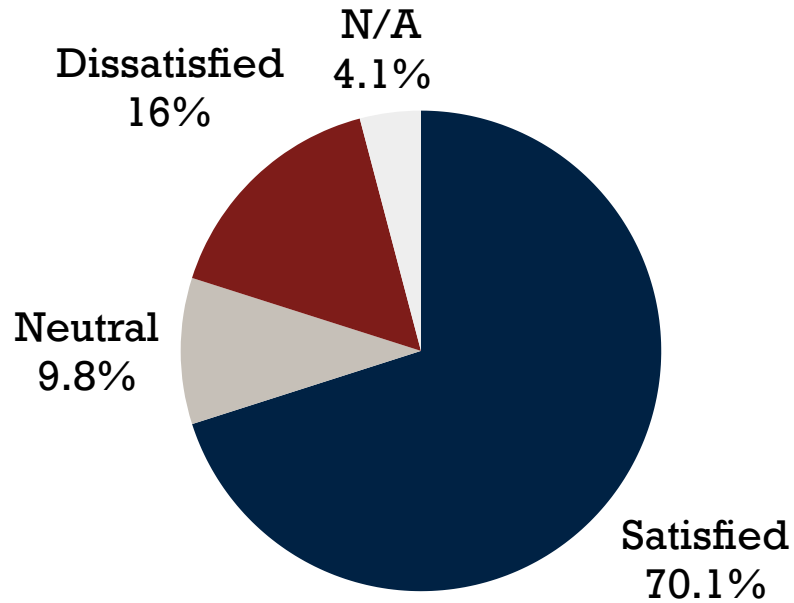
# Library



Very disappointed in the community center taking away the daycare option completely. Would've been nice to have it by appointment.



# Police

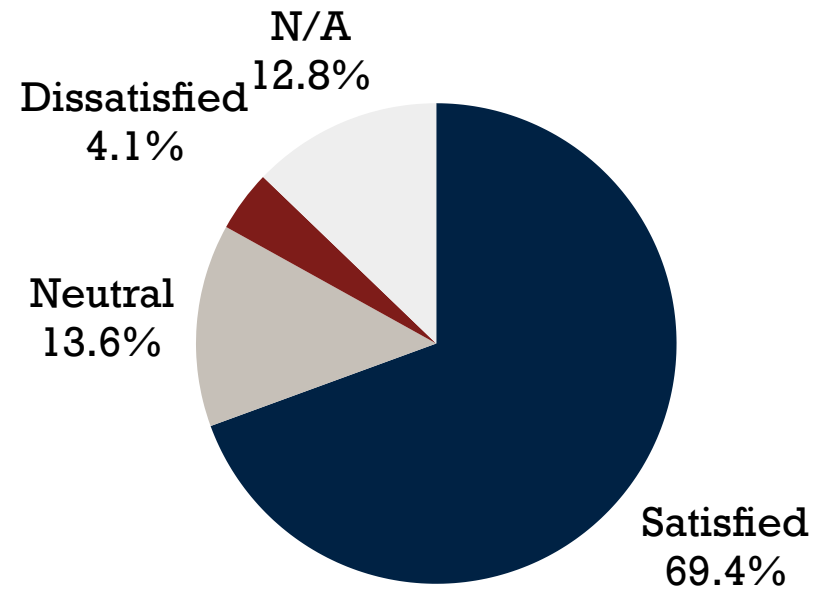


“We have excellent staff serving in the areas of public safety, electric, water & sewer, parks, and streets. We often take them for granted, but they are doing an excellent job. Madison is fortunate.”

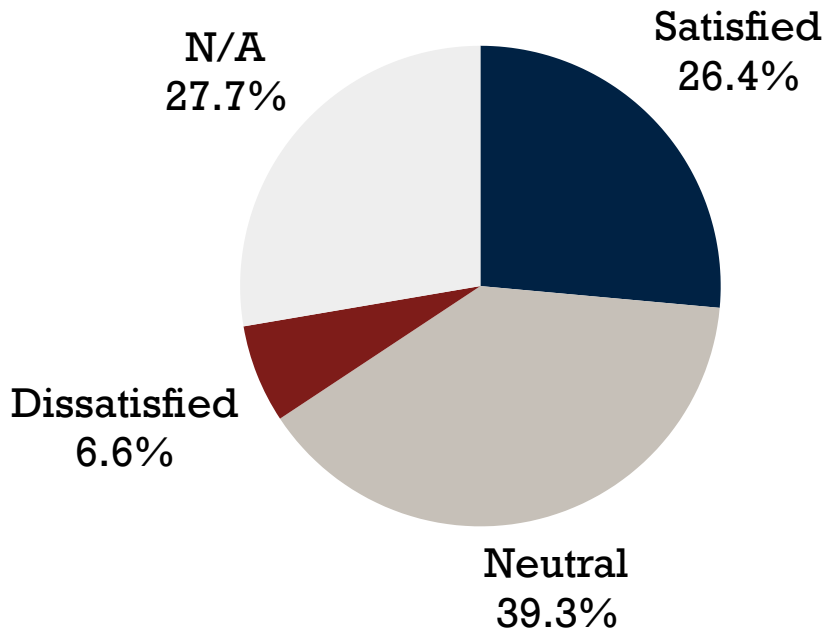
“Snow removal is bare minimum and turns to rutted ice. Summer is time to repair and nothing happens year after year on Egan Ave.”



# Fire



# Human Resources

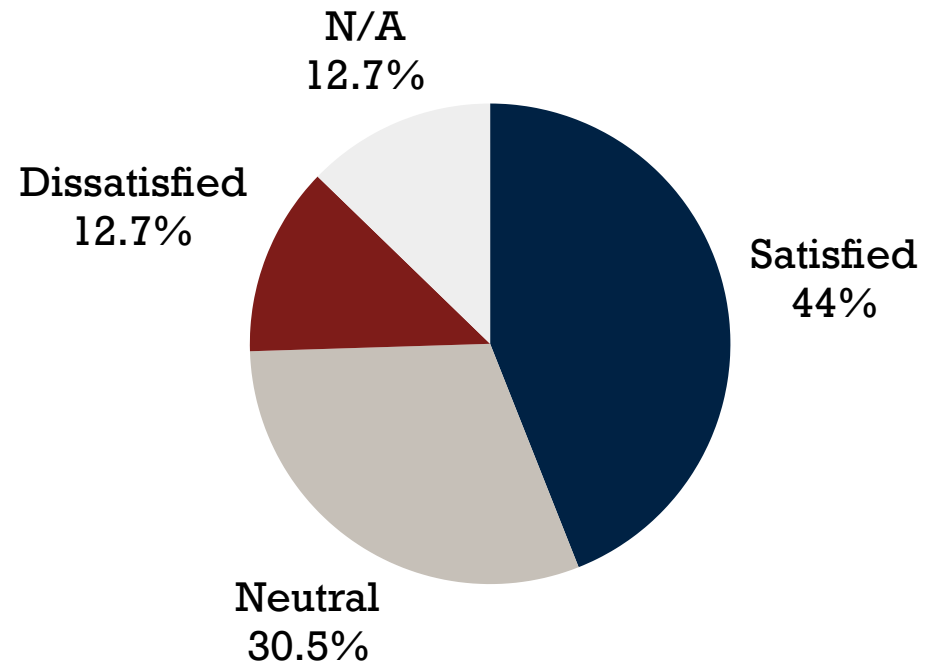


“Overall, I do think the City of Madison has done a commendable job with its communications and commitment to transparency. I understand with limited resources it is hard to keep up with everything and am appreciative of this increased effort to improve. Thank you!”

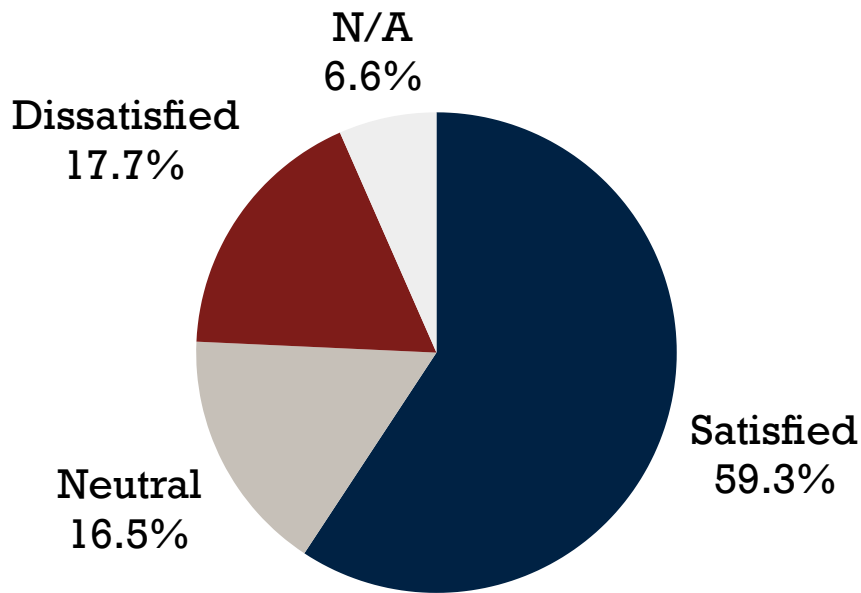
“Information is given out as an afterthought. It's poorly presented.”



# Finance



# Utilities

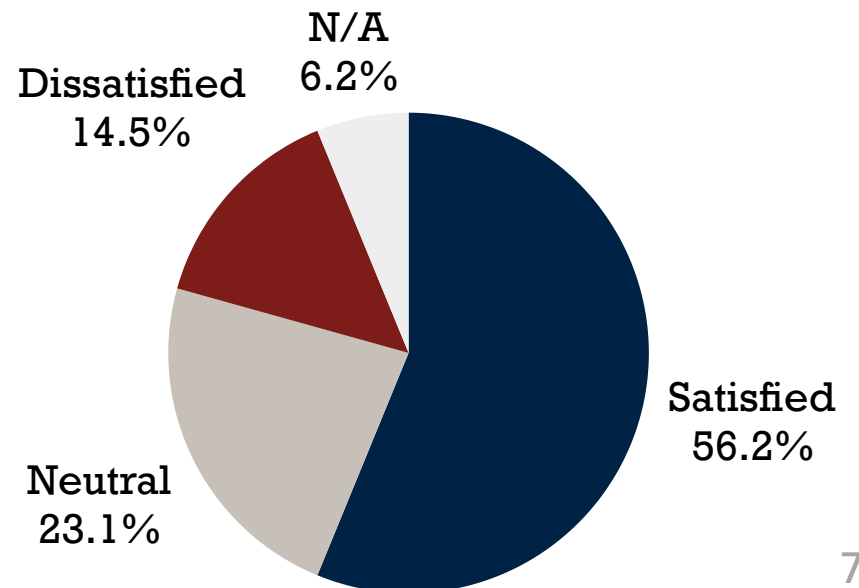


"We moved here from a large urban area and have been very pleased with all of our contacts with city government. The kind, personal and responsive attention we have received was actually shocking to us when we first arrived. I don't think small town folks always realize how lucky they are!"

"Gets irritating when the city shuts down utilities for construction and the wrong/misinformed neighborhoods are affected. Then utilities are off longer than told. It seems to be a mess before & during any process. Takes way too long to complete. Area residents have had to speak directly to on-site construction crews to get updates."



# Public Works

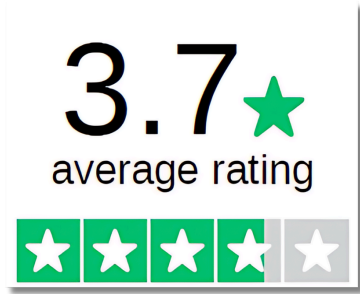


# COMMUNICATION SATISFACTION



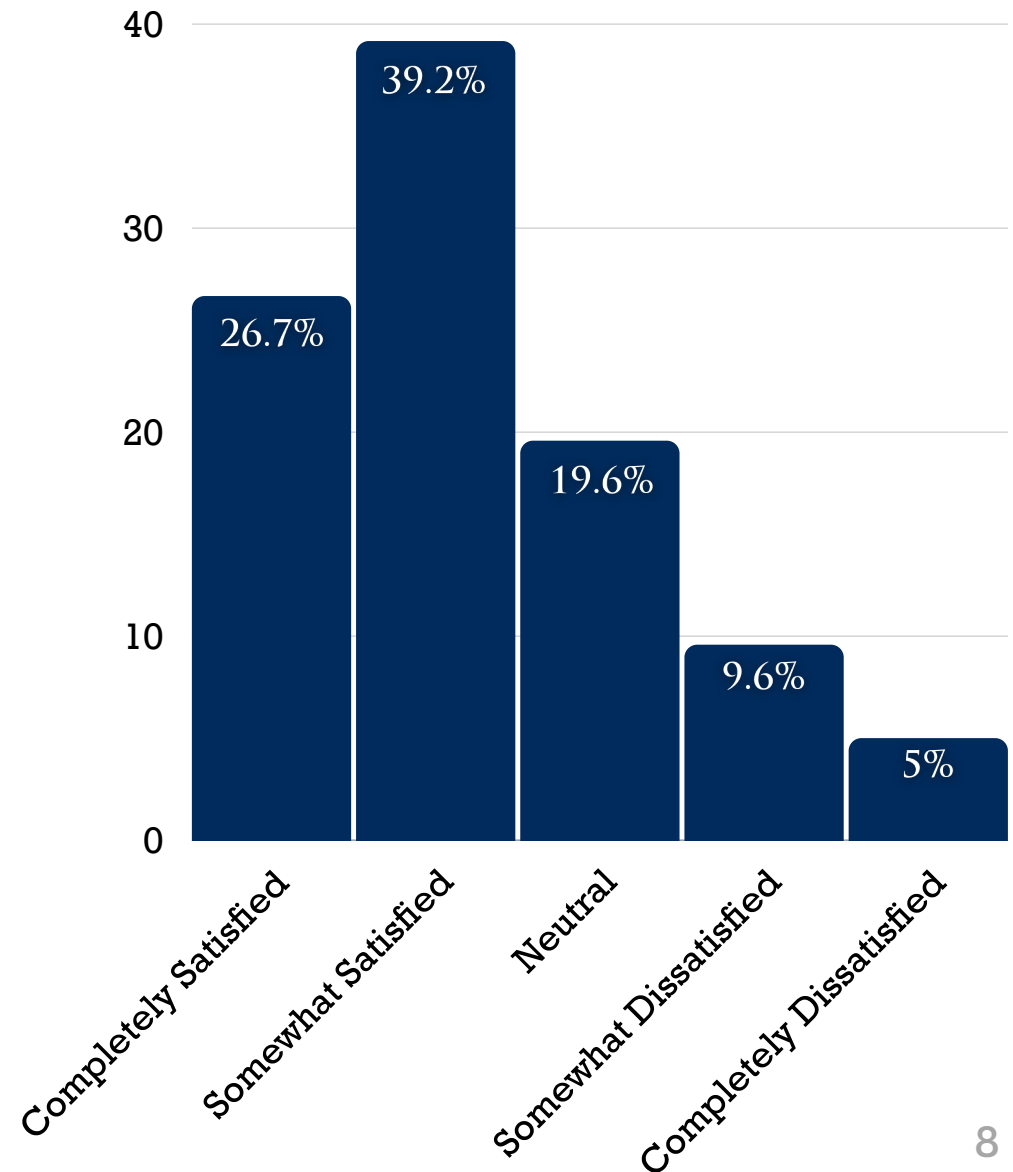
Q3

How satisfied are you with the City of Madison's Communication?



## Feedback Received

Residents appreciate the city's multi-channel communication approach and have positively received the new communication plan, noting improvements. However, navigating multiple Facebook pages for different departments is confusing, and some pages are not updated promptly. A single city page for all information is preferred. Communication about certain projects has been inadequate, lacking detailed updates beyond the initial notice. Additionally, the city website is outdated and difficult to navigate, making it hard to find current materials.



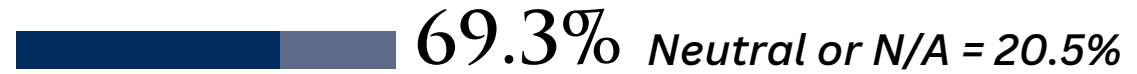


In regard to communication from the City of Madison, please rate your satisfaction with the following aspects:

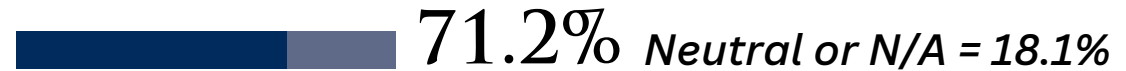
### % Satisfied

Residents generally appreciate the timeliness, accuracy, clarity, and trustworthiness of the information provided, as reflected in the satisfaction rates above 65%. However, there are significant areas for improvement, particularly in digital platforms like websites and social media, where satisfaction rates are lower and neutral or N/A responses are higher. This mixed sentiment indicates that while the content quality is good, the accessibility and engagement on digital platforms need enhancement.

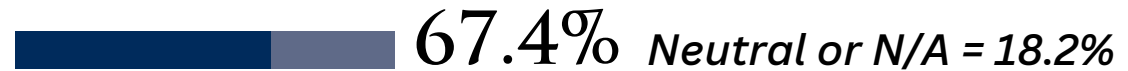
### Timeliness of Information



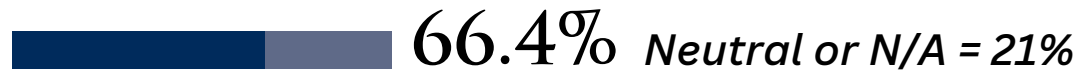
### Accuracy of Information



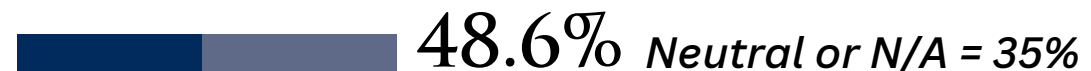
### Clarity of Information



### Trustworthiness of Information



### Information Available on the Website



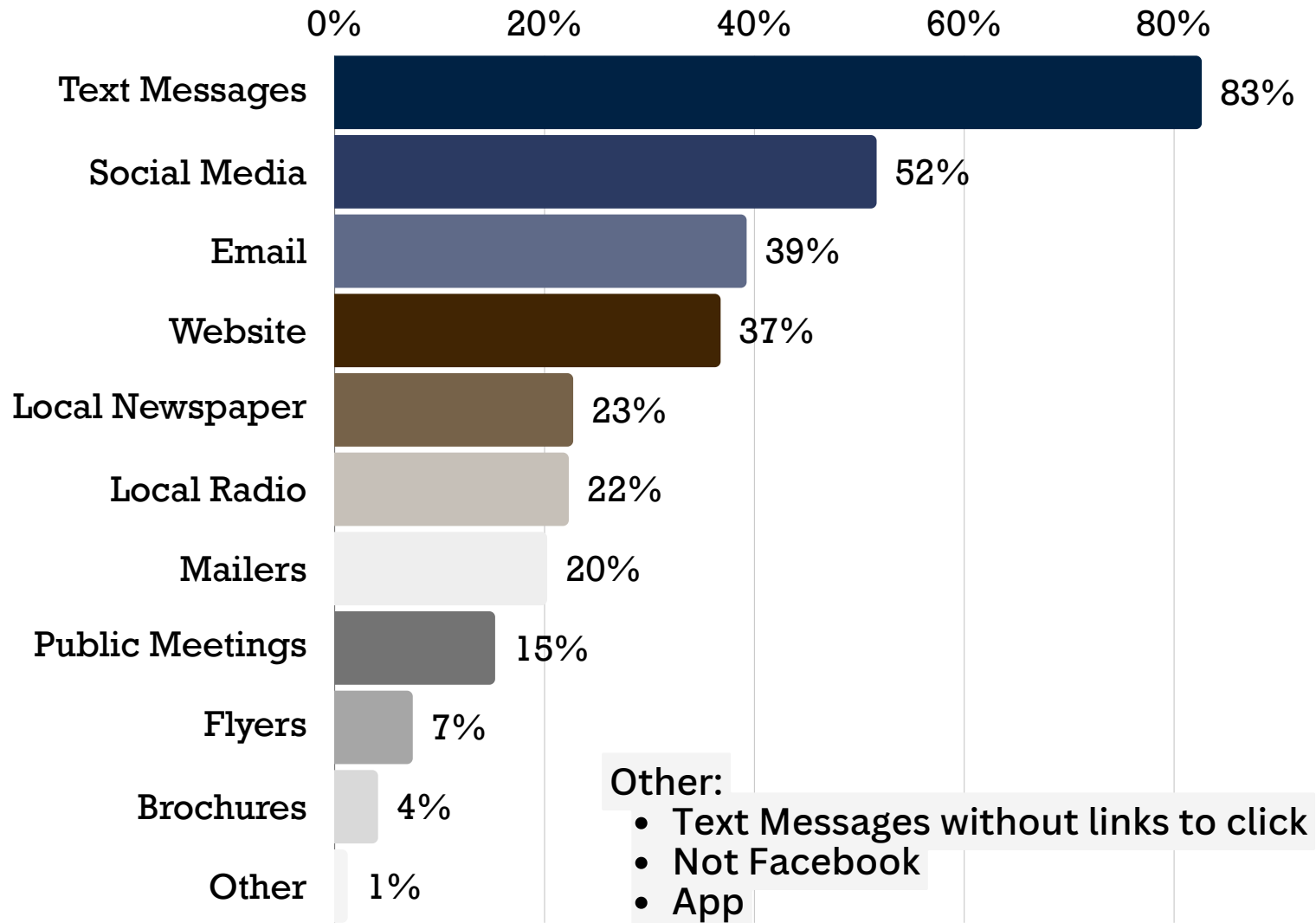
### Information Available on the Social Media



Q5



### How do you prefer to receive communication from the City of Madison?



# ENGAGEMENT SATISFACTION



Q6

How satisfied are you with the City of Madison's engagement.

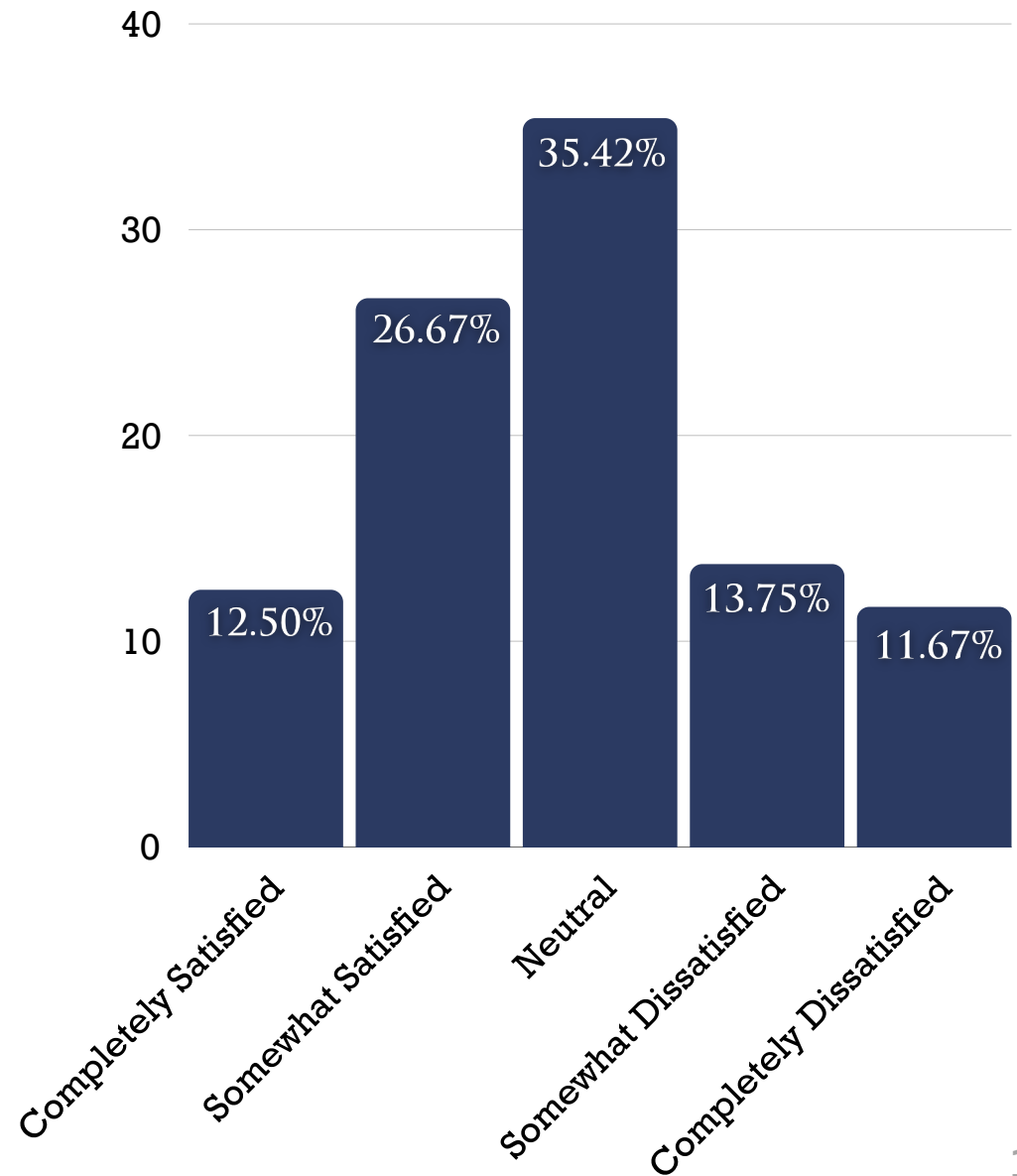
3.2★

average rating



## Feedback Received

Overall, residents feel that engagement is improving, but there is a strong desire for greater involvement in decision-making processes. Many believe their voices are not adequately heard and call for more direct communication with city officials. Concerns about decisions being made before public meetings and a lack of transparency in spending are prevalent. Residents are frustrated with the city's responsiveness to feedback, feeling their opinions are often disregarded. Despite these criticisms, some residents report positive interactions with city employees and appreciate the efforts to increase engagement.



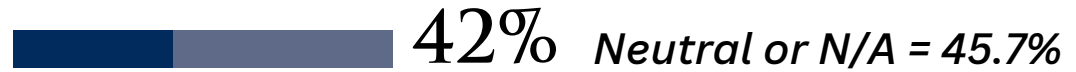


Please rate your satisfaction with the following ways to engage with the City of Madison.

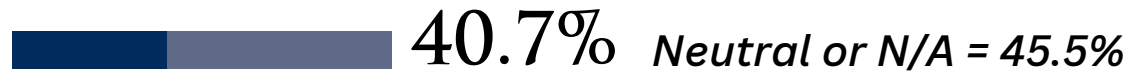
### % Satisfied

Data indicates there are significant areas for improvement in engagement. The high neutral or N/A responses, ranging from 43.2%-60.7%, and lower satisfaction ratings, ranging from 21.9% to only 46.1%, suggest that efforts should be made to increase the engagement opportunities and share the impact of resident feedback to ensure broader resident engagement and awareness.

#### In Person at City of Madison Locations



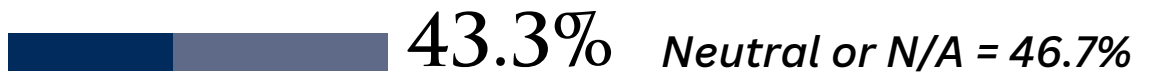
#### On the City of Madison Website



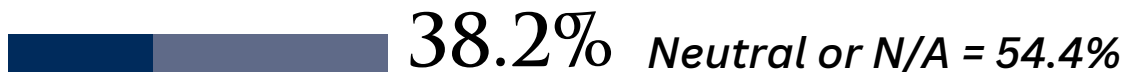
#### On Social Media Posts



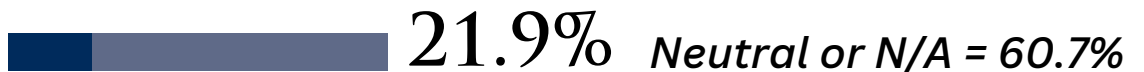
#### Through Social Media Messages



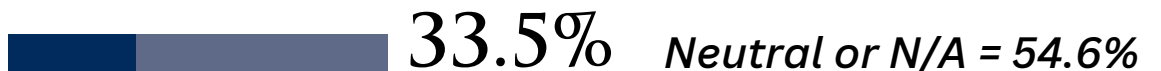
#### Over the Phone



#### At Commission Meetings



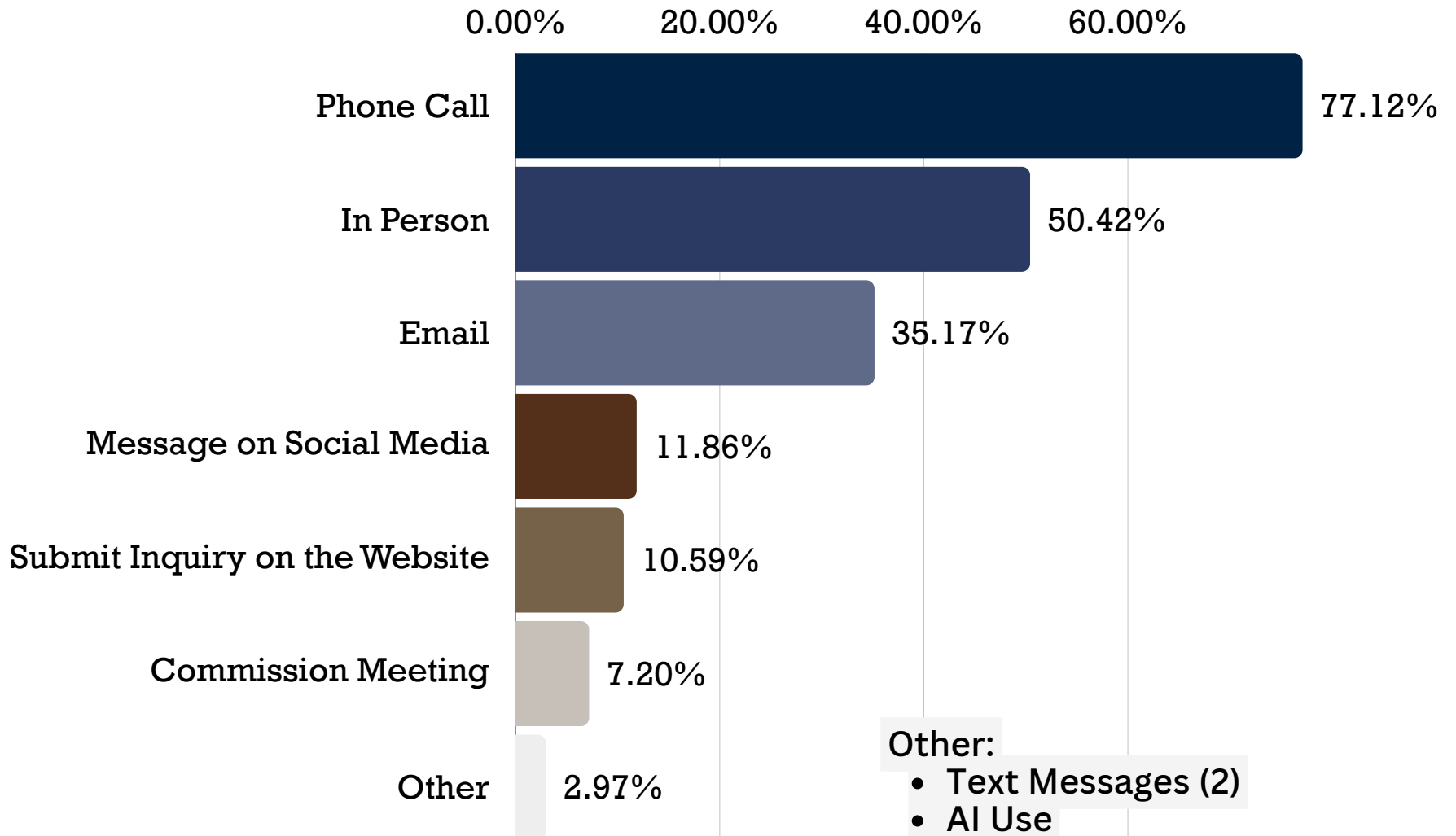
#### In Person at City of Madison Events



Q8

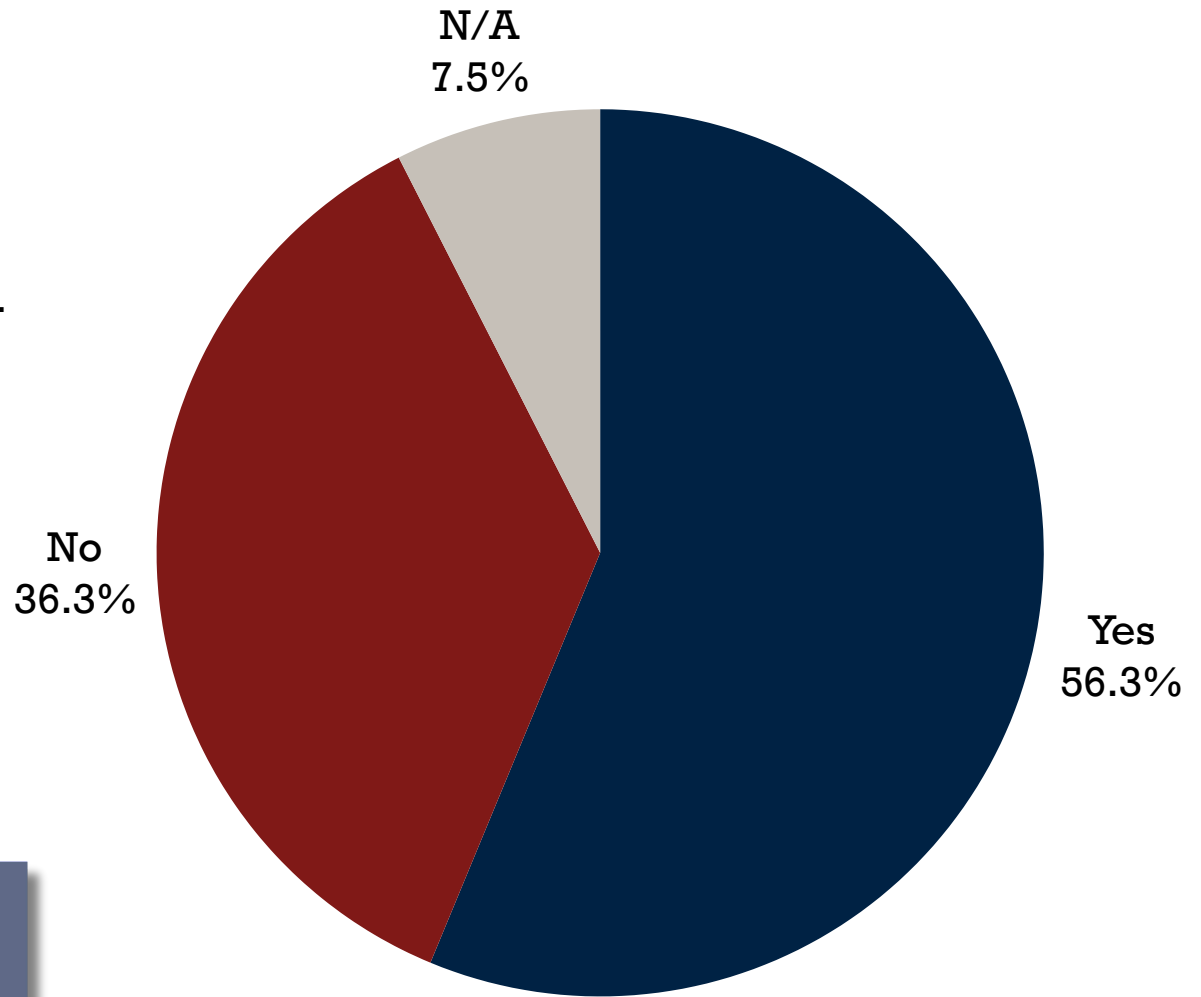


When you have a question, concern, or inquiry, how do you prefer to contact the City of Madison?





**Do you feel the City of Madison provides enough information to keep you well-informed about key issues, policies, ordinances, plans, and changes?**



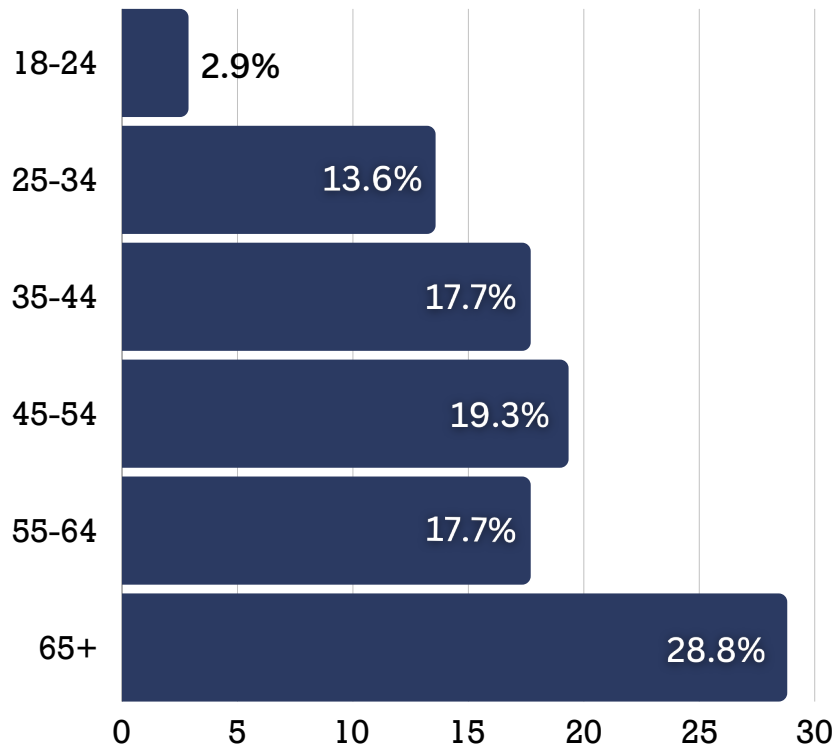
“There is always room for improvement, no matter what organization it is, or the people in charge of said organization. I think you are all doing the best you can”

“Commissioners and mayor have things decided before meeting. Communication to the citizens is decided after millions of dollars are already spent.”

# DEMOGRAPHIC INFORMATION



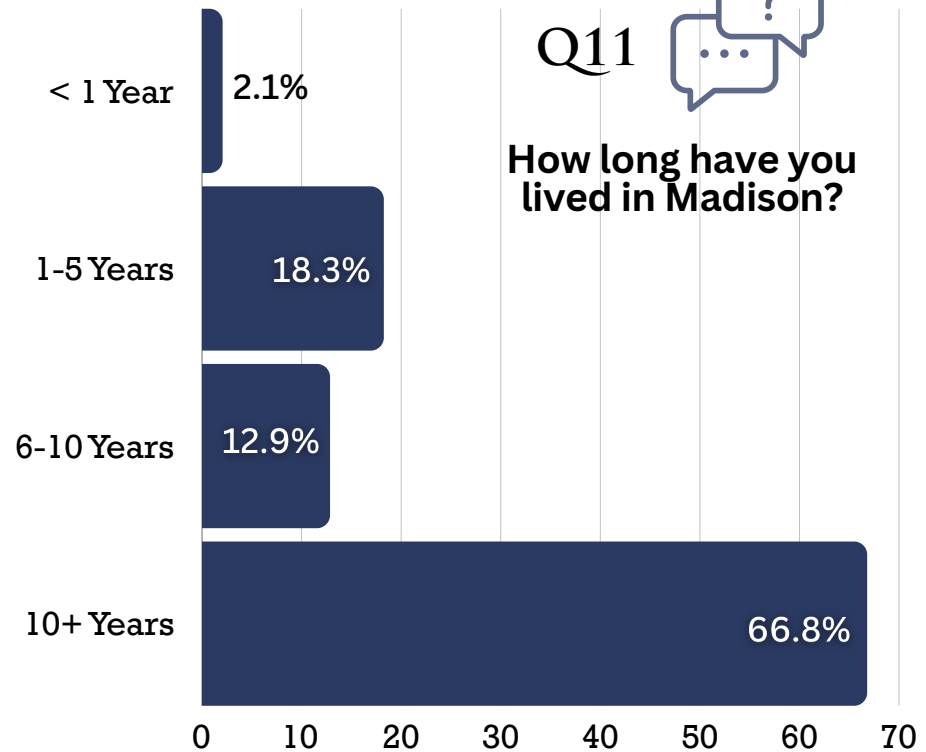
Q10  
What is your age?



First, I think things are improving since we first moved here. Engagement is getting better. Communication is getting better. Maps are important when sharing information. Many of us don't the street names. The energy the library has is amazing. We need that at the CC and other city offices. I realize the CC has gone through transitions. Madison has so much to offer. I believe the City of Madison is on the right track. Thank you!



Q11  
How long have you lived in Madison?



# UPDATES

August 5, 2024





# ACTIVE PROJECTS

## **MAJOR INFRASTRUCTURE IMPROVEMENTS**

RD Projects (1A, 1B, 2)  
Segment 1 (9th/Union)  
Segment 2 (N Union)  
Segment 3 (Roosevelt)  
Segment 5A (S Union / S 4th St)  
CIPP Sewer Relining  
Park Creek Walls (Sites 1, 2, 3)

## **UTILITIES & PUBLIC WORKS**

Lead & Copper Inventory  
Smart Cities (AMI)  
Fog Seal  
Sidewalk Projects  
Restricted Use Site Development

## **COMMUNICATION & ENGAGEMENT**

Community Engagement Events  
Employee Portal  
Civic Mobile  
Website Optimization  
Key Hires  
Update Personnel Manual

## **FACILITIES**

City Administration Building  
Public Works Building Restoration  
Park Bathrooms (Memorial & Totland)  
Library Ramps

# MAJOR INFRASTRUCTURE IMPROVEMENTS

Project	Segment 1	Segment 2	Segment 3	Segment 5A	Creek Walls
<b>Location</b>	9 <sup>th</sup> St / Union Ave	N Union Ave	Roosevelt Ave / NE 8 <sup>th</sup> St / Maplewood Dr	S Union Ave / 4 <sup>th</sup> St	3 sites along Memorial Creek
<b>Contractor</b>	Winter Contracting	Asphalt Surfacing Company	Prunty Construction	Asphalt Surfacing Company	<u>Kesteloot</u> Excavation
<b>Recent Work Completed</b>	Union subgrade, concrete and asphalt; project substantially complete as of 7/26	Subgrade, soil cement, and paving; 1 <sup>st</sup> phase complete; 2 <sup>nd</sup> phase utilities	Subgrade, soil cement, curb/gutter	Utilities and soil cement	Site 1: grading, riprap Site 3: started riprap
<b>Upcoming</b>	Seeding and <u>punchlist</u>	2 <sup>nd</sup> phase subgrade and soil cement	Paving	Base course, curb/gutter	Site 3: continue riprap placement

# CITY ADMINISTRATION BUILDING

## RECENT WORK COMPLETED

- Sheetrocking
- Bathroom tiling
- Painting 2nd floor
- Sidewalks
- Elevator installation

## UPCOMING WORK

- Terrazzo flooring
- Glass railing
- Painting/priming 1st floor
- Casework to start end of August
- Irrigation to start end of August

**Estimated  
Completion  
November 2024**



# RESTRICTED USE SITE

## *Public Works*

- Permit contested by neighboring property owners
- Staff working through appeal process
- No definite timeline at this point

### **CURRENT PLAN**

- Hire contractor to cover current site at end of season
- Hire construction of new cell in spring 2025



# LEAD-LINE SURVEY

## *Utilities*

**City required to inventory 100% of water lines including private service lines**

- 73% collected thus far
- Residents can go to link on right or scan QR code to complete the survey
- Residents can reach out to City Water Department for assistance or questions

**City Welcomes JD Kirschner, Water Survey Technician, for Mandatory Survey Assistance**



# COMPLETED PROJECTS

- Values Survey
- Communication Survey
- Positively Maintained door hangers



# VALUES SURVEY RESULTS

234 PUBLIC RESPONDENTS

64 INTERNAL RESPONDENTS

**Accountability**  
**Community Focus**  
**Integrity**  
**Respect**  
**Safety**



# COMMUNICATION SURVEY RESULTS

246 RESPONDENTS

3.4★  
average rating



Overall Perception

3.7★  
average rating



Communication Satisfaction

3.2★  
average rating



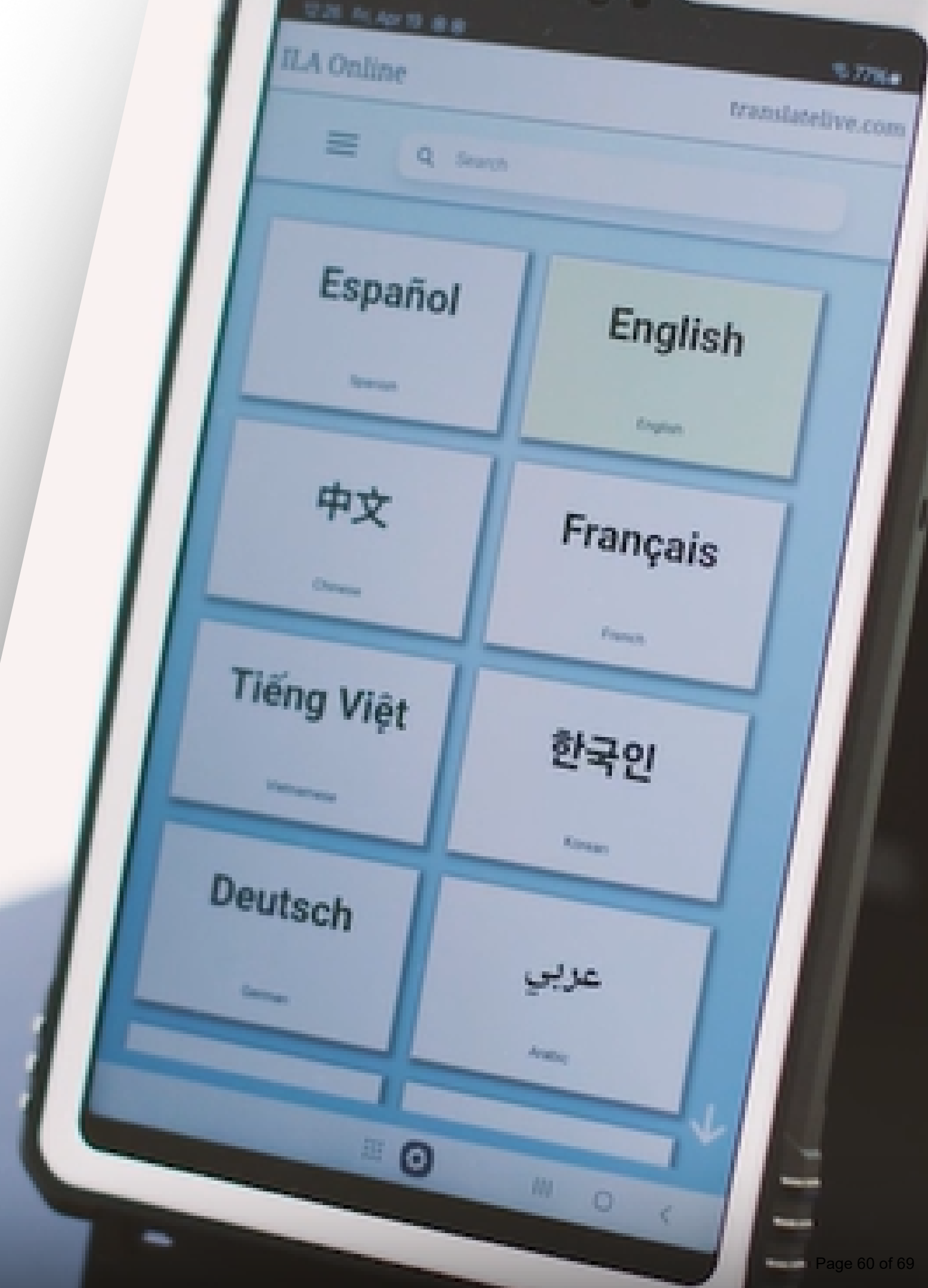
Engagement Satisfaction



# POSITIVELY CONNECTING *MADISON PUBLIC LIBRARY*

Thanks to a generous gift from the Friends of the Library, the Madison Public Library has purchased a "Translate Live" device to better serve our community's needs.

Thank you Friends of Madison Public Library!



# EVENTS

PAST



## Open House & Ribbon Cutting Ceremony



# VEGGIE VENTURES!

MADISON PUBLIC LIBRARY GARDEN



Veggie Ventures is a partnership between the Summer Program at the Community Center, Master Gardeners, and the Madison Public Library.

- Elementary-aged children, with the help of Nancy & Matt, have planted, tended, and are now harvesting from garden beds and pots in Library Park.
- The kids are learning business skills, including talking about their product, identifying a market, setting prices, and packaging their harvest.
- They earned back their initial investment of \$100 at their first Community Center sale.
- Future plans include donating to two charities (the Community Center book cart & the Toy Lending Library of SD) and having a pizza party.





Summer Reading Program came to an end!

Toddlers to Teens participated in reading for fun and prizes.

Adults participated, too! A HUGE thank you to The Office for the \$50 donation which was used as a raffle for the adult readers!

Children who read 10 hours of more for the Summer Reading Program will be able to pick up a Finisher's Medal and take a picture on the winner's podium during National Night Out!



Our first teen winner, Laynie, shows off her quirky prize of Cheez-It socks, snacks, and a bigfoot squeaky toy.



Children make bird feeders out of Cheerios and pipe cleaners after a fun filled storytime with Ms. Katie.

Emily, a young author, has written an early chapter book combining Magic Tree House-style time travel with Bible stories. Her debut book on the Nativity is published by Enroute Press. Remarkably, Emily wrote it at 12 and is now 14. The Madison Public Library proudly hosted her first book signing!



# EVENTS UPCOMING

# VEGGIE VENTURES!

MADISON  
PUBLIC  
LIBRARY  
GARDEN

AUGUST -  
THURSDAYS AT 3:30

JOIN  
JAMESON

THURSDAY, AUGUST 22ND

5:00 PM - 7:00 PM

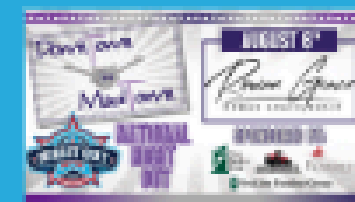
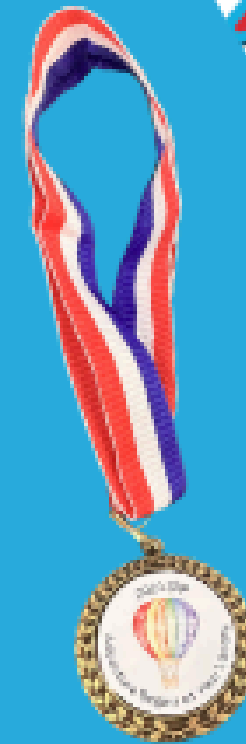
THE DEPOT  
(315 EGAN AVE S.)

FIND THE LIBRARY AT



TUES, AUGUST 6TH  
MADTOWN DOWNTOWN

Snag an exclusive  
10 - HOUR  
finisher's medal AND  
play some giant-sized  
games!!





**Tuesday, August 6, 2024**  
**5:00-8:00 PM**  
**DownTown MadTown**  
**(Egan Avenue, Madison, SD)**

**POLICE • COMMUNITY PARTNERSHIPS**



**August 13th**  
Join the Madison Public Library for a FOAM PARTY during DownTown MadTown!

**August 15th**  
**11:00 am**  
**Bus Tour**  
Enjoy a real bus experience, a fun story, a tour, and a ride around Library Park. See you there!

For new and returning students!  
Ease the bus ride jitters!



# POSITIVELY MOVING FORWARD

## CONGRATS ON YOUR PROMOTION



**HEATHER PETERSON**

DEPUTY FINANCE OFFICER

*Well done*  
**ON YOUR  
ADVANCEMENT**

**COLE THIELBAR**

Accounts Payable Specialist  
& Finance Assistant III  
FINANCE DEPARTMENT



# QUESTIONS?

