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Madison Public Library Board of Trustees Meeting July 16, 2024

The next meeting of the Library Board will be held on Tuesday, July 16, 2024 at 5:15pm. The meeting will take place in the Nancy Sabbe Room of the Madison Public Library.

Proposed Agenda:

Roll call and declaration of quorum

Members Present, Members Absent, Guests Present

Approval/amendment of agenda

Approval of minutes of June 18, 2024 meeting

Approval of bills

Library reports

1. Director report – Lisa Martin

Continuing business

1. Front ramps update
2. Policy Review

New business

1. 2025 Budget Review

Public Comment

Adjournment



Minutes of the May 2024 Madison Public Library Board of Trustees Meeting

Vice President John Nelson called the meeting to order.

Board Members in attendance: Laura Reed, Carrie Studer, Sarah Cronin, and Kelli Wollmann.

Mike Trimble and Kanthi Narukonda were absent.

A quorum was present.

Lisa Martin was present as secretary.

Studer motioned to accept the agenda. Wollmann seconded. The motion passed.

Wollmann motioned to accept the minutes of the April 16th Board of Trustees Meeting. Carrie seconded. The motion passed.

Cronin motioned to accept the bills. Wollmann seconded. The motion passed.

Martin reported on activities. Including:

- Reading Rabbits
- Birding in SD Talk
- Book Clubs
- STEAM – Middle School
- Open Makerspace
- Sensory Night – Family Fun Night
- Book Clubs
- Storytimes
- FoMPL Exchange Students Presentation

Martin updated the Board on the Ramp project. The Building Official, Gary Zay, MPL Board President, Nelson, and Library Director, Martin met and agreed that:

- the steps leading into the building will remain the current step height of 6" but will become 12" long.
- the top planter will be about 6' long (12" shorter than the attached plans).
- the top planter will be about 5' high from the base of the stairs and stay flat across the top (will not slope) much like the current planter it will replace.
- the lower planter dimensions will stay the same as the attached plans, about 2' high.
- both planters will be made of concrete with brick facing which will increase the estimated cost.
- the bottoms of the columns at the entrance of the library will be covered with cement. The surrounding sealing of the columns will need maintenance about every 7-9 years.

Martin reported that the new Finance Officer, Amy Sad, was working to restore the \$8,000 of gift checks for the Marjorie Haskins Fund. Martin asked if those funds could be used in conjunction with a grant to present the SD State Symphony in the Library. Studer motioned to use the gift for a SD State Symphony program. Reed seconded. The motion passed.

The Proctor Testing Policy was reviewed. Wollmann motioned to accept the policy. Studer seconded. The motion passed.

Martin asked that the board approve Summer Hours from Memorial Day to Labor Day. The use of the library on Saturdays drops in the summer. In response the library adopts a half day of 9am-1pm. Reed motioned to switch to summer hours. Wollmann seconded. The motion passed.

Martin asked that the board approve a Lock-In for TAB members. Studer motioned to approve the Lock-In. Cronin seconded. The motion passed.

Under SD codified law 1-25-2, Wollmann motioned to go into executive session. Cronin seconded. The motion passed.

Wollmann motioned to come out of executive session. Cronin seconded. The motion passed. One personnel matter was discussed.

Wollman motioned to adjourn. Studer seconded.