



**BOARD OF COMMISSIONERS AGENDA
MONDAY, JULY 1, 2024
5:30 PM - COMMISSION ROOM – 116 W CENTER ST**

Please join the Zoom meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/82222435275> Meeting ID: 822 2243 5275

You can also dial in using your phone.

+1 312-626-6799

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPT AGENDA

CONSENT CALENDAR

- 1) Minutes – June 17, 2024
- 2) Minutes – June 24, 2024
- 3) Bills for Approval – July 3, 2024
- 4) Bills for Ratification – June 26, 2024
- 5) Payroll Bills for Ratification – June 21, 2024
- 6) Personnel

UNFINISHED BUSINESS

- 7) Second Reading of Ordinance No. 1670 - Regulating ATVs and Dirt Bikes

NEW BUSINESS

- 8) Resolution 2024-18 - Annexation of Lot 1 and 2 of Schultz's Second Addition
- 9) Resolution 2024-19 - Authorizing Burning of Trees Within Trojan Village Development
- 10) Resolution 2024-20 - Purple Heart City Designation
- 11) Award Water Storage Tank Long-Term Maintenance and Rehabilitation Project to Utility Service Group
- 12) Authorize Mayor to Sign South Dakota Transportation Alternatives Letter of Intent - Egan Avenue Project
- 13) Approve purchase of ArchiveSocial for social media archiving
- 14) Authorize Finance Officer to sign SRF payment related documents
- 15) July Project Updates

PUBLIC COMMENT

ANNOUNCEMENTS

- 16) Next Regular Commission Meeting – Monday, July 15th at 5:30 PM

EXECUTIVE SESSION

- 17) Pursuant to SDCL 1-25-2(4)

ADJOURN

Anyone wishing to speak to an item on the agenda must be acknowledged by the chair and come to the podium to address the Mayor and City Commission. Addressing other audience members will not be permitted.

Supplementary agenda information may be accessed at www.cityofmadisonsd.com

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

June 17, 2024
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 17th day of June with the following members present upon roll call: Commissioners Kelly Dybdahl (via Zoom), Adam Shaw, Jerae Wire, and Mayor Lindsay. Commissioner Sarah Cronin was absent.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Wire to adopt the June 17, 2024 agenda. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire to approve the following items on the consent calendar: Minutes – June 3, 2024; Bills for Approval – June 19, 2024; Bills for Ratification – June 12, 2024; Payroll Bills for Ratification – June 7, 2024; Personnel.

Bills for Approval – June 19, 2024

CITY OF BROOKINGS May Gate Fees \$5,464.67; COLES PETROLEUM PRODUCTS INC Fuel Report \$9,027.99; CORE & MAIN GP LLC Saddle \$219.06; DAKOTA SUPPLY GROUP INC Concast Switch Basement \$7,696.22; DGR ENGINEERING MMU Generator Replacement \$74,595.90; DSR, INC Mini Excavator \$62,113.00; EAST RIVER ELECTRIC POWER COOP Monthly Transmission Services \$18,418.48; ENDRESS & HAUSER INC PH Probe \$825.71; FASTENAL CO Safety Glasses \$10.40; FIRST BANK & TRUST - HEARTLAND ENERGY Heartland Energy \$246,605.20; FLAGSHOOTER INC Locate Paint \$1,200.00; GRAHAM TIRE COMPANY Tires - Sewer Jet \$263.90; HALME INC Water System Improvements Phase 2A - No. 16 \$126,263.21; HAWKINS INC Pool Chemicals \$2,739.77; HILLYARD INC Janitorial Supplies \$1,934.43; JACK'S MAGIC PRODUCTS Pool Chemicals \$1,666.48; LAKE COUNTY INTERNATIONAL INC Tractor Rental \$300.00; LAKE COUNTY TREASURER Fuel Report \$333.45; LEWIS DRUGS INC Gasket \$24.99; MADISON ACE HARDWARE Insect Repellent \$17.98; MADISON REGIONAL HEALTH Vaccinations \$203.08; MIDWEST ALARM CO Alarm Monitoring \$102.84; MPOWER TECHNOLOGIES INC Electric Mapping \$618.75; OFFICE PEEPS INC Janitorial Supplies \$21.42; PENNSYLVANIA TRANSFORMER TECHNOLOGY INC Bid #924 69x115/13.8KV Transformer - Green Sub \$383,199.80; PORTA PROS INC DBA A-1 PORTABLE TOILETS Toilet Rental - Memorial Park \$175.00; QUALITY FLOW SYSTEMS INC Sludge Pump Parts \$1,317.53; RUNNINGS SUPPLY INC Hose Nozzle, Hoses \$247.93; SANITATION PRODUCTS INC Carts, Wire \$2,545.00; SIOUX VALLEY ENERGY Utilities - RUS \$78.00; STUART IRBY TOOL CO Red Reflective Marker Flags with Springs \$634.00; STURDEVANTS MADISON INC Filters \$67.94; TIMMER SUPPLY CO Sewer Pipe \$362.88; US DEPT OF ENERGY Monthly WAPA Bill \$131,998.03; VALIANT LIVING INC Contracted Expenses \$8,853.67.

Bills for Ratification – June 12, 2024

A A A COLLECTIONS INC Collection Services \$90.12; AIR SCIENCE Evidence Drying Cabinet \$12,657.00; ALPHA MEDIA USA LLC Advertising \$388.00; AMAZON CAPITAL SERVICES INC Computer Speakers/Phone Case \$150.57; APPEARA Mat Rentals - Airport \$51.20; BORNS GROUP INC Printing & Postage \$989.23; BUILDERS FIRSTSOURCE Lumber \$289.45; CLASSIC CONVENIENCE INC Fuel \$657.95; COLES PETROLEUM PRODUCTS INC Av Gas \$37,144.53; COLUMN SOFTWARE PBC Publications \$495.03; CORE & MAIN GP LLC Riser \$804.48; DAKOTA STATE UNIVERSITY Strategic Plan Books \$360.00; DAKOTA SUPPLY GROUP INC Sterling Locks \$1,112.00; DALE'S SERVICE INC Head Assy \$374.48; DIAMOND VOGEL Street Paint \$1,920.00; ELITE CARD PAYMENT CENTER Credit Card Purchases through 5/17/24 \$15,168.25; F & M COOP OIL CO Fuel \$1,065.40; FIRST PREMIER BANK Interest Pymt on RD Loan \$10,423.73; FLOCK GROUP INC Camera \$3,750.00; FOCUS WELLNESS LLC Classes at Community Center - April 2024 \$140.00; FOX PROMO LLC Volunteer Shirts \$1,004.60; GREATER MADISON AREA CHAMBER Refund Temp Malt Beverage License App Fee \$5.00; GUM/PAUL DL Reimbursement \$35.00; HASLETON/JARED Classes at Community Center - April 21 - May 4 \$654.00; HAUFF MID AMERICA SPORTS INC Field Paint \$699.50; JOSH'S TOOLS LLC Subscription \$993.03; KINGBROOK RURAL WATER SYSTEM INC Water \$38.00; KOLORWORKS Paint \$333.82; KRUG PRODUCTS INC Parts \$105.80; KUSTOM SIGNALS INC Wireless Keypad \$105.50; LAKE COUNTY INTERNATIONAL INC Cable \$62.89; LAKE COUNTY REGISTER OF DEEDS

Copies \$15.00; LEWIS & CLARK REGIONAL WATER SYSTEM May Services \$270.00; LEWIS DRUGS INC Plant Food \$45.92; MADISON ACE HARDWARE Weed Eater \$572.92; MADISON GROCERY STORE INC Summer Program Groceries \$288.93; MADISON HOSPITALITY GROUP LLC TIF #2 - MHG - 1st Half 2023 Taxes \$22,639.73; MADISON REGIONAL HEALTH CPR/AED Education \$275.00; MIDCONTINENT COMMUNICATIONS Business Internet \$138.39; MUSTANG SEEDS INC Grass Seed \$340.00; NORTHWESTERN ENERGY Utilities \$204.07; O REILLY AUTOMOTIVE INC Stabilizer \$110.41; OFFICE PEEPS INC Paper Towels \$700.35; ONE SOURCE Background Checks \$214.90; OPEN ACCESS TECHNOLOGY INT'L AMI Dues and Subscriptions \$6,617.75; PROSTROLLO AUTO PLAZA CO Steering Wheel Alignment \$281.12; PS GARAGE DOORS Door Repairs \$799.67; RASMUSSEN/AUTUMN Classes at Community Center - May 2024 \$271.00; REINICKE CONSTRUCTION INC Pea Rock \$1,776.31; RIGGIN/MORRIS A Fuel Stipend - Feb/Mar 2024 \$1,947.05; RUNNINGS SUPPLY INC Fittings, Bushings, PVC \$322.60; RURAL ELECTRIC SUPPLY COOP Meter Socket & Closing Plate \$3,396.47; SAME DAY EXPRESS Delivery to SF Health Lab \$20.00; SD MUNICIPAL LEAGUE SDML District 2 Annual Meeting - Kristin Olson \$30.00; SD ONE CALL One Call Services \$352.80; SHPIGLER CONSULTING INC AMI - Professional Services \$6,000.00; STURDEVANTS MADISON INC Floor Dry/Automotive Tape \$815.61; SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER Asphalt \$1,012.50; SYN-TECH SYSTEMS Fuel Master Maint Agreement \$550.00; TEC EQUIPMENT Air Filters \$372.75; TIMMER SUPPLY CO Parts \$125.38; TYLER TECHNOLOGIES INC Barcode Readers \$90.00; USA BLUE BOOK Locator \$1,123.03; VERIZON WIRELESS Apr 20 - May 19 \$115.52; WEIST/SHERRY Water Aerobics - May 2024 \$643.00; WESTERN BRANCH MARTIAL ARTS Tang Soo Do Classes \$112.00; WHEALY/MARK Spin Classes (5/22/24 - 6/1/24) \$70.00; WINROW/KAYLEE Summer Program Groceries/Mileage \$427.32.

Payroll Bills for Ratification – June 7, 2024

AFLAC \$5,186.21; Delta Dental \$7,354.16; Health Pool of South Dakota \$49,287.23; IRS-EFTPS \$51,757.42; Local Union #426, IBEW \$561.00; Office-Child Support Enforce \$835.38; Optilegra, Inc \$742.17; SD Retirement System \$26,882.14; SD Retirement System \$8,341.20; Teamsters Local No. 120 \$1,022.00.

Personnel

Simpson, Reece \$16.00, Parks Maint I; Oaks, Elizabeth \$13.17, CC & MAC Lifeguard; Wolff, Lily \$11.21, Recreation Assistant.

Motion by Commissioner Wire, seconded by Commissioner Shaw to Approve Second Reading of Ordinance No. 1669 – Set Membership of Airport Board. Motion carried unanimously. There were no changes made from the first reading. This ordinance allows up to 2 of the 5 Airport Board members to be County residents. This removes the ex-officio County position as they are now eligible for voting spots on the board.

Mayor Lindsay opened the Public Hearing for Issuance of Economic Development Bonds. No comments in the hearing. City Administrator Berreth reiterated that the City is not responsible for the debt and is prohibited from contributing toward repayment.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Approve Resolution 2024-17 – Issuance of Economic Development Bonds for Dakota State University. Motion carried unanimously.

Mayor Lindsay opened the Public Hearing for the Temporary Retail (on-sale) Alcohol License for the Greater Madison Area Chamber of Commerce's DownTown in MadTown event. Eric Hortness, Director of the GMACC provided a list of the weekly themes and entertainment.

Motion by Commissioner Shaw, seconded by Commissioner Wire. Motion by Commissioner Shaw, seconded by Commissioner Wire to Approve Temporary Retail (on-sale) Alcohol License – Greater Madison Area Chamber of Commerce – DownTown in MadTown event. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to Approve First Reading of Ordinance No. 1670 – Regulating ATVs and Dirt Bikes. Motion carried unanimously. City Administrator Berreth and Police Chief Meyer explained that this arose after several complaints from residents regarding noise from dirt bikes on neighboring properties. Police have responded but have nothing in the ordinance to restrict the usage. Existing nuisance ordinance is made to address garbage, debris, odors, and similar items rather than for noise. The ordinance would regulate the usage of these vehicles.

There would need to be a 50 ft setback from property lines, 100 ft from residential dwellings, and use restriction from 8:00am to 8:00pm.

Motion by Commissioner Wire, seconded by Commissioner Shaw to Authorize Mayor to Sign Change Order No. 1 – Madison System Improvements Segment 5A – Asphalt Surfacing Company, Inc. Motion carried unanimously. The total amount of the change order is an increase of \$9,377.48.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Authorize Mayor to Sign Change Order No. 2 – Madison System Improvements Segment 3 – Prunty Construction Co, Inc. Motion carried unanimously. The total amount of the change order is an increase of \$8,376.00.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Authorize Mayor to Sign Change Order No. 39 – City Administration Building – IT Director’s Office. Motion carried unanimously. The total amount of the change order is an increase of \$28,281.08.

Matt Corcoran, KLJ, was present to discuss the following considerations of the Egan Avenue Reconstruction Project and take direction from the Commission: Median/Lane Width, Bump-Outs, Shared-Use Path, and Private Property Tree Replacement. The commission recommended to KLJ 17-foot driving lanes, 8-foot parking spaces, and a 20-foot median. City staff shared concerns about snow removal, specifically navigating the bump-outs. The commission recommended that KLJ proceed with designing bump-outs from 4th Street to 9th Street and replace trees on private property that are removed during the reconstruction. Citizens shared concerns about constructing a shared-use path, an 8-foot sidewalk. The commission recommended KLJ to continue design with the shared-use path.

Finance Officer Amy Sad provided monthly Financial Updates.

Mayor Lindsay announced the following:

- Triple Engagement Initiative Launch: Values Survey, “Java with Jameson”, and Communication Survey
- Quarterly Commission Planning Meeting – Monday, June 24, at noon
- Next Regular Commission Meeting – Monday, July 1, 2024 at 5:30pm

Motion by Commissioner Shaw, seconded by Commissioner Wire to Adjourn at 7:49pm. Motion carried unanimously.

/s/Amy Sad
Finance Officer

Published once at the approximate cost of \$___.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

June 24, 2024
Planning

The Board of Commissioners of the City of Madison met in planning session at 12:06pm on the 24th day of June with the following members present upon roll call: Commissioners Kelly Dybdahl, Sarah Cronin, Adam Shaw, Jerae Wire, and Mayor Lindsay.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to adopt the June 24, 2024 agenda. Motion carried unanimously.

City Administrator Berreth presented an update on the progress of the City of Madison 2026 Strategic Plan. The five pillars of content are: Prioritize Community Engagement, Strengthen Collaboration, Address Critical Needs, Enhance Quality of Life, and Invest in City Workforce.

Communications & Marketing Coordinator, Savannah Olinger, presented the 2024 Communications Plan. Target Audiences of the Communications Plan are both Internal Stakeholders (Elected Officials and City of Madison Employees) as well as External Stakeholders (Residents, Businesses, Other Government Entities, etc). Anyone who has an interest in Madison is part of the Target Audience. Savannah also explained the KPIs, or Key Performance Indicators, the 2024 Communication Goals, and the 2024 Major Project List. Olinger also reviewed the metrics of the City of Madison website and City Hall Facebook page.

Berreth presented an overview of the Sportsplex Operations since its opening. An Open House is scheduled for July 9th from 4:00-6:00pm, with a ribbon-cutting at 4:30pm.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Monday, July 1, 2024 at 5:30pm

Motion by Commissioner Shaw, seconded by Commissioner Wire to Adjourn at 1:22pm. Motion carried unanimously.

/s/Amy Sad
Finance Officer

Published once at the approximate cost of \$___.

**CITY OF MADISON
PERSONNEL
JULY 2024**

NAME	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION
WOLFF, LILY	6/3/2024	TEMP	TEMP	\$11.21	\$11.24	RECREATION ASSISTANT
HIVELY, WIATT	6/7/2024	FT	FT	\$32.87	\$46.94	JOURNEYMAN LINEMAN W/O ELECTRICIAN LIC
MEYER, HENRY	6/10/2024	TEMP	TEMP	\$13.17	\$14.27	CC/MAC WSI LIFEGUARD
MEYER, HENRY	6/10/2024	TEMP	TEMP	\$13.17	\$14.81	WATER SAFETY INSTRUCTOR
ANDERSON, RYLEE	6/10/2024	TEMP	TEMP	\$13.72	\$14.27	CC/MAC WSI LIFEGUARD
ANDERSON, RYLEE	6/10/2024	TEMP	TEMP	\$13.72	\$14.81	WATER SAFETY INSTRUCTOR
ENGBRETSON, MOLLY	6/10/2024	TEMP	TEMP	\$13.72	\$14.27	CC/MAC WSI LIFEGUARD
ENGBRETSON, MOLLY	6/10/2024	TEMP	TEMP	\$13.72	\$14.81	WATER SAFETY INSTRUCTOR
LUNDE, HOUSTON	6/10/2024	TEMP	TEMP	\$11.59	\$12.10	AFTER SCHOOL PROGRAM
BRYANT, KENNEDY	7/1/2024	TEMP	TEMP	\$14.27	\$15.09	MAC LEAD LIFEGUARD

ORDINANCE NO. 1670

AN ORDINANCE TO REGULATE RECREATIONAL ATVS AND DIRT BIKES

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Chapter 26, Offenses and Miscellaneous Provisions, of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended to add a new Section as follows:

Sec. 26-17 – Recreational ATV and Dirt Bike Regulations

- A. Intention. This section is intended to regulate the recreational use of ATVs and dirt bikes in residential and business zoning districts.
- B. Definitions. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

All Terrain Vehicle (ATV) means any motorized, off-road recreational vehicle capable of cross-country travel on land, snow, ice, marsh, swampland or other natural terrain, including but not limited to, a multi-track, multi-wheel or low-pressure-tire vehicle, or related two-wheel, three-wheel, four-wheel or belt-driven vehicle, or an amphibious machine. ATV does not include golf carts, snowmobiles, construction machines, or utility vehicles used for business operations, agriculture, yard work, landscaping, snow removal or otherwise being used for their intended purpose.

Dirt Bike means a motorcycle-type vehicle designed and built with special tires and suspension for riding on unpaved roads and over rough terrain.

Occupant means a person who regularly resides on the property in question.

Operate means to use in any manner within the jurisdiction of the city.

Owner means any person who has legal or equitable title to the property on which the ATV or dirt bike is being operated.

Person means an individual, group of individuals, partnership, firm, association or any other entity.

Private Property means any land, rights-of-way, roads or other real property owned, maintained, or otherwise under the control of any persons or entity other than the city, and not available for general use by the public.

- C. Operation and use.
 - 1. Owner or occupant. Only the owner or an occupant or their guests or invitees shall be permitted to operate an ATV or dirt bike on private property.
 - 2. Access limitation. No person shall go on or cross the land of another to operate an ATV or dirt bike without the written permission of the landowner, which written permission shall be carried on the person of the operator.
 - 3. Setback requirements. A person operating an ATV or dirt bike must remain at least 50 feet from any adjoining or adjacent property line, and must remain at least 100 feet from an off-site residential dwelling.
 - 4. Maximum numbers, facilities and events.

- a. The operation of more than two ATVs and/or dirt bikes at one time requires an event permit from the city, provided the event is otherwise a permitted use under applicable city zoning and other ordinances.
 - b. Where one or more structures, a track, a course, or one or more obstacles, including dirt mounds, are installed or arranged for use by ATVs and/or dirt bikes regulated under this section, a permit shall be obtained from the city, where the permit would not otherwise be in violation of city ordinances. Proper erosion and sedimentation controls shall be installed prior to use by the vehicles governed under this section.
5. Time limitations. It shall be unlawful for any person, corporation, partnership or any other entity to operate an ATV or dirt bike for recreational purposes between the hours of 8:00 p.m. and 8:00 a.m. Operation of ATVs and dirt bikes will be limited to a one-hour session with a three-hour rest before the next operation of the vehicle. The rest period must be provided to prohibit disturbance of the peace within the city. Operation within this prohibited time period shall be considered a disturbance of the peace with the city.
 6. Noise limitation. No person shall operate an ATV or dirt bike without an effective and suitable muffling device on its engine which efficiently deadens or muffles the noise of the exhaust.
 7. Speed limitation. No person shall operate an ATV or dirt bike at a speed greater than that is reasonable and prudent considering the existing conditions.
 8. Dust limitation. No person shall operate any ATV or dirt bike in any manner that creates dust that crosses onto any adjoining or adjacent property. Visible dust, mud or debris shall not leave the property boundaries of the parcel where vehicles governed by this section are operated.
 9. Livestock area restriction. No person shall operate, allow, or permit the operation of an ATV or dirt bike within 300 feet of any type of livestock.
 10. Environmentally sensitive area limitation. No person shall operate, allow or permit the operation of an ATV or dirt bike within a stream, creek, waterway, drainage way, wetland, or erosion-sensitive area, floodplain, or within 50 feet of such an environmentally sensitive area.
- D. Penalties for violation. Any person failing or refusing to comply with the provisions prescribed by this section shall be guilty of a misdemeanor and subject to a fine in an amount to be established by resolution unless required to be set by ordinance.

Dated this ___ day of _____, 2024.

CITY OF MADISON

Mayor

Attest: _____
Finance Officer

1st Reading:
2nd Reading:
Published:
Effective:

RESOLUTION NO. 2024-18

A RESOLUTION EXTENDING THE BOUNDARIES OF THE CITY OF MADISON BY ANNEXING THE WITHIN DESCRIBED TERRITORY AND SETTING FORTH THE SCHEDULE AND COSTS PROVIDING SERVICE THERETO

WHEREAS, the Board of Commissioners of the City of Madison has received a series of written petitions from the voters and landowners of the territory hereinafter described requesting an annexation to the municipality of the City of Madison; and

WHEREAS, the petitions are signed by not less than 3/4ths of the registered voters and by the owners of not less than 3/4ths of a value of the territory seeking annexation; and

WHEREAS, the territory seeking annexation is contiguous with the City of Madison;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the City of Madison hereby annexes the following described territory:

LOT 1 AND 2 OF SCHULTZ'S SECOND ADDITION IN THE NE1/4 OF SECTION 18, TOWNSHIP 106 NORTH, RANGE 52 WEST OF THE 5TH P.M., LAKE COUNTY, SOUTH DAKOTA.

BE IT FURTHER RESOLVED THAT THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA DETERMINES:

I

That ample and suitable resources exist to accommodate the orderly growth and development of said territory and that municipal utilities and a major street network are, considered in terms of the boundary extension.

II.

The following is a definite timetable upon which municipal services will be extended into said territory:

TIMETABLE

1. GENERAL SERVICES - All services provided by the City, except as set forth below, will be provided to the annexed area on the same basis such services are provided to the rest of the City upon annexation.

2. POLICE - All services provided by the Madison Police Department will be extended to the annexed area on the same basis such services are provided to the rest of the City. Police services will be provided by existing personnel with no anticipation of hiring of additional personnel in the department solely due to the annexation of this territory.

3. FIRE - Until completion of new water mains, fire protection will be provided upon the same

basis as currently provided to other areas of town where water mains do not exist. Upon completion of the new water mains and fire hydrants all services provided by the Madison Fire Department will be extended to the annexed area. Fire services will be provided by the existing volunteer fire department under the auspicious authority of the City of Madison.

4. WATER SERVICE - Water service, substantially equivalent in standard and scope to such service provided to the rest of the City will be made available to the annexed area, on the following basis:

(a) Water main extension will be constructed by developers as future development takes place or by private parties constructing such extensions after notice and approval by the City in compliance with the City standards, or by the City under a resolution of necessity therefore.

5. SEWER SERVICE - Sewer service, substantially equivalent in standard and scope to such service provided to the rest of the City, will be made available to the annexed area on the following basis:

(a) Sewer system extension will be constructed by the developers as future development takes place, by private parties constructing such extensions after notice and approval by the City in compliance with the City standards, or by the City under a resolution of necessity therefore.

6. ELECTRICITY - Electrical service, substantially equivalent in standard and scope to such services provided to the City made available to the annexed area on the following basis:

(a) Those customers presently being served by Sioux Valley Southwestern Electric Association a/k/a Sioux Valley will continue to be served by Sioux Valley at Sioux Valley rates until conversion to the City system, which is estimated to take place within one year following annexation. The City of Madison, via the Electric Fund, shall pay a statutory surcharge to Sioux Valley in conformance with South Dakota law. Unless the seven year period is otherwise shortened in conformance with South Dakota law, the surcharge shall continue for seven (7) years from imposition of the surcharge.

(b) After the expiration of the above referenced period those customers shall be served with same service and at same rate as the balance of the City.

(c) Any new construction in the Sioux Valley service territory or in the annexed territory previously served by Sioux Valley will pay the City's electrical rate and the City of Madison, via the Electric Funds, shall pay a statutory surcharge to Sioux Valley in conformance with South Dakota law. The surcharge shall continue for any remaining portion of the above referenced period established in Subsection (a).

7. STREETS - Street maintenance, sweeping, snow removal and roadside mowing shall be provided for existing public streets within the annexed area on the same basis as such services are provided to the rest of the City.

(a) Improvement of roads, lighting and sidewalk shall be done on the same basis and criteria as similar improvements within the City. Depending on the project, residents within the territory may be required to participate by special assessment on share basis as other

impacted areas of the City.

(b) In order for some improvements to be made it may be necessary for residents to grant roadway right of way and/or easements.

(c) Street lighting generally is not provided on gravel or unimproved streets. Street lighting will be provided in accordance with criteria generally employed throughout the City and with due consideration of the wishes of the residents.

8. SOLID WASTE COLLECTION AND DISPOSAL - Collection of solid waste and disposal, substantially equivalent in standard, scope and cost as such services is provided to the balance of the City.

9. PARKS AND RECREATION - All services provided by the Parks and Recreation Department will be made available to residents of the annexed territory on the same basis such services are provided to the rest of the City.

10. LIBRARY - All services provided by the City shall be made available to the residents of the annexed territory on the same basis such services are provided to the rest of the City.

11. STORM DRAINAGE - It will be necessary for the developer to provide for culverts, storm sewers, catch basins, stormwater detention facilities and drainage easements across private land as required by the City.

(a) Storm drainage facilities will be constructed by the developer as future development takes place in accordance with the development drainage plans subject to final approval by the City.

(b) Costs for constructing storm drainage improvements/facilities will be paid directly by the developer. The developer shall be responsible for the design of the storm drainage improvements subject to the approval of the City. Said design shall be coordinated with and be in conformance with any City independent master drainage plan study.

(c) Maintenance of the detention pond facilities shall be the responsibility of the developer. The developer shall provide suitable means for access to all drainage facilities subject to the approval of the City.

III.

That the approximate costs of the extended service to the residents of said territory and to the City are as follows:

APPROXIMATE COSTS

1. GENERAL SERVICES - All services as set forth in Paragraph II of the Timetable will be provided to the annexed area at the first year costs as indicated below; provided, however, that the use of services requiring the payment of fees shall be provided in return for payment of such fees in accordance with the applicable ordinances and regulations.

2. ADMINISTRATIVE SERVICES - It is anticipated no or minimal additional costs will be incurred by the City in providing services through the general fund in such areas as finance office, engineering, fire, library, police, street and parks.

3. WATER - The City's water system is operated on an enterprise fund basis; i.e., the revenue produced from water service charges are used to provide water supply and to maintain the system. The cost, not including costs to be assessed as set forth below, to the residents of the annexed area and other water users for supply and system maintenance would be the monthly water service charges prescribed by ordinance for users of the system. The cost to the City for any given period is necessarily speculative but in the long run would be roughly equivalent to the revenue generated from water service charges. Revenues and expenditures associated with the annexed area would not be separated from the enterprise fund for the entire system.

Costs for constructing additions to the City's water system will be assessed according to law, constructed by the City, will be paid by the developer or other persons constructing such additions. All related water extension costs are to be borne by the developer as the property is developed in accordance with the plans and specifications subject to the approval of the City.

4. SEWER - The City's sewer system is operated on an enterprise fund basis; i.e., the revenue produced from water service charges are used to provide sewer supply and to maintain the system. The cost, not including costs to be assessed as set forth below, to the residents of the annexed area and other sewer users for sewer supply and system maintenance would be the sewer service charges prescribed by ordinance for users of the system. The cost to the City for any given period is necessarily speculative but in the long run would be roughly equivalent to the revenue generated from sewer service charges. Revenues and expenditures associated with the annexed area would not be separated from the enterprise fund for the entire system.

Costs for constructing additions to the City's sewer system will be assessed according to law, constructed by the City, will be paid by the developer or other persons constructing such additions. All related water extension costs are to be borne by the developer as the property is developed in accordance with the plans and specifications subject to the approval of the City.

5. SOLID WASTE COLLECTION AND DISPOSAL - The City's solid waste collection system is operated on an enterprise fund basis. The sanitation system serves only residential occupancies. The annexed area is included in the service area and the cost to the residents will be the garbage service charge prescribed by residents. As City is not providing commercial collection system and the exclusive use of the property is commercial solid waste collection will be the responsibility of the property owners.

The rates for garbage collection and disposal service are designed to be roughly equivalent to the long-run cost to the City of providing such service.

The cost of providing use of the City's landfill is on the basis of the cost to other City residents.

6. PARKS AND RECREATION - All existing services provided by the Parks and Recreation Department will be provided to the residents of the annexed territory on the same basis as to other City residents.

7. PUBLIC LIBRARY - All services provided by the City will be provided to the residents of the

annexed area on basis as to other City residents.

8. UTILITY HOOKUPS - New customers, subject to approval of the City Commission, may be allowed to connect to utilities lines/mains upon payment of any required hookup fees or charges.

9. SALES TAX- The annexed territory shall be subject to sales tax on the same basis and terms as the balance of the City.

10. MISCELLANEOUS SERVICES - The foregoing notwithstanding, the residents of the annexed area will be subject to all of the various fees and charges provided by ordinance, regulations, or administrative action for numerous services provided by the City. The incidence of such charges is highly speculative and largely within the choice of the person to be charged. Examples of such charges range from building permit fees, to library book fines, from copy charges to charges for swimming pool passes.

IV.

The estimated difference in tax assessment rate for the residents of said territory is as follows:

For property within the annexed area, based upon current mill levies property taxes would be increased approximately 17.264 mills.

V.

That exclusions or irregularities in boundary lines are not the result of arbitrariness but are based upon existing City limit lines, existing features, existing property boundaries, existing occupancies and uses and upon the petition of the legal voters and landowners.

VI.

That there is reasonable present and demonstrable future needs for annexing said territory.

VII.

That population and census data indicate that the City has and may experience growth or development beyond its present boundaries.

VIII.

That there exists a community of interest between the within described territory and the existing City of Madison.

IX.

That there are no significant physical barriers between the within described territory and the existing City of Madison.

X.

That annexation of the within described territory of the City of Madison will result in a more compact, integrated entity.

XI.

This resolution is based upon the petition previously set forth.

Dated this 1st day of July, 2024.

CITY OF MADISON

/s/Roy Lindsay
Mayor

ATTEST: /s/Amy Sad
Finance Officer

Published once at the approximate cost of \$_____.

RESOLUTION NO. 2024-19

A RESOLUTION AUTHORIZING BURNING OF TREES WITHIN TROJAN VILLAGE DEVELOPMENT

WHEREAS, City Ordinance restricts burning of any material within City limits unless authorized; and

WHEREAS, Trojan Village is a new housing development which cleared trees in preparation for construction; and

WHEREAS, the developer for Trojan Village has requested the Madison Fire Department to assist with burning the trees; and

WHEREAS, the Madison Fire Department has determined that the trees are not close to any residential or other structures and can be burned in a safe manner;

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the Madison Fire Department is permitted to burn trees and related materials within the Trojan Village development at the time prescribed by the Fire Chief.

Dated this 1st day of July 2024.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

RESOLUTION NO. 2024-20

**A RESOLUTION DECLARING THE CITY OF MADISON, SOUTH DAKOTA AS A
PURPLE HEART CITY**

WHEREAS, the City of Madison, South Dakota and our community have a great admiration and the utmost gratitude for all the men and women who have, and are, selflessly serving their country and this community in the Armed Forces; and

WHEREAS, Veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women who served the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, citizens of our country have received the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; and

WHEREAS, the City of Madison seeks to remember and recognize veterans who are recipients of the Purple Heart Medal;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY
OF MADISON, SOUTH DAKOTA:**

That the City of Madison, South Dakota is a Purple Heart City, honoring the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving to protect our freedoms.

Dated this 1st day of July 2024.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

City of Madison
Memorandum - Award Recommendation for Contract on
Water Tower Maintenance



To: Mayor and City Commission
From: Nate Zimmerman
Subject: Award Water Storage Tank Long-Term Maintenance and Rehabilitation Project to Utility Service Group
Date: July 1, 2024

Background

The City Commission authorized advertisement for this project on May 20th. The bid solicits Requests for Proposal (RFPs) for a contract for long-term maintenance of the NE and SE water towers. It was a competitive process with three proposals received from Utility Service Group (USG), Viking, and McGuire Iron. All are deemed to be quality and reputable companies in the industry. Staff reviewed each proposal and are prepared to make a recommendation for the award.

Staff recommendation

After careful consideration and analysis of all submissions, the Staff has concluded that the proposal submitted by Utility Service Group (USG) stands out as the most suitable choice to fulfill the needs of Madison's Water customers.

USG's proposal demonstrated a comprehensive understanding of the project requirements and showcased innovative solutions that align closely with our goals and expectations. Their commitment to quality, coupled with their competitive pricing and proven track record in similar projects, makes them the preferred candidate for this endeavor.

We extend our gratitude to all participating bidders for their efforts and dedication throughout this process.

RFP Results Bid # 959

Utility Service Group (USG)
 Annual maintenance cost (NEW) \$ 30,995.00
 2026

Renovation Cost total (NE) \$ 333,053.00

Amoritized Schedule

Year 1	\$ 47,579.00
Year 2	\$ 47,579.00
Year 3	\$ 47,579.00
Year 4	\$ 47,579.00
Year 5	\$ 47,579.00
Year 6	\$ 47,579.00
Year 7	\$ 47,579.00
Total Schedule	\$ 333,053.00

Annual maintenance cost (NE)
 year 8 \$25,709

20 Year total cost estimate schedule

2024	\$ 47,579.00	0%
2025	\$ 47,597.00	39%
2026	\$ 78,592.00	1%
2027	\$ 79,671.00	3%
2028	\$ 81,983.00	1%
2029	\$ 83,219.00	1%
2030	\$ 84,462.00	-32%
2031	\$ 63,897.00	3%
2032	\$ 66,159.00	3%
2033	\$ 68,485.00	3%
2034	\$ 70,882.00	3%
2035	\$ 73,364.00	3%
2036	\$ 75,931.00	3%
2037	\$ 78,588.00	3%
2038	\$ 81,339.00	3%
2039	\$ 84,186.00	3%
2040	\$ 87,133.00	3%
2041	\$ 90,181.00	3%
2042	\$ 93,338.00	3%
2043	\$ 96,605.00	
Total 20 years	\$ 1,533,191.00	

Proposed as Specified

Viking
 Annual maintenance cost (NEW) \$ 23,227.00
 2026

Renovation Cost total (NE) \$ 231,100.00

Amoritized Schedule

Year 1	\$ 52,375.00
Year 2	\$ 52,375.00
Year 3	\$ 52,375.00
Year 4	\$ 52,375.00
Year 5	\$ 52,375.00
Year 6	\$ 52,375.00
Year 7	\$ 52,375.00
Total Schedule	\$ 366,625.00

Annual maintenance cost (NE)
 year 8 \$ 24,721.00

20 Year total cost estimate schedule

2024	\$ 53,375.00	0%
2025	\$ 53,375.00	
2026	\$ 75,602.00	1%
2027	\$ 76,415.00	1%
2028	\$ 77,256.00	1%
2029	\$ 78,127.00	1%
2030	\$ 79,029.00	-51%
2031	\$ 52,307.00	3%
2032	\$ 54,138.00	3%
2033	\$ 56,033.00	3%
2034	\$ 57,994.00	3%
2035	\$ 60,024.00	3%
2036	\$ 62,125.00	3%
2037	\$ 64,299.00	3%
2038	\$ 66,550.00	3%
2039	\$ 68,879.00	3%
2040	\$ 71,290.00	3%
2041	\$ 73,785.00	3%
2042	\$ 76,367.00	3%
2043	\$ 79,040.00	
Total 20 Years	\$ 1,336,010.00	

Proposed as specified

Qualification Considerations Requested:

Proposer considers ISNet World and Avetta equal to or greater than ISO 9001 Certification for stringent process verification and ongoing review
 Proposer has performed work on tanks in SD to include the paint on the new tower and feels they have a solid a solid history with SD customers just no Maintenance contracts yet
 Proposer also is willing to negotiate on the Specification on the dry interior Proposer believes there is still life in the current coatings and feels a recoat will be sufficient

McGuire Iron
 Annual maintenance cost (NEW) \$ 24,400.00
 2026

Renovation Cost total (NE) Not Listed

Amoritized Schedule

Year 1	\$ 47,972.00
Year 2	\$ 47,972.00
Year 3	\$ 47,972.00
Year 4	\$ 47,972.00
Year 5	\$ 47,972.00
Year 6	\$ 47,972.00
Year 7	\$ 47,972.00
Total Schedule	\$ 335,804.00

Annual maintenance cost (NE)
 year 8 \$ 19,992.00

20 Year total cost estimate schedule

2024	\$ 71,472.00	1%
2025	\$ 72,372.00	1%
2026	\$ 73,348.00	1%
2027	\$ 74,363.00	1%
2028	\$ 75,419.00	1%
2029	\$ 76,517.00	1%
2030	\$ 77,658.00	-53%
2031	\$ 50,866.00	4%
2032	\$ 52,900.00	4%
2033	\$ 55,016.00	4%
2034	\$ 57,217.00	4%
2035	\$ 59,506.00	4%
2036	\$ 61,886.00	4%
2037	\$ 64,361.00	4%
2038	\$ 66,936.00	4%
2039	\$ 69,613.00	4%
2040	\$ 72,398.00	4%
2041	\$ 75,294.00	4%
2042	\$ 78,306.00	2%
2043	\$ 79,537.00	Not totaled
Total 20 Years	\$ 1,364,985.00	in proposal

Proposal reviewed differences

Coatings listed as NSF-61 approved presumed to be a different manufacturer to meet the NSF-61 Specifications
 Total DFT's not listed in proposal just manufactures recommended DFT for each coat
 Proposed dry interior listed as SSPC-SP 12 instead of SSPC-SP No. 6
 Mixer Proposed was Gridbee GS-9 vs Specified PAX
 Included Baburek Valve intallation in NE
 also included 1st platform drain line installation



South Dakota Transportation Alternatives Letter of Intent Due July 15, 2024

Instructions

1. Download or save this letter of intent (LOI) form to your computer or a USB/thumb drive. Do a "Save As" and rename the file. Do not complete the form on the SDDOT website. Once downloaded, complete the LOI electronically in the PDF format. The form can be saved and re-opened multiple times to complete the document. It does not have to be filled out all at once.
2. There are several drop-down menus, fields that only accept numbers and fields requiring recognizable email addresses and other required formats throughout the document. Warning pop-ups will offer instructions on how to proceed if you have used the wrong format in a field.
3. All narrative sections have limited text space. Additional pages of narrative will not be accepted and will not be reviewed.
4. A handwritten signature is NOT required on the LOI. The application should be reviewed and approved by the person designated by your organization. Typing in the signer's name is your confirmation of the signer's approval.
5. When the LOI is complete, it should be saved as a PDF and renamed with the name of the sponsor first. For example: Pierre_TA_LOI.
6. All attachments should be scanned (in color, if applicable) or saved as PDFs and submitted electronically. All attachment files should be named in a descriptive format. For example: Pierre_Location_Map. All attachments must be no larger than 8 1/2" x 11" in size.
7. On the email used to transmit Transportation Alternatives documents, use "TA LOI" followed by the sponsor's name. For example: TA_LOI_City of Pierre. The email should include a list of all files attached to the email. If more than one email is required due to system limits, please note in the email how many additional emails will follow.
8. If you have difficulty with the PDF form or attaching the supporting documents to the email, contact **Logan Gran at (605) 773-4912** before July 7th for help. If you do not have the equipment needed to submit the LOI and attachments by email, mailed LOIs, will be accepted.
9. **Completed letters of intent and attachments must be submitted to Logan.Gran@state.sd.us by 5 p.m., CDT on July 15, 2024. Mailed letters of intent must be postmarked no later than July 15, 2024, and must be addressed to Logan Gran, SDDOT, 5316 W 60th St N # A, Sioux Falls, SD 57107.** Letters of Intent and supporting documents received by email after 5 p.m. on July 15, 2024, or postmarked after July 15, 2024, will not be accepted. All sponsors will receive a confirmation of receipt for their letter of intent submittal within two working days. If you do not receive a confirmation, contact Logan Gran. Early submittal of your LOI is encouraged.
10. Direct all questions about the letter of intent, eligibility or other Transportation Alternatives items to Logan Gran at (605) 773-4912. Site visits and meetings with project sponsors also may be scheduled before July 15, 2024.
11. A letter of intent form is required before full application for Transportation Alternatives funding. This will be the only call for letters of intent for the 2025 Federal fiscal year.

Project and contact information

Project name

Organization/sponsor name

Co-sponsor name (if applicable)

Contact name and title

Address

City

State

Zip code

Phone number

Email address

Project type

Select the most applicable activity for which the project is eligible:

Bicycle/pedestrian/nonmotorized facility

Safe Routes to School - Infrastructure

Safe Routes to School - Non-infrastructure

Historic Preservation of Transportation Related Facilities

Vegetation Management

Environmental Mitigation related to Stormwater and Wildlife Habitat Connectivity

Construction of Turnouts, Overlooks and Viewing Areas

Rails to Trails

Other (please explain below)

Project Phase

Planning Study

Preliminary Engineering and Construction

Please provide the following project information

Describe your proposed project, including specific location, type of project, project scope and other details in 100 words or less. **An 8 1/2" x 11" vicinity map, a site location map and/or drawing of the project must be included with all letters of intent.** Include the graphic as an attachment with your letter of intent submittal.

What is the proposed cross section for your project? Explain below or attach a graphic of the proposed cross section **if applicable**, for your project. For example: This will be a 10-foot-wide concrete trail, 1,234 linear feet. This information will help determine eligibility of the project and accuracy of the cost estimate.

What are the environmental considerations for this project? Check all that apply.

- | | | |
|-----------------------------------|--|--|
| Impacts to wetlands | Impacts to stream crossing | Project located on previously undisturbed ground |
| Tree removal needed | Impacts to endangered species | |
| Detention pond needed | Project near contaminated soil site | Other impacts |
| Impacts to floodplain or floodway | Project near park, recreation area or historic site. | |

Briefly describe the environmental considerations that apply to this project.

What is your total project cost? (total of project cost from page 4)

What is your estimated funding request?

What percent local match do you plan to contribute to the project?

Note: Minimum local match required is 18.05%. Projects may be limited to \$600,000 depending on annual funding allowance.

On-site review contact

Provide the name, title, email address, work phone and cell phone number of a local contact for use in scheduling an on-site review. A cell phone number is necessary so we can reach the contact at the site on the day of the on-site review.

Contact name and title

Work number

Email address

Cell phone number

Signature

By signing this letter of intent, the local government/non-profit entity agrees to explore the development of a project application for Transportation Alternatives. The SDDOT will schedule a site review for your entity upon receipt of a signed letter of intent form. Following the site reviews, full applications will be due **October 1, 2024**.

Authorized signature

or

Name

Title

Project cost

An accurate estimate of project cost is important for the proposed Transportation Alternatives project. The cost estimate must be prepared by a professional engineer, landscape architect or architect familiar with the type of work proposed and the specific project site. Cost estimates must be prepared by an engineering, landscape architecture or architectural firm selected from the SDDOT's Consultant Retainer List found on the SDDOT website at <https://dot.sd.gov/doing-business/engineering/design-services/consultant-services>. Professionals preparing cost estimates should refer to the South Dakota Construction Cost Index and Average Unit Bid Prices found on the SDDOT website at <https://dot.sd.gov/media/documents/2021%20Bid%20Item%20Price%20Report.pdf>.

In addition to the summary table below, a detailed cost estimate must be included with all letters of intent. Include the detailed cost estimate as an attachment with your letter of intent submittal.

Note: Any work completed before federal authorization is not eligible for reimbursement through this program.

Cost estimate prepared by

Phone

Agency/firm

Typed/electronic signature

Date

or

Type of work	Federal share	Sponsor share/local match	Total
Preliminary Engineering			
Planning Studies			
Utility & ROW			
Environmental mitigations			
Construction			
Construction engineering			
Non-infrastructure			
	Federal share	Local Match	Total
TOTAL			

*** Design engineering includes but is not limited to planning, survey, design, engineering for right-of-way acquisition and utility relocation, environmental engineering and other services required to design the project and prepare plans and specifications for an SDDOT letting.**



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Order Form

Quote #:

Q-77691-1

Date:

6/4/2024 1:46 PM

Expires On:

6/30/2024

Client:

City of Madison, SD

Bill To:

MADISON, SOUTH DAKOTA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Trevor Baumann		trevor.baumann@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	ArchiveSocial Year 1 Annual Fee Discount	Year 1 Annual Fee Discount: June Promotion	USD -1,797.00

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	ArchiveSocial Provisioning Fee - Standard	ArchiveSocial Account Activation and Setup	USD 1,000.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	ArchiveSocial - Standard	Social Media Archiving Subscription - Unlimited Accounts & Up To 3.5k Records Per Month - Includes Risk Management Analytics (RMA) and Web Snapshots	USD 7,188.00

List Price - Initial Term Total	USD 8,188.00
Total Investment - Initial Term	USD 6,391.00
Annual Recurring Services (Subject to Uplift)	USD 7,188.00

Initial Term	7/1/2024 - 6/30/2025, Renewal Term 7/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced upon Acceptance Date

Annual Uplift	5% to be applied in year 2
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This Order Form sets forth the commercially binding terms of the Client's (as defined above) usage of the ArchiveSocial services (the "Services"). By accepting this Order Form, which may be evidenced by your return of this completed Order Form, written acceptance (e-mail is sufficient), or Client's access and use of the Services, you, on behalf of the Client, are representing that you are authorized to bind the Client listed herein to the pricing and term stated in this Order Form

Please note that if you plan to issue a purchase order, we request you include the following language on the front of the PO:

ArchiveSocial's maximum liability under this purchase order is limited to the total amount of fees received during the 12-month period preceding the event giving rise to the liability, except that such limitation of liability will not apply to ArchiveSocial's indemnification for intellectual property infringement or personal injury.

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

UPDATES

July 1, 2024





ACTIVE PROJECTS

MAJOR INFRASTRUCTURE IMPROVEMENTS

RD Projects (1A, 1B, 2)
Segment 1 (9th/Union)
Segment 2 (N Union)
Segment 3 (Roosevelt)
Segment 5A (S Union / S 4th St)
CIPP Sewer Relining
Park Creek Walls (Sites 1, 2, 3)

ON-GOING

City Administration Building
Restricted Use Site Development
Lead & Copper Inventory
Smart Cities (AMI, CVR, DRMS, etc.)
Water Tower Maintenance Contract

OTHER IMPROVEMENTS

Fog Seal
Sidewalk Projects
Library Ramps
Bathroom Parks (Memorial & Totland)
Public Works Building Restoration

RECURRING: Events, Key hires, Engagement Events, Communication Initiatives

COMPLETED PROJECTS

NE 3rd Street

- Completed early June Sidewalk projects
- Completed 2023 project repairs and installations in early May
- 2024 project to occur no earlier than August

Generation Plant upgrades

- Pending testing



FIRST BANK & TRUST SPORTSPLEX

Archery & Open House with Ribbon Cutting

The First Bank & Trust SportsPLEX is fully operational! Archery lanes opened June 25th.
Open House on July 9th from 4:00 - 6:00 PM
Ribbon Cutting at 4:30 PM



MAJOR INFRASTRUCTURE IMPROVEMENTS



Project	Segment 1	Segment 2	Segment 3	Segment 5A	Creek Walls
Location	9 th St / Union Ave	N Union Ave	Roosevelt Ave / NE 8 th St / Maplewood Dr	S Union Ave / 4 th St	3 sites along Memorial Creek
Contractor	Winter Contracting	Asphalt Surfacing Company	Prunty Construction	Asphalt Surfacing Company	Kesteloot Excavation
Work Completed	9 th St. pavement; all underground utilities and soil cement on N Union	All underground utilities	All underground utilities	Minimal since last month, some storm sewer	Placed riprap and fabric at Site 3; completed removals of brush/trees at Site 1
Upcoming	N Union subgrade, concrete, and asphalt	Soil cement, subgrade	Soil cement, subgrade	Dewatering before continuing underground utilities	At standstill until waters go down, then repairs may be needed before continuing

CITY ADMINISTRATION BUILDING

**Project remains
on schedule!**

COMPLETED

- 2nd floor – bathroom tiling, and nearly finished with painting first coat and HVAC rough-ins
- 1st floor – taping/texturing, and overhead HVAC/plumbing/electrical
- First layer of asphalt

UPCOMING

- 2nd floor – Casework
- 1st floor – Painting
- Removing site fencing
- Elevator installation
- Terrazzo flooring and railing





PUBLIC WORKS

Clean Up & Restoration

Seasonal employees for the City of Madison have been working hard to clean and prepare parks and facilities for events and daily operations.

Public Works Building Restoration

- Parks shop almost complete, just windows remaining
- Main shop insulated, siding and roofing complete
- Moving to mechanic shop next; windows and walk-in doors remaining



UTILITIES

Lead & Copper Inventory.

70% complete

805 meters remaining

As part of a nationwide initiative the City of Madison is required to have an inventory of all water lines, public and private, by October 2024.





AMI

- 749 AMI meters deployed, 514 available in inventory
- Electric meter reading percentage: 84%
- Water meter reading percentage: 45%
- Investigating higher than expected meter failures

2024 Electric conversion project

- Contractor work complete (underground)
- Termination and energizing to be completed by City electric dept upon arrival of materials

Generation plant controls and automation upgrades

- Completed pending black start testing to be scheduled at appropriate time

EVENTS

CITY HALL

First event held June 26th. Discussion topics included the communications initiatives from the City of Madison and the Values Survey.



JAVA

WITH

JAMESON





EVENTS

Madison Public Library

Summer Reading Program

UP, UP, AND AWAY! The traveling-themed summer reading program is half way complete. Pictured is Library Teen Tara, showing her prize during week three! **Fun fact: the MPL hot air balloon is made with book covers!**

MPL highlighted our **Library of Things** like Croquet, available for check out all summer long.



ADVENTURES *in the* LIBRARY

**Monday,
July 8th
4pm-6pm**

TRAVEL

This come and go event is FREE & geared to elementary ages. Supplies are limited

Children 6 and under need to be accompanied by an adult.

AUTHOR

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ABOUT THE AUTHOR

At the age of 12, E. G. Enga wrote her first published book which combines her love for her Faith and literature in her writing. She lives in the Midwest with her parents, brothers, and Daisy Dog, Paddington (the real-life Teddy). When she grows up, she wants to fill her house with books, quilts, and lace curtains, and hopes to continue writing books for children.

ADVENTURE *BEGINS AT YOUR* **LIBRARY.**



July 24th - Library Teens will face off against each other with frosting in the “Cupcake Boss Challenge”

August 6th - MPL joining Madison Police Department during National Night Out to award kids who read 10 hours during the summer with a finishers medal

*Partnered with
Lake County
History Museum*

*Storytime and
Crafts*

*Adventures in
the Park*





POSITIVELY IMPACTING

Over the last month, City of Madison employees have volunteered at the Sleep in Heavenly Peace event and The Gathering Meal.



Positively Maintained

COMING SOON

Your lawn looks great! It enhances the beauty of our city and contributes significantly to our overall quality of life.

Through proactive and consistent efforts, you have exemplified the spirit of civic responsibility by ensuring that your lawn maintenance practices align with the City of Madison's ordinance.

THE CITY OF MADISON THANKS YOU!

COMMUNICATIONS SURVEY

JULY 1-14TH

5-MINUTE SURVEY

Scan the QR code or visit our website for the link. Can also be completed in person at City Hall, Community Center, and Library.



NOTE: RESULTS OF THE VALUES SURVEY WILL BE SHARED SOON.



QUESTIONS?

