



**BOARD OF COMMISSIONERS
AGENDA**

JANUARY 11, 2021

5:30PM – COMMISSION ROOM – 116 W CENTER ST

Please join the Zoom meeting from your computer, tablet or smartphone.

<https://zoom.us/j/94095649300>

You can also dial in using your phone.

+1 312 626 6799

Meeting ID: 940 9564 9300

CALL TO ORDER

ROLL CALL

ADOPT AGENDA

APPEARANCES / ACKNOWLEDGEMENTS

CONSENT CALENDAR

- 1) Minutes - January 4, 2021
- 2) Building Permit Report - December 2020

UNFINISHED BUSINESS

NEW BUSINESS

- 1) Authorize Mayor to Sign Change Order No. 5
Banner Associates, Inc/J & J Earthworks, Inc - Water System Improvement Project - Phase 1A
- 2) Declare One Elgin Street Sweeper as Surplus Property and Authorize Sale to the City of Freeman pursuant to SDCL 6-5-1 for \$60,000
- 3) COVID-19 Update

PUBLIC COMMENT

ANNOUNCEMENTS

- 1) Change in Meeting Date - January 19th - Martin Luther King Jr. Day

EXECUTIVE SESSION

- 1) SDCL 1-25-2(1) and (3)

ADJOURN

Supplementary agenda information may be accessed at www.cityofmadisonsd.com

AGENDAS – CITY COMMISSION

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

4 January 2021
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 4th day of January with the following members present on roll call: Mayor Marshall Dennert and Commissioners Adam Shaw, Robert Thill, Michael Waldner (via teleconference) and Jerae Wire.

Motion by Commissioner Wire, second by Commissioner Thill, to acknowledge the Drainage Analysis for 9th Street from Park Creek to Highland Ave (US 81). Said analysis was accomplished by Houston Engineering to aid in the reconstruction of 9th Street, tentatively planned for 2022. Upon roll call, motion carried unanimously.

Motion by Commissioner Shaw, second by Commissioner Wire, to approve the following items on the consent calendar: Minutes - December 28, 2020, Claims for Approval - January 6, 2021, Claims for Ratification - December 23, 2020, Cash Balances, Gross Salaries, and Bills for Ratification - October, Personnel - December. Upon roll call, motion carried unanimously.

Claims for Approval - January 6, 2021:

Alum-Line Inc *FY*Service Body 18,420.00; Appera *FY*Mat Rentals 341.07; Aqua Pure Inc *FY*Repair Smart Valve 100.00; AT & T Mobility *FY*Monthly Invoice 4,840.14; Automatic Building Controls *FY*Serv Fire Alarm System 93.88; Baker & Taylor *FY*Book 27.12; Balogun/Oluwatosin V *FY*Refund After Deposit 68.47; Bartels Cleaning Service *FY*MMU Cleaning Service 500.00; Bialas/Wade *FY*2020 Conifer, CO Fire 9,436.62; Brock White Co LLC *FY*Carbide Cutter 390.00; Carquest of Madison *FY*Oil 211.33; Center Point Large Print Platinum Spotlight Series 409.86; Century Business Products Inc *FY*Maint Agreement 51.03; City Directory Inc *FY*CDI Books 670.00; City of Madison *FY*CDL Reimb Lentsch 161.28; City of Sioux Falls *FY*Bacteria Tests Dec 20 44.00; Coles Petroleum Products Inc *FY*Fuel 4,833.11; Compliance Services Inc *FY*Stack Testing-Genplt 8,125.00; Core & Main GP LLC *FY*Meter Spuds 461.22; Creative Forms & Concepts *FY*Laser W-2/1099 Forms 642.88; Dakota State University *FY*Oct Utilities/Postage 9,184.92; Denne/Oakley *FY*Reimbursement 168.00; Dept of The Army *FY*Sec 22 Planning Asst 25,000.00; DGR Engineering *FY*Troubleshoot/Tran Sz 1,110.00; Elite Card Payment Center *FY*Barricades, Misc 2,866.09; Equipment Blades Inc *FY*Cutting Edges 5,493.24; F & M Coop Oil Co *FY*Tires #33 230.55; Fox Promo LLC *FY*Champion Tees/Engraving 210.00; Frontier Precision Inc *FY*Trimble Battery 181.13; Gale Cengage Learning *FY*Books 154.35; Graybar Electric Co Inc *FY*Pk Alum Poles 25,454.00; Great America Financial Svcs *FY*Standard Print/Images 397.20; H W Wilson Company *FY*Biography Yrbk 2020 191.60; Hach Co *FY*Chemicals 23.09; Heiman Inc *FY*Door Switch/LED Light 340.00; Hillyard Inc *FY*Nitrile Gloves 955.97; Hunter Publishing Inc *FY*Help-Wanted FO 933.45; Ingram Co *FY*Books 582.66; Intelligent Video Solutions Recording Sys/Warranty 2,660.00; Jeffrey J Dicus Estate *FY*Refund After Deposit 55.14; Jencks & Jencks PC January Svcs/Contract 5,500.00; Johnson/Eric *FY*2020 Conifer, Co Fire 7,126.00; Jones Ace Hardware *FY*Oil 50.77; Joshs Repair LLC *FY*Tools 330.50; Keltek Incorporated *FY*Laptop Vehicle Dock 2,878.47; Lake County Treasurer *FY* Unit 81 Fuel 715.50; Lake Veterinary Clinic *FY*Revolution/Nexguard 218.99; Leadsonline LLC TotalTrack Service Package 1,188.00; Lyle Signs Inc *FY*Custom Street Signs 529.00; Macs Repair *FY*Replaced Fuse Panel 69.99; Madison Grocery Store Inc *FY*Butter Oil 22.75; Madison Rural Fire Board *FY*2020 Conifer, Co Fire 16,847.50; Mahmud/MD Rahat *FY*Refund After Deposit 96.82; Marco Technologies *FY*Standard Payment 275.47; Michael Johnson Construction *FY*Creek Cleaning 943.88; Micromarketing LLC *FY*Audio Books 65.00; Mid States Organized Crime Inf 2021 Annual Membership 150.00; Minnesota Municipal Util Assn 2021 Member Dues Jan-Dec 375.00; O Reilly Automotive Inc *FY*Oil Filters 31.34; Office Peeps Inc *FY*Toner Hyield 1,030.34; Olson/Justin *FY*2020 Conifer, Co Fire 6,320.20; One Office Solution *FY*Markers/Correction Tape 35.25; Pete Lien & Sons Inc *FY*Chemicals 4,675.56; Porta Pros Inc *FY*Handicap Unit Rental 159.00; Redlinger Bros Plumbing & Heat *FY*Boiler Replacement 43,630.00; Reinicke Construction Inc *FY*Gravel 175.02; Rook/Ryan W *FY*FTO Training-Pierre 200.00; Running Supply Inc *FY*Saw Blade Kit/Misc 603.08; Rural Electric Supply Coop *FY*Red Horse/Runnings 25,462.20; SD Dept of Environment *FY*Exam-Gum 10.00; SD Municipal Electric Assoc 2021 Annual Dues 6,151.00; SD Public Health Laboratory *FY*Water Samples 73.00; Sentimental Reflections *FY*Sentimental Reflect 160.00; Sioux Equipment Co *FY*Fuel System Replacement 10,574.94; Smart Apple Media *FY*Books 55.84; Stan Houston Equipment Co *FY*Hitch W/ 2" Balldrop 54.95; Sturdevants Madison Inc *FY* Parts 602.93; Timmer Supply Co *FY*M12 Fuel 3/8 Ratchet 265.93; Trask/Andrew J *FY*Refund After Deposit 74.72; Valiant Living Inc *FY*Contracted Expenses 5,096.00; Vantek Communications Inc *FY*Minitor VI Pagers 1,186.00; Vast Broadcast *FY*Monthly Invoice 2,926.83; Wesco Distribution Inc *FY*Warning Stickers 532.00.

Claims for Ratification - December 23, 2020:

City of Madison - Flex One Deduction \$1,282.33; Health Pool of South Dakota Deduction \$34,786.02; Office of Child Support Enforcement Deduction \$900.00; SDRS Deduction \$18,808.40; SDSRP Deduction \$2315.50.

Cash Balances - October:

General - \$ 5,519,001.23; Park & Recreation - \$950,780.64; Lodging & Entertainment Tax - \$-10,960.34; Community Development - \$102,060.09; 2nd Cent Sales Tax - \$2,236,211.09; Special Maintenance Fee - \$927,756.85; 2019 September Flood - \$39,033.89; Swimming Pool Debt Service - \$488,117.01; Gerry Maloney Nature Area - \$-46,858.70; Water - \$1,818,290.44; Electric - \$3,632,947.87; Sewer - \$1,521,739.63; Community Center - \$57,243.37; Solid Waste - \$582,483.29; Recycling Center - \$144,587.82; Cafeteria Plan - \$-701.52.

Gross Salaries - October:

Mayor & Commission - \$4,072.06; Finance - \$9,513.14; General Government Buildings - \$495.47; Engineer - \$12,858.30; Police - \$59,528.63; Fire - \$5,234.16; Highways & Streets - \$29,664.42; Restricted Use Site - \$1,222.31; Airport - \$1,727.86; Library - \$17,561.96; Planning & Zoning - \$350.00; Park & Recreation - \$18,784.25; Water - \$27,761.56; Electric - \$57,378.29; Sewer - \$29,496.97; Community Center - \$42,703.65; Solid Waste Collection - \$7,055.24; Recycling - \$3,308.98.

Bills for Ratification - October:

Heartland Payment System - Fees - Airport - \$96.70; CSI - CSI Fees Community Center - \$124.54; Wells Fargo Bank - Client Analysis Service Charge - \$472.76; Wells Fargo Bank - BankCard Discnt/Interch Fees - \$1,246.94; IRS - Electronic Tax Payment #121 - \$34,939.62; Money Movers - Program Processing Fees - \$8.75; Healthy Contributions - Program Processing Fees - \$5.90; SD Department of Revenue - Sales Tax - \$49,999.01; SD Department of Revenue - Excise Tax - \$392.22; Wealth Mgmt TFM - Clean Water SRF 461024-02 - \$85,042.06; SD Department of Revenue - Sales Tax - \$46,835.26; SD Department of Revenue - Excise Tax - \$51.80; IRS - Electronic Tax Payment #11 - \$36,332.17; First Bank & Trust - Community Center Cash Box - \$100.00.

Personnel - December:

Tyler Moulton - \$9.30/hour, \$11.05/hour; Michaela Kelsey \$13.55/hour.

Motion by Commissioner Shaw, second by Commissioner Wire, to give Ordinance No. 1626 - Water Rates and Charges a 2nd reading. Upon roll call, motion carried unanimously.

ORDINANCE NO. 1626

AN ORDINANCE TO AMEND CHAPTER 22 - WATER, SEWERS AND SEWAGE DISPOSAL - ARTICLE II - WATER SECTION 22-24 RATES AND CHARGES AS ADOPTED BY ORDINANCE NO. 1614 ON 11-4-19

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section 22-24 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended to read as follows:

Sec. 22-24. Rates and charges.

- (a) The following rates (including a base rate and a surcharge pledged to debt service bonds for improvements to the water infrastructure and non-bonded water infrastructure improvements) are hereby established for consumers taking water from the municipal water system of the City and billed on a monthly basis:

A base rate (determined by meter size) at a unit rate of \$1.957 per hundred cubic feet and a surcharge based on varying amounts required by each bond which totals \$1.186 per hundred cubic feet calculated on an equivalent meter size ratio.

Meter Size	Base Rate	Surcharge	Total
5/8" & 3/4"	\$16.56	\$10.04	\$26.60
1"	\$30.04	\$29.98	\$60.02
1 1/4"	\$43.65	\$43.57	\$87.22
1 1/2"	\$64.41	\$64.33	\$128.74
2"	\$113.01	\$110.26	\$223.27
3"	\$258.41	\$243.97	\$502.38

4"	\$522.02	\$371.02	\$893.04
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- (b) In addition to the above base rate, all services after the first service that are connected to a master meter shall be charged a base rate of \$13.14 per dwelling unit plus a surcharge of \$4.96 per dwelling unit.
- (c) All metered water consumed inside the city limits shall be charged at a rate of \$2.559 per hundred cubic feet.
- (d) All customers residing outside of the City limits of the City of Madison shall pay fifty percent (50%) above the aforesaid rates.
- (e) Bulk tank loads purchased at the water treatment plant will be charged \$3.00 per 1,000 gallons.
- (f) The surcharge is comprised of the following elements:

Meter Size	Lewis & Clark	2013 Water Trmt Plant Bond	Rural Dev Bond	Total Surcharge
5/8" & 3/4"	\$0.69	\$3.83	\$5.52	\$10.04
1"	\$2.05	\$11.45	\$16.48	\$29.98
1 1/4"	\$2.98	\$16.64	\$23.95	\$43.57
1 1/2"	\$4.39	\$24.57	\$35.37	\$64.33
2"	\$7.53	\$42.12	\$60.61	\$110.26
3"	\$16.66	\$93.19	\$134.12	\$243.97
4"	\$25.34	\$141.71	\$203.97	\$371.02

- (g) The surcharge shall remain in effect until the date on which the Rural Development Project bond and any obligations issued or incurred to refund the bond are paid in full, now scheduled to be year-end 2063.
- (h) Rates and charges as imposed under this ordinance shall be reflected on utility bills mailed to users in January 2021 and thereafter and due and payable in February 2021 and thereafter.

Dated this 4th day of January, 2021.

CITY OF MADISON

/s/Marshall Dennert
Mayor

ATTEST: /s/Adam Shaw
Finance Commissioner

1st Reading: December 21, 2020
2nd Reading: January 4, 2021
Published: January 7, 2021
Effective: January 27, 2021

Motion by Commissioner Shaw, second by Commissioner Thill, to give Ordinance No. 1627 - Amend Chapter 19, Taxation Article II - Business Improvement District a 2nd reading. Upon roll call, motion carried unanimously.

ORDINANCE NO. 1627

AN ORDINANCE TO AMEND CHAPTER 19 - TAXATION BY ADDING ARTICLE II - BUSINESS IMPROVEMENT DISTRICT

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Chapter 19 of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended by adding the following:

ARTICLE II - Business Improvement Districts.

Section 19-20. Establishment of the District.

Pursuant to the provision of SDCL CH 9-55, Business Improvement District No. 1 (BID #1) of the City of Madison, SD is hereby created. A resolution of intent to create this District was approved by the City Commission November 16, 2020. The public hearing on creation of the District was held in the City Commission Room, located at 116 W Center Street, Madison, South Dakota at 5:30pm on December 21, 2020.

Section 19-21. Boundaries of the District.

The boundaries of the District are as follows:

- a) That property within the City of Madison boundaries which is zoned and used for hotel, motel or lodging establishments.

Section 19-22. New Properties within the District.

Pursuant to the provision of SDCL 9-55-4, BID #1 shall include all hotel, motel, or lodging establishment facilities constructed in the future or annexed into the municipal limits.

Section 19-23. Purpose of the District.

BID #1 is created for the purpose of funding the enhancement, expansion, marketing and promotion of visitor facilities, events, attractions and activities benefiting the city and its hotels and motels located within the District for the purposes set forth in SDCL 9-55-3.

Section 19-24. Occupational Tax Imposed.

Commencing February 1, 2021, an occupation tax in the amount of \$2.00 per night shall be imposed upon the above hotel, motel, or lodging establishments based upon rooms rented to transient guests. Organizations exempt from sales tax shall not be exempt from the occupational tax. No occupational tax shall be imposed on any transient guest who has been offered a room by a lodging establishment on a complimentary basis whereby no fee or rent is charged for such room. This tax rate may be adjusted by the City Commission in accordance with SDCL 9-55-16.

Section 19-25. Computation and Collection of Occupational Tax.

The occupation tax assessed pursuant to the terms of this article shall be remitted to the City Finance Officer by the 20th day of each month for the previous calendar month's tax collections. Should the 20th day of the month fall on a Saturday, Sunday or a holiday observed by the City, the occupancy tax remittance shall be due on the first business day immediately following the 20th. Each hotel, motel or lodging establishment subject to this article shall keep accurate records of amounts collected from transient guests for review by the City Finance Officer or his/her designee.

Section 19-26. Penalties for Failure to Pay Occupational Tax.

All remittances of occupancy tax collected pursuant to this article shall be due and received in the office of the City Finance Officer no later than the 20th day following the month for which the occupancy tax remittances are due. All amounts that are not remitted as set forth above will be charged a late fee in the amount of ten percent of the total amount due. Failure to remit such tax shall constitute a violation of this chapter which may be punishable by a fine of up to \$500.00 and/or imprisonment of up to 30 days. Any unpaid balance under this article shall constitute lien upon the property owned by the business or user of space being taxed and shall become a lien against and shall run with property taxes and assessments. The city shall have the ability to deny the issuance of permits or licenses or any renewals thereof to any business or premises that fails to conform to provisions of this article, including, but not limited to, building permits, malt beverage licenses, wine licenses and liquor licenses. Nothing with this provision shall be construed as limiting any other rights which the city has or may pursue in seeking collection of monies not paid under the terms of this chapter. In the event this tax becomes subject to supervision by the state through the state's department of revenue, any rights which the city has herein shall be deemed cumulative to any powers which inure to the benefit of the state. In the event of any legal proceeding being initiated to seek collection of any delinquent assessments, the offending hotel, motel or lodging establishment shall be responsible for and pay all attorney's fees and costs incurred by the city seeking payment under the terms of this Chapter.

Section 19-27. Appropriation.

Once the occupational tax is collected, the City Finance Officer may be entitled to recover its administrative costs in the amount of two (2%) percent and deposit the remaining balances into a separate fund established for BID #1. The Board of Directors shall make recommendations to the City Commission for the use of the tax funds that are consistent with the City's normal expenditure approval process to be utilized solely for the purposes pursuant to SDCL 9-55-3.

Section 19-28. Costs Incurred by the City in Administering Occupational Tax.

All costs incurred by the City of the City Finance Officer pursuant to this article shall be paid from occupancy taxes collected under this article. Administrative costs are not to exceed two (2%) percent.

Section 19-29. Creation of Business Improvement Board of Directors.

The BID #1 Board of Directors is hereby established. The Mayor shall appoint the members of the Board of Directors, subject to the approval of the City Commission. There shall be five (5) members of the BID #1 Board of Directors with at least one hotelier from the district. No person may serve on the BID Board of Directors until such time as their nomination has been approved by the Madison City Commission at any of its regular meetings. The City Commission and Madison Chamber of Commerce may each appoint one person to serve as ex-officio, non-voting members of the BID #1 Board. Each member of the BID #1 Board of Directors shall serve a term of office of three (3) years. Nothing shall preclude a board member from serving consecutive terms. The terms shall be initially staggered with one member serving a three-year term, two members serving two-year terms, and two members serving a one-year term.

Section 19-30. Severability.

Should any section, clause or provision of this article be declared by the courts to be invalid, the same shall not affect the validity of the article as a whole or in any part thereof, other than the part declared to be invalid.

Section 19-31. Reporting.

The BID #1 Board of Directors will provide annual reports of their activities to the City Commission.

Dated this 4th day of January, 2021.

CITY OF MADISON

/s/Marshall Dennert
Mayor

ATTEST: /s/Adam Shaw
Finance Commissioner

1st Reading: December 21, 2020

2nd Reading: January 4, 2021

Published: January 7, 2021

Effective: January 27, 2021

Pursuant to SDCL 9-22-6, motion made by Commissioner Shaw to designate depositories for municipal funds for 2021: Wells Fargo Bank, First Bank & Trust, Great Western Bank, SD Public Funds Investment Trust, US Bank. Motion seconded by Commissioner Wire. Upon roll call, motion carried unanimously.

Pursuant to SDCL 9-12-6, motion made by Commissioner Wire to designate the Madison Daily Leader as the legal newspaper for 2021. Motion seconded by Commissioner Thill. Upon roll call, motion carried unanimously.

Motion by Commissioner Thill to set the 2021 election date for April 13th and invite the Madison Central School District to participate in a joint election, second by Commissioner Wire. Upon roll call, motion carried unanimously.

Motion by Commissioner Waldner, second by Commissioner Shaw, to authorize the Mayor to electronically sign Damages, Descriptions and Dimensions (DDD) for Category D - Water Control Facilities (Egan Ave to Harth Ave) - Project # 135909 with FEMA for the 2019 September Flood Applicant #4469DR-SD. Said document details damages to the creek walls from Egan Ave to Harth Ave. Upon roll call, motion carried unanimously.

Commissioner Shaw reminded the community to continue to wear masks and remain diligent in the fight against COVID-19.

Commissioner Thill thanked the Public Works Department for a great job clearing the streets after recent snowfalls.

Motion by Commissioner Shaw, second by Commissioner Thill, to enter into executive session pursuant to 1-25-2(1) at 6:01pm.

Mayor Dennert declared the group out of executive session at 6:40pm.

Motion by Commissioner Shaw to adjourn, second by Commissioner Wire. Motion carried unanimously.

The Board of Commissioners adjourned at 6:41pm.

/s/Marshall Dennert
Mayor

December 2020 Building Permit Report

Date	Permit No.	Owner	Address	Use	Type of Construction	Contractor	Estimated Build Cost	Permit Fee
12/10	7896	Sara Kuchta	1321 SW 1st St	Res	Convert garage to master suite & entry way	Williams Custom Homes 45273 SD Hwy 34 Madison, SD 57042	\$55,334.00	\$430.50
12/10	7895	James & Kari Booze	1102 N Division Ave	Res	New windows, patio door, trim	Ruud's Construction 45868 242nd St Chester, SD 57016	\$26,000.00	\$247.50
12/9	7880	Chris & Lisa Thompson	304 NE 4th St	Res	Replace sheetrock, trim, insulation, heating system, flooring, bath fixtures, plumbing, cabinets	Self	\$100,000.00	\$628.50
12/11	7759	JR&R II, LLC	1212 South Industry Ave	Com	New Commerical Retail Store	Gil Haugen Construction, Inc 200 E 60th St N. Sioux Falls, SD 57104	\$2,375,000.00	\$6,278.50
12/17	7897	Jim & Laura Olson	930 NE 11th St	Res	Replace all windows	1-800 Hansons 2707 S Carolyn Ave Sioux Falls, SD 57106	\$16,221.00	\$169.00
12/17	7898	Todd Jorgensen	1104 NW 2nd St	Com	Fabricate and install 3 illuminated logo cabinets - installed on canopy	Pride Neon Sign Company 3010 W 10th St Sioux Falls, SD 57104	\$7,350.00	\$30.00
12/14	7929	Paul Weist	1007 Heatherwood Ave	Res	Finish basement	Self	\$21,503.21	\$214.00
12/17	7899	Buffalo Ridge Concrete	45548 SD Hwy 34	Com	Concrete work for batch plant, building and conveyor, metal building to enclose it	Amert Construction PO Box 469 Madison, SD 57042	\$400,000.00	\$1,678.50
	8					Total	\$3,001,408.21	\$9,676.50

Date of Issuance: 12/23/2020	Effective Date: 1/4/2021
Owner: City of Madison	Owner's Contract No.:
Contractor: J & J Earth Works, Inc.	Contractor's Project No.:
Engineer: Banner Associates, Inc.	Engineer's Project No.: 22831.00
Project: Madison Water System Improvements Phase 1A	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: Time extension for Phase 1-1 and Phase 1-2 dormant seeding to allow time for work to be completed due to previously requested Interim Completion time extensions for asphalt paving (CO#3) and concrete work (CO#4). Also includes additional work to repair sump drain lines in the boulevard of 416 and 514 North Chicago Avenue.

Attachments: Time extension request letter from J&J Earth Works dated November 4, 2020. Sump line repair cost proposal from J&J Earth Works dated October 14, 2020.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price:	Original Contract Times:
	Phase 1-1 Interim Completion: <u>October 1, 2020</u>
	Phase 1-2 Interim Completion: <u>November 1, 2020</u>
	Phase 1-1 & 1-2 dormant seeding: <u>November 15, 2020</u>
	Substantial Completion: <u>July 1, 2022</u>
	Ready for Final Payment: <u>August 1, 2022</u>
	days or dates
\$ <u>4,282,305.64</u>	
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>4</u> :	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> :
\$ <u>6,676.00</u>	Substantial Completion: <u>N/A</u>
	Ready for Final Payment: <u>N/A</u>
	days
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>4,288,981.64</u>	Substantial Completion: <u>Same as above</u>
	Ready for Final Payment: <u>Same as above</u>
	days or dates
[Increase] [Decrease] of this Change Order:	[Increase] [Decrease] of this Change Order:
\$ <u>2,200.00</u>	Phase 1-1 & 1-2 dormant seeding: <u>December 10, 2020</u>
	days or dates
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>4,291,181.64</u>	Phase 1-1 Interim Completion: <u>October 8, 2020</u>
	Phase 1-2 Interim Completion: <u>November 9, 2020</u>
	Phase 1-1 & 1-2 dormant seeding: <u>December 10, 2020</u>
	Substantial Completion: <u>July 1, 2022</u>
	Ready for Final Payment: <u>August 1, 2022</u>
	days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u>Pat Camp, PE</u>	By: _____	By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)			
Title: <u>Project Manager</u>	Title: <u>Mayor</u>	Title: <u>Vice President</u>			
Date: <u>12-23-2020</u>	Date: _____	Date: <u>12/29/2020</u>			

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



December 11, 2020

Pat Carey, Banner Associates, Inc.

RE: Madison Water System Improvements Substantial Completion for Phase 1-1 and Phase 1-2

Mr. Carey:

J&J Earth Works, Inc. feels the Work is complete and we have met the requirements for Substantial Completion on Phase 1-1 and Phase 1-2 of the Madison Water System Improvement Project, per Article 15.03 in the EJDC Documents. We are requesting a certificate of Substantial Completion be issued for this Work.

Per our conversations, one (1) small driveway was not completed as part of this Work. Due to wet/winter conditions, the removal of a stump was delayed, which in turn delayed the concrete paving of the driveway. We verbally requested a time extension on this driveway at that time. The stump has now been removed and the driveway has been backfilled with millings for the winter. This is our formal request for a time extension on this driveway until the Spring of 2021, with paving occurring as soon as weather allows.

We are also requesting a time extension for seeding and mulching to December 10, 2020. Seeding and mulching was delayed because of weather and concrete work.

I appreciate your review of our requests and look forward to hearing back from you. If you have any questions, please let me know.

Thank you,

Colin Paulsen /s/
Superintendent of Project Operations
J&J Earth Works, Inc.

CC: Chad Comes, City Engineer, City of Madison
Jamie Andrews, J&J Earth Works, Inc.

1002 S. Madison Street
Milbank, SD 57252

Office: 605-432-7966 Fax: 605-432-6715 Jeremy Cell: 320-761-3908 Jamie Cell: 605-924-0496



Banner Associates, Inc.
409 22nd Avenue South
Brookings, SD 57006
Tel 605 692 6342
Toll Free 855 323 6342
www.bannerassociates.com

MEMO

TO	City Of Madison	
DATE	October 14 th , 2020	
SUBJECT	Existing Sump Pump Lines	
PROJECT	City of Madison Water System Improvements Phase 1A	BAI No. 22831.00

BANNER ASSOCIATES SUBMITS THE FOLLOWING ITEMS FOR CONSIDERATION FROM J&J TO PROVIDE PRICING REGARDING THESE ITEMS. ATTACHED ARE THE APPROXIMATE LOCATIONS FOR THE SUMP PUMP LINES.

CHANGE ITEM NO. 1		
DESCRIPTION	JUSTIFICATION	ESTIMATED COST
SUMP PUMP LINE FOR HSE 416 N. CHICAGO WAS DAMAGED DURING CONSTRUCTION. THE CITY WOULD LIKE TO EXTEND THE SUMP PUMP LINE TO THE TOP OF CURB. THIS IS AN 1 1/2" OR 2" LINE	THIS WILL NEED TO BE FIXED AND REINSTALLED THIS YEAR.	
		TOTAL ESTIMATED COST: \$1,100 CP

CHANGE ITEM NO. 1		
DESCRIPTION	JUSTIFICATION	ESTIMATED COST
SUMP PUMP LINE FOR HSE 509 N. CHICAGO WAS DAMAGED DURING CONSTRUCTION. THE CITY WOULD LIKE TO EXTEND THE SUMP PUMP LINE TO THE TOP OF CURB. THIS IS A 6" PVC LINE.	THIS WILL NEED TO BE FIXED AND REINSTALLED THIS YEAR.	
		TOTAL ESTIMATED COST: TBD CP

CHANGE ITEM NO. 1		
DESCRIPTION	JUSTIFICATION	ESTIMATED COST
SUMP PUMP LINE FOR HSE 514 N. CHICAGO WAS DAMAGED DURING CONSTRUCTION. THE CITY WOULD LIKE TO EXTEND THE SUMP PUMP LINE TO THE TOP OF CURB. THIS IS AN 1 1/2" OR 2" LINE	THIS WILL NEED TO BE FIXED AND REINSTALLED THIS YEAR.	
		TOTAL ESTIMATED COST: \$1,100 CP