



**BOARD OF COMMISSIONERS AGENDA  
MONDAY, JUNE 3, 2024  
5:30 PM - COMMISSION ROOM – 116 W CENTER ST**

**Please join the Zoom meeting from your computer, tablet or smartphone.**  
<https://us06web.zoom.us/j/81686480697> | Meeting ID: 816 8648 0697  
**You can also dial in using your phone.**  
+1 312-626-6799

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPT AGENDA**

**CONSENT CALENDAR**

- 1) Minutes – May 20, 2024
- 2) Bills for Approval – June 5, 2024
- 3) Bills for Ratification – May 29, 2024
- 4) Payroll Bills for Ratification – May 24, 2024
- 5) Personnel
- 6) Declare Surplus Property and Appoint Appraisers - Community Center treadmill and boxing bag
- 7) Declare Surplus Property and Appoint Appraisers - Misc. City Hall Office IT equipment

**UNFINISHED BUSINESS**

- 8) Approve Second Reading of Ordinance No. 1668 - Amend Appendix B - Zoning Section 17.02

**NEW BUSINESS**

- 9) Approve First Reading of Ordinance No. 1669 - Set Membership of Airport Board
- 10) Resolution 2024-16 - Setting Hearing on Bonds for DSU Athletic Events Center
- 11) Discussion and action to share costs with LAIC on Lakeview Industrial Park Improvements
- 12) Award Bid No. 956 - Fire Department Generator - Tyler Electric, LLC
- 13) Award Bid - 115 KV Circuit Switcher and 115 KV Circuit Breaker Green & Southeast Substations to Border States Electric
- 14) Award Bid - City Administration Building Audio/Visual to Mid States Audio & Visual
- 15) Authorize Mayor to Sign Change Order #1 - Public Works Building Restoration - Hegg Construction, LLC
- 16) Authorize Mayor to Sign Change Order #1 - Park Restrooms Project
- 17) Authorize Mayor to Sign Change Order #10 - NW 9th St/Union Avenue Reconstruction - Winter Contracting, Inc.
- 18) June Project Updates

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

- 19) Next Regular Commission Meeting – Monday, June 17, 2024

## **ADJOURN**

**Anyone wishing to speak to an item on the agenda must be acknowledged by the chair and come to the podium to address the Mayor and City Commission. Addressing other audience members will not be permitted.**

**Supplementary agenda information may be accessed at [www.cityofmadisonsd.com](http://www.cityofmadisonsd.com)**

**If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.**

**CITY OF MADISON  
BOARD OF COMMISSIONERS PROCEEDINGS  
MADISON, SD 57042**

May 20, 2024  
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 6<sup>th</sup> day of May with the following members present upon roll call: Commissioners Kelly Dybdahl, Sarah Cronin, Jerae Wire, Adam Shaw, and Mayor Lindsay.

The Pledge of Allegiance was recited.

Motion by Commissioner Shaw, seconded by Commissioner Wire to adopt the May 20, 2024 agenda. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to approve the following items on the consent calendar: Minutes – May 6, 2024; Bills for Approval – May 22, 2024; Bills for Ratification – May 15, 2024; Payroll Bills for Ratification – May 10, 2024; Declare Surplus Property and Appoint Appraisers for Madison Aquatic Center Chairs; 2024-2025 Retail (on-off sale) Malt Beverage & SD Farm Wine License Renewals; Adopt Resolution 2024-14 - Approve a Plat - Lots 1 and 2 of Schultz's Second Addition in the NE 1/4 of Section 18, Township 16 North, Range 52 West of the 5th P.M., Lake County, South Dakota; Personnel.

**Bills for Approval – May 22, 2024**

BARRY/CORY WW Certification - Meal Reimbursement \$35.44; BIG SIOUX COMMUNITY WATER SYS Purchased Water - April \$11,914.86; COLES PETROLEUM PRODUCTS INC 4/12/24 to 5/10/24 Fuel Report \$9,817.51; CONSTRUCTION PRODUCTS & CONSULTANTS INC Supplies \$303.75; DAN & JERRYS GREENHOUSES INC Flowers \$5,621.86; DGR ENGINEERING Rate Study Work \$1,219.50; ETTERMAN ENTERPRISES INC Abrasive Disc, Cable Lube, Slide Lube \$213.55; F & M COOP OIL CO Fuel \$14.00; FASTENAL CO Parts \$172.57; FIRST BANK & TRUST - HEARTLAND ENERGY Heartland Energy \$293,527.62; FOX PROMO LLC Door Sign \$15.00; GRAYBAR ELECTRIC CO INC (E-G2022) 1G w/p Alum Blank Covers \$71.07; HACH CO Chemical \$69.89; HANCO CORPORATION Parts \$175.50; J H LARSON ELECTRICAL CO Ballfield Lights \$1,042.20; KRUG PRODUCTS INC Shipping - Vision Metering \$37.02; LAKE COUNTY INTERNATIONAL INC WWTP - Mower \$910.27; LAKE COUNTY TREASURER 4/12/24 to 5/10/24 Fuel Report \$336.60; LAWSON PRODUCTS Tar Remover \$258.14; LEADER PRINTING City Wide Clean Up Insert \$120.00; LEWIS DRUGS INC Landscaping \$159.92; MADISON ACE HARDWARE Mower \$558.95; MIDWEST ALARM CO Prowatch Update \$475.00; MUSTANG SEEDS INC Grass Seed \$725.00; NORTHWESTERN ENERGY Utilities \$770.55; OFFICE PEEPS INC Message Books \$33.43; PORTA PROS INC DBA A-1 PORTABLE TOILETS Toilet Rental - Gen Plant \$153.00; REVOLT ELECTRICAL SERVICES INC Repair of Green Substation \$9,975.57; RUNNINGS SUPPLY INC Rain Suits \$470.46; SANITATION PRODUCTS INC Solenoid Valve \$353.36; STUART IRBY TOOL CO Rubber Good Testing & Sleeves & Gloves \$1,392.23; STURDEVANTS MADISON INC Tube \$84.80; TIMMER SUPPLY CO Transfer Pump \$295.97; TURFWERKS Parts \$208.68; US DEPT OF ENERGY Monthly WAPA Bill \$125,958.75; USA BLUE BOOK Chemicals \$551.17; VESSCO INC Slaker Parts \$1,991.00; WESCO DISTRIBUTION INC 350CU Compact EPR Wire \$66,709.84; WESTALL/MATTHEW WW Certification - Meal Reimbursement \$37.13.

**Bills for Ratification – May 15, 2024**

A A A COLLECTIONS INC, Collection Services - April, \$314.33, ALEJANDRO VALENCIA WATER AEROBICS, Water Aerobics (4/9/24 - 5/2/24), \$328.00, ALPHA MEDIA USA LLC, Advertising, \$388.00, AMAZON CAPITAL SERVICES INC, Plastic Storage Bins, \$488.65, APPEARA, Entry Mats - WTP/WWTP, \$148.85, AT & T MOBILITY, Library 287305209498, \$225.66, AUTOMATIC BUILDING CONTROLS, Annual Checkout - Community Center, \$2,671.48, BAKER & TAYLOR, Books, \$99.12, BENCO EQUIPMENT - SIOUX FALLS, Finance Charges, \$27.04, BERRETH/JAMESON, Meals - GOSMA Conf - Spearfish, \$52.00, BORDER STATES ELECTRIC SUPPLY, 250MCM Single Lugs & 130C Rubber Tape, \$4,763.26, BURNS GROUP INC, Printing & Postage, \$979.92, BUTLER MACHINERY CO, Parts, \$2,191.78, CITY OF BROOKINGS, April Gate Fees, \$4,694.76, CITY OF MADISON, Starting Cash for Outdoor Pool, \$788.59, CIVIC PLUS LLC, Municode Electronic Update Pages Supplement, \$514.46, CIVIL DESIGN INC, Landfill Cell Design, \$3,915.00, COLES PETROLEUM PRODUCTS INC, #2 Diesel - Generation Plant, \$48,733.17, COMFORT

INN, Lodging - 918714969 - 918714970 - 918714971, \$798.00, DAHL/KESTER, Part-time Animal Control - April, \$400.00, DAKOTA CINEMA LLC, Popcorn Butter, \$183.00, DAKOTA STATE UNIVERSITY, March 2024 Utilities, \$11,424.25, DAKOTA SUPPLY GROUP INC, [E-C4121] 2" Interduct Conduit, \$4,895.74, DAVES WINDOW CLEANING INC, Window Cleaning - Public Library, \$260.00, DELL MARKETING LP, Repair Finance Laptop, \$88.00, F & M COOP OIL CO, Fuel, \$10.00, FEISTNER/MATTHEW, Meals/Fuel - Drug Inv Conf / Window-Tinting UC Car, \$429.19, FIRST PREMIER BANK, Interest Pymt on RD Loan #2802040002, \$10,087.49, FOX PROMO LLC, Rec Shirts, \$380.25, GALE CENGAGE LEARNING, Books, \$123.70, GRAVNING/MIKE, Meals - SWAT Training, Rapid City, \$200.00, HAWKINS INC, Chemicals - Outdoor Pool, \$7,705.70, HILLYARD INC, Janitorial Supplies, \$1,093.60, INFOTECH SOLUTIONS LLC, Computer & Software Subscription Fees, \$10,005.43, INGRAM CO, Books, \$936.50, INTERSTATE POWER SYSTEMS INC, Trencher Repair Parts, \$52.14, J H LARSON ELECTRICAL CO, Parts - Water Shop, \$1,067.09, JORDAHL/MEGAN, Classes at Community Center (9/13/23 - 4/25/24), \$560.00, JOURNEY GROUP COMPANIES, City Admin Bldg - Pymt 9, \$650,457.00, KEPPEL CONSTRUCTION INC, Refund Building Permit #2439, \$273.50, LAKE COUNTY INTERNATIONAL INC, Tank Mower, \$2,398.80, LAKE COUNTY REGISTER OF DEEDS, Electrical Easement, \$54.00, LAKE VETERINARY CLINIC, Euthanasia - Canine, \$120.00, LEWIS & CLARK REGIONAL WATER SYSTEM, April Services, \$270.00, LEWIS DRUGS INC, Air Fresheners & Clorox - Acct# 50269, \$59.38, LEWIS SOFTWARE ASSOC LLC, 941Return Filing Service, \$34.00, MADISON ACE HARDWARE, String Trimmer, \$397.47, MADISON GROCERY STORE INC, ASP Groceries, \$507.88, MADISON REGIONAL HEALTH, Emergency Room Class I, \$605.00, MCLAIN/KAY, Yoga Basics/Outreach, \$285.00, MICROMARKETING LLC, Books, \$161.42, MIDCONTINENT COMMUNICATIONS, Business Internet, \$138.39, MIDWEST TURF & IRRIGATION, Parts, \$537.50, MUSTANG SEEDS INC, Grass Seed, \$510.00, NORTH CENTRAL INTERNATIONAL SF, Strap, \$81.39, NORTHWESTERN ENERGY, Armory 2541047-3, \$1,114.76, OFFICE PEEPS INC, Nameplates, \$98.38, ONE STOP, Fuel, \$7.50, PENGUIN RANDOM HOUSE LLC, Books, \$33.75, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, \$175.00, PROCHEM DYNAMICS LLC, Janitorial Supplies, \$544.00, RASMUSSEN/AUTUMN, Classes at Community Center - April, \$210.00, RUNNINGS SUPPLY INC, Hi-Vis Rainsuits, \$1,223.18, SAD/AMY, Mileage - SDML Meeting Pierre, \$236.11, SD DEPT OF AGRICULTURE, Application for Water Distribution II - J Martin, \$120.00, SD DEPT OF REVENUE, Malt Beverage Renewals 2024-2025, \$1,950.00, SD ONE CALL, One Call Services, \$213.22, SDN COMMUNICATIONS, Internet - Acct# 031789, \$516.79, SEBCO BOOKS INC, Books, \$1,948.81, SHPIGLER CONSULTING INC, AMI - Professional Services, \$6,000.00, SIONICS WEAPON SYSTEMS, Rifles, \$5,699.85, SIOUX VALLEY ENERGY, Utilities - RUS - 122030000, \$159.00, SITEONE LANDSCAPE SUPPLY LLC, Cable Stripper, \$53.55, SONNEL TECHNOLOGIES LLC, 50% - 2024 Ford PIU Full Build, \$40,247.41, STURDEVANTS MADISON INC, Battery, \$509.33, SWANK MOVIE LICENSING USA, Site License, \$357.00, T&R ELECTRIC SUPPLY CO INC, Arrestors, \$2,220.00, THE PENWORTHY CO LLC, Books, \$372.99, THE TESSMAN CO, Fertilizer, \$1,660.00, TIMMER SUPPLY CO, Plumbing Parts, \$40.98, TROPITONE, Lounge Chairs, \$27,840.00, TRUIST GOVERNMENTAL FINANCE, Sales Tax Revenue Band Series 2022, \$299,153.70, TYLER TECHNOLOGIES INC, 1099 & W-2 Printing/Filing, \$6,473.80, US BANK, Interest Pymt - Gen Plant Loan, \$8,339.93, USA BLUE BOOK, Chemicals, \$761.78, VALIANT LIVING INC, Contracted Expenses, \$8,853.67, VERIZON WIRELESS, Mar 20 - Apr 19 Acct# 442408979-00001, \$115.52, VESSCO INC, Lime Slaker Parts, \$6,581.22, WEIST/SHERRY, Water Aerobics - April, \$249.88, WESCO DISTRIBUTION INC, Secondary Pedistals, \$3,385.00, WESTERN BRANCH MARTIAL ARTS, Tang Soo Do Classes/Uniform, \$179.00, WHEALY/MARK, Spin Classes (4/17/24 - 5/3/24), \$85.00, ZIMMERMAN/NATHAN, Travel and Lodging Reimbursement - N Zimmerman, \$1,905.43.

#### Payroll Bills for Ratification – May 10, 2024

AFLAC, \$5,186.21, DELTA DENTAL, \$7,354.16, HEALTH POOL OF SOUTH DAKOTA, \$48,575.21, IRS-EFTPS, \$49,303.02, LOCAL UNION #426, IBEW, \$561.00, OFFICE-CHILD SUPPORT ENFORCE, \$835.38, OPTILEGRA, INC, \$742.17, SD RETIREMENT SYSTEM, \$26,901.61, SD RETIREMENT SYSTEM, \$8,341.20, TEAMSTERS LOCAL NO 120, \$1,022.00.

#### Personnel

HAZLETT, REBECCA, \$15.00, MAC LEAD LIFEGUARD, ALLEN, AINSLEY, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, SCHNEIDER, CHLOE, \$12.10, AFTER SCHOOL PROGRAM ASSISTANT, MOHR, CHRISTOPHER, \$18.00, PARK MAINTENANCE II, PEARSON, RYLAN, \$13.17, CC & MAC LIFEGUARD, PEARSON, KAILEY, \$13.17, CC & MAC LIFEGUARD, MAXWELL, SIENNA, \$13.17, CC & MAC LIFEGUARD, MEYER, ADELINA, \$13.72, CC & MAC LIFEGUARD, ANDERSON, RYLEE, \$13.72, CC & MAC LIFEGUARD, WOLFF, LILY, \$11.36,



DAYCARE ASSISTANT, ENGBRETSON, MOLLY, \$13.72, CC & MAC LIFEGUARD, ANDERSON, RYLEE, \$13.72, CC & MAC LIFEGUARD, MATSON, EMILY, \$13.72, CC & MAC LIFEGUARD, ENGBRETSON, MARGARET, \$13.72, CC & MAC LIFEGUARD, HASLETON, NATHAN, \$14.81, WATER SAFETY INSTRUCTOR, HASLETON, NATHAN, \$14.27, CC CERTIFIED LIFEGUARD, HASLETON, NATHAN, \$15.09, MAC LEAD LIFEGUARD, OFTEDAL, HAYDEN, \$14.27, CC CERTIFIED LIFEGUARD, OFTEDAL, HAYDEN, \$14.81, WATER SAFETY INSTRUCTOR, OFTEDAL, HAYDEN, \$15.09, MAC LEAD LIFEGUARD, HAWKES, AARON, \$14.27, CC CERTIFIED LIFEGUARD, HAWKES, AARON, \$14.81, WATER SAFETY INSTRUCTOR, HAWKES, AARON, \$15.09, MAC LEAD LIFEGUARD, WINROW, KIARA, \$11.24, MAC CASHIER, SAD, NATHAN, \$11.24, MAC CASHIER, GUST, KAYSEN, \$11.24, MAC CASHIER, STEUERWALD, CHASE, \$14.50, PARK MAINTENANCE I, ARGO, KAYLEE, \$13.56, AFTER SCHOOL PROGRAM ASSISTANT, KING, LINDSEY, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, BICKETT, ALIVIA, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, KELLER, ELLIE, \$12.10, DAYCARE ASSISTANT, KELLER, ELLIE, \$12.10, AFTER SCHOOL PROGRAM ASSISTANT, IVERSON, KARMEN, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, MCGILLIVRAY, TREGG, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, LUNDE, HOUSTON, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, SHAW, DAVENEY, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, OLSON, CARSYN, \$11.59, AFTER SCHOOL PROGRAM ASSISTANT, OLSON, CARSYN, \$12.10, DAYCARE ASSISTANT, BIGGE, TUCKER, \$15.60, AFTER SCHOOL PROGRAM ASSISTANT, PYBURN, ASHLEY, \$15.60, AFTER SCHOOL PROGRAM ASSISTANT, RIEDEL, BROOKELYN, \$13.17, CC & MAC LIFEGUARD, SCHAMBER, AVERY, \$11.24, MAC CASHIER.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Approve Second Reading of Ordinance No. 1667 - Revising Ordinances Related to Excavations. Motion carried unanimously. City Administrator Jameson Berreth explained that this ordinance is to make general updates to existing excavation code, including requiring a licensed installer for all utility work and requires that anyone who does not receive an excavation permit before completing work is subject to a fine, and may be required to dig up the area to verify that the utility work was completed correctly.

Motion by Commissioner Dybdahl, seconded by Commissioner Cronin to Approve First Reading of Ordinance No. 1668 - Amend Appendix B - Zoning Section 17.02. Motion carried unanimously. This is a rezoning ordinance that will rezone property recently annexed into the city (located on the west edge of town and north side of Highway 34) for the purpose of a new Dollar General.

Motion by Commissioner Wire, seconded by Commissioner Shaw to Approve Resolution 2024-15 - Setting Public Works & Utilities Fees, Fines, & Penalties. Motion carried unanimously. City Administrator Berreth shared that this would update an existing resolution that lists all fees, fines, and penalties for the Public Works and Utilities departments to include an excavation permit fee, street surfacing fees, and excavation violation fee.

Motion by Commissioner Cronin, seconded by Commissioner Shaw to Award Bid No. 941 - Construction of Trojan Village Electric Distribution to Engelestad Electric Co in the amount of \$70,626.71. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Award Bid No. 954 for sale of 2001 Ford F150 pickup through Purple Wave for \$3,900 to Gregory Price (Madison, SD). Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to Award bid #955 for sale of Generac Guardian Series generator through Purple Wave for \$500 to Allen Bohle (Selby, SD). Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Cronin to Approve Advertisement Request for Proposal for Water Tower Maintenance Contract. Motion carried unanimously. City Administrator Berreth explained that the staff would like to advertise for an RFP process for a contract to provide long-term maintenance and repairs to the NE and SE water towers.

City Administrator Berreth provided monthly Financial Updates.

Public Comment was heard from a concerned citizen about the city not having enough competitive businesses (such as a Walmart, additional grocery stores, and other businesses) and expressed an opinion that prices in Madison are too high due to lack of competition. Mayor Lindsay and Commissioners shared that they are very open to new businesses and have never denied any requests for new businesses.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Monday, June 3, 2024, at 5:30pm

Motion by Commissioner Shaw, seconded by Commissioner Cronin to Adjourn at 6:00pm. Motion carried unanimously.

/s/Amy Sad

Finance Officer

Published once at the approximate cost of \$\_\_.

**CITY OF MADISON**  
**PERSONNEL**  
**June 2024**

| NAME                | EFFECTIVE<br>DATE | PRESENT<br>STATUS | RECOMMENDED<br>STATUS | PRESENT<br>RATE/SALARY | RECOMMENDED<br>RATE/SALARY | POSITION                  |
|---------------------|-------------------|-------------------|-----------------------|------------------------|----------------------------|---------------------------|
| NELSON, MICAH       | 5/20/2024         |                   | TEMP                  |                        | \$11.24                    | MAC CASHIER               |
| HUNSLEY, CANNON     | 5/20/2024         |                   | TEMP                  |                        | 11.24                      | MAC CASHIER               |
| URBACH, JARED       | 5/20/2024         |                   | TEMP                  |                        | 14.5                       | PARKS MAIN I              |
| BOBICK FREUND, EVAN | 5/20/2024         |                   | TEMP                  |                        | 14.5                       | PARKS MAIN I              |
| BRICKER, MAYCEE     | 5/15/2024         |                   | TEMP                  |                        | 13.5                       | FLOWER & GARDEN ASSISTANT |
| EVDOS, MICHELLE     | 5/15/2024         |                   | TEMP                  |                        | 13.5                       | FLOWER & GARDEN ASSISTANT |
| MENTELE, COLE       | 5/27/2024         |                   | PT <20                |                        | 13.84                      | PERSONAL TRAINER          |
| WALKER, KILEY       | 5/24/2024         |                   | TEMP                  |                        | 11.24                      | RECREATION ASSISTANT      |



**TO: Mayor/Commissioners**  
**FROM: Jamal Branco**  
**DATE: May 28, 2024**  
**RE: Madison Community Center**  
**Declare Surplus Property**

One (1) Title Boxing punching bag approximately three years old, and one (1) Precor 956i treadmill approximately ten years old.

\$ \_\_\_\_\_  
(includes any applicable sales tax)

WE, the undersigned, duly appointed by the Board of Commissioners of the City of Madison, South Dakota, hereby establish the above appraisal values for each of the surplus items.

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Chris Vickmark

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Jarod Hasleton

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April Lund



**TO:** Mayor/Commissioners  
**FROM:** Jed Blom  
**DATE:** 5/30/2024  
**RE:** Declare as Surplus Property – City Hall Office IT Equipment

**Appraisers**

Infotech, Josh West

Office Peeps, Stan Kannas

Jed Blom, Director of IT

| Type     | Make       | Model                      | S/N                      | Description                                                         | Value \$ |
|----------|------------|----------------------------|--------------------------|---------------------------------------------------------------------|----------|
| Server   | Dell       | Power Edge T320            | 8SFYB42                  | PE T320, Xeon CPU, 16GB RAM, 2.1TB disk, Windows Server 2012        |          |
| Server   | Dell       | Power Edge T320            | 8SFXB42                  | PE T320, Xeon CPU, 16GB RAM, 2.1TB disk, Windows Server 2012        |          |
| Printer  | Brother    | MFC-8860DN                 | U61509F8J691420          | Broken.                                                             |          |
| UPS      | Cyberpower | ST425                      | BNBHT2002662             | Used UPS. Needs battery. Battery = \$15-20                          |          |
| Tablet   | Apple      | iPad A1474                 | DMPNJ04WFK12             | Need to test                                                        |          |
| Printer  | HP         | Envy 6055                  | TH08Q3D0GT               | E0 error. Ink or printer? Worth another \$40 to find out?           |          |
| Computer | Dell       | Precision T1650            | 8JHW7Y1                  | Precision T1650, i5-3470, 8gb, 2x1TB HDDs, nvidia nvs310            |          |
| UPS      | Tripp Lite | Internet350U               | 9531FY0BC505600180       | Some of the outlets don't work. Needs a battery. Not worth the fix. |          |
| WAP      | HP         | J9650A                     | CN2BDWY0CV               | Old WAP. Dime a dozen.                                              |          |
| WAP      | HP         | J9650A                     | CN2BDWY0CW               | Old WAP. Dime a dozen.                                              |          |
| WAP      | HP         | J9650A                     | CN2BDWY0CN               | Old WAP. Dime a dozen.                                              |          |
| Printer  | EPSON      | LQ-2180                    |                          | Garbage. Parts only.                                                |          |
| Computer | Dell       | Inspiron 3467              | 410NR12                  | i5, 8gb, No HDD. Garbage. Won't power up. Suspect bad P/S.          |          |
| Computer | Dell       | Optiplex 7010              | C5P1P22                  | i3, 4gb, 250gb HDD                                                  |          |
| Computer | Dell       | Optiplex 3040              | 2ML8CH2                  | i3, 4gb, 256gb SSD                                                  |          |
| Dock     | Lenovo     | Workstation Dock Type 40A5 | M2D07DBE                 | Laptop Dock                                                         |          |
| Laptop   | Dell       | Latitude E5530             | 81QT8W1                  | i5-3210, 8gb, 240GB SSD. Case broken on bottom.                     |          |
| Dock     | Dell       | E-Port                     |                          | Laptop Dock                                                         |          |
| Computer | Dell       | Optiplex 3010              | 199SGX1                  | i5-3470, 6gb, 256gb SSD                                             |          |
| Computer | Dell       | Optiplex 3050              | DGJMGM2                  | i5-7500, 8gb, 250GB SSD                                             |          |
| Laptop   | HP         | ProBook 645 G1             | 5CG5340TVJ               | AMD A6-5350M, 4GB, 500GB HDD                                        |          |
| Monitor  | ViewSonic  | VA703b                     | Q85080260841             | 17" LCD Monitor                                                     |          |
| Monitor  | Dell       | P170St                     | CN-0C2JMK-74445-9CB-BXJU | 17" LCD Monitor                                                     |          |
| Monitor  | Dell       | P170St                     | CN-0C2JMK-74445-9CB-BX6U | 17" LCD Monitor                                                     |          |
| Monitor  | Dell       | P170St                     | CN-0C2JMK-74445-9CB-BXHU | 17" LCD Monitor                                                     |          |
| Monitor  | Dell       | P170St                     | CN-0C2JMK-74445-9CB-BXCU | 17" LCD Monitor                                                     |          |

|          |              |                                 |                         |                                           |  |
|----------|--------------|---------------------------------|-------------------------|-------------------------------------------|--|
| Monitor  | Gateway      | FPD1730                         | MUL7007A0056197         | 17" LCD Monitor                           |  |
| Monitor  | Dell         | P2417Hb                         | 1RH0QB2                 | 24" LCD Monitor                           |  |
| Computer | Dell         | Optiplex 3050                   | 1N0YWK2                 | i5-7500, 8GB, 256GB SSD                   |  |
| Computer | Dell         | Optiplex 3050                   | 1NBXWK2                 | i5-7500, 8GB, 256GB SSD                   |  |
| Printer  | HP           | P1102w                          | VND3R96171              | Not sure if it works                      |  |
| Tablet   | Lenovo       | TB-8504F                        |                         | Very bad battery                          |  |
| Computer | Dell         | Optiplex 380                    | 4HC5QL1                 | E7500, 4GB, 160GB HDD                     |  |
| Games    | Nintendo     | 3D/3DS                          |                         | Lot of 29 games                           |  |
| Camera   | Kodak        | CX7430                          | KCKCY44731669           | Untested                                  |  |
| Tablet   | Apple        | MV1D2LL/A                       | dmpyf29plmx0            |                                           |  |
| Laptop   | HP           | Pavillion zv6000                | CND5220G7Z              | No HDD                                    |  |
| Laptop   | HP           | Pavillion dv4000                | 2CE53703Z0              | No HDD                                    |  |
| HDD      | Seagate      | 9Y7867-560                      | 5QH0E9KY                | Bad                                       |  |
| HDD      | Seagate      | 9ZC2AR-500                      | 2GEWZT9X                | Bad                                       |  |
| Misc     | Zonet        | KVM3002                         | EA593000464             |                                           |  |
| Misc     | Panasonic    | DL1BAA174ARA                    |                         | 4 x Panasonic Toughbook Floppy Drives     |  |
| Camera   | Celetron     | VistaPix                        |                         |                                           |  |
| Misc     | HP           | Office Jet 88 Ink               |                         | Full Set                                  |  |
| Misc     | HP           | Office Jet 75XL Ink             |                         |                                           |  |
| Misc     | Hynix        | 256mb PC2-5300S SODIMM          |                         | x4                                        |  |
| Misc     | IWATSU       | ix-12ktd-3                      | 1042041267604           | Phone                                     |  |
| Computer | Dell         | Optiplex 3040                   | 9ZY1M82                 | i3, 4gb, 80GB HDD.                        |  |
| Misc     | Indiana      | Cash Drawer                     | P/N 06-7111 REV B       | Leftovers in Sonya's old office           |  |
| Printer  | Ithaca       | Turbo Series 50 Receipt Printer | P/N TMS-13947-001       | Leftovers in Sonya's old office           |  |
| Misc     | Media Plus 3 |                                 | Model: 226-125161372-04 | Leftovers in Sonya's old office           |  |
| Misc     | Sensus       | AR5501 Handheld                 | Sensus Metering Systems | Broke. Lines on screen. Does not turn on. |  |
| Misc     | Sensus       | AR5501 Handheld                 | Sensus Metering Systems | Broke. Lines on screen. Does not turn on. |  |
| Tablet   | Apple        | MV1F2LL/A                       | DMPYF0B9LMX1            |                                           |  |

|       |            |                       |            |                                  |  |
|-------|------------|-----------------------|------------|----------------------------------|--|
| Phone | Samsung    | Galaxy S5             |            | Broken screen. Not worth fixing. |  |
| Phone | Nokia      | Carl Zeiss/Tessar 2.0 |            |                                  |  |
| Phone | Blackberry | Torch                 |            |                                  |  |
| Phone | Apple      | iPhone 4              |            |                                  |  |
| Phone | Apple      | iPhone 4s             |            | Cracked screen.                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Samsung    | Ruby sgh-a847         |            |                                  |  |
| Phone | Motorola   | V3m                   |            | No battery.                      |  |
| Phone | Motorola   | Razr v3               |            |                                  |  |
| Phone | Motorola   | V3m                   |            |                                  |  |
| Phone | Pantech    | P2030                 |            |                                  |  |
| Phone | Samsung    | Ruby SGH-A997         |            |                                  |  |
| Phone | Samsung    | Ruby SGH-A997         |            |                                  |  |
| Phone | Samsung    | Galaxy S8             |            | Still serviceable                |  |
| Phone | Samsung    | Galaxy S8             |            | Still serviceable                |  |
| Phone | Apple      | iPhone 7              |            | Still serviceable                |  |
| Phone | Apple      | iPhone 7              |            | Still serviceable                |  |
| Phone | LG         | LG-VN280              |            |                                  |  |
| Radio | Motorola   | XLT 1500              | 726CLZ0592 | Car Radio                        |  |
| Radio | Motorola   | XLT 1500              | Z26CLZ0593 | Car Radio                        |  |
| Radio | Motorola   | XLT 1500              | 726CLZ0591 | Car Radio                        |  |
| Radio | Motorola   | XLT 1500              | 726CLZ0594 | Car Radio                        |  |
| Radio | Motorola   | XLT 1500              | 726CLZ0590 | Car Radio                        |  |



|        |          |                   |                     |                                                                 |  |
|--------|----------|-------------------|---------------------|-----------------------------------------------------------------|--|
| Radio  | Motorola | PM400             | 019TFCE970          | Car Radio                                                       |  |
| Radio  | Motorola | XLT 5000          | 585CMD0382          | Car Radio                                                       |  |
| Misc   | Motorola |                   |                     | Box full of radio chargers, batteries, speakers, antennas, etc. |  |
| Radio  | Motorola | HT 1000           | 402AUA2717X         | Portable Radio                                                  |  |
| Radio  | Motorola | HT 1000           | 402AUA2712X         | Portable Radio                                                  |  |
| Radio  | Motorola | HT 1000           | 402AUA2719X         | Portable Radio                                                  |  |
| Radio  | Motorola | HT 1000           | 402AUA2718X         | Portable Radio                                                  |  |
| Radio  | Motorola | HT 1000           | 402AUA2713X         | Portable Radio                                                  |  |
| Radio  | Motorola | HT 1000           | 402AUA2716X         | Portable Radio                                                  |  |
| Radio  | Motorola | HT 1000           | 402AUA2715X         | Portable Radio                                                  |  |
| Radio  | Kenwood  | TK-3360           | B1C02745            | Portable Radio                                                  |  |
| Misc   | IBM      | 6779              |                     | Typewriter                                                      |  |
| Misc   | Apollo   | 1500C             | 98028019            | Overhead Projector                                              |  |
| Radar  | Kustom   | 1000 DS           | 5974, 5964, DS19039 | Traffic Radar                                                   |  |
| Misc   | Hatch    | Old SRT Gear      |                     | 10 x Knee and Shin Pads                                         |  |
| Radar  | Kustom   | Road Runner       | 3570                | Handheld Radar                                                  |  |
| Radar  | Speedgun | Eight             | 3271                | Handheld Radar                                                  |  |
| Misc   | Whelen   | PCDS-9            | 08884               | Light Control Box                                               |  |
| Misc   | Alco     | Sensor III        | 1056832             | Old PBTs                                                        |  |
| Misc   | Alco     | Sensor III        | 1056737             | Old PBTs                                                        |  |
| Misc   | Alco     | Sensor III        | 1230569             | Old PBTs                                                        |  |
| Misc   | Alco     | Sensor III        | 1208186             | Old PBTs                                                        |  |
| Misc   | Alco     | Sensor            | B13021              |                                                                 |  |
| Misc   | GPX      | C620              | G2702               | Portable Cassette Recorder                                      |  |
| iPad   | Apple    | iPad Air 2 A1566  | DMQRX8M9G5VJ        |                                                                 |  |
| Tablet | Apple    | iPad Air 2 A1566  | DMPRWX47G5VJ        |                                                                 |  |
| Tablet | Apple    | iPad Air 2 A1566  | DMPRXNJTG5VJ        |                                                                 |  |
| Laptop | Dell     | Inspiron TTYFJA00 | 6KFZRQ2             |                                                                 |  |
| Laptop | Dell     | Inspiron TTYFJA00 | 2LCZRQ2             |                                                                 |  |

**ORDINANCE NO. 1668**

**AN ORDINANCE TO AMEND APPENDIX B – ZONING – SECTION 17.02 ADOPTED BY  
ORDINANCE NO. 1481 ON 8-24-2009 OF THE ZONING ORDINANCE OF THE CITY OF MADISON**

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the revised ordinances of the City of Madison, also known as the Code of Ordinances, be amended to change the zoning of the following real property located within the City of Madison by changing the zoning district from Single Family Residence, 9,000 Square Foot District (R-90) to Highway Business Zone (HB).

Lot 1 Schladweiler Addition in the SW1/4 of Section 1, Township 106 north, Range 53 West of the 5th P.M., Lake County, South Dakota

And that the revised ordinances of the City of Madison, also known as the Code of Ordinances, be amended to change the zoning of the following real property located within the City of Madison by changing the zoning district from Single Family Residence, 9,000 Square Foot District (R-90) to Agricultural District (AG).

Lots 2 & 3 Schladweiler Addition in the SW1/4 of Section 1, Township 106 north, Range 53 West of the 5th P.M., Lake County, South Dakota

Dated this \_\_\_ day of May, 2024.

CITY OF MADISON

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Finance Officer

1<sup>st</sup> Reading:

2<sup>nd</sup> Reading:

Published:

Effective:

**ORDINANCE NO. 1669**

**AN ORDINANCE TO SET MEMBERSHIP OF AIRPORT BOARD**

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Chapter 8 – Aviation, Article II – Municipal Airport, Section 8-51 – Members, Term of Office of the Revised Ordinances of the City of Madison, also known as the Code of Ordinances, be amended as follows:

Sec. 8-51. - Members, term of office.

- (a) The Mayor shall nominate, with the approval of the governing body, an Airport Board consisting of five members. Not less than three members of the Airport Board shall be duly qualified residents and electors of the City. Two members may be residents and electors of Lake County, residing outside the corporate limits of the City.
- (b) The terms of the office shall be for five years, and so arranged that the term of only one member shall expire each year and that all such expiring terms shall terminate on the first Monday in May.
- (c) Members of the Board shall receive no compensation for performing their duties as members of the Board.
- (d) The Mayor may nominate, with the approval of the governing body, one member of the City Commission to serve as ex-officio member of the Airport Board with no voting rights. The ex-officio member may serve as long as a member of the City Commission.
- (e) The City Commission may remove a member of the Airport Board due to repeated absences from Airport Board meetings or other just cause.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF MADISON

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Finance Officer

1<sup>st</sup> Reading: June 3, 2024  
2<sup>nd</sup> Reading: June 17, 2024  
Published:  
Effective:

## RESOLUTION NO. 2024-16

### RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF MADISON DECLARING ITS OFFICIAL INTENT TO UNDERTAKE THE FINANCING OF DAKOTA STATE UNIVERSITY ATHLETICS EVENTS CENTER AND RELATED ACTIONS

**WHEREAS**, the City of Madison (the "City") is authorized and empowered by the provisions of SDCL Chapter 9-54 (the "Act") to issue and sell revenue bonds for the purpose of promotion and advancing postsecondary education; and

**WHEREAS**, Dakota State University Foundation (the "DSUF") has requested that the City to issue its revenue bonds pursuant to the Act to provide for a portion of the financing and construction of the Dakota State University Athletics Events Center (the "Development"); and

**WHEREAS**, this Board of Commissioners (the "Board of Commissioners") hereby finds and declares that it is necessary, essential and a public purpose for the City to finance a portion of the Development pursuant to the Act, in order to stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of Dakota State University, a South Dakota postsecondary institution; and

**WHEREAS**, as an inducement to the DSUF to carry out the Development, this Board of Commissioners desires to authorize the issuance of revenue bonds, in one or more series, by the City in a principal amount not to exceed \$11,000,000; and

**WHEREAS**, Section 1.150-2 of the Treasury Regulations require the City to declare its reasonable official intent to reimburse prior expenditures for the Development with proceeds of a subsequent borrowing; and

**WHEREAS**, pursuant to the request of the DSUF, the City desires to appoint Meierhenry Sargent, LLP as bond counsel for the bonds; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. **Findings.** The above recitals and each of them, are true and correct.
2. **Declaration of Necessity.** This Board of Commissioners hereby determines that it is necessary and desirable to provide financing for the Development by the issuance and sale of revenue bonds pursuant to the Act and hereby authorizes the issuance and sale of such bonds by the City in the aggregate principal amount not to exceed \$11,000,000.
3. **Hearing.** The Board of Commissioners shall have a hearing on June 17, 2024 concerning the proposed plan of financing by the City of its revenue bonds.
4. **Subsequent Resolution.** The issuance and sale of the bonds shall be upon such terms and conditions as may be agreed upon by the City and the DSUF and the initial purchasers of the bonds; provided, however, that the bonds shall not be sold or issued unless specifically authorized by the subsequent resolution of this Board of Commissioners.
5. **Intent to Reimburse.** This resolution is being adopted by the City for purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. In that regard, the City hereby declares its official intent to use proceeds of indebtedness to reimburse the Reimbursement Expenditures. Notwithstanding the foregoing, this resolution does not bind the City to make any expenditure, incur any indebtedness, or proceed with the Development.
6. **Retention of Bond Council.** The firm of Meierhenry Sargent, LLP is hereby appointed as bond counsel for the bonds. The DSUF shall be required to pay all costs for such services and the City shall not be obligated (other than from the proceeds of the Bonds) to pay any such costs.
7. **Authorization of Officers.** The Board of Commissioners hereby authorizes and directs the City Administrator, Mayor, Finance Officer and such other City employees to take

whatever further action relating to the aforesaid financial assistance may be deemed reasonable and desirable, including the execution of a letter of engagement with Meierhenry Sargent, LLP, provided that the terms and conditions under which the bonds are to be issued and sold shall be approved by this Board of Commissioners in the manner provided by law prior to the sale thereof.

8. **Administrative Act**. This resolution shall take effect immediately upon its adoption.

Adopted this 3<sup>rd</sup> day of June, 2024.

\_\_\_\_\_  
Mayor, City of Madison

Attest: \_\_\_\_\_  
City Finance Officer

City of Madison  
Memorandum - Lakeview Industrial Park Improvements  
Cost Share Agreement



**To:** Mayor and City Commission  
**From:** Jameson Berreth, City Administrator  
**Subject:** Discussion and action to share costs with LAIC on Lakeview Industrial Park Improvements  
**Date:** June 3, 2024

---

**Background**

In 2023, the Lake Area Improvement Corporation (LAIC) identified a grant opportunity through the Economic Development Association (EDA) to expand the industrial park. The City applied for the grant on behalf of the LAIC and was awarded a grant for 80% of construction costs up to \$3.4 million. The original project proposal extended Industry Avenue, created SE 16th Street from Industry Avenue to S Washington Avenue (455th Avenue), and reconstructed S Washington from the HWY 34 intersection to 12th Street SE.

LAIC approached the City on 11-6-23 regarding sharing costs on the portions of the project with City infrastructure (Industry Avenue and SE 16th Street). The requested amount was approximately \$614,000 over at least 10 years. This represented half of the 20% of construction costs not covered by the EDA grant and half of the engineering costs for the relevant portions of the project. LAIC was approaching Lake County regarding sharing costs on the S Washington Avenue portion of the project. The LAIC also shared that they were applying for a grant and favorable financing that would impact the final cost of the project.

The Mayor and City Commission expressed support for the project and in sharing costs but decided to refrain from action until all information was available.

**Financing Update**

Since the last discussion, there have been several changes which impact the cost of the Lakeview Industrial Park Improvements.

1. LIIP Grant - LAIC was successful in attaining a \$500,000 Local Infrastructure Improvement Program (LIIP) Grant from the Governor's Office of Economic Development. This reduces the cost for entities involved.
2. REDLG Loan - LAIC secured funding from the Rural Economic Development Loan & Grant (REDLG) Program of the U.S. Dept. of Agriculture. This is a 10-year loan at 0% with a 1% administrative fee. This low-cost financing makes repayment on the project easier.
3. Project cost - The actual cost of the project once awarded was about \$2.87 million. This is significantly less than the original estimate of \$4.05 million. Due to the low cost, additional improvements were added to reconstruct S Washington from 12th Street SE to

16th Street SE which increased the cost to \$3.12 million. However, the project remains significantly less than expected, which reduces costs for the entities involved.

### **Updated Cost Sharing Request**

Due to these changes, the LAIC's cost sharing request to the City is \$241,244.96. This reflects the addition of the LIIP grant and the lower project cost. If agreed upon, the City would make payments in accordance with the terms of the REDLG loan. This allows for payments over 10 years with the option of deferral the first two years.

### **Staff recommendation**

Since the Mayor and City Commission expressed support for cost sharing in the project during the 11-6-23 meeting, staff recommend approving the request to share in costs for the Lakeview Industrial Park Improvements. The updated request is about 61% lower than the request from November. The City can incorporate into the budget payments of \$24,124.50 over 10 years, or, if deferral for two years is desired, payments of \$30,155.62 over 8 years (not taking into account the 1% administrative fee).

Staff drafted a Cost Share Agreement included in the meeting packet for approval if there is support to proceed.

AGREEMENT BY AND BETWEEN

CITY OF MADISON

And

LAKE AREA IMPROVEMENT CORPORATION

**Cost Share Agreement for Lakeview Industrial Park Improvements**

This AGREEMENT is made and entered into this 3<sup>rd</sup> day of June 2024, by and between the Lake Area Improvement Corporation ("LAIC") and The City of Madison ("City").

WHEREAS, the LAIC is supporting industrial park growth and steady economic growth in the City of Madison; and

WHEREAS, the LAIC is leading an effort to construct street and utility improvements in the industrial park through the extension of Industry Avenue and the construction of 16<sup>th</sup> Street South known as Lakeview Industrial Park ("Project")

WHEREAS, the City agrees to contribute to the Project and share construction and engineering costs with the LAIC; and

WHEREAS, the LAIC received a grant from the Economic Development Association (EDA) in the amount of \$3.4 million or 80% of construction costs, whichever is less; and

WHEREAS, the LAIC received a Local Infrastructure Improvement (LIIP) Grant in the amount of \$500,000 toward the Project; and

WHEREAS, the LAIC has secured a Rural Economic Development Loan (REDLG) through the USDA to finance the Project; and

WHEREAS, total Project cost including Project construction and engineering is approximately \$3.6 million;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Contribution by the City:

The City agrees to contribute up to 10% of the construction costs and up to 50% of the engineering costs for construction of Industry Avenue and 16th Street roads, less \$225,000 from LIIP grant funds. The total anticipated amount of the City's contribution is \$241,244.96.

2. Payment Terms:

The City agrees to pay LAIC the contribution over the next 10 years. Payments shall be made in accordance with the terms of the REDLG loan. Payments are due on or before September 1<sup>st</sup> of each year.



3. Use of Funds:

The funds contributed by the City shall be used exclusively for the construction and engineering costs associated with construction of Industry Avenue & 16th Street.

4. Loan Details:

The LAIC has secured a REDLG through USDA at 0% interest for a term of 10 years, with a 1% annual fee. The City acknowledges the terms of the REDLG loan and agrees to its payment obligations under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF MADISON

---

Roy Lindsay, Mayor

---

Attest: Finance Officer

LAKE AREA IMPROVEMENT CORPORATION

---

Brooke Rollag, Executive Director

BID TABULATION SHEET  
BID NO. 956  
Fire Department Generator  
Madison, South Dakota

2:00 PM

5/23/2024

| NAME OF BIDDER                                               | ACKNOWLEDGE<br>ADDENDUM | BID SURETY        | TOTAL BID    |
|--------------------------------------------------------------|-------------------------|-------------------|--------------|
| Tyler Electric, LLC<br>293 N Tyler Street<br>Tyler, MN 56178 |                         | 5% Cashiers Check | \$106,090.00 |
|                                                              |                         |                   |              |
|                                                              |                         |                   |              |
|                                                              |                         |                   |              |
|                                                              |                         |                   |              |

## BID SUMMARY

### Furnishing 115 kV Circuit Switcher and 115 kV Circuit Breaker - Green & Southeast Substations

City of Madison  
Madison, South Dakota  
City Bid No. 957



DGR Project No. 415935  
Bid Letting: May 28, 2024 - 2:00 PM  
City of Madison  
Page 1 of 1

| Bidder and Address                                                             | Bid Security | Circuit Switcher    |                                          |                                            |              |              | Comments |
|--------------------------------------------------------------------------------|--------------|---------------------|------------------------------------------|--------------------------------------------|--------------|--------------|----------|
|                                                                                |              | Bid Price           | Guaranteed Delivery Date<br>Anchor Bolts | Guaranteed Delivery Date<br>Switcher/Stand | Manufacturer | Mfr Location |          |
| <b>Border States Electric</b><br>1100 N Career Avenue<br>Sioux Falls, SD 57107 | 10% Bid Bond | <b>\$122,341.00</b> | Estimated 3-4 Weeks<br>ARO               | Estimated 46-48<br>Weeks ARO               | GE           | Italy        |          |

## BID SUMMARY

### Furnishing 115 kV Circuit Switcher and 115 kV Circuit Breaker - Green & Southeast Substations

City of Madison  
Madison, South Dakota  
City Bid No. 957



DGR Project No. 415935  
Bid Letting: May 28, 2024 - 2:00 PM  
City of Madison  
Page 1 of 1

| Bidder and Address                                                      | Bid Security | Circuit Breaker |                            |              |               | Comments |
|-------------------------------------------------------------------------|--------------|-----------------|----------------------------|--------------|---------------|----------|
|                                                                         |              | Bid Price       | Guaranteed Delivery Date   | Manufacturer | Mftr Location |          |
| Border States Electric<br>1100 N Career Avenue<br>Sioux Falls, SD 57107 | 10% Bid Bond | \$109,500.00    | Estimated 92-108 Weeks ARO | Siemens      | USA           |          |

May 31, 2024

City of Madison  
Attn: Nathan Zimmerman, Utility Director  
PO Box 308  
Madison, SD 57042



RE: **Recommendation of Award of Contract  
Furnishing 115 kV Circuit Switcher and 115 kV Circuit Breakers -  
Green and Southeast Substations**  
DGR Project No. 415935 and 415936

Dear Nathan:

We have completed our review of the bids received on May 28, 2024 for the circuit switcher and circuit breaker substation materials. A bid summary form and detailed tabulation of the bid results is enclosed. We have checked the bids for mathematical accuracy and compliance with the bid specifications. We are hereby prepared to offer the following recommendations.

**Bid No. 1 – 115 kV Circuit Switcher**

Border States Electric of Sioux Falls, South Dakota provided a bid for a total price of \$122,341.00 for a circuit switcher and anchor bolts manufactured by GE. Given the current design constraints of both substation sites, we recommend to not award a contract for the circuit switcher.

**Bid No. 2 – 115 kV Circuit Breaker**

Border States Electric of Sioux Falls, South Dakota provided a bid for a total price of \$109,500.00 for a circuit breaker manufactured by Siemens, which is below the engineering estimate of \$120,000.00. We are familiar with the Siemens circuit breaker and see no reason why they should not be awarded the contract. We recommend that Border States Electric be awarded the contract for two (2) 115 kV Circuit Breakers for the purchase price amount of **\$219,000.00**.

Please review our recommendation and feel free to contact me with any questions you or the Commission may have. Please let us know when an award has been made, and we will prepare the Contract Documents for signatures.

Best Regards,  
DGR Engineering

A handwritten signature in blue ink that reads 'Grant Metzger'.

Grant Metzger, P.E.

Enclosure: Bid Summary  
GEM:ste



ACCEPTANCE

FINANCIAL

|                                                               |               |              |
|---------------------------------------------------------------|---------------|--------------|
| PAYMENT SCHEDULE                                              | PROJECT TOTAL | \$171,293.55 |
| 50% Due at signing, with remaining balance due at completion. |               |              |

|                                                                                                   |                                          |                           |
|---------------------------------------------------------------------------------------------------|------------------------------------------|---------------------------|
| OPTIONS Not included in the project total. Initial to the left to add the option to your project. |                                          |                           |
| _____                                                                                             | OPTIONAL 86" DISPLAY ADD                 | +\$7,448.78               |
| _____                                                                                             | MID STATES CARE - SELECT LEVEL AGREEMENT | +\$4,282.00<br>(ANNUALLY) |

TERMS

I accept this proposal and hereby authorize Mid States Audio & Video to proceed with the installation of the included systems at the facilities of City of Madison SD constructing at Madison, SD as described in the totality of this document. I further authorize Mid States Audio & Video to be granted the facility access that will be required to complete this project in a workmanlike and timely manner and for payment to be made to Mid States Audio & Video. In keeping with the Terms of Payment listed above: It has been made clear to me that there exist no understandings regarding this project with any relevant party unless and until City of Madison SD and Mid States Audio & Video agree to such additional or alternate understandings in writing. Project cost and pricing are dependent upon a continual flow of work without interruption or delays imposed by City of Madison SD or their staff, construction, other building trades or any other party, and additional costs may be incurred by City of Madison SD from Mid States Audio & Video. If such delays result in additional costs that are not covered by the pricing in this proposal: I agree that any additions to and/or deletions from the materials and labor to be provided by my acceptance of this proposal and any resulting change(s) in cost of this project shall only be by way of written change order(s) and shall be valid only after being signed by City of Madison SD and Mid States Audio & Video. This proposal is valid only if accepted in writing by City of Madison SD and deposit payment received no later than 30 days from date on this proposal.

The completed system carries a ninety (90) day warranty against defective materials and workmanship including labor; in some instances the manufacturer warranty may be longer. This guarantee does not cover replacement of parts due to fire, flood, lightning, vandalism, or improper use of equipment.

ACCEPTANCE

CITY OF MADISON SD

|                 |               |
|-----------------|---------------|
| _____<br>SIGNED | _____<br>DATE |
|-----------------|---------------|

|                     |                |
|---------------------|----------------|
| _____<br>PRINT NAME | _____<br>TITLE |
|---------------------|----------------|

MID STATES AUDIO & VIDEO

|                 |               |
|-----------------|---------------|
| _____<br>SIGNED | _____<br>DATE |
|-----------------|---------------|

|                     |                |
|---------------------|----------------|
| _____<br>PRINT NAME | _____<br>TITLE |
|---------------------|----------------|



ACCEPTANCE

FINANCIAL

|                                                               |               |              |
|---------------------------------------------------------------|---------------|--------------|
| PAYMENT SCHEDULE                                              | PROJECT TOTAL | \$195,702.34 |
| 50% Due at signing, with remaining balance due at completion. |               |              |

|                                                                                                   |                                          |                           |
|---------------------------------------------------------------------------------------------------|------------------------------------------|---------------------------|
| OPTIONS Not included in the project total. Initial to the left to add the option to your project. |                                          |                           |
|                                                                                                   | OPTIONAL 86" DISPLAY ADD                 | +\$7,448.78               |
|                                                                                                   | MID STATES CARE - SELECT LEVEL AGREEMENT | +\$4,893.00<br>(ANNUALLY) |

TERMS

I accept this proposal and hereby authorize Mid States Audio & Video to proceed with the installation of the included systems at the facilities of City of Madison SD constructing at Madison, SD as described in the totality of this document. I further authorize Mid States Audio & Video to be granted the facility access that will be required to complete this project in a workmanlike and timely manner and for payment to be made to Mid States Audio & Video. In keeping with the Terms of Payment listed above: It has been made clear to me that there exist no understandings regarding this project with any relevant party unless and until City of Madison SD and Mid States Audio & Video agree to such additional or alternate understandings in writing. Project cost and pricing are dependent upon a continual flow of work without interruption or delays imposed by City of Madison SD or their staff, construction, other building trades or any other party, and additional costs may be incurred by City of Madison SD from Mid States Audio & Video. If such delays result in additional costs that are not covered by the pricing in this proposal: I agree that any additions to and/or deletions from the materials and labor to be provided by my acceptance of this proposal and any resulting change(s) in cost of this project shall only be by way of written change order(s) and shall be valid only after being signed by City of Madison SD and Mid States Audio & Video. This proposal is valid only if accepted in writing by City of Madison SD and deposit payment received no later than 30 days from date on this proposal.

The completed system carries a ninety (90) day warranty against defective materials and workmanship including labor; in some instances the manufacturer warranty may be longer. This guarantee does not cover replacement of parts due to fire, flood, lightning, vandalism, or improper use of equipment.

ACCEPTANCE

CITY OF MADISON SD

|        |      |
|--------|------|
| SIGNED | DATE |
|--------|------|

|            |       |
|------------|-------|
| PRINT NAME | TITLE |
|------------|-------|

MID STATES AUDIO & VIDEO

|        |      |
|--------|------|
| SIGNED | DATE |
|--------|------|

|            |       |
|------------|-------|
| PRINT NAME | TITLE |
|------------|-------|

# Change Order

No. 1

Date of Issuance: May 30, 2024

Effective Date: June 3, 2024

|                                                    |                            |                                 |
|----------------------------------------------------|----------------------------|---------------------------------|
| Project: Public Works Building Restoration         | Owner: City of Madison, SD | Owner's Contract No.: 2024-2    |
| Contract: Public Works Building Restoration 2024-2 |                            | Date of Contract: March 5, 2024 |
| Contractor: Hegg Construction LLC                  |                            | Engineer's Project No.:         |

## **The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Change Order Scope: Demo a total of 10 existing door frames and prep to accept new frames. Provide/install a total of 10 new doors, frames, and hardware. Interior frames to be knock down type. Exterior frames to be welded. 4 frames to be prepped for electric strikes. Provide power to 5 door frames for access control. Access control, devices, hardware, and install by owner. Remove existing rotted wood base plate around entire bottom track of building. Provide/install new metal base plate channel for entire bottom track of building.

### **CHANGE IN CONTRACT PRICE:**

Original Contract Price:

\$644,544.00\_\_\_\_\_

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_

\$ n/a \_\_\_\_\_

Contract Price prior to this Change Order:

\$644,544.00\_\_\_\_\_

[Increase] [~~Decrease~~] of this Change Order:

\$42,203.62\_\_\_\_\_

Contract Price incorporating this Change Order:

\$686,747.62\_\_\_\_\_

### **CHANGE IN CONTRACT TIMES:**

Original Contract Times: ☐ Working days ☐ Calendar days

Substantial completion (days or date): August 30, 2024\_\_\_\_\_

Ready for final payment (days or date): October 18, 2024\_\_\_\_\_

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_:

Substantial completion (days): n/a \_\_\_\_\_

Ready for final payment (days): n/a \_\_\_\_\_

Contract Times prior to this Change Order:

Substantial completion (days or date): August 30, 2024\_\_\_\_\_

Ready for final payment (days or date): October 18, 2024\_\_\_\_\_

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): N/A\_\_\_\_\_

Ready for final payment (days or date): N/A\_\_\_\_\_

Contract Times with all approved Change Orders:

Substantial completion (days or date): August 30, 2024\_\_\_\_\_

Ready for final payment (days or date): October 18, 2024\_\_\_\_\_

RECOMMENDED:

By: \_\_\_\_\_  
Engineer (Authorized Signature)

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable):  
\_\_\_\_\_

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: \_\_\_\_\_  
Contractor (Authorized Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Change Order

No. 1

Date of Issuance: May 30, 2024

Effective Date: June 3, 2024

|                                        |                            |                                 |
|----------------------------------------|----------------------------|---------------------------------|
| Project: Park Restroom Project         | Owner: City of Madison, SD | Owner's Contract No.: 2024-3    |
| Contract: Park Restroom Project 2024-3 |                            | Date of Contract: April 2, 2024 |
| Contractor: Amert Construction         |                            | Engineer's Project No.:         |

## **The Contract Documents are modified as follows upon execution of this Change Order:**

### Description:

Provide and install colored 8" split faced block and colored mortar for the exterior walls for both buildings for the sum of \$12,570 plus two color setup fees of \$800 each for a total of \$13,370.

### CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$180,713.00\_\_\_\_\_

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_

\$ n/a \_\_\_\_\_

Contract Price prior to this Change Order:

\$180,713.00\_\_\_\_\_

[Increase] [~~Decrease~~] of this Change Order:

\$13,370\_\_\_\_\_

Contract Price incorporating this Change Order:

\$194,083.00\_\_\_\_\_

### CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☐ Calendar days

Substantial completion (days or date): August 30, 2024\_\_\_\_\_

Ready for final payment (days or date): October 18, 2024\_\_\_\_\_

[Increase] [Decrease] from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_:

Substantial completion (days): n/a \_\_\_\_\_

Ready for final payment (days): n/a \_\_\_\_\_

Contract Times prior to this Change Order:

Substantial completion (days or date): August 30, 2024\_\_\_\_\_

Ready for final payment (days or date): October 18, 2024\_\_\_\_\_

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): N/A\_\_\_\_\_

Ready for final payment (days or date): N/A\_\_\_\_\_

Contract Times with all approved Change Orders:

Substantial completion (days or date): August 30, 2024\_\_\_\_\_

Ready for final payment (days or date): October 18, 2024\_\_\_\_\_

RECOMMENDED:

By: \_\_\_\_\_  
Engineer (Authorized Signature)

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable):  
\_\_\_\_\_

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: \_\_\_\_\_  
Contractor (Authorized Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Banner Associates, Inc.  
2307 W 57th St, Ste 102  
Sioux Falls, SD 57108  
Tel 605.692.6342  
Toll Free 855.323.6342  
[www.bannerassociates.com](http://www.bannerassociates.com)

May 30, 2024

Mr. Ryan Hegg  
City of Madison  
116 W Center St  
Madison, SD 572457042

RE: Madison NW 9<sup>th</sup> Street/Union Avenue Reconstruction – Change Order No. 10

SRF NO: C462024-03; C461024-05

Dear Mr. Hegg:

Change Order No. 10 for the NW 9<sup>th</sup> St/Union Ave Reconstruction project is being presented for the following modifications of project scope.

- 1) 8 Trees and Approximately 105 LF of Fence is in the N Union Ave right-of-way on the east side of the roadway, north of NW 9<sup>th</sup> St. Removal of the trees and fence would help facilitate the roadway re-construction and surfacing placement in this area. **Contract Increase = \$9,050.00**
- 2) Design of the N Union roadway from NW 9<sup>th</sup> to the north, included reconstructing this segment of roadway with a width of 27' from back of curb to back of curb. The existing width of the roadway is 37' from BC to BC. The modification presented in this change order narrows the west lane of the roadway by 5' (from existing) and maintains the width of the east lane, giving a roadway width of 32' from BC to BC. **Contract Increase = \$23,243.25**
- 3) The project includes unclassified excavation as a bid item to compensate for roadway excavation and shaping during the reconstruction process. The estimated quantity in the project bid did not include a portion of the excavation that was needed to reconstruct the roadway with the proposed section. The project requires 3,813 CY of unclassified excavation over what was initially estimated. This change order acknowledges the increase in unclassified excavation quantity and modifies the total contract price. **Contract Increase = \$53,381.83**

The breakdown of unit prices and estimated costs is included in RFP #16 and the detailed breakdown of costs to modify the designed roadway width on N Union Ave and additional unclassified excavation quantities on the project.

Banner has reviewed the change order and recommends acceptance in the amount of **\$85,675.08**. This change order will bring the total contract price to **\$3,784,871.38**.

The change order shall be broken out between funding sources as follows:

| Funding Source     | Amount This Change Order |
|--------------------|--------------------------|
| Drinking Water SRF | \$47,121.29              |
| Clean Water SRF    | \$38,553.79              |
| <b>Total</b>       | <b>\$85,675.08</b>       |

Please let us know if you have any questions or comments.



Page 2

Sincerely,

A handwritten signature in blue ink, appearing to read "Weston J. Blasius".

Weston J. Blasius  
Banner Associates, Inc.

Cc: City of Madison – Ryan Hegg, Heather Peterson, Amy Sad – Email  
DANR – Dan Gerhardt – Email  
1<sup>st</sup> District –Mason Weidenbach – Email  
Banner Associates – Cedric Hay; Nathan Powell – Email  
Banner File - F:\23885-00\Construction Phase\Change Orders\Change Order No. 10\Change Order No. 10.pdf

|                                                         |                                  |
|---------------------------------------------------------|----------------------------------|
| Date of Issuance: 5/30/2024                             | Effective Date: 6/3/2024         |
| Owner: City of Madison                                  | Owner's Contract No.:            |
| Contractor: Winter Contracting, Inc.                    | Contractor's Project No.:        |
| Engineer: Banner Associates, Inc.                       | Engineer's Project No.: 23885.00 |
| Project: NW 9 <sup>th</sup> St/Union Ave Reconstruction | Contract Name:                   |

The Contract is modified as follows upon execution of this Change Order:

Description: Perform removal of 8 trees and approximately 105 LF of fence in the N Union right-of-way, Modification to width of roadway segment on N Union Ave, Quantity change of Unclassified Excavation for project. Add: 1/2 day to contract

Attachments: RFP#16, N Union Roadway Width Modifications – Additional Quantity Breakdown, Unclassified Excavation Quantity Breakdown

| CHANGE IN CONTRACT PRICE                                                                                                      | CHANGE IN CONTRACT TIMES<br><i>[note changes in Milestones if applicable]</i>                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Original Contract Price:<br><br>\$ 3,475,000.00                                                                               | Original Contract Times:<br>Substantial Completion: <u>September 15, 2023</u><br>Ready for Final Payment: <u>October 6, 2023</u><br>days or dates                                                     |
| [Increase] [ <del>Decrease</del> ] from previously approved Change Orders No. <u>1</u> to No. <u>9</u> :<br><br>\$ 224,196.30 | [Increase] [ <del>Decrease</del> ] from previously approved Change Orders No. <u>1</u> to No. <u>9</u> :<br>Substantial Completion: <u>14 Days</u><br>Ready for Final Payment: <u>14 Days</u><br>days |
| Contract Price prior to this Change Order:<br><br>\$ 3,699,196.30                                                             | Contract Times prior to this Change Order:<br>Substantial Completion: <u>Same as above</u><br>Ready for Final Payment: <u>Same as above</u><br>days or dates                                          |
| [Increase] [ <del>Decrease</del> ] of this Change Order:<br><br>\$85,675.08                                                   | [Increase] [ <del>Decrease</del> ] of this Change Order:<br>Substantial Completion: <u>0.5 days</u><br>Ready for Final Payment: <u>0.5 days</u><br>days or dates                                      |
| Contract Price incorporating this Change Order:<br><br>\$ 3,784,871.38                                                        | Contract Times with all approved Change Orders:<br>Substantial Completion: <u>October 7, 2023</u><br>Ready for Final Payment: <u>October 28, 2023</u><br>days or dates                                |

|                               |                              |                              |                                   |                                   |                                   |
|-------------------------------|------------------------------|------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <b>RECOMMENDED:</b>           |                              | <b>ACCEPTED:</b>             |                                   | <b>ACCEPTED:</b>                  |                                   |
| By: <u>Walter J. B...</u>     | By: _____                    | By: _____                    | By: _____                         | By: _____                         | By: _____                         |
| Engineer (if required)        | Owner (Authorized Signature) | Owner (Authorized Signature) | Contractor (Authorized Signature) | Contractor (Authorized Signature) | Contractor (Authorized Signature) |
| Title: <u>Project Manager</u> | Title: <u>Mayor</u>          | Title: <u>Mayor</u>          | Title: _____                      | Title: _____                      | Title: _____                      |
| Date: <u>5/30/2024</u>        | Date: _____                  | Date: _____                  | Date: _____                       | Date: _____                       | Date: _____                       |

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_



# UPDATES

June 2024







# ACTIVE PROJECTS

## MAJOR INFRASTRUCTURE IMPROVEMENTS

RD Projects (1A, 1B, 2)  
Segment 1 (9th/Union)  
Segment 2 (N Union)  
Segment 3 (Roosevelt)  
Segment 5A (S Union / S 4th St)  
CIPP sewer relining  
Park creek walls (Sites 1, 2, 3)  
NE 3rd Street

## ON-GOING

City Administration Building  
First Bank & Trust Sportsplex  
Restricted Use Site development  
Lead & Copper Inventory  
Smart Cities (AMI, CVR, DRMS, etc.)  
Water tower maintenance contract

## OTHER IMPROVEMENTS

Fog seal  
Sidewalk projects  
Library ramps  
Bathroom Parks (Memorial & Totland)  
Public Works Building Restoration

**RECURRING:** Events, Key hires, Open Houses, Communication Initiatives



# MAJOR INFRASTRUCTURE IMPROVEMENTS

| Project        | RD Phases 1A/1B   | RD Phase 2                                  | NE 3 <sup>rd</sup> Street                       | CIPP Sewer Relining        | Park Creek Walls                                                       |
|----------------|-------------------|---------------------------------------------|-------------------------------------------------|----------------------------|------------------------------------------------------------------------|
| Location       | NW Madison        | N Central Madison                           | East of Airport Road                            | Areas covered by RD phases | 3 sites along Memorial Creek                                           |
| Contractor     | J & J Earthworks  | Halme Inc.                                  | Bowes Construction                              | HK Solutions               | Kesteloot Excavation                                                   |
| Work Completed | All work complete | All work complete; warranty seeding remains | None                                            | All relining complete      | Site 3: coffer dam installed; pumping water while dirt work is ongoing |
| Upcoming       | Final walkthrough | Warranty phase                              | All work scheduled for June 4-5 pending weather | Project walkthrough        | Shaping of creek channel                                               |

# MAJOR INFRASTRUCTURE IMPROVEMENTS

| Project        | Segment 1                                                       | Segment 2                        | Segment 3                                                  | Segment 5A                              |
|----------------|-----------------------------------------------------------------|----------------------------------|------------------------------------------------------------|-----------------------------------------|
| Location       | 9 <sup>th</sup> St / Union Ave                                  | N Union Ave                      | Roosevelt Ave /<br>NE 8 <sup>th</sup> St /<br>Maplewood Dr | S Union Ave / 4 <sup>th</sup> St        |
| Contractor     | Winter Contracting                                              | Asphalt Surfacing Company        | Prunty Construction                                        | Asphalt Surfacing Company               |
| Work Completed | Water services on Union                                         | Water mains installed on phase 1 | Completed removals; water lines cut and capped             | Water mains installed on phase 1        |
| Upcoming       | Paving 9 <sup>th</sup> Street; sewer on Union and then subgrade | Water services                   | Water main installation                                    | Dewatering before continuing sewer work |





# PUBLIC WORKS

## *Shop Remodel*

**Contractor: Hegg Construction**

**Work includes new siding, roofing, insulation, electrical, and some mechanical**

**Recent milestones:**

Exterior siding on south end of building

Interior siding, insulation, electrical in Parks shop

**Upcoming milestones:**

Parks shop roof

Streets shop siding, insulation, electrical



# LIBRARY

## *Storywalk*

The Kiwanis have donated \$5,000 to fund a Storywalk in Library Park, in collaboration with the Parks Department, the Library, and the Kiwanis organization. The Parks Department will handle the installation of the signs, while the Library will be responsible for maintaining the stories. We aim to present a new, active, and interactive story three to four times a year.





# CITY ADMINISTRATION BUILDING

**Project remains on schedule!**

**Recent and on-going work:**

Garage floor  
Curb & gutter  
Drywall  
Wall framing

**Upcoming work:**

Taping & finishing  
Drywall  
Parking lot asphalt





# EVENTS

## *Madison Public Library*

### **Summer Reading Program**

Kick-Off held May 23rd with Smokey Bear

Kids made passports to bring activities through June.



# EVENTS

## *Madison Public Library*

### Adult 20 Book Challenge

Read 20 books in June & July to be entered in to drawing for \$50 gift card from The Office!



# ADVENTURE BEGINS AT YOUR LIBRARY™ FAMILY PICNIC

MONDAY, JUNE 10TH

11:00AM

LIBRARY PARK

**\*BYOL: Bring your own lunch.**

\*MPL will provide a drink & dessert!

## PHIL BAKER

Brightening lives through music and known for his signature style red guitar, catchy tunes, and heartfelt lyrics, Phil writes songs that help children learn something about the world around them.

funded in part by:



**BOOKS ARE JUST THE BEGINNING**





# EVENTS

## *Employee Engagement Committee*

On Wednesday, May 15th, the Employee Engagement Committee held an employee bake-off. All employees were invited to bring their homemade dessert for a chance to win the GOAT trophy.

1st Place - Oakley Denne

2nd Place - Savannah Olinger

3rd Place - Heath Abraham





# STAY INFORMED



# QUESTIONS?

