

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

January 2, 2024
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 2nd day of January with the following members present on roll call: Commissioners Kelly Dybdahl, Jerae Wire, Jeremiah Corbin, Adam Shaw, and Mayor Lindsay.

The Pledge of Allegiance was recited.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to adopt the January 2, 2024, agenda. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire to approve the following items on the consent calendar. Minutes – December 18, 2023, Bills for Approval – January 3, 2024, Bills for Ratification – December 27-29, 2023, Payroll Bills for Ratification – December 22, 2023, Personnel, Approve Volunteer Firefighter List for Work Comp 2024, Designate Depositories for Municipal Funds for 2024 - Wells Fargo Bank, First Bank & Trust, First Interstate Bank, First Premier Bank, SD Public Funds Investment Trust, Designate Legal Newspaper for 2024 - Madison Daily Leader, Acknowledge Bid Date – Bid No. 944 – Chemicals Lime – January 10, 2024 at 2:00 pm, Declare Surplus Property and Appoint Appraisers - Police vehicles: 2014 Dodge Charger & 2015 Dodge Charger, Authorize Mayor to electronically sign Western Area Power Administration contract documents (CFA Contract No. 13-UGPR-3085, Exhibit A to the CFA, and Amendment No. 1 to Firm Electric Service Contract).

Bills for Approval – January 3, 2024

AMAZON CAPITAL SERVICES INC, *23 Sensory Chairs/Headphones, \$760.61, AT & T MOBILITY, Service for Phone & Tablets, \$2,663.07, AUTOMATIC BUILDING CONTROLS, *23 Annual Checkout of Fire Alarm System Gen Plant, \$326.00, BARGAIN BARN TIRE CENTER, *23 Tires, \$1,185.00, BLUEPEAK, *23 Phone & Internet - Acct# 014997301, \$6,955.18, CHRISTIANSEN COMPLETE WATER, *23 Water Delivery/Cooler Rental, \$29.00, CLASSIC CONVENIENCE INC, *23 Fuel, \$457.00, COLES PETROLEUM PRODUCTS INC, *23 Oil, \$96.92, COLUMN SOFTWARE PBC, *23 Minutes - November 20, 2023, \$533.78, DAHL/KESTER, *23 Part-time Animal Control - December, \$400.00, F & M COOP OIL CO, *23 Fuel, \$341.51, FASTENAL CO, *23 Connectors, \$35.89, FLEXIBLE PIPE TOOLS & EQUIPMENT, *23 Ball Valve, \$321.70, GONYO/GARY LEE, *23 Meal Reimbursement - Gonyo, \$6.00, GRAHAM TIRE COMPANY, *23 Tires, \$1,500.80, GRAYBAR ELECTRIC CO INC, *23 Inventory Items, \$1,990.73, GREAT AMERICA FINANCIAL SVCS, *23 Copier Lease - #016-1587488-000, \$505.85, GREATER MADISON AREA CHAMBER, 2024 Sponsorships - Community Center, \$700.00, HAUFF MID AMERICA SPORTS INC, *23 Bullpen Fence, \$335.00, HAWKINS INC, *23 Chemicals, \$4,753.20, JENCKS & JENCKS PC, January Services/Contract, \$5,500.00, JOURNEY GROUP COMPANIES, *23 City Admin Bldg - Pymt #5, \$813,518.47, KLJ ENGINEERING LLC, *23 MDS Taxilane/Road/Parking - Construction, \$18,711.22, KRUG PRODUCTS INC, *23 Hose Assembly, \$68.46, LAKE COUNTY INTERNATIONAL INC, *23 Cutting Edges, \$1,875.97, MADISON ACE HARDWARE, *23 Hardware, \$109.84, MALLOY ELECTRIC, *23 Flange Block, \$1,079.36, MAY CONSTRUCTION INC, *23 Contractor Condos SE 12th Street, \$13,081.66, MIDWEST TURF & IRRIGATION, *23 Mower Parts, \$4,993.04, MUSTANG SEEDS INC, *23 Grass Seed, \$1,275.00, NATIONAL PERLA, Membership - Jameson Berreth, \$205.00, NORTHERN TRUCK EQUIPMENT CORP, *23 Parts, \$5,021.90, OFFICE PEEPS INC, *23 Copier Contract, \$277.64, OVERDRIVE, Deposit for Content Purchases, \$15,000.00, PORTA PROS INC DBA A-1 PORTABLE TOILETS, *23 Toilet Rental - Generation Plant, \$148.00, RUNNINGS SUPPLY INC, *23 Tools, \$581.64, SD AIRPORT MANAGEMENT ASSOCIATION, Membership - Riggins, \$50.00, SD ASSOCIATION OF CODE ENFORCEMENT, Membership - Zay & Hegg, \$75.00, SD BUILDING OFFICIALS ASSOCIATION, Membership - Zay & Hegg, \$55.00, SD CITY MANAGEMENT ASSOCIATION, Membership - Berreth, \$150.00, SD GOVERNMENTAL FINANCE OFFICERS ASSOCIATION, Membership - Minnick, \$40.00, SD GOVERNMENTAL HUMAN RESOURCE ASSOCIATION, Membership - Olson, \$25.00, SD MUNICIPAL ELECTRIC ASSOCIATION, 2024 Municipal Membership Dues, \$7,098.00, SD MUNICIPAL STREET MAINTENANCE ASSOCIATION, Membership - Gonyo & Ebdrup, \$35.00, SD POLICE CHIEFS ASSOCIATION, Membership - Meyer & Talich, \$200.00, SD PUBLIC HEALTH LABORATORY, *23 Water Samples, \$146.00, SDML WORKERS COMPENSATION FUND, 2024 Renewal Billing, \$95,676.00, SIGN SOLUTIONS, *23 Sign Post, \$3,122.45, SOUTH

DAKOTA IAEI, Code Class - Continuing Ed, \$125.00, STURDEVANTS MADISON INC, *23 Battery, \$977.79, TIMMER SUPPLY CO, *23 Brass Cap, \$40.18, USA BLUE BOOK, *23 Chemicals, \$991.19, VERMEER HIGH PLAINS, *23 Stumper Teeth, \$1,311.19, WHITE CAP SUPPLY, *23 Crafco, \$8,541.00.

Bills for Ratification – December 27-29, 2023

ALEJANDRO VALENCIA WATER AEROBICS, Water Aerobics (11/27 - 12/7), \$98.00, APPEARA, Entry Mats - WTP/WWTP, \$121.49, AVERA MEDICAL GROUP, Drug Testing/Collection Fees, \$320.00, BLUEPEAK, Internet - Fire Dept #000873901, \$49.95, BORNS GROUP INC, PRINTING & POSTAGE, \$1,487.44, BUFFALO RIDGE CONCRETE INC, Concrete, \$293.75, CARQUEST OF MADISON, Chainsaw Fuel, \$30.00, CEMCAST PIPE & PRECAST, Adjustable Tie Bolt, \$240.00, CLASSIC CONVENIENCE INC, Fuel, \$35.81, CORE & MAIN GP LLC, 3/4 Meter, \$7,564.98, DAKOTA DIRECTIONAL LLC, Electric Distribution Conversion - Pay App 3, \$64,775.80, DAKOTA STATE UNIVERSITY, October 2023 Utilities, \$11,708.91, DGR ENGINEERING, 2024 Elec Conv., \$7,323.60, F & M COOP OIL CO, Propane, \$41.40, FASTENAL CO, Parts, \$859.92, G & R CONTROLS INC, Boiler Parts, \$823.43, GEOTEK ENGINEERING & TESTING, City Admin Building Project, \$6,917.00, GREAT AMERICA FINANCIAL SVCS, HR Copier Lease - #025-1686092-000, \$368.31, GREATLAND CORPORATION, Performance 23, \$99.00, HACH CO, Chemicals, \$51.85, HASLETON/JARED, Classes at Community Center (11/6 - 11/18), \$312.00, HEIMAN INC, Phos-Chek, \$7,200.00, JOSE CONTRERAS, Relocate Downspout, \$150.00, KIESLERS POLICE SUPPLY INC, Pistols, \$12,184.80, MADISON ACE HARDWARE, Pole Saw, \$1,192.80, MADISON GROCERY STORE INC, Groceries, \$329.04, MARCO TECHNOLOGIES, Copier Lease - #016-1571453-000, \$305.47, MICROMARKETING LLC, Books, \$116.48, MIDCONTINENT COMMUNICATIONS, Business Internet, \$173.92, MIDWEST GLASS INC, Door, \$219.84, MUSTANG SEEDS INC, Grass Seed, \$340.00, NORTHERN TRUCK EQUIPMENT CORP, Sander Chain, Flange Bearing, \$2,460.26, NORTHWESTERN ENERGY, Utilities - WWTP - 2544362-3, \$1,801.60, OFFICE OF FIRE MARSHAL - BOILER INSPECTION, Boiler Inspection - City Hall, \$160.00, OFFICE PEEPS INC, Garbage Bags, \$146.96, OLSON/KRISTIN, Mileage to Sioux Falls, \$125.02, ONE STOP, Sub Platters, \$80.47, PETTERSEN/JIM, Slide Repairs, \$170.00, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, \$170.00, PROSTROLLO AUTO PLAZA CO, Program Extra Keys, \$645.05, REINICKE CONSTRUCTION INC, Gravel - Fire Station, \$318.18, RESYKLE LLC, Iron, \$11.62, RUNNINGS SUPPLY INC, Snowthrower, \$2,946.65, SAFE-N-SECURE, Exterior Cameras - Remaining Balance, \$1,520.66, SD DEPT OF TRANSPORTATION, 2023 Bridge Inspections, Scour Analysis-Statewide, \$744.72, SD HOUSING AUTHORITY, Grant Circle - Final #RSD080653, \$19,547.50, STURDEVANTS MADISON INC, Battery, \$396.28, TEC EQUIPMENT, Hubcap Gasket, \$2.10, TITAN MACHINERY, Seal, O-Rings, Breather, \$78.40, US DEPT OF ENERGY, Fixed Fee Trust Billing - 2024, \$500.00, UTILISMART CORPORATION, Utility Data/Device Manager and SmartMAP, \$3,893.00.

Payroll Bills for Ratification – December 22, 2023

HEALTH POOL OF SOUTH DAKOTA, \$42,732.42, IRS-EFTPS, \$47,669.34, OFFICE-CHILD SUPPORT ENFORCE, \$835.38, SD RETIREMENT SYSTEM, \$25,615.14, SD RETIREMENT SYSTEM, \$3,881.50.

Motion by Commissioner Corbin, seconded by Commissioner Wire to Approve Second Reading of Ordinance No. 1664 – Permitting and Regulating Ducks. Motion was approved 4-1 (Commissioners Dybdahl, Corbin, Wire & and Mayor Lindsay – Yay, Commissioner Shaw – Nay). No changes from the prior reading.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to Approve Resolution No. 2024-01 - Dissolve Tax Increment District Number One. Motion carried unanimously. City Administrator Jameson Berreth explained that this TIF district is paid off and all project costs reimbursed; this Resolution will officially dissolve the district so that property tax for these properties will now go to the appropriate taxing entities.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to Approve the Purchase of Property from Lake Area Improvement Corporation (First Bank & Trust Sportsplex) for \$70,672.41. Motion carried unanimously. Administrator Berreth explained that the next step for the sportsplex is for the city to purchase the property and add it to our insurance. This will allow the city to move forward with the purchase of software for reservations, payments, and access.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Approve Amendment to Professional Services Agreement with RSA, Inc. for City Administration Building. Motion carried unanimously. Administrator Berreth explained that the original contract for architectural services with RSA was based on early projections for the project. Since then, the project scope has significantly expanded, including changing to a 2-story building and moving the location. Based on the extra work required, we have renegotiated the level of compensation from the initial \$383,500 to \$450,000.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Approve up to Five Payments for Outstanding Vendor Invoices Prior to Receipt of SRF Funding Reimbursement from the State. Motion carried unanimously. Administrator Berreth explained that this is a follow-up to a previous discussion. State reimbursements continue to be very slow, and the city has already paid \$1.1 million to keep projects moving forward. However, the city has five outstanding requests from vendors for completed projects. Finance Officer Sonya Wilt explained that this is primarily a timing issue – up to \$3 million has been approved by the state, but not received yet.

Motion by Commissioner Wire, seconded by Commissioner Shaw to Establish 2024 Election Date and invite Madison Central School District to join in Joint Election - April 9th, 2024. Motion carried unanimously. The terms for Commissioner Corbin and Commissioner Dybdahl are up for election this year.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Appoint Jameson Berreth as Interim Finance Officer. Motion carried unanimously. Administrator Berreth will handle the statutory requirements for the position and assist with interactions with other departments.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Tuesday, January 16, 2024, at 5:30pm.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to go into Executive Session at 5:47pm.

Mayor Lindsay declared commission out of executive session at 6:05pm.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Adjourn at 6:06pm. Motion carried unanimously.

/s/Sonya Wilt
Finance Officer

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