CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042

November 20, 2023
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 20th day of November with the following members present on roll call: Commissioners Kelly Dybdahl, Jeremiah Corbin, Jerae Wire, and Mayor Lindsay. The following members were absent: Adam Shaw

The Pledge of Allegiance was recited.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to adopt the November 20, 2023, agenda. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Corbin to approve the following items on the consent calendar: Minutes – November 6, 2023, Bills for Approval – November 22, 2023, Bills for Ratification – November 9 – November 15, 2023, Payroll Bills for Ratification – November 9, 2023, Approve 2024 Alcoholic Beverage License Application Renewals – Liquor/Wine.

Bills for Approval – November 22, 2023
APPEARA, Entry Mats - MMU, $151.54, ASPHALT SURFACE TECHNOLOGIES CORP, 2023 Multi-Community Asphalt Surface Treatment, $221,425.88, BAKER & TAYLOR, Books, $130.20, BANNER ASSOCIATES INC, ARPA Project Segment 3, $71,271.00, BIG SIOUX COMMUNITY WATER SYS, October Services, $12,437.03, BLACKSTONE PUBLISHING, Books, $1,013.65, BLESSINGER/JUSTIN, Public Speaking, $135.00, BORDER STATES ELECTRIC SUPPLY, Duct Seal, $63.70, BUILDERS FIRSTSOURCE, Hardware, $115.93, CENTURYLINK QC, Phone Bill, $90.58, CLAIMS ASSOCIATES INC, Deductible - Claim #GC2023115747, $500.00, CLASSIC CONVENIENCE INC, Fuel, $97.01, CORE & MAIN GP LLC, Ball Corp Stop, $106.59, DAKOTA STATE UNIVERSITY, Workstudy & Student Labor Wages June - Oct 2023, $6,726.52, DAVE'S CONSTRUCTION INC, Hydrant Deposit, $500.00, DEMCO INC, Educational Sets, $12,844.76, DGR ENGINEERING, SE Substation Conversion, $7,060.50, EAST RIVER ELECTRIC POWER COOP, October Transmission Services, $23,267.00, ETTERMAN ENTERPRISES INC, Retaining Ring, Brake Cleaner, $92.36, F & M COOP OIL CO, Fuel, $778.42, FASTENAL CO, Hardware, $172.86, FIRST BANK & TRUST - HEARTLAND ENERGY, Heartland Energy, $478,902.05, GALE CENGAGE LEARNING, Books, $189.54, HEIMAN INC, First Responder Bag, $241.22, HUSMAN HEATING & PLUMBING LLC, A/C Units, $5,500.00, INTOXIMETERS INC, Mouthpieces, $100.00, J H LARSON ELECTRICAL CO, Bulbs - Welcome Sign, $211.05, JIM HAWK TRUCK TRAILERS - SIOUX FALLS, Brakleen, Brake Cleaner, $39.12, JOURNEY GROUP COMPANIES, City Admin Bldg - Pymt #3, $1,314,912.45, KIBBLE EQUIPMENT LLC OR JOHN DEERE FINANCIAL, Hydraulic Cylinder Kit, $95.41, KIESLERS POLICE SUPPLY INC, Shipping Charge for Trade, $45.00, KLJ ENGINEERING LLC, MDS Taxilane/Road/Parking - Construction, $44,984.70, KOLORWORKS, Paint, $41.49, LAKE COUNTY INTERNATIONAL INC, Filters/ Belts, $664.52, LEWIS DRUGS INC, Christmas Lights, $567.15, MADISON ACE HARDWARE, Couplings, $73.94, MADISON DAILY LEADER, Yearly Subscription - MMU Acct #9421, $134.40, MATERESE/JAMES, Drivers License Renewal, $35.00, MATHESON TRI GAS INC, Carbon Dioxide, $62.90, MICROMARKETING LLC, Books, $17.99, MIDCONTINENT COMMUNICATIONS, Business Internet, $173.92, NARTEC INC, Meth Testing Kit, $188.24, NORTHWESTERN ENERGY, Utilities - WTP - 2544052-0, $748.78, OFFICE PEEPS INC, Soap, $149.38, PENGUIN RANDOM HOUSE LLC, Books, $30.00, PETE LIEN & SONS INC, Chemical, $5,292.01, RUNNINGS SUPPLY INC, Hardware, $329.35, RURAL ELECTRIC SUPPLY COOP, Meter Disconnect Tabs/Seals, $813.72, SD MUNICIPAL LEAGUE, 2024 Municipal Membership Dues, $4,332.51, SD WATER AND WASTEWATER ASSOC, R. Nighbert #558, $100.00, SDN COMMUNICATIONS, Internet, $516.79, STURDEVANTS MADISON INC, Parts, $38.08, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, G-2 Aspalt, $1,212.00, TIMMER SUPPLY CO, PVC Cement, Primer, $73.29, TRANSWEST - SIOUX FALLS, Parts, $2,169.24, TRUIST GOVERNMENTAL FINANCE, Sales Tax Revenue Bond Series 2022, $299,153.69, US BANK, Gen Plant Loan - #64-3310029233, $111,902.42, US DEPT OF ENERGY, Monthly WAPA Bill, $108,186.24, USA BLUE BOOK, Chemicals, $461.48, WESCO DISTRIBUTION INC, Street Lighting, $22,596.00, WHEELCO BRAKE & SUPPLY INC, Parts, $86.73

Bills for Ratification – November 9 - 15, 2023
A A A COLLECTIONS INC, Collection Services, $506.14, ALEJANDRO VALENCIA WATER AEROBICS, Classes 10/16 - 10/26, $98.00, ALPHA MEDIA USA LLC, Fall Time Change, $299.00, ARTISTIC CUSTOM BADGES AND COINS LLC, Badges, $255.00, AUSTREIM LANDSCAPING INC, Retaining Wall, $2,500.00, BANNER ASSOCIATES INC, Digester Coatings, $955.00, BARTELS CLEANING SERVICE, Professional Services, $500.00, BORNS GROUP INC, PRINTING & POSTAGE, $975.11, BROSZ ENGINEERING INC, 2023 Asphalt Surface Treatment, $9,000.00, BUD'S CLEAN UP SERVICE INC, Tire Recycling, $1,069.35, C&R FIRE SUPPRESSION DBA DVL FIRE AND SAFETY, Recharge Extinguishers, $76.00, CENTURY BUSINESS PRODUCTS INC, Color Copier, $2,250.00, CITY OF BROOKINGS, October Gate Fees, $4,434.86, CLASSIC CONVENIENCE INC, Fuel, $512.05, COLUMN SOFTWARE PBC, Nov 14, 2023 PC Public Notice, $31.60, COMPLIANCE SERVICES INC, Stack Testing - Generators, $8,200.00, DAKOTA PRO AIR LLC, Refund - 2023 Airport Spraying Bond, $2,000.00, DAKOTA STATE UNIVERSITY, May 2023 Utilities, $8,926.98, DELL MARKETING LP, Monitors/Laptops, $5,051.34, EAST RIVER AIR LLC, Refund 2023 Airport Spraying Bond, $2,000.00, ELECTRIC CONSTRUCTION COMPANY, MMU Generator Upgrade, $1,099.80, ELITE CARD PAYMENT CENTER, Credit Card Purchases through 10/18/23, $13,778.32, F & M COOP OIL CO, Fuel, $134.00, FASTENAL CO, Sidewalk Salt, $762.38, FIRST PREMIER BANK, Interest Pymt on RD Loan #280204001, $8,992.77, FOX PROMO LLC, Embroider, $11.00, G & R CONTROLS INC, Training on System, $942.40, GALE CENGAGE LEARNING, Books, $157.55, GALLS LLC, Holster, $113.65, GRAYBAR ELECTRIC CO INC, Transformer - AWOS, $2,035.73, HEIMAN INC, Recharge, $45.00, HILLYARD INC, Cleaners, $68.14, HWY 34 CUSTOMS INC, Local Tow, $600.00, INFOTECH SOLUTIONS LLC, Computer & Software Subscription Fees, $5,456.50, JOHNSON BROTHERS EXCAVATION, Sand, $1,175.14, LAKE COUNTY REGISTER OF DEEDS, Copies, $61.00, LAKE COUNTY TREASURER, Title Late Fee, $50.00, LAKE VETERINARY CLINIC, Amoxidrops/Nexgard, $222.48, LASER CUT INC, Engineering Door, $230.88, MADISON ACE HARDWARE, Shop Vac Filter, $72.17, MADISON DAILY LEADER, Library Ads, $110.80, MADISON GROCERY STORE INC, ASP Groceries, $139.03, MADISON LAWN CARE INC, Custom Lawn Mowing & Trimming, $138.93, MIDSTATES GLASS LLC, Fire Dept Door & Frame, $4,989.22, NORTHWESTERN ENERGY, Library 2541218-0, $382.76, O REILLY AUTOMOTIVE INC, Oil, $117.59, OFFICE PEEPS INC, Paper/Envelopes/Calculator Ribbon, $92.03, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Totland Park, $152.00, PROCHEM DYNAMICS LLC, Disinfectant Wipes, $273.54, PROSTROLLO AUTO PLAZA CO, Cushion, $52.12, REINICKE CONSTRUCTION INC, Gravel, $1,363.88, RUNNINGS SUPPLY INC, Coveralls - D. Jung, $132.07, SD DEPT OF AGRICULTURE, WD1 - Martin J., $60.00, SD DEPT OF REVENUE, License Plates, $26.70, SD ONE CALL, One Call Services, $191.24, SEBCO BOOKS INC, Books, $19.95, STEM SUPPLIES, Classroom Packs, $16,478.65, STREICHERS INC, Uniforms, $342.97, STUART IRBY TOOL CO, Rubber Goods Testing, $482.25, STURDEVANTS MADISON INC, Starter, $935.00, TIMMER SUPPLY CO, Coupling & Clamp, $48.02, VALIANT LIVING INC, Contracted Expenses, $8,853.67, VERIZON WIRELESS, Sep 20 - Oct 19 Acct# 442408979-00001, $115.55, WEIST/SHERRY, Water Aerobics 10/2 - 10/31, $865.60, WHEALY/MARK, Spin Classes 10/18 - 10/27, $56.00, WILDE AIR SERVICE LLC, Refund 2023 Airport Spraying Bond, $2,000.00, ZARAGOZA/MARIA, Dance Classes 3/7 - 8/31, $1,288.00.

Payroll Bills For Ratification – November 9, 2023
AFLAC, $4,907.65, DELTA DENTAL, $6,719.86, HEALTH POOL OF SOUTH DAKOTA, $42,732.42, IRS-EFTPS, $43,794.93, LOCAL UNION #426, IBEW, $468.00, OFFICE-CHILD SUPPORT ENFORCE, $835.38, SD RETIREMENT SYSTEM, $24,728.75, SD RETIREMENT SYSTEM, $3,756.50, TEAMSTERS LOCAL NO 120, $968.00.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to Approve Second Reading of Ordinance No. 1663 – 2024 Appropriations. There were two incidental changes from the first reading: an increase of $60,000 in electric and $30,000 in police expenditures. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Wire to Approve and Authorize to Mayor to Sign Optilegra Vision Contract. Motion carried unanimously. This is a new benefit that allows City employees to purchase vision insurance.

Motion by Commissioner Wire, seconded by Commission Corbin to Approve Resolution No. 2023-31 – Establish Employee Compensation for 2024. Motion carried unanimously. City Administrator Berreth discussed updates to employee compensation including COLA increases, addition of new IT Director position, and other updates to benefits.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to Approve Resolution No. 2023-32 – Declare Necessity for Sidewalk Improvement 2024 and set the hearing date for December 4, 2023. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to Approve Resolution No. 2023-33 – Declare Necessity for Sidewalk Repair Improvement 2024. Motion carried unanimously.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to Award contract for Phase 1A Sanitary Sewer CIPP Construction to Hydro-Klean, LLC in the amount of $286,258.22 contingent on approval by DANR and RD. Motion carried unanimously. This is a method for relining sewer mains without digging up the ground and re-lining, thus extending the life of the lines. This phase of the project will be partially funded by an ARPA grant and the SRF.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to Award contract for Phases 1B & 2 Sanitary Sewer CIPP Construction to Hydro-Klean, LLC in the amount of $427,236.42 contingent on approval by DANR and RD. Motion carried unanimously. These phases of the project will be partially funded by a Rural Development loan.

Motion by Commissioner Wire, seconded by Commissioner Dybdahl to reject all bids on Bid No. 937 – 1992 Fair Snowblower and re-advertise for bids on the sites mentioned. Motion carried unanimously. Commissioners recommended using public sites and advertisements in the paper to obtain better bid pricing.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to reject all bids on Bid No. 938 – 1990 GMC Topkick Dump Truck and re-advertise for bids. Motion carried unanimously.

The Commission acknowledged that no bids were received for Bid No. 939 – 2005 Sterling Actera Garbage Truck. This item will be rebid.

The Commission discussed repairs to AWOS (Automated Weather Observing System) at the Airport. The estimated cost for repairs is $50,000. The system was damaged by lightning and a claim will be submitted to insurance.

Motion by Commissioner Corbin, seconded by Commissioner Dybdahl to set Use of Armory Fee at $20 per ninety-minute session. City Administrator Berreth stated that the Parks & Recreation Board had discussed the topic and asked that it be submitted to the Commission for direction and guidance.

Director of Engineering and Community Development, Ryan Hegg provided updates on various 2023 Infrastructure Improvement Projects throughout the City of Madison. It was shared that the Water Tower, Phase I and Phase II projects are moving forward with anticipated walkthroughs next week. For the NW 9th/Union Project, Winter Contracting informed the city that they do not anticipate completion of final asphalt surfacing by the end of this construction season. The existing asphalt layer will be prepared for winter, including items such as raising/lower water and sewer lines, building transition ramps to protect concrete edges, plus some surfacing and patching. All curb/gutter areas will be backfilled and graded for drainage. Prior to re-starting the project in the spring, the area will be checked for damage or defects, which will be the responsibility of the contractor. Public concerns were shared about concrete chunks and installing mailboxes – the concrete chunks will be removed, and the mailboxes will be installed after the backfill process is completed. Property owners will be responsible for a new post for their mailbox, if needed.

Mayor Lindsay announced the following:

- Madison Area Chamber of Commerce awarded the Madison Public Library with the Star Service of the Year Award for excellent customer service.
- Next Regular Commission Meeting – Monday, December 4, 2023, at 5:30pm

Motion by Commissioner Corbin, seconded by Commissioner Wire to Adjourn at 6:07pm. Motion carried unanimously.

/s/Sonya Wilt
Finance Officer

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