**CITY OF MADISON**
**BOARD OF COMMISSIONERS PROCEEDINGS**
**MADISON, SD 57042**

November 6, 2023
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 6th day of November with the following members present on roll call: Commissioners Adam Shaw, Kelly Dybdahl, Jeremiah Corbin, Jerae Wire, and Mayor Lindsay.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl, seconded by Commissioner Shaw to adopt the amended November 6, 2023, agenda (New Business Item #6 was removed). Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Wire to approve the following items on the consent calendar: Minutes – October 16, 2023, Minutes – October 27, 2023 Special Meeting, Bills for Approval – November 8, 2023, Bills for Ratification – October 25 – November 1, 2023, Payroll Bills for Ratification – October 27, 2023, August 2023 Building Permit Report, Personnel, Approve 2024 Alcoholic Beverage License Application Renewals – Liquor/Wine, Adopt Resolution No. 2023-30 – Approve a Plat – Dakota Cinema Addition, Acknowledge Bid Date – Bid No 940 for Chemicals – December 13, 2023, 2:00 p.m.

Bills for Approval – November 8, 2023
AMAZON CAPITAL SERVICES INC, Projector/Screen/Shelving/Phone Accessories, $1,790.28, ANDERSON UNDERGROUND INC, Hydrant Deposit, $500.00, APPEARA, Entry Mats - MMU, $75.61, BANNER ASSOCIATES INC, ARPA Project Segment 3, $93,184.95, BUFFALO RIDGE CONCRETE INC, Concrete, $223.00, BUTLER MACHINERY CO, 2022 140 JOY-BR Motor Grader, $323,686.41, CALDWELL TANKS, Water Tower Construction - Pymt #12, $216,301.50, CLASSIC CONVENIENCE INC, Fuel, $452.55, COLES PETROLEUM PRODUCTS INC, Oil Ow-40, $2,149.05, COLUMN SOFTWARE PBC, Minutes - October 2, 2023, $623.81, CORE & MAIN GP LLC, Corp Stop, $1,016.45, DAHL/KESTER, Part-time Animal Control - October, $400.00, DAKOTA DIRECTIONAL LLC, City Hall Service, $23,763.26, DAKOTA SUPPLY GROUP INC, [E-G1240] Pull Boxes, $5,444.03, DETCO, Hand Wipes, $249.92, DGR ENGINEERING, Relay Analysis/DSU Athletics/City Hall, $6,137.50, F & M COOP OIL CO, Fuel, $639.54, FASTENAL CO, Hardware, $24.42, HEGG CONSTRUCTION LLC, Water Building Renovation - Pymt #4, $94,536.70, I STATE TRUCK CENTER, Fuel Filter & Element, $297.64, INTERSTATE ALL BATTERY CENTER, Batteries, $139.20, J H LARSON ELECTRICAL CO, Welcome Sign Bulbs, $399.71, JOSH'S TOOLS LLC, Tools, $307.50, KLJ ENGINEERING LLC, MDS Taxiland/Road/Parking - Construction, $60,094.36, KRUG PRODUCTS INC, Hyd Hose, $32.90, LEADER PRINTING, Snow Regulations Flyer, $420.00, LEWIS & CLARK REGIONAL WATER SYSTEM, Lobbying Charges, $4,130.00, MADISON ACE HARDWARE, Phone Line Plugs/Splicing Tape, $34.13, MIDWEST ALARM CO, Alarm Monitoring, $102.84, MIDWEST BOILER, Boiler Repairs, $4,383.23, MINNESOTA MUNICIPAL UTIL ASSN, Job Training & Safety Program [Qtrly], $1,701.25, NORTH CENTRAL INTERNATIONAL SF, Filter, $152.37, OPEN ACCESS TECHNOLOGY INT'L, AMI Dues and Subscriptions, $8,500.00, PENNSYLVANIA TRANSFORMER TECHNOLOGY INC, Bid #924 69x115/13.8KV Transformer - Green Sub, $574,799.70, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Generation Plant, $148.00, RUNNINGS SUPPLY INC, Generator, $1,895.04, RURAL ELECTRIC SUPPLY COOP, Bid #918 - 3PH Transformers, $55,182.00, SANITATION PRODUCTS INC, Brooms, $1,561.13, SHPIGLER CONSULTING INC, AMI - Professional Services, $6,000.00, SIOUX VALLEY ENERGY, Utilities - RUS - 122030000, $57.00, STREICHERS INC, Uniform Pants, $244.97, STURDEVANTS MADISON INC, Battery, $886.90, SWEENEY CONTROLS CO, Failure Alarm Labor/Travel, $1,408.67, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, G-2 Asphalt, $4,769.31.

Bills for Ratification – October 25, 2023
A&B CONCRETE INC, Concrete, $19,890.65, ALEJANDRO VALENCIA WATER AEROBICS, Water Aerobics 10/2 - 10/12, $84.00, AMAZON CAPITAL SERVICES INC, Sewing Machine/Telescope/Arts & Crafts Supplies, $4,207.52, APPEARA, Mat Rentals - City Hall, $133.83, BARTELS CLEANING SERVICE, Professional Services, $500.00, BEST WESTERN RAMKOTA-RAPID CITY, Lodging - S. Wilt, $1,119.77, BIG SIOUX COMMUNITY WATER SYS, Purchased Water - August, $11,782.94, BLAINE A ELIASON DBA SECOND STREET DINER, Heating & Cooling Rebate,

$600.00, BLUEPEAK, Fire Dept Internet - #000873901, $49.95, BORDER STATES ELECTRIC SUPPLY, Silicone & (E - C 1500) 1/2" EMT Weatherhead, $466.10, BORNS GROUP INC, PRINTING & POSTAGE, $1,533.28, BRECK/HATTIE, Circuit 30 (9/27 - 10/13), $84.00, CENTRAL STATES WIRE PRODUCTS, Bundling Wire, $2,072.35, CENTURYLINK QC, Phone Bill, $180.94, CITY OF BROOKINGS, September Gate Fees, $4,357.12, CITY OF SIOUX FALLS PUBLIC WORKS, Bio Solids, $22,832.70, CIVIC PLUS LLC, Municode Electronic Update, $722.00, CLASSIC CONVENIENCE INC, Fuel, $85.19, COLES PETROLEUM PRODUCTS INC, Jet Fuel, $7,006.25, DAKOTA STATE UNIVERSITY, Workstudy & Student Labor Wages Jan-May 2023, $9,069.97, EAST RIVER ELECTRIC POWER COOP, Monthly Transmission Services, $21,986.52, EQUIPMENT BLADES INC, Bushings, $90.60, F & M COOP OIL CO, Tire Switch/Balance, $311.51, FASTENAL CO, Hardware, $74.39, FIRST BANK & TRUST - HEARTLAND ENERGY, Heartland Energy, $403,586.61, FOCUS WELLNESS LLC, P90X/Stretch & Roll - September 2023, $155.00, GALLS LLC, Gun Mount, $501.97, GRAHAM TIRE COMPANY, Tires, $1,174.82, GREATER MADISON AREA CHAMBER, BID Tax Funding July-Sept 2023, $4,370.50, HACH CO, Chemicals, $65.69, HAUFF MID AMERICA SPORTS INC, Field Paint, $699.50, HAWKINS INC, Chemicals, $2,334.76, KARLS TV & APPLIANCE INC, Refrigerator, $799.94, KOLORWORKS, Library - Paint/Removal/Install, $14,179.12, LAKE AREA IMPROVEMENT CORP, 4th Qtr Allotment, $65,000.00, LAKE COUNTY TREASURER, License Plates/Title Fee-2012 Int'l Bucket Truck, $26.70, LYLE SIGNS INC, Street Signs, $116.82, MADISON ACE HARDWARE, Parts, $378.63, MADISON DAILY LEADER, Madison Daily Leader Year Subscription, $267.15, MADISON GROCERY STORE INC, ASP Groceries, $230.41, MC&R POOLS INC, Vac Hose, $98.99, MIDCONTINENT COMMUNICATIONS, Business Internet - Acct# 125172102, $173.92, NORTH CENTRAL INTERNATIONAL SF, Reflector, $58.65, NORTHWESTERN ENERGY, Municipal Utilities 3607252-8, $62.04, OFFICE PEEPS INC, Janitorial, $1,084.20, PHEASANTLAND INDUSTRIES, Uniforms, $2,235.41, PROSTROLLO AUTO PLAZA CO, Tire Mount & Balance, $157.50, REINICKE CONSTRUCTION INC, Bio Solids, $12,323.92, RUNNINGS SUPPLY INC, Chains, Belts, $923.66, SAD/AMY, Mileage Reimbursement - SDML Conference, $448.94, SAFETY BENEFITS INC, 2023 Safety Conf Registration - 7 members, $450.00, SD DEPT OF MOTOR VEHICLES, License Plates/Title Fee-2023 Dodge Ram, $53.40, SD LOCAL TRANSPORTATION ASSISTANCE PROGRAM, Registration - Robertson & Woldt, $250.00, SD REDBOOK FUND, ATS Online Videos Subscription Renewal, $30.00, STEMPER AUTO BODY LLC, Pickup Repair, $1,971.30, STREICHERS INC, Uniform Pants, $229.97, STURDEVANTS MADISON INC, Filters, $629.68, TALK THE TEE, Engineering Dept. Vehicle Decals, $108.00, THEIN WELL CO INC, Well 21, $5,996.99, TYLER TECHNOLOGIES INC, Utility Billing Data Conversion, $6,000.00, USA BLUE BOOK, Chemicals, $264.99, WESTERN BRANCH MARTIAL ARTS, Tang Soo Do Classes - July, Aug, Sept, $546.00, WHEELCO BRAKE & SUPPLY INC, FIlters, $157.65, WINROW/KAYLEE, Travel Reimbursement - SoDakSACA Conf, $728.91.

Bills for Ratification – November 1, 2023
APPEARA, Entry Mats - WTP/WWTP, $203.57, AT & T MOBILITY, Service for Phone & Tablets, $2,806.30, AVERA MEDICAL GROUP, Remote Clinic Mileage, $35.10, BANNER ASSOCIATES INC, Hwy 34 Bypass Survey - City Portion, $7,500.00, BARGER ELECTRIC LLC, Freezer Repairs, $428.62, BUD'S CLEAN UP SERVICE INC, Tire Recycling, $976.20, BUILDERS FIRSTSOURCE, Blasting Abrasive, $72.88, BUTLER MACHINERY CO, Parts, $1,244.54, CENTURY BUSINESS PRODUCTS INC, Copier Contract - Acct# MD0052, $260.48, CHRISTIANSEN COMPLETE WATER, Water Delivery/Cooler Rental, $22.00, COLES PETROLEUM PRODUCTS INC, 9/23/23 to 10/19/23 Fuel Report, $8,355.89, CORE & MAIN GP LLC, Saddle, $137.47, DAKOTA DIRECTIONAL LLC, Bury Underbuild - SW 3rd Street, $33,921.60, DGR ENGINEERING, SE Substation Conversion, $16,027.50, EDM INTERNATIONAL INC, Phase Trakker Cellular, $290.00, ENDRESS & HAUSER INC, Memosens, $790.30, ETTERMAN ENTERPRISES INC, Crudbuster, $91.85, F & M COOP OIL CO, Tire and Tire Sealer, $232.63, FASTENAL CO, Paint Coveralls, $24.51, GALE CENGAGE LEARNING, Books, $120.70, GEOTEK ENGINEERING & TESTING, Proposed Water Main Imp - Segments 2 & 5, $8,750.00, GREAT AMERICA FINANCIAL SVCS, Copier Lease - Acct# 016-1587488-000, $758.45, HASLETON/JARED, Classes at Community Center 8/28 - 9/9, $927.00, HEIMAN INC, Truck Body Work, $13,293.12, HILLYARD INC, Janitorial Supplies, $650.63, HOLIDAY INN EXPRESS, Lodging - A. Talich, $154.00, INGRAM CO, Books, $37.46, JENCKS & JENCKS PC, November Services/Contract, $5,500.00, JIM HAWK TRUCK TRAILERS - SIOUX FALLS, Parts, $458.52, JOACHIMS/MATTHEW, Meal Reimbursement, $20.00, KIBBLE EQUIPMENT LLC OR JOHN DEERE FINANCIAL, Filters, O-Rings, $243.61, KRUG PRODUCTS INC, Hose Assembly, $151.66, LAKE COUNTY INTERNATIONAL INC, Parts, $16.75, LAKE COUNTY TREASURER, 9/23/23 to 10/19/23 Fuel Report, $221.13, LEIGHTON FAMILY FARMS, Popcorn, $70.00, LEWIS DRUGS INC, Kleenex/Coffee - Acct# 50269, $43.94, MADISON ACE HARDWARE, StepBit, $279.64, MADISON GROCERY STORE INC, ASP Groceries, $195.63, MARCO TECHNOLOGIES, Copier Lease - Acct# 016-1571453-000, $285.47, MARTIN/LISA, Dolly Rentals & Purchase, $99.52,

MICROMARKETING LLC, DVDS, $97.86, NORTHWESTERN ENERGY, Utilities - Rec Ctr - 2544652-7, $10.00, O REILLY AUTOMOTIVE INC, Absorbent, $132.91, OFFICE PEEPS INC, Copier Contract, $374.08, ONE STOP, Fuel, $93.97, OVERDRIVE, Audio/E-books, $11,621.37, PENGUIN RANDOM HOUSE LLC, Books, $31.87, PORTA PROS INC DBA A-1 PORTABLE TOILETS, Toilet Rental - Memorial Park, $170.00, PROCHEM DYNAMICS LLC, Janitorial Supplies, $591.59, PROSTROLLO AUTO PLAZA CO, Parts, $53.50, RAILROAD MGMT CO III LLC, 300124 Powerline Crossing, $379.14, ROBERTSON/ROGER, Mileage Reimbursement, $59.47, RUNNINGS SUPPLY INC, Milw. Tool, $1,330.48, RVM CONSULTING SERVICES INC, Q1 Leadership Training & Materials, $3,600.00, SANITATION PRODUCTS INC, Wire, $675.00, SD DEPT OF MOTOR VEHICLES, License Plates/Fees Undercover Car, $16.70, SD DEPT OF TRANSPORTATION, 2023 Bridge Inspections, Scour Analysis-Statewide, $734.07, SD PUBLIC ASSURANCE ALLIANCE, Addition of 2023 Vactor Truck, $2,320.09, SD PUBLIC HEALTH LABORATORY, Water Samples, $836.00, SEBCO BOOKS INC, Books, $1,153.52, STREICHERS INC, Uniforms, $427.91, STURDEVANTS MADISON INC, Battery/Windshield Cleaner, $775.46, SUPERIOR FENDERS INC, Fenders, $4,720.00, SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER, G-2 Asphalt, $6,668.80, TALK THE TEE, Decals, $42.00, THE TESSMAN CO, Fertilizer, Grass Seed, $2,850.00, TIMMER SUPPLY CO, Boiler Parts, $10.39, UTILISMART CORPORATION, Utility Data/Device Manager and SmartMAP, $3,893.00, VANTEK COMMUNICATIONS INC, Pagers, $2,750.00, VESSCO INC, Mixer Propellers, $690.38, WHEALY/MARK, Spin Classes 9/27 - 10/14, $70.00, WHEELCO BRAKE & SUPPLY INC, Lamps, $268.22.

Payroll Bills For Ratification – October 27, 2023
HEALTH POOL OF SOUTH DAKOTA, $43,862.87, , IRS-EFTPS, $46,509.61, OFFICE-CHILD SUPPORT ENFORCE, $835.38, SD RETIREMENT SYSTEM, $25,025.22, SD RETIREMENT SYSTEM, $3,531.50.

Personnel
Kreutzfeldt, Jameson, $11.14, After School Program, DuBois, Dalton, $10.81, Service Desk, Mathison, Scott, $17.11, Park Main II.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to Approve Second Reading of Ordinance No. 1662 – Amend Appendix B – Zoning Section 17.02. Motion carried unanimously. This item is for the re-zoning of the old Garfield school from General Business to Residential. There were no changes since initial reading.

Motion by Commissioner Shaw, seconded by Commissioner Corbin to Approve First Reading of Ordinance No. 1663 – 2024 Appropriations. Motion carried unanimously. City Finance Officer Wilt commented that there were only a few changes since the initial budget meeting, including a reduction in new issue debt from $3 million to $1.5 million, with $1.5 million coming from cash, along with an overall increase in expense for $52K due to employee compensation/benefits.

Motion by Commissioner Dybdahl, seconded by Commissioner Wire to Award Bid No. 934 – Furnishing 115 / 13.8 kV Power Transformer – Southeast Substation to WEG Transformers for $1,860,500. Motion carried unanimously. The transformer will be used for the expansion of the SE substation in conjunction with upcoming East Riger projects. Anticipated delivery for the transformer is 130-140 weeks.

Motion by Commissioner Shaw, seconded by Commissioner Dybdahl to Award Bid No. 935 – 2013 Freightliner Vactor 2100 Plus and Accessories to Sanitation Products for $105,000. Motion carried unanimously.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Award Bid No. 936 – Scrap Wire, Metal, & Misc. Metal to Metal Brokers for $2,100. Motion carried unanimously.

Motion by Commissioner Corbin, seconded by Commissioner Shaw to Approve Sidewalk Committee recommendations for 2024 Sidewalk Improvement Project. Motion carried unanimously. Proposed areas include both sides of 3rd and 4th Streets from Highland to Union as well as a small section on 1st Street at 122 Lincoln Avenue.

Director of Engineering and Community Development, Ryan Hegg and Weston Blasius from Banner Engineering provided updates on various 2023 Infrastructure Improvement Projects throughout the City of Madison. Many projects are nearing completion with some sidewalk, curb/gutter, driveway, and asphalt work yet to be completed. The airport project is substantially complete with taxi-lanes, parking lot, and roads done, just cleanup/seeding left to do. Projects yet to be completed include NE3rd Street (east of the airport road) and 2023 Sidewalk Repairs/Improvements; these will entail discussions with contractors. Director Hegg and Mayor Lindsay discussed the Egan Avenue Open House; attendance was excellent, and feedback received will be reviewed and incorporated into the project design. The revised design will be shared with the public at a future Commission Meeting. The City anticipates starting the project in early 2024.

Members of the public also shared questions pertaining to the Egan Avenue project. Mayor Lindsay stated that public comments will be forwarded to City Administrator Berreth, evaluated, and potentially integrated into the project design.

Brooke Rollag from the Lake Area Improvement Corporation asked that the City Commission consider LAIC's request for a contribution to the Industrial Park addition. The requested contribution from the City of Madison would be $614,000 paid over 10 years to assist with debt payments after completion of the project. No action was taken.

Public comments were shared pertaining to city boulevard and lawns. It was suggested that the City allow native plants/grasses in the right of way that would promote a better environment for pollinators and birds, enhance boulevard appearance, limit water damage/erosion, plus make maintenance easier. City Administrator Berreth discussed various city requirements, ordinances, and other considerations to be reviewed prior to any further action.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Monday, November 20, 2023, at 5:30pm.

Motion by Commissioner Shaw, seconded by Commissioner Wire to Adjourn at 6:42pm. Motion carried unanimously.

/s/Sonya Wilt
Finance Officer

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