MADISON MUNICIPAL AIRPORT BOARD
AGENDA
December 20, 2022
6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order

Approve November 15, 2022 Minutes

Approve December 20, 2022 Agenda

Appearances/Acknowledgements/Correspondence
1) Acknowledge KLJ Status Report – November 2022

Unfinished Business

New Business
1) Ratify Bills – November 23, November 30, December 7
2) Discuss Limiting AG Operations to One Aircraft until a Larger Ramp is in Place

Public Comment

Announcements
1) Next Meeting – January 17, 2023

Adjourn

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

MADISON MUNICIPAL AIRPORT BOARD
MINUTES
November 15, 2022
6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order 18:00 hrs
Roll Call: Present: Myron Downs, Dave Gilbert, Morris Riggin, Roy Brown, Ken Johnson, ex-officio George Colombe
Absent: Tim Peters, Commissioner Shaw

Approve October 18, 2022 Minutes: Motion by Dave to approve as amended: Delete [May 1] and insert [June 1], in Unfinished Business. 2nd by Roy, Motion carried.

Approve November 15, 2022 Agenda: Motion to approve by Myron, 2nd by Dave, Motion carried.

Appearances/Acknowledgements/Correspondence
1) Acknowledge KLJ Status Report – October 2022: Ken reviewed the KLJ report with the board; No action required by the board.

New Business
1) Ratify Bills – October 19, October 26, October 27, November 2, November 9: Motion to Ratify bills as presented by Roy, 2nd by Dave, motion carried.

Public Comment

Announcements
1) Next Meeting – December 20, 2022

Adjourn: 18:05 motion to adjourn by Ken

AIRPORT PROJECT STATUS REPORT

November 25, 2022

MADISON MUNICIPAL AIRPORT

CLIENT CONTACT PERSONS AND ADDRESSES

Morris Riggin, Airport Manager
1600 Airport Drive
Madison, SD 57042
Riggin-Flight-Service@hotmail.com

Ryan Hegg, Director of Engineering and Community Development
116 W Center Street
Madison, SD 57042
Ryan.Hegg@cityofmadisonsd.com

WORK IN PROGRESS

Hangar Taxilane, Parking Lot and Access Road Reconstruction - Design
KLJ #2205-00411 AIP #3-46-0029-023-2022
KLJ prepared the design agreement with the City of Madison in April 2022. The FAA AIP Grant Application was submitted on April 12, 2022. The FAA grant offer to the City of Madison was announced on June 7, 2022. Survey and soil borings were completed in early summer. A design review meeting was held on November 2nd by video conference call with City, Airport and KLJ. The Engineering Design Report was submitted for FAA review on November 22, 2022. Design of the construction plans and specifications will continue through fall/winter of 2022/2023. Construction is anticipated in summer 2023, with Bidding to be in early 2023.

OTHER ITEMS

- None.

ITEMS REQUIRING ACTION BY CITY/AIRPORT

- None.

ITEMS REQUIRING ACTION BY SDDOT/FAA

- None.

Reported by: Aaron Storm, PE
KLJ Engineering
(605) 444-1864 Aaron.Storm@kljeng.com

cc:
Michelle Basquin, FAA DAK-MIN ADO Michelle.C.Basquin@faa.gov
Jon Becker, SDDOT Jon.Becker@state.sd.us
Brad Remmich, SDDOT Bradley.Remmich@state.sd.us
Adam Shaw, City of Madison Adam.Shaw@cityofmadisonsd.com
Sonya Wilt, City of Madison Sonya.Wilt@cityofmadisonsd.com
Heather Beaner, City of Madison Heather.Beaner@cityofmadisonsd.com
Finance office, City of Madison finance@cityofmadisonsd.com
Brady Brockel, KLJ Engineering Brady.Brockel@kljeng.com
Jake Braunagel, KLJ Engineering Jake.Braunagel@kljeng.com

Nov 23, 2022

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date		Amount
Department: 4351 - AIRPORT EXPENSE							
Vendor: 000181 - APPEARA							
APPEARA	0777319	Mat Rentals - Airport	101-4351-42210		11/23/2022		48.69
APPEARA	0802308	Mat Rentals - Airport	101-4351-42210		11/23/2022		49.72
APPEARA	0810615	Mat Rentals - Airport	101-4351-42210		11/23/2022		53.56
						Vendor 000181 - APPEARA Total:	**151.97**
Vendor: 005394 - INFOTECH SOLUTIONS LLC							
INFOTECH SOLUTIONS LLC	18600	Monthly Software & Maintena...	101-4351-42210		11/23/2022		12.38
						Vendor 005394 - INFOTECH SOLUTIONS LLC Total:	**12.38**
Vendor: 004273 - KLJ ENGINEERING LLC							
KLJ ENGINEERING LLC	10179535	MDS Taxilane/Parking/Access ...	101-4351-54300	TAXI/PARK/ACCESS-DESIGN RE...	11/23/2022		17,000.00
						Vendor 004273 - KLJ ENGINEERING LLC Total:	**17,000.00**
Vendor: 000030 - RUNNINGS SUPPLY INC							
RUNNINGS SUPPLY INC	1320515	Exhaust fan	101-4351-42530		11/23/2022		23.99
						Vendor 000030 - RUNNINGS SUPPLY INC Total:	**23.99**
						Department 4351 - AIRPORT EXPENSE Total:	**17,188.34**

Nov 30, 2022

Expense Approval Report by Department

Payment Dates: 11/30/2022 - 11/30/2022

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Amount
Department: 4351 - AIRPORT EXPENSE					
Vendor: 000181 - APPEARA					
APPEARA	0781443	Mat Rentals - Airport	101-4351-42210		55.69
APPEARA	0785663	Mat Rentals - Airport	101-4351-42210		48.39
APPEARA	0793975	Mat Rentals - Airport	101-4351-42210		49.52
APPEARA	0798161	Mat Rentals - Airport	101-4351-42210		53.34
APPEARA	0806474	Mat Rentals - Airport	101-4351-42210		53.54
				Vendor 000181 - APPEARA Total:	**260.48**
Vendor: 000033 - CITY OF MADISON - Utilities					
CITY OF MADISON	INV0001335	27-0108-01	101-4351-42810		2,548.75
				Vendor 000033 - CITY OF MADISON Total:	**2,548.75**
Vendor: 000376 - GOTH ELECTRIC					
GOTH ELECTRIC	50355	Maintenance - Hanger Heaters	101-4351-42530		915.72
				Vendor 000376 - GOTH ELECTRIC Total:	**915.72**
				Department 4351 - AIRPORT EXPENSE Total:	**3,724.95**

Dec 7, 2022

Expense Approval Report by Department

Post Dates: 12/7/2022 - 12/7/2022

Vendor Name	Payable Number	Description (Item)	Account Number	Project Account Name	Post Date	Amount
Department: 4351 - AIRPORT EXPENSE						
Vendor: 005006 - BLUEPEAK						
BLUEPEAK	INV0001379	Phone & Internet Acct # 0004...	101-4351-42810		12/07/2022	238.96
BLUEPEAK	INV0001380	Fees Adjustment - Acct #0145...	101-4351-42810		12/07/2022	3.60
					Vendor 005006 - BLUEPEAK Total:	**242.56**
					Department 4351 - AIRPORT EXPENSE Total:	**242.56**