

Madison Community Center
Governing Board Minutes
Wednesday, November 16, 2022 @ 7:00 AM
The Madison Community Center or ZOOM
500 NE 11th St, Madison, SD 57042

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:00 am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Brian Keller, Michelle Corey, Josh Anderson, Sara Hare, Tyler Steele, Danny Frisby-Griffin, Mike McGillivray, Jena Martin, Jennie Thompson

Members Absent:

Ex-Officio Present:

City of Madison Present: Mayor Roy Lindsay

Staff Present: Gene Wockenfuss, Amy Sad, Kaylee Winrow

1. **Approval of the November 16, 2022 board meeting agenda:** Agenda was presented. Motion was made to approve by Jennie Thompson and seconded by Michelle Corey. Motion carried.
2. **Approval of the October 19, 2022 board meeting minutes:** The meeting minutes were presented. Motion to approve was made by Jennie Thompson and seconded by Michelle Corey. Motion carried.
3. **Approval of the November 2, 2022 special board meeting minutes:** The meeting minutes were presented. Motion to approve was made by Jennie Thompson and seconded by Mike McGillivray. Motion carried.
4. **Committee Reports:**
 - a. **Executive:** None
 - b. **Budget:** Budget to 4 person board, approved to move forward
 - c. **Membership / Marketing:** none
 - d. **Facilities:** Sauna will be closed to sand and re-stain seating
5. **Department Reports:** The department reports were acknowledged as presented.
 - a. **Fitness Coordinator:** Included in board packet
 - b. **Group Trainer Coordinator:** Included in board packet
 - c. **Recreation/Intramural Coordinator:** Included in board packet with group fitness
 - d. **Aquatic/MAC Coordinator:** Included in board packet
 - e. **Youth Activities Coordinator:** Included in board packet
 - f. **Office Manager:** Included in board packet.
 - g. **Director:** Included in board packet.

Old Business

6. **Update: MCC open positions, specific job descriptions, organizational structure and financial impact:** lead rec – temporary position will start Dec. 5 and hopefully go through the spring. Discussion to move a few positions to a salaried position OT exempt. Working with City to work on those transitions. Change business manager to Asst. Director – working with finance and HR to establish correct contract structures.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

7. **Update: 2023 Budget Status and 4-person board committee:** discussed under budget committee update
8. **Discussion and Decision: 10% ASP discount on all access membership:** will leave alone as an additional perk to membership of All Access pass. Jenni Thompson motion to approve Brian Keller second, motion carried.

New Business

9. **Discussion and Acknowledge: October 2022 revenue and expense reports:** Not received in time for meeting. Will review in December.
10. **Discussion and decision: Daily walking fee increase \$3 - \$5:** will not offer special rate for a daily walking fee - will need to pay the daily rate for use of CC.
11. **Discussion and decision: Membership Application form/waiver:** revamping language on the membership application. Will discuss with City attorney and bring back in December.
12. **Discussion and decision: Holiday hours:** reviewed days closed for holidays
13. **Discussion: options for some type of “barricade” that could be used for the corner of the multi-purpose gym to keep children from entering the areas with the rig; FB parking lot restrictions:** staff will determine a way to keep kids off equipment
14. **Discussion and Clarification: City Administrator email sent 11/3/22 to MCC Governing Board:** City administrator not present to discuss email, will table until December.
15. **Discussion and Decision: Establish either ad hoc or standing ASP Program Committee:** discussion on forming committee for ASP. Gene will work with Kaylee and bring to December meeting.
16. **Discussion: potential open city appointments on the MCC Governing Board starting 1/2023 – 2 city board positions will open in January.** Those interested should contact the city for application. Draft of revised joint powers agreement between City of Madison and DSU for CC operating will be forwarded to board for review. Questions should be sent to Danny, Sara or Gene for combining into one document.
17. **Executive Session: SDCL 1-25-2(1): none**
18. **Executive Session action (as required):**
19. **Public comments per resolution No. 2018-11:** Trish Keller – request group instructors meeting to hear concerns on change from hourly to contract.

Adjourn: Meeting adjourned at 8:41 AM

Next scheduled board meeting is Wednesday, December 21, 2022 @ 7:00 AM