

MADISON MUNICIPAL AIRPORT BOARD
AGENDA
September 20, 2022
6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order

Approve August 16, 2022 Minutes

Approve September 20, 2022 Agenda

Appearances/Acknowledgements/Correspondence

1) Acknowledge KLJ Status Report – August 2022

Unfinished Business

New Business

1) Ratify Bills – August 26

Public Comment

Announcements

1) Next Meeting – October 18, 2022

Adjourn

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**MADISON MUNICIPAL AIRPORT BOARD
MINUTES**

August 16, 2022

6:00pm - Airport Lobby - 1600 Airport Drive

Call to Order 18:00

Roll call: Present – Myron Downs, Tim Peters, Dave Gilbert, Roy Brown, Morris Riggan, ex-officio George Colombe

Absent: Ken Johnson, Commissioner Shaw

Guests: Aaron Storm, Jake Braunagel (KLJ), Charlie Keppen, Jim Bulfer

Approve July 19, 2022 Minutes: Motion to approve by Dave, 2nd by Myron, motion carried

Approve August 16, 2022 Agenda: Motion to approve by Myron, 2nd by Roy, motion carried

Appearances/Acknowledgements/Correspondence

1) Acknowledge KLJ Status Report – July 2022: Aaron and Jake reviewed the items on the report. Design for the taxi lane, parking lot & access road continue: the taxi lane and airport condition survey report will be released soon and after review KLJ will discuss with the Board.

Unfinished Business

New Business

1) Ratify Bills – July 20, July 27, August 3: Motion to approve bills as presented by Myron, 2nd by Roy, motion carried

2) Discussion and Possible Action on Ariel Applicators Using the Airport and Fueling Up: Morris discussed the transient spray operations on the airport this year. Due to the local training and transient aircraft business at the airport, it has been determined that some small changes are needed to the spray operations fuel purchasing. Operations will need to be made prior to next year.

3) Discussion and Possible Action on a Bigger Ramp for the Ariel Applicators: Morris and the Board discussed the current CIP and Airport Layout Plan (ALP) with KLJ. Potential solutions to taxiway congestion and ramp expansion were also discussed. KLJ will review the current ALP and CIP for the addition of future changes and bring suggestions to the Board.

4) Presentation by Jim Bulfer: Jim gave the Board a historic presentation about the farmhouse and land where the airport is located. Jim also presented the Board with a historical photo of Madison. The photo will be hung with the other historical photos in the airport lobby.

Public Comment

Announcements

1) Next Meeting – September 20, 2022

Adjourn: 18:28 hrs - motion to adjourn by Tim

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AIRPORT PROJECT STATUS REPORT

August 26, 2022

MADISON MUNICIPAL AIRPORT

CLIENT CONTACT PERSONS AND ADDRESSES

Morris Riggan, Airport Manager
1600 Airport Drive
Madison, SD 57042
Riggan-Flight-Service@hotmail.com

Ryan Hegg, Director of Engineering and Community Development
116 W Center Street
Madison, SD 57042
Ryan.Hegg@cityofmadisonsd.com

WORK IN PROGRESS

Apron Expansion - Design

KLJ #2005-00264 AIP #3-46-0029-018-2020

The final signed FAA project closeout report was submitted to the SDDOT and FAA on October 27, 2021. FAA notified KLJ that the final payment was made on December 10, 2021. FAA sent KLJ an update email on June 14th that the grant payments did not match the grant costs incurred until May 31, 2022, and final payment is now complete. FAA to submit a closeout letter soon.

Apron Expansion - Construction

KLJ #2105-00470 AIP #3-46-0029-020-2021

Construction was completed in 2021. KLJ submitted the signed FAA project closeout report for SDDOT to review on February 1, 2022. SDDOT submitted a letter of final payment to the City on April 25, 2022. Construction costs were under the grant amount. FAA to submit a closeout letter soon.

Hangar Taxilane, Parking Lot and Access Road Reconstruction - Design

KLJ #2205-00411 AIP #3-46-0029-023-2022

KLJ prepared the design agreement with the City of Madison in April 2022. The FAA AIP Grant Application was submitted on April 12, 2022. The FAA grant offer to the City of Madison was announced on June 7, 2022. Design work completed includes the topographic survey and soil borings. The Engineering Design Report is currently being drafted by KLJ, and then will be submitted for FAA review. Design of the construction plans and specs will continue into the fall of 2022. Construction is anticipated in summer 2023.

OTHER ITEMS

- None.

ITEMS REQUIRING ACTION BY CITY/AIRPORT

- None.

ITEMS REQUIRING ACTION BY SDDOT/FAA

- Closeout Letter for AIP #3-46-0029-018-2020
- Closeout Letter for AIP #3-46-0029-020-2021

Reported by: Aaron Storm, PE
KLJ Engineering
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Jake Braunagel, KLJ Engineering Jake.Braunagel@kljeng.com

August 26, 2022



Madison, SD

Payment Register

APPKT00286 - 8/26/22 CHECKS - HB

01 - Vendor Set 01

Bank: AP Bank - AP Bank

Vendor Number	Vendor Name					Total Vendor Amount
000035	COLES PETROLEUM PRODUCTS INC					40,152.55
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/24/2022	40,152.55	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
669678	Aviation Gas	08/08/2022	08/26/2022	0.00	40,152.55	

Vendor Number	Vendor Name					Total Vendor Amount
001042	HALME INC					137,635.72
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/24/2022	137,635.72	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000783	Water System Improvements Phase 2A - No. 10	08/08/2022	08/26/2022	0.00	137,635.72	

Vendor Number	Vendor Name					Total Vendor Amount
003254	J & M CONSTRUCTION					43,427.80
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/24/2022	43,427.80	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000784	Sidewalk Imp Project 2022-1 Pay App No. 2	08/16/2022	08/26/2022	0.00	43,427.80	

Vendor Number	Vendor Name					Total Vendor Amount
000488	TYLER TECHNOLOGIES INC					8,429.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/24/2022	8,429.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
025-382499-01	Barcode Readers & Maint	08/17/2022	08/26/2022	0.00	5,929.00	
025-388880-01	Software Conversion - Adv Scheduling	08/17/2022	08/26/2022	0.00	2,250.00	
025-389783-01	Software Conversion - Go Live Assist	08/17/2022	08/26/2022	0.00	250.00	