

Madison Community Center
Governing Board Minutes
Thursday, October 28, 2021 @ 6:30 AM
ZOOM Conference Call and in-person

Call to Order: Danny Frisby-Griffin called the meeting to order at 6:43am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Laura Boecker, Michelle Corey, Sara Hare, Brian Keller, Tyler Steele, Jennie Thompson.

Members Absent: Josh Anderson, Jeff Dittman

Ex-Officio Present: Jameson Berreth – City Administrator-present and Sonya Wilt – Finance Officer-present

Staff Present: Laurie Bunker-absent, April Lund-present, Kaylee Winrow-present, Jared Hasleton-present

1. **Approval of the October 28, 2021 special board meeting agenda:** Agenda was presented. Motion was made by Jennie Thompson to approve the agenda with the amendment of discussing item #3 first in old business with a second from Michelle Corey. Motion carried.

Old Business

2. **Discussion and Recommendation Decision: 2022 Budget proposal:**

- **BUDGET PROPOSAL- Madison Community Center:** With the motion passed of a 9% increase to all membership levels Sonya Wilt will update the MCC DRAFT budget to reflect the increase. The board would also like a budget line added for tracking training and certification budget and related expenses. Motion to recommend the DRAFT 2022 Madison Community Center budget with the 9% increase and adding training/certifications to the budget was made by Michelle Corey and seconded by Jennie Thompson. Motion carried.
- **BUDGET PROPOSAL-After School Program:** To help cover the cost of the Summer After School Program a fee increase was included in the 2022 budget planning. The ASP budget was separated from the MCC budget for better tracking of the program. Moving the ASP into a Non-Profit organization may be a future option that would give the program opportunities for outside funding to help support the cost of operating the program(s). A budget line will be added to the DRAFT budget for training and certification. Motion to recommend the DRAFT 2022 After School Program budget was made by Sara Hare and seconded by Brian Keller. Motion carried.

3. **Discussion and Decision: Membership fee tier process and fees:** (Per amended agenda: item #3 discussed first in old business) Jared Hasleton – CrossEdge Instructor - was present to discuss concerns regarding the membership tiers and how group fitness classes are to be potentially reallocated to either the base membership or the premium membership. With his concerns Jared also provided the governing board with possible marketing opportunities and options to enhance the premium membership package which could lead to a potential in increased revenue for the Madison Community Center. Thank you, Jared, for the discussion and possible opportunities you presented! The decision was made to temporarily hold off on changing group fitness classes between the base membership and premium membership packages. Motion for a 9% membership increase for all memberships was made by Jennie Thompson and seconded by Sara Hare. Motion carried.
4. **Discussion and Decision: Wellness program structure:** Discussion on hold.
5. **Discussion and Decision: MCC proposed reorganization structure and HR Process:** The executive committee recommends opening the Executive Director position immediately and remaining open until the position is filled, as well as placing any organization restructure on hold until a director is in place and able to work with staff and devote time to the project. The only change suggested for the Executive Director position is to have the position supervised by the city administrator. Motion to open the Executive Director position for hire was made by Brian Keller and seconded by Michelle Corey. Motion carried. The selection committee will include Michelle Corey, Jennie Thompson, Brian Keller, Sara Hare, Jameson Berreth and Derek Lund. The selection committee will work with HR on the interview process.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

New Business

6. **Public comments per resolution No. 2018-11:** None

7. **Executive Session: SDCL 1-25-2(1):** Motion was made by Jennie Thompson to move into executive session to discuss personnel matters and seconded by Michelle Corey. Motion carried. The board entered executive session at 7:53am and completed at 8:22am.

Adjourn: Meeting adjourned at 8:23am

Next scheduled board meeting is November 18, 2021 @ 6:30am.