

Madison Community Center
Governing Board Minutes
Thursday, May 20, 2021 @ 7:00 AM
ZOOM Conference Call (#958 9522 4770) and in-person

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:03am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Laura Boecker, Michelle Corey, Jeff Dittman, Sara Hare, Brian Keller, Tyler Steele, Jennie Thompson.

Members Absent: Josh Anderson

Ex-Officio Present: Jeremiah Corbin. Jameson Barreth-City Administrator and Sonya Wilt-Finance Officer also present.

Staff Present: Nick Hansen

1. **Approval of the May 20, 2021 board meeting agenda:** Agenda was presented. Motion to approve was made by Jennie Thompson and seconded by Sara Hare. Motion carried.
2. **Approval of the April 15, 2021 board meeting minutes:** The meeting minutes were presented. Motion was made to approve by Jennie Thompson and seconded by Michelle Corey. Motion carried.
3. **Committee Reports:**
 - a. **Executive Committee:** Report and discussion located under agenda item #5
 - b. **Budget:** None
 - c. **Membership / Marketing: Report:** Working on a survey to be distributed out to recent inactive members and updating website.
 - d. **Facilities:** None
4. **Department Reports:** The department reports were acknowledged as presented in the board packet.
 - a. **Director:** Included in board packet
 - b. **Fitness Coordinator:** Included in board packet
 - c. **Group Trainer Coordinator:** Report unavailable
 - d. **Aquatic Coordinator:** Report unavailable
 - e. **Youth Activities Coordinator:** Included in board packet
 - f. **Recreation/Intramural/MAC Coordinator:** Report unavailable

Old Business

5. **Discussion and decision: MAC Facility Status, Personnel update and organizational structure - MAC, REC/INTRA:** The 4-person board were in support of a 60/40 split with the city and remove the DSU intramural contract. Will look to hire with a start date of August. Next step is to meet with the city commission Monday May 24th to discuss the board decision.
6. **Discussion and Decision: Bid for pool and stairs:** While waiting for roofing bid(s) parking lot repairs will be started as a priority due to safety concerns. TMI Coatings submitted a diamond grind proposal in April for the pool and stairs. The pool maintenance process may potentially start during stage 2 of the roofing project.
7. **Update: MadTown Tri; June 5th, 2021 Lake Herman State Park:** The triathlon planning is almost complete. With the limited parking available on site a shuttle service will be provided. Looking for any additional volunteers!

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

New Business

8. **Discussion and Acknowledge: April 2021 revenue and expense reports:** The DRAFT revenue and expense reports through April were acknowledged as presented in the board packet. Thank you, Sonya, for organizing a user-friendly summary of the DRAFT revenue and expense report. Going forward the summary will be included in the board packet with the detail available as needed.
9. **Discussion and direction: current budget and financial direction:** Director Nick Hansen and the executive committee met to organize the presentation to the city commission regarding the current budget and financial direction.
10. **Discussion and Decision: Membership, Marketing and Corporate Sponsorship:** Interest has been shown in the 3 tier corporate sponsorship options that are being rolled out. Summer brochure is out with DSU production center doing the printing. This printing option will save on cost vs. the prior printing option.
11. **Discussion and Decision: Spa age requirements:** A letter was received requesting to lower the age limit to 8 with a parent for utilization of the spa. With the risk of children becoming overheated and drowsy leading to possible severe medical emergencies it was decided to leave the current rules in place.
12. **Discussion: process to ensure members are notified of activities being held at the MCC:** It has been discovered that not all MCC members are receiving the email communications that are sent out. Staff will review the current members contact information for an email address and ensure they are included in the email list options. Will look into a texting option and the expense, that would help communicate priority messages to members. Social media platforms would be of a value as well for ensuring communication with both members and non-members.
13. **Public comments per resolution No. 2018-11:** None

Adjourn: Meeting adjourned at 7:51am

Next scheduled board meeting is June 17, 2021 @ 7:00 am.