

***Madison Community Center Governing
Board Meeting Minutes
Thursday, February 18, 2021 @ 7:00 AM
ZOOM Conference Call and in-person***

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:02am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Josh Anderson, Laura Boecker, Michelle Corey, Sara Hare, Brian Keller, Tyler Steele, Jennie Thompson.

Members Absent: Jeff Dittman

Ex-Officio Present: Jerae Wire

Staff Present: Nick Hansen, Laurie Bunker

1. **Approval of the February 18, 2021 board meeting agenda:** Agenda was presented. Motion to approve with the modification of moving agenda item 7-member concern- to next item of discussion was made by Jennie Thompson and seconded by Michelle Corey. Motion carried.
2. **Member concern about a situation within the pool area: Lora Zwart:** The time of concern started January 29th during the water aerobics class in which another member was at a table poolside and was eating while they appeared to be working. This situation made Miss Zwart uncomfortable and she addressed her concerns after the class with Assistant Director Laurie Bunker and later with Director Nick Hansen. During this process Miss Zwart felt that her concerns were not being addressed and asked to speak with the governing board as well. The board thanked Miss Zwart for taking the time to attend and discussing her concerns. She was given the opportunity to be excused while the board further discussed the matter at hand. Director Nick Hansen will follow up on the complaint as well as options for having a staff member walk through the pool area throughout operating hours.
3. **Approval of the January 21, 2021 board meeting minutes:** The meeting minutes were presented. Motion was made to approve by Josh Anderson and seconded by Jennie Thompson. Motion carried.
4. **Welcome new DSU Governing Board representative Tyler Steele:** Welcome, Tyler, to the Madison Community Center governing board!
5. **Committee Reports:**
 - **Executive Committee:** None
 - **Budget:** None
 - **Membership / Marketing:** The board packet included corporate wellness membership and the tiered sponsorship packages available for corporate membership purchase. This allows businesses to give back to the community while offering employee discounts and advertising for their business. Motion was made to allow DSU, Madison School District, and the City of Madison exemption from participating with the sponsorship packages as they currently provide direct support to the community center by Josh Anderson and seconded by Jennie Thompson. Motion carried.

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- **Facilities:** Plans and timelines were discussed on facility maintenance and improvements starting with preparing the community center to host the summer program and pool maintenance. Sonya Wilt-Finance Officer-was in attendance to answer any questions regarding funding the pool sand blasting project and the payback options and schedule/time frame. Nick will also further organize the facilities projects and timelines to include in the next board packet and agenda for the March 18th meeting.
6. **Department Reports:** The department reports were acknowledged as presented in the board packet.
- **Director:** Included in board packet
 - **Fitness Coordinator:** Included in board packet. Replaced belt and deck on a treadmill.
 - **Group Trainer Coordinator:** Included in board packet
 - **Aquatic Coordinator:** Included in board packet
 - **Youth Activities Coordinator:** Included in board packet
 - **Recreation / Intramural / MAC Coordinator:** Included in board packet

Old Business

7. **Discussion and decision: Covid-19 National/State/Local Emergency Declaration Support and Action plan/community support Madison Community Center Restrictions:** No new discussion. Will continue with monitoring and the current procedures and processes in place.

New Business

8. **Acknowledge: January 2021 revenue and expense reports:** The January DRAFT revenue and expense reports were not available to be included in the board packet, however, were able to be discussed during the meeting. The DRAFT January revenue and expense reports were acknowledged as presented. The question was raised if the Madison Community Center will receive any of the COVID relief that the City of Madison received. Sonya will look into the COVID relief funds and availability for MCC.
9. **Discussion and decision: hours of operation:** Jennie Thompson discussed the option of modifying the community center hours during the school year to include opening at 7:00am on Saturdays. Nick will review current hours and member traffic to see if there is an hour available to adjust from. Will follow up at the March 18th meeting.
10. **Discussion: DSU cars parking in the closer parking spots:** With the ongoing problem of parking spots being utilized as “long term” parking by DSU students, there is a particular vehicle that has not moved for a few months and that is parked on the west side of the parking lot closest to the community center. Director Hansen will mail a letter to the person the vehicle is registered to informing them of a date the car needs to be moved by and if failure to do so the car will be towed. Student Services will also send out an e mail to all students reminding them of the parking restrictions closest to the community center. Will follow up at the March 18th meeting.
11. **Discussion and decision: Cleaning options for the storage cubbies upstairs by the water fountain:** Wet winter shoes are leaving behind much water and mud in the storage cubbies. A spray bottle and towel(s) will be made available for members to clean the cubbie floor when done using or before use. When a student fitness attendant is on duty they will also be able to help with this task.
12. **Discussion and decision: Pro-rating locker fees:** Adjusting the annual locker fees and pro-rating the fee to reflect a later rental date was discussed. Jennie Thompson made a motion to move the long locker annual fee to \$84 and the short locker annual fee to \$60 with pro-rating the fee from time of rental to the next annual cycle. Second was made by Michelle Corey. Motion carried.

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13. Discussion: Personnel update and organizational change: Nicholas McBeain-Rec/Intramurals/MAC coordinator has given his resignation with Friday February 26th as his last day. His main concern being the MAC and his limited knowledge/experience in aquatics. Further discussion included the youth coordinator working with the After-School Program and summer program and having less time available to focus on youth recreation activities/events and moving this to the Rec/Intramurals/MAC coordinator. With the increase in recreation activities as well as a busy intramural schedule it may be in the best interest to adapt the position to Recreation/Intramurals coordinator and remove the Madison Aquatic Center to the City of Madison. Further review is needed of any current contracts or agreements in place as well as any budget/expense implications for moving the MAC to the City of Madison. The executive committee will meet February 25th at 7:00am to continue discussion and bring to the full board on March 18th.

14. Public comments per resolution No. 2018-11: None

Adjourn: Meeting adjourned at 8:43am.

Next scheduled board meeting is March 18, 2021 @ 7:00 am.