

***Madison Community Center Governing
Board Meeting Minutes
Thursday, January 21, 2020 @ 7:00 AM
ZOOM Conference Call and in-person***

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:03am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Josh Anderson, Laura Boecker, Michelle Corey, Jeff Dittman, Sara Hare, Brian Keller, Jennie Thompson.

Members Absent:

Ex-Officio Present: Jerae Wire

Staff Present: Nick Hansen

1. **Approval of the January 21, 2021 board meeting agenda:** Agenda was presented. Motion to approve was made by Jennie Thompson and seconded by Sara Hare. Motion carried.
2. **Approval of the December 17, 2020 board meeting minutes:** The meeting minutes were presented. Motion was made to approve by Josh Anderson and seconded by Jennie Thompson. Motion carried.
3. **New officer elections and committee determinations - Election in accordance with MCC Policy 104:** Motion was made by Josh Anderson to continue with the current positions and committee assignments with a second from Brian Keller. Motion carried.
 - **President:** Danny Frisby-Griffin
 - **Vice President:** Jennie Thompson
 - **Secretary/Treasurer:** Sara Hare
 - **At-large Exec Committee Member:** Josh Anderson
 - **Budget Committee:** Danny Frisby-Griffin, Jennie Thompson, Sara Hare
 - **Membership/Marketing Committee:** Laura Boecker, Michelle Corey, DSU member. The incoming board member will be assigned to the vacancy made by Jim Jacobsen within the membership / marketing committee.
 - **Facilities Committee:** Brian Keller, Josh Anderson, Jeff Dittman
4. **Committee Reports:**
 - **Executive Committee:** None
 - **Budget:** None
 - **Membership / Marketing:** None
 - **Facilities:** The facilities committee will be meeting in the near future to review items that need to be further addressed by the governing board.
5. **Department Reports:** The department reports were acknowledged as presented in the board packet.
 - **Director:** Included in board packet
 - **Fitness Coordinator:** Included in board packet. Service call out for 2 treadmills.
 - **Group Trainer Coordinator:** Included in board packet. Looking into options for adding a Jacobs Ladder.
 - **Aquatic Coordinator:** Included in board packet. WSI and lifeguard staffing is adequate for current needs.
 - **Youth Activities Coordinator:** Included in board packet. Will start planning the summer program soon.

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City of Madison and the surrounding area.*

- **Recreation/Intramural/MAC Coordinator:** Included in board packet. Discussing options for youth reversible jerseys that would be utilized for all rec activities. Participates would have the option of a reversible jersey available for purchase.

Old Business

6. **Discussion and decision: Covid-19 National/State/Local Emergency Declaration Support and Action plan/community support Madison Community Center Restrictions:** No new discussion. Will continue with the current procedures and processes in place.

New Business

7. **Acknowledge: December 2020 revenue and expense reports:** The December DRAFT revenue and expense reports are currently unavailable for review.
8. **Authorize and establish Assistant Director/Aquatics 18C pay grade scale 1st pay period started Dec. 20th:** Jennie Thompson made a motion to establish the Assistant Director/Aquatics position to a 18C pay grade scale with the first pay period started December 20th. Pay would be retroactive to that date. Seconded by Josh Anderson, motion carried.
9. **Discussion and decision: After School Program summer fees:** The After-School Program board members are in agreement and support the suggested summer fees listed below:
 - 4 weeks: \$280 for members and \$200 per additional member. \$330 for non-members and \$250 per additional non-members.
 - 5 weeks: \$350 for members and \$270 per additional member. \$400 for non-members and \$320 per additional non-members.
 - Day charge: \$25 for members and \$20 per additional member. \$30 for non-members and \$25 per additional non-members.
 - Week charge: \$115 for members and \$110 per additional member. \$120 for non-members and \$115 per additional non-members.

Jennie Thompson made a motion to adjust the After-School Program summer fees as they were presented to the governing board (listed above) with a second from Sara Hare. Motion carried. It was also further discussed that the After-School Program board would like to transition to the summer program directly following the end of school. Madison Community Center governing board approves with removing the two-week break between programs, as done in the past. The summer program will now start with one day transition between the after-school program and summer program.

10. **Discussion and decision: Membership reimbursement:** Director Nick Hansen updated the board that a 50% reimbursement was given to a previous member for membership payments made past the membership termination date. The prior member has utilized other community center services and will use the remaining 50% reimbursement towards those services. This was agreed upon by those involved with issue resolved.
11. **Discussion: Excess equipment inventory:** Currently there is no equipment surplus other than one leg press machine.
12. **Public comments per resolution No. 2018-11:** None

Adjourn: Meeting adjourned at 7:35am.

Next scheduled board meeting is February 18, 2021 @ 7:00 am.

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