



BOARD OF COMMISSIONERS

AGENDA

OCTOBER 25, 2021

5:30PM – COMMISSION ROOM – 116 W CENTER ST

Please join the Zoom meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/89991870516>

You can also dial in using your phone.

+1 312 626 6799

Meeting ID: 899 9187 0516

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPT AGENDA

APPEARANCES/ACKNOWLEDGEMENTS

- 1) Acknowledge September 2021 Board Meeting Minutes

CONSENT CALENDAR

- 1) Minutes - October 18, 2021
- 2) Minutes - October 21, 2021
- 3) Claims for Approval - October 27, 2021
- 4) Claims for Ratification - October 21, 2021
- 5) Claims for Ratification - October 15, 2021
- 6) Personnel

UNFINISHED BUSINESS

- 1) 2022 Budget Discussion

NEW BUSINESS

- 1) Set Bid Date - Bid No 907 - Madison Aquatic Center Improvements
- 2) Discussion on Hiring of City Engineer and Possible Restructure of Engineering Department
- 3) Discussion and Action on Continuation of Vaccine Lottery Program

PUBLIC COMMENT

ANNOUNCEMENTS

- 1) Electronic Drop-off Event - October 30, 2021

EXECUTIVE SESSION

- 1) SDCL 1-25-2(1) and (4)

ADJOURN

Supplementary agenda information may be accessed at www.cityofmadisonsd.com

AGENDAS – CITY COMMISSION

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

MADISON MUNICIPAL AIRPORT BOARD

MINUTES

September 21, 2021

6:00pm - Airport Lobby - 1600 Airport Drive

CALL TO ORDER 18:00 hrs

Roll Call: Present – Roy Brown, Ken Johnson, Myron Downs, Morris Riggin, Dave Gilbert ex-officio George Colombe;
Absent - Tim Peters, Commissioner Shaw; Guests: Traci Namken, Ryan Hegg, Jake Braunagel(KLJ)

APPROVE AUGUST 17, 2021 MINUTES: Motion by Roy to Approve 2nd by Myron, Motion Carried

APPROVE SEPTEMBER 21, 2021 AGENDA: Motion by Dave to Approve 2nd by Roy, Motion Carried

APPEARANCES/ACKNOWLEDGEMENTS/CORRESPONDENCE

- 1) Acknowledge Fuel Update - August – Traci reported that fuel sales were up over last year. The fuel system software has been moved from an older stand alone laptop computer to Traci's computer.
- 2) Acknowledge KLJ Status Report - August 2021 – Jake reviewed KLJ's report for the board. Marking is only item left to complete on the apron expansion project.
- 3) Updated CIP> The board acknowledged the updated CIP and discussed the several items with Jake

UNFINISHED BUSINESS

- 1) 2022 Budget : Traci reviewed the budget items with the board, no changes were recommended.
- 2) Fence Repair Update; Work was started today 9/21/21 on the fence. Morris will continue to monitor the work.

NEW BUSINESS

- 1) Discuss Apron Expansion Future Hangar Plan - Commercial v. Private: Morris recommended the airport board adopt a policy that will address the placement, size and use for hangars to be placed near/next to the apron expansion and at other locations on the airport: KLJ and the City will survey other airports for example policies.
- 3) Ratify Bills - August 18, August 25, September 1, September 8, September 15: Motion to ratify bills as presented by Myron, 2nd by Dave, Motion Carried.

PUBLIC COMMENT

ANNOUNCEMENTS

- 1) Next Meeting - October 19, 2021

ADJOURN Ken moved to adjourn 18:35 hrs

If special accommodations are necessary to attend any Madison Municipal Airport Board meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

Madison Community Center
Governing Board Minutes
Thursday, September 16, 2021 @ 6:30 AM
ZOOM Conference Call and in-person

Call to Order: Danny Frisby-Griffin called the meeting to order at 6:33am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Josh Anderson, Laura Boecker, Michelle Corey, Jeff Dittman, Sara Hare, Brian Keller, Tyler Steele, Jennie Thompson.

Members Absent:

Ex-Officio Present: Jeremiah Corbin-Absent. Thank you Sonya Wilt – Finance Officer - for being present to offer assistance.

Staff Present: Nicholas Hansen, Laurie Bunker

1. **Approval of the September 16, 2021 board meeting agenda:** Agenda was presented. Motion was made to approve by Jennie Thompson and seconded by Michelle Corey. Motion carried.
2. **Approval of the August 19, 2021 board meeting minutes:** The meeting minutes were presented. Motion to approve was made by Jennie Thompson and seconded by Josh Anderson. Motion carried.
3. **Committee Reports**
 - a. **Executive:** Met and will continue discussion with the governing board in executive session.
 - b. **Budget:** Plan to meet next week. See number 9 old business.
 - c. **Membership/Marketing:** None
 - d. **Facilities:** Facilities committee has met to discuss aquatics area. See number 6 old business. There was further conversation regarding the roofing project with a tentative plan for phase 1 replacement over the gym to start early to mid-spring.
4. **Department Reports:** The department reports were acknowledged as presented in the board packet.
 - a. **Director:** Included in board packet
 - b. **Fitness Coordinator:** Included in board packet
 - c. **Group Trainer Coordinator:** Included in board packet
 - d. **Aquatic Coordinator:** Included in board packet
 - e. **Youth Activities Coordinator:** Youth activities report including After School Program (ASP) policy and permission slip allowing a child to check themselves out of the after-school program was provided in the board packet. The ASP currently does not allow a child to check themselves out, however the option is listed in the ASP manual. Michelle Corey made a motion to update the After School Program policy manual to the current process that does not allow self-checkout. Seconded by Josh Anderson. Motion carried.
 - f. **Recreation/Intramural/MAC Coordinator:** Included with the director report

Old Business

5. **Discussion and decision: Update Custodian Position:** The final job ad for the custodian position was included for review in the board packet. Motion was made by Josh Anderson to approve the custodian job posting and seconded by Sara Hare. Motion carried. The job post approval will move forward to the city commission for review.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

6. **Discussion and decision on priorities and financial feasibility: Aquatics Area:**
 - a. **Replacement of the pool tile & spraying tile:** The damaged tiles have been replaced. Sure Step is a surface non-slip option that would require annual application if Life Floor is not an option at this time. A proposal from Sure Step was included in the board packet for review.
 - b. **Life Floor:** Holden-regional manager with Life Floor was present via ZOOM to answer questions. He submitted two design options with the board agreeing on option 1. He will work on a final quote that he hopes can be made available to the board by the middle of next week. Once the final quote has been received there will be a board meeting via ZOOM to review and possible approval. Laurie will work on getting final quotes for the power washing/sand blasting with painting project to discuss as well. If approved the goal will be to align the projects together with a possible project start date of January 3, 2022.
 - c. **Sandblast and paint pool:** Life Floor often requires a pool to be drained during their installation process which would give an opportunity to repair the paint chipping problem. Miller Painting was on site and submitted a proposal with both options of power washing and sand blasting with 2 coats of paint. Proposal included in board packet. The board agrees that sand blasting is the better option for long term results. Laurie will get two more written proposals for comparisons with Miller Painting.
 - d. **Gutter zero depth:** The gutters in the zero-depth area continue to loosen and cause safety concerns. Staff continues to tighten daily and have added a temporary fix of washers to fill the void and keep tightened. A quote for the project was included in the board packet.
7. **Update and decision (if required): review proposed changes to Professional Training, Certifications and No Compete Clause (No Compete Clause is not a MCC Policy; see 106, 207); awaiting the City of Madison's social media policy:** A recommendation to remove the No Compete Clause was made by Sara Hare and seconded by Jennie Thompson. Motion carried. The governing board will further review and discuss the confidentiality statement.
8. **Discussion and decision: City to provide follow up on how much the community center pays in transaction processing fees. Discuss and decide to align with the City of Madison in charging the transaction fee to the member of to continue paying the fee by the community center:** Per Sonya Daxko does not separate out transaction fees from other fees and charges in their billing statements. Discussion tabled until further detail can be obtained from Daxko.
9. **Update: 2022 budget and financial direction:** Some final detail is still in process. The goal is to have the 2022 DRAFT budget ready for committee review next week.

New Business

10. **Discussion and Acknowledge: August 2021 revenue and expense reports:** The revenue and expense reports were sent for board review on a separate e mail from the board packet. The revenue and expense reports through August were acknowledged as presented to the board.
11. **Discussion and decision: hand dryers vs paper towel dispensers in restrooms:** Discussion on hold at this time.
12. **Discussion and assignment: MCC policy review and update:** Discussion on hold at this time.
13. **Discussion and decision: Corporate Wellness – public entity participation, Lake County (MCC Governing Board 2/2021 minutes):** Will move agenda item to October meeting.
14. **Discussion: Service Animals:** The American with Disabilities Act (ADA) greatly limits what questions can be asked of someone entering a facility with a service dog and what actions can take place. MCC will post a sign in compliance with the ADA regulations.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

15. **Discussion and decision: change either day and/or time of MCC Governing Board Meeting:** Will continue with the 3rd Thursday of the month at 7:00. If extra time is needed the start time may vary.

16. **Public comments per resolution No. 2018-11:** None

17. **Executive Session: SDCL 1-25-2(1):** Motion was made by Jennie Thompson to move into executive session and seconded by Josh Anderson. Motion carried. The board entered executive session at 7:49am and completed at 8:45am.

Adjourn: Meeting adjourned at 8:47am

Next scheduled board meeting is October 21, 2021 @ 6:30am.

Madison Community Center
Governing Board Minutes
Thursday, September 23, 2021 @ 7:00 AM
ZOOM Conference Call and in-person

Call to Order: Danny Frisby-Griffin called the meeting to order at 7:04am in the Community Center Meeting Room and via ZOOM/conference call.

Members Present: Danny Frisby-Griffin, Josh Anderson, Laura Boecker, Michelle Corey, Jeff Dittman, Sara Hare, Brian Keller, Tyler Steele, Jennie Thompson.

Members Absent:

Ex-Officio Present: Jeremiah Corbin-Absent. Sonya Wilt - Finance Officer - present

Staff Present: Nicholas Hansen, Laurie Bunker

1. **Approval of the September 23, 2021 special board meeting agenda:** Agenda was presented. Motion was made to approve by Jennie Thompson and seconded by Sara Hare. Motion carried.

Old Business

2. **Discussion and Recommendation Decision on priorities and financial feasibility: Aquatics Area:**

- a. **Life Floor quote:** The updated quotes for materials through Life Floor and installation through Inside Edge were presented to the board. The payment terms require 50% due upon start of project and 50% due upon completion. The quotes for materials and installation are for the pool deck and do not include the storage area under the slide. This area is a non-foot area that will remain roped off.
- b. **Sandblast and paint pool quote:** Currently have a quote from Miller Painting that includes both options of either sandblasting plus paint or power washing plus paint and the related cost for each option. Laurie is still working with Stemper Auto Body, MC&R Pools and Reich Painting for their quotes on both sandblasting or power washing plus painting for either option. Miller Painting will be onsite today to look at the stairs and leave a color wheel. An estimate of painting the stairs will be drawn up and submitted for review and discussion.
- c. **Gutter zero depth quote:** Due to the cost of the repair project only one quote is required. With the current quote included in the board packet for review.

Motion recommending moving forward with the 3 projects was made by Josh Anderson and seconded by Michelle Corey. Motion carried.

New Business

3. **Public comments per resolution No. 2018-11:** None

4. **Executive Session: SDCL 1-25-2(1):** Motion was made by Jennie Thompson to move into executive session and seconded by Michelle Corey. Motion carried. The board entered executive session at 7:24am and completed at 8:30am. Personnel action approved for recommendation to the Budget and Personnel Committee.

Adjourn: Meeting adjourned at 8:30am

Next scheduled board meeting is October 21, 2021 @ 6:30am.

Our mission is to serve the health, wellness, recreational and social needs of Dakota State University, City of Madison and the surrounding area.

MINUTES OF THE BOARD OF TRUSTEES MEETING
MADISON PUBLIC LIBRARY
TUESDAY, SEPTEMBER 21, 2021

The Board of Trustees of the Madison Public Library met at the Madison Public Library beginning at 5:15 p.m., on Tuesday, September 21, 2021. Members present were John Nelson, Jody Johnson, Kelly Dybdahl, Loretta Chandler, Courtney Weck, and Kelli Wollmann were present. Carrie Studer was absent.

President John Nelson called the meeting to order. A quorum was present.

Motion by Loretta Chandler seconded by Kelli Wollmann, to approve the agenda as printed. Motion carried.

Motion by Jody Johnson, seconded by Loretta Chandler, to approve the minutes of the August 17, 2021, meeting as printed. Motion carried.

Motion by Court Weck, seconded by Jody Johnson, to approve the bills submitted for payment. Motion carried.

The librarian's report included the following:

- The statistics for the 2021 summer reading program were reviewed. They are consistent with the statistics for the 2019 program.
- The librarian was asked by the City Administrator to submit a list of capital improvements for the library. The "wish" list was presented and reviewed.
- The librarian announced that she will retire in January of 2022.
- The Boy Scouts will present a program on their 50-mile hike in the Black Hills on September 30.

In continuing business, the AWE computers have arrived.

The librarian suggested that if it appears that there will be funds available closer to the end of the year, those funds be applied to begin digitizing the newspapers.

In new business, the Board reviewed the first draft of the library's total budget request for 2022. The proposal includes a 6.6% increase over the 2021 budget. Motion by Loretta Chandler, seconded by Jody Johnson, to approve the draft and submit it to the city. Motion carried.

The option of discontinuing fines was presented. More study is needed before taking any action.

There were no public comments.

Respectfully submitted,

Nancy Sabbe, Librarian

**PLANNING COMMISSION PROCEEDINGS
CITY OF MADISON
September 14, 2021**

Chairman John Groce called the meeting to order at 7:00am.

The following members were present for roll call: Chairman John Groce, Commissioner Jim Iverson, Bob Maxwell, Michael Johnson, Roger Olson and Jennifer Wolff. Also present were Administrative Officials Ryan Hegg & Dan Whitlock. Absent was City Commission Liaison Jeremiah Corbin

Motion by Commissioner Maxwell to approve the August 24, 2021 Planning Commission minutes, second by Commissioner Olson. Motion carried unanimously.

Motion by Commissioner Olson, second by Commissioner Wolff to approve the September 14, 2021 agenda. Motion carried unanimously.

Motion by Commissioner Olson, second by Commissioner Fawbush to move into Board of Adjustment at 7:03am. Motion carried unanimously.

Motion by Commissioner Maxwell, second by Commissioner Fawbush to move out of Board of Adjustment and into Planning Commission at 7:17am. Motion carried unanimously.

There were no public input comments.

Motion by Commissioner Wolff, second by Commissioner Olson to adjourn. Motion carried unanimously.

The meeting adjourned at 7:19am.

Dan Whitlock
Planning Commission

**BOARD OF ADJUSTMENT PROCEEDINGS
CITY OF MADISON
September 14, 2021**

The Planning Commission motioned to move into Board of adjustment at 7:03 am.

The following members were present for roll call: Chairman John Groce, Board Members Jim Iverson, Donna Fawbush, Jennifer Wolff, Roger Olson, Michael Johnson, and Bob Maxwell. Also present were Administrative Officials Ryan Hegg, and Dan Whitlock

This being the time and place set for the hearing on Conditional Use Appeal Request No. 655, Scott Devaney on behalf of Tony Devaney. The following people were in attendance in addition to the Board and the aforementioned individuals: Scott Devaney and Bryan & Kelli Bender

Mr. Hegg went through the contents of the agenda packet for Appeal No. 655. Property is in R-20 Zone. With new structure lot coverage would be Approximately 18%. 80% lot coverage is allowed in R-20.

Scott Devaney spoke on the Conditional Use. He thought the garage was built back in the late 1980' and has a new roof. Mr. Iverson asked about the existing dog kennel. Mr. Devaney stated that the dog kennel will be removed, and a new slab will be poured for the new garage. The new garage will have the same side setback as the old garage (Approx. 10'). The garage will be resided to match the existing house that sits on the lot. Ms. Fawbush asked about the timeline for the project. All the neighbors are in favor and the project will be started on ASAP.

There were no additional opponents or proponents. Chairman Groce closed the public hearing and proceeded to the decision agenda item for appeal.

Motion by Mr. Iverson, second by Mr. Olson to approve Appeal No. 655.

Motion carried unanimously.

This being the time and place set for the hearing on Conditional Use Appeal Request No. 656, Bryan & Kelli Bender. The following people were in attendance in addition to the Board and the aforementioned individuals: Scott Devaney and Bryan & Kelli Bender

Mr. Hegg went through the contents of the Agenda Packet for Appeal No. 656. He stated that it was a covered porch for rain cover and decorative purposes. The existing property to the East has a similar overhang. Mr. Whitlock stated that the front setback on the property is 30'. The property sits in an R-90 Zone and the existing structure already encroaches into the 30' setback.

Kelli Bender spoke on the property. She stated that they are not doing any other work other than the overhang. Ms. Fawbush asked about timeline for the project. Ms. Bender stated that they would get going on the project as soon as they get the materials. Mr. Olson asked if they were doing the work themselves. Ms. Bender stated that they were doing the work themselves.

There were no additional opponents or proponents. Chairman Groce closed the public hearing and proceeded to the decision agenda item for appeal.

Motion by Mr. Johnson, second by Mr. Maxwell to approve Appeal No. 656.

Motion carried unanimously.

Motion by Mr. Maxwell, second by Ms. Fawbush to move out of the Board of Adjustment at 7:17am

Motion carried unanimously.

Dan Whitlock
Board of Adjustment

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

October 18, 2021
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 18th day of October with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl, Adam Shaw, and Jerae Wire.

The Pledge of Allegiance was recited.

Motion by Commissioner Corbin to adopt the October 18th agenda. Motion seconded by Commissioner Wire.
Motion carried unanimously.

Mark Junker with Banner Associates, Inc was present to review the 2021 Bridge Inspection results with the Commission.

Commissioner Dybdahl presented a Proclamation declaring October 20, 2021 as Support Your Local Chamber of Commerce Day 2021 to the Greater Madison Area Chamber of Commerce and thanked the entire staff for their efforts. .

Motion by Commissioner Shaw, second by Commissioner Dybdahl, to approve the following items on the consent calendar: Minutes - October 4, 2021, Claims for Approval - October 20, 2021, Claims for Ratification - October 1, 2021, Claims for Ratification - October 13, 2021, Cash Balances, Gross Salaries, Bills for Ratification - September, Personnel, Building Permit Report - September, Adopt Resolution No. 2021-2 - ARP Funding Request by Lewis & Clark Regional Water System, Authorize Mayor to Sign Project Closeout Report - AIP 3-46-0029-018-2020 - Apron Expansion Design. Motion carried unanimously.

Claims for Approval - October 20, 2021:

AAA Collections Inc September AAA 227.39; Alpha Media USA LLC Vaccine Lottery Advertising 1,250.00; American Red Cross Lifeguard Training 280.00; Appeara Mat Rentals 125.97; Avenu Insights & Analytics UtiliSmart Programming 9,940.00; Baker & Taylor Books 135.04; Banner Associates Inc Wellhouse #1 6,638.41; Bartels Cleaning Service MMU Cleaning Service 500.00; Berreth/Jameson SDML Conference-Spearfish 54.00; Bobs Electric of Madison Inc LED Bulbs 134.40; Border States Electric Supply Splicing Sleeves 317.54; Borns Group Inc Utility Billing 2,028.11; Buffalo Ridge Concrete Inc Concrete 250.50; Builders FirstSource Lumber/Concrete Mix 156.76; Carquest of Madison Oil Filters 16.98; Cherry Lanes Commercial Lighting Rebate 594.00; Classic Convenience Inc Fuel 553.16; Colonial Research Chem Corp Mop Head 96.98; Concrete Materials Hot Mix 1,377.75; Core & Main GP LLC Hydrant Kit 2,230.17; D&T Ventures LLC Oct Website Support 360.50; Dakota Playground Inc Playground Parts 47.79; Dash Medical Gloves Inc Nitrile Exam Gloves 421.80; Demco Inc Book Jackets & Tape 428.21; Dezurik Inc Scum Pump Valve 5,530.80; DVL Fire & Safety Recharge/Test Fire Ext 451.50; East River Electric Power Coop September Transmission 27,999.58; F&M Coop Oil Co Fuel/Tire Repair 538.68; F.M. Acoustical Tile Repair Water Damage 1,224.00; Fastenal Co Parts #32 7.34; First Bank & Trust Heartland/Sept Whole 375,952.93; First Madison Insurance Gen Liability 2021-2022 3,003.00; Fox Promo LLC Embroider Polos 240.10; Gale Cengage Learning Books 183.14; H W Wilson Company Readers Guide-Periodical 507.50; Hach Co Chemicals 527.70; Hauff Mid America Sports Inc Field Paint 529.50; Hillyard Inc Towels/Tissue/Cleaner 886.65; Houston Engineering NW 9th St & Union Ave 3,731.97; Ingram Co Books 746.05; Josh's Tools LLC Shank Driver 40.75; Krug Products Inc WTP Generator Parts 29.52; Lake County Treasurer Fuel 605.07; Lakeview Books Books 153.92; Lawrence/Bradley A SDML Conference-Spearfish 124.03; Leader Printing Disconnect Notices 325.00; Lewis Drugs Inc Forks, Napkins, Cups 25.93; Lewis&Clark Regional Water Sys Lobbying Fees/Sept Fees 4,130.00; Madison Ace Hardware Keyless Deadbolt/Caulk/Etc 252.19; Malloy Electric Panelboard 6,800.00; Mamas Maid Service Cleaning Service 912.50; Martin/Lisa Pick Up Supplies-SF, SD 58.24; Micromarketing LLC Books 715.80; Midway Service-Vollan Oil Fuel 5,675.38; Midwest Turf & Irrigation Throttle Cable #18 75.59; Minnaert/Randy Fuel-SDML Conference-Spearfish 37.25; Minnesota Municipal Util Assn Safety 4th Qtr 2021 900.00; Myrl & Roy Paving Inc Hot Mix 926.10; North Central International Engine Repairs #36C 479.42; Northwestern Energy Utilities 27.82; OCLC Inc Cataloging Subscription 368.00; Office Peeps Inc Air-Pur Filter/Janitor Supplies 818.22; One Stop Fuel 27.05; Open Access Technology Int'l AMI03/CVR08 Milestones 2,720.00; Overdrive Books 500.20; PE Group

Inc Wellhouse #1 Project 4,000.00; Penguin Random House LLC Books 26.25; Pete Lien & Sons Inc Chemicals 4,837.67; Pheasantland Industries Uniforms 114.43; Porta Pros Inc RUS Portable Toilet 132.00; Positive Promotions Inc Fire Safety Calendars 138.45; Productivity Plus Account Brooms #32 1,148.99; Remote Systems Integration AWOS Maint/Data Serv Qtr 3 980.00; Rowman & Littlefield Books 158.13; Running Supply Inc Antifreeze/Sawzall Blades/Etc 148.44; Scholastic Inc Education Books 14.99; SD Dept of Agriculture Jung-WWC Exam Level I 60.00; SD One Call Message Fees 123.90; SD Solid Waste Management Assoc 2022 Dues 400.00; SDN Communications Internet-Library 516.79; Sioux Valley Energy Utilities 55.00; SiteOne Landscape Supply LLC BB Irrigation Parts 52,126.72; Sterling Computer Products Inkjet Cartridges 130.74; Streichers Inc Uniform Jacket/Vest/Patches 156.98; Stuart Irby Tool Co Glove Testing 181.56; Sturdevants Madison Inc Fan Assy/Filters/Oil 625.51; The Library Corp TLCU Conference Reg-Martin 99.00; Timmer Supply Co Thermostat/Water Line 272.54; Tyler Technologies Inc Data Analysis/Chart of Accts 218.75; US Bank St Paul Bond Series 2016A/2013 450,765.00; US Dept of Energy September 2021 Services 109,264.26; Vander Haag's Inc Fuel Cap #29 10.92; Visual Gov Solutions LLC Sept Process Fee 6,138.25; Warne Chemical & Equipment Co Spraying Parts 719.30

Claims for Ratification - October 1, 2021:

PR#20 Deductions: AFLAC \$3,065.03; City of Madison Flex One \$1,657.29; Delta Dental of SD \$5,644.68; Health Pool of SD \$36,466.04; IBEW Local Union #426 \$434.00; Office of Child Support Enforcement \$900.00; SDRS \$19,341.59; SDSRP \$2395.50; Teamsters Local Union No 120 \$703.00.

Claims for Ratification - October 13, 2021:

AT & T Mobility Data Connect-Library 230.90; Berreth/Jameson City Hall Tours 159.11; Caldwell Tanks Water Tower Const-Pymt 3 225,008.12; Elite Card Payment Center DVDS/Rec Equip/Travel 3,562.67; First Bank & Trust Bond Interest 6,178.43; J & J Earth Works Inc Water System Improvements 859,451.48.

Cash Balances - September:

General - \$6,982,738.06; Park & Recreation - \$1,035,880.82; Lodging & Entertainment Tax - \$24,165.93; Community Development - \$27,063.43; 2nd Cent Sales Tax - \$2,255,782.02; Business Improvement District - \$23,278.00; Special Maintenance Fee - \$1,063,788.31; 2019 September Flood - \$39,033.89; Swimming Pool Debt Service - \$503,434.75; Gerry Maloney Nature Area - \$-46,221.00; Water - \$2,387,620.10; Electric - \$4,287,731.21; Sewer - \$1,895,656.44; Community Center - \$-69,434.78; Solid Waste - \$614,112.01; Recycling Center - \$193,953.03; Cafeteria Plan - \$6,052.32.

Gross Salaries - September:

Mayor & Commission - \$4,194.22; Finance - \$13,891.00; Engineer - \$9,226.90; Police - \$64,730.85; Fire - \$5,391.78; Highway & Streets - \$31,832.02; Restricted Use Site - \$1,331.25; Airport - \$1,750.74; Library - \$18,364.38; Planning & Zoning - \$175.00; Park & Recreation - \$19,414.23; Water - \$28,150.48; Electric - \$94,457.89; Sewer - \$31,379.01; Community Center - \$37,062.99; Solid Waste Collection - \$7,271.94; Recycling - \$3,292.04.

Bills for Ratification - September:

Heartland Payment System Fees- Airport \$98.95; CSI Fees Community Center \$45.39; IRS Electronic Tax Payment #18 \$35,314.23; Wells Fargo Bank Bankcard Fees \$869.19; Money Movers Program Processing Fees \$8.50; Healthy Contributions Program Processing Fees \$6.05; IRS Electronic Tax Payment #19 \$36,974.37; SD Department of Revenue Excise Tax \$28.04; SD Department of Revenue Sales Tax \$50,626.18.

Personnel:

Ezekial Wendell Police Cadet Volunteer, Olivia Meehan Police Cadet Volunteer; Alexander Collins \$11.00/hour; Christopher Haire \$9.45/hour, \$11.05/hour; Ryan Ahrenstorff \$9.45/hour, \$11.05/hour, \$10.85/hour; Lillian Tolley \$11.25/hour; Kaitlyn Sewell \$11.25/hour; Camden Plooster \$10.85/hour; Lucas Berg \$9.45/hour; Gregory Kahler \$9.45/hour.

Public Comment was heard from Brenda Hanley requesting the Commission consider not allocating the 2nd 25,000 to the vaccine lottery incentive program.

The City of Madison received 2021 Loss Control/Safety Achievement Awards for both Gold and Platinum Level.

A budget discussion will be held on Thursday October 21, 2021

Motion by Commissioner Dybdahl, second by Commissioner Shaw, to enter into executive session pursuant to SDCL 1-25-2(4) at 5:56pm. Motion carried unanimously.

Motion by Commissioner Shaw, second by Commissioner Dybdahl, to leave executive session at 6:45pm

Motion by Commissioner Dybdahl, second by Commissioner Shaw, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 6:47pm.

/s/Sonya Wilt
Finance Officer

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

October 21, 2021
Regular

The Board of Commissioners of the City of Madison met in special session at 12:00pm on the 21st day of October with the following members present on roll call: Mayor Marshall Dennert and Commissioners Jeremiah Corbin, Kelly Dybdahl, and Jerae Wire. Commissioner Adam Shaw was absent.

The Pledge of Allegiance was recited.

Motion by Commissioner Dybdahl to adopt the October 21st agenda. Motion seconded by Commissioner Corbin. Motion carried unanimously.

2022 Budget discussion was held with comments from various department heads.

Motion by Commissioner Wire, second by Commissioner Dybdahl, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 1:08pm.

/s/Sonya Wilt
Finance Officer

**CITY OF MADISON
PERSONNEL
OCTOBER 2021**

NAME	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION	FUND	DEPARTMENT
Frisby-Griffin, Connie	10/19/2021	PT<20	PT<20	\$9.45	\$11.05	Supervisor on Duty	Community Center	Administration

VOLUNTEERS - ELECTRONIC DROP-OFF DAY	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION	FUND	DEPARTMENT
Booth, Aaron	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Urbom, Aiden	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Gannon, Alec	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Oetter, Austin	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Loos, Ben	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Osborn, Bennett	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Wilson, Bo	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Humann, Braden	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Lacher, Braxton	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
DeYoung, Christian	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Macaluso, Mason	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Eich, Peyton	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Miller, Reese	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Laferriere, Roch	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Christensen, Ty	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Hultren, Walker	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Pitts, Cameron	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Hultgren, Carver	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
DeWitt, Chase	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Burke, Chris	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Westerlund, Cole	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Kirby, David	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Portner, Dawson	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling

VOLUNTEERS - ELECTRONIC DROP-OFF DAY	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION	FUND	DEPARTMENT
DeBoer, Devin	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Nagy, Gage	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Cloutier, Garrick	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Svikulis, Grant	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Fuller, Hudson	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Miller, Keegan	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Milovich, Isaac	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Toledo, Isaac	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Geffre, Nicholas	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Angstadt, Noah	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Daughtery, Noah	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Hammond, Noah	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
McDaniel, Ryan	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Clair, Wil	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Kirchner, JD	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Pribyl, Jace	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
O'Neal, Jackson	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Seghi, Jacob	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Urbach, Jared	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Green, Jeremy	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Finan, Jonathan	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Addington, Joshua	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Van Beek, Joshua	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Tilbury, Khalil	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Knight, Landry	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Hunt, Logan	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Terfehr, Logan	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Buchmann, Michael	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Shimonishi, Mitsuki	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Arbach, Nikolai	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Knipfer, Ryan	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling
Altwine, Seth	10/30/2021	Volunteer	Volunteer	NA	NA	Volunteer	General	Recycling

**CITY OF MADISON
ADVERTISEMENT FOR BIDS**

Notice is hereby given that on the 10th day of November 2021, until 2:00 p.m., sealed bids will be received by the Board of Commissioners of the City of Madison, South Dakota, at the Office of the Finance Officer, 116 W Center Street, Madison, South Dakota 57042 and will then be publicly opened and read.

BID NO. 907 MADISON AQUATIC CENTER IMPROVEMENTS

The following work, materials and equipment shall be in accordance with the specifications and proposed form of contract now on file at the City of Madison, by this reference made a part hereof, as though fully set out and incorporated herein: Madison Outdoor Aquatics Center - Repairs.

Bidders desiring a copy of the bid forms and specifications for individual use may obtain them from the Architect, designArc, 434 5th St, Suite 1, Brookings, SD or Madison Municipal Utilities, 435 S Highland Avenue, Madison, SD.

A pre-bid meeting is scheduled for November 3rd at 10:00 AM at the Madison Aquatics Center.

Bids shall be made out on bid forms furnished by the City and shall be accompanied by a certified check, cashier's check or bank draft payable to the City of Madison in a sum equal to five percent (5%) of the total bid and drawn on a state or national bank or by bid bond in a sum equal to ten percent (10%) of the total bid issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Madison. The bid security must not contain any conditions either in the body or as an endorsement thereon. Such bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within ten (10) days after the award of contract.

Payment for the proposed repairs herein provided for will be made in accordance with the procedures spelled out in the specifications.

Bid envelopes must be clearly marked Bid No. 907 - Madison Aquatic Center Improvements

The Board of Commissioners reserves the right to defer acceptance of any bid for a period not to exceed thirty (30) days after the date bids are received and no bid may be withdrawn during this period. The Board also reserves the right to waive irregularities and to reject any or all bids.

By Order of the Board of Commissioners
City of Madison
Madison, South Dakota
Sonya Wilt
Finance Officer