



**BOARD OF COMMISSIONERS
AGENDA**

SEPTEMBER 20, 2021

5:30PM – COMMISSION ROOM – 116 W CENTER ST

Please join the Zoom meeting from your computer, tablet or smartphone.
<https://us06web.zoom.us/j/87647589758>

You can also dial in using your phone.
+1 312 626 6799

Meeting ID: 876 4758 9758

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPT AGENDA

APPEARANCES/ACKNOWLEDGEMENTS

CONSENT CALENDAR

- 1) Minutes - September 13, 2021
- 2) Claims for Approval - September 22, 2021
- 3) Personnel - September
- 4) Authorize the Mayor to Sign Substation Radio Tower Lease Agreement with East River Electric Power Cooperative

UNFINISHED BUSINESS

- 1) Hearing on Application for Temporary Alcohol License - Knights of Columbus St. Thomas Gala - October 2, 2021

NEW BUSINESS

- 1) Approve Application for Temporary Alcohol License - Knights of Columbus St. Thomas Gala - October 2, 2021
- 2) Adopt Resolution No. 2021-25 - Adopt Assessment Roll and Levy Assessments - Sidewalk Improvement 2020
- 3) Adopt Resolution No. 2021-26 - Amend Established Employee Compensation for 2021

PUBLIC COMMENT

ANNOUNCEMENTS

EXECUTIVE SESSION

- 1) 1-25-2(4)

ADJOURN

Supplementary agenda information may be accessed at www.cityofmadisonsd.com
AGENDAS – CITY COMMISSION

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

September 13, 2021
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30pm on the 13th day of September with the following members present on roll call: Mayor Marshall Dennert and Commissioners Kelly Dybdahl, Adam Shaw, and Jerae Wire. Commissioner Jeremiah Corbin was absent

The Pledge of Allegiance was recited.

Motion by Commissioner Wire to adopt the September 13th agenda. Motion seconded by Commissioner Shaw. Motion carried unanimously.

Motion by Commissioner Dybdahl, second by Commissioner Shaw, to approve the following items on the consent calendar: Minutes - September 7, 2021, Claims for Approval - September 15, 2021, Claims for Ratification - September 3, 2021, Cash Balances, Gross Salaries, Bills for Ratification - August, Building Permit Report - August, Personnel-September. Motion carried unanimously.

Claims for Approval - September 15, 2021:

Alpha Media USA LLC Advertising 611.96; Amert Construction Co Install Armory Doors 4,988.00; Appera Mat Rental 66.39; Avera Medical Group Outreach Services 136.40; Bartels Cleaning Service MMU Cleaning Service 500.00; Brookings Municipal Utilities Televiser Sewer 324.80; Buffalo Ridge Concrete Inc Concrete-Runnings St Light Poles 210.00; Builders FirstSource Sideboard #29 30.40; Caldwell Tanks Water Tower Construction 180,107.55; Carquest of Madison Oil/Grease/Battery 510.25; City of Brookings Landfill Gate Fees 4,205.96; Classic Convenience Inc Fuel 47.96; Coles Petroleum Products Inc Oil 452.65; Core & Main GP LLC Spuds 394.26; Creative Product Source Inc Police Line Tape 181.04; D & T Ventures LLC Sept Website Support 360.50; Dakota Cinema LLC Movie Field Trip/Popcorn Butter 317.53; DGR Engineering Long Range Plan 1,835.20; Diamond Vogel White Paint 563.60; F & M Coop Oil Co Tire Repair/DEF 24.00; Fox Promo LLC Sew on Patches 30.00; Graybar Electric Co Inc Runnings St Light Poles 27,187.04; Home Service Water Condition Salt Delivery 35.40; Houston Engineering NW 9th St & Union Ave 3,936.25; Hunter Publishing Inc Advertising/Subscription 755.65; Hyland Machining Inc Tubing #68 40.00; ISG Capital Improvement Plan 4,672.50; Krug Products Inc Hose #48B 22.92; Lake Veterinary Clinic Revolution/Nexgard 259.08; Lawrence/Bradley A Rural Water Meeting 315.36; Lewis Drugs Inc Coffee/Forks/Napkins/Legal Pads 23.95; Lewis&Clark Regional Water Sys Aug 2021 Fees 270.00; Madison Ace Hardware Chainsaw Parts/Fan/Sprayer/Oil 195.32; Madison Lawn Care Inc Repair Sprinkler System/Mowing 1,775.00; Midwest Turf & Irrigation Mower Deck #18 & #18D 505.61; Mustang Seeds Inc Park Grass Seed 243.75; Neptune Benson Inc Gasket & Basket Strainers 2,909.41; Northwestern Energy Utilities 27.49; O Reilly Automotive Inc Cabin Filter 19.12; Office Peeps Inc Calendars/Planners 190.96; One Stop Car Washes 45.00; Railroad Mgmt Co III LLC Sewer License Fee 284.85; Running Supply Inc Gloves/Paint/Herbicide 137.61; Sanitation Products Inc Filter #66 298.94; SD One Call Message Fees 103.95; SD Retirement System SPP Fee - J. Wray 45.00; Share Corp Pit Cleaner 302.50; Shpigler Consulting Inc 1 Mo Ami Op Support 6,000.00; SoDak SACA Conf Reg - K. Winrow 220.00; Streichers Inc Uniform Shirts 97.98; Stuart Irby Tool Co ESNA 1/0 Elbow W Test Pt 524.25; Sturdevants Madison Inc Sensors/Filters/Gaskets/Handle 469.12; Tieman/Jan CDL Renewal 35.00; Timmer Supply Co Sawzall 167.53; Visual Gov Solutions LLC Aug Process Fee 6,606.18; Wesco Distribution Inc T30 Buss Fuse 300.00.

Claims for Ratification - September 3, 2021:

AFLAC PR#18 Deduction \$3,065.03; City of Madison Flex One PR#18 Deduction \$1,657.29; Delta Dental of SD PR#18 Deduction \$5,858.68; Health Pool of SD PR#18 Deduction \$37,219.15, IBEW Local Union #426 PR#18 Deduction \$529.00; Office of Child Support Enforcement PR# 18 Deduction \$900.00; SDRS PR#18 Deduction \$19,442.52; SDSRP PR#18 Deduction \$3,145.50; Teamsters Local Union No. 120 PR#18 Deduction \$654.00.

Cash Balances - August:

General - \$6,966,698.55; Park & Recreation - \$1,083,975.37; Lodging & Entertainment Tax - \$5,878.88; Community Development - \$27,063.43; 2nd Cent Sales Tax - \$2,090,228.89; Business Improvement District - \$17,636.00; Special Maintenance Fee - \$1,141,401.70; 2019 September Flood - \$39,033.89; Swimming Pool Debt Service - \$500,266.41;

Gerry Maloney Nature Area - \$-46,278.98; Water - \$1,184,721.46; Electric - \$4,292,414.14; Sewer - \$1,761,028.14; Community Center - \$-42,102.80; Solid Waste - \$611,300.61; Recycling Center - \$199,254.03; Cafeteria Plan - \$4,803.64.

Gross Salaries - August:

Mayor & Commission \$4,194.22; Finance \$14,162.79; Engineer \$9,447.62; Police \$57,073.13; Fire \$5,391.78; Highway & Streets \$31,007.00; Restricted Use Site \$1,380.00; Airport \$1,750.74; Library \$18,364.65; Planning & Zoning \$150.00; Park & Recreation \$24,287.06; Water \$28,087.25; Electric \$67,360.43; Sewer \$31,926.84; Community Center \$51,840.22; Solid Waste Collection \$7,267.44; Recycling \$3,248.54.

Bills for Ratification - August:

Heartland Payment System Fees - Airport \$99.74; CSI Fees - Community Center \$110.30; IRS Electronic Tax Payment #16 \$37,711.82; Healthy Contributions Program Processing Fees \$6.05; Wells Fargo Bank Bankcard Discnt/Interch Fees \$1,048.45; Money Movers Inc Program Processing Fees \$8.25; IRS Electronic Tax Payment #17 \$38,006.94; SD Dept of Revenue Excise Tax \$572.48; SD Dept of Revenue Sales Tax \$46,150.48; Resykle LLC Ck#5997 - Container Use \$430.00.

Personnel:

Michael Gravning - \$23.26/hour; Alexander Collins - \$9.45/hour; Tyler DeVaney - \$21.08/hour.

Details of the process for the vaccine lottery were discussed. \$1.3 million is available to the City of Madison in ARPA funds. The City is utilizing \$25,000 of its \$1.3 million allocation from the federal government's American Rescue Plan Act (ARPA) to fund daily \$1,000 Mad Money Gift Card drawings for five weeks. Any vaccinated person living within Lake County is eligible, including DSU students. Registration is available starting September 20, either online or at City Hall. Please visit itsaboutcommunity.org for more details.

Motion by Commissioner Shaw, second by Commissioner Wire, to authorize the Mayor to sign Change Order No. 1 for the Madison Water System Improvements Phase 2B Bid Schedule 2 - Water Tower Loop Line with Halme Inc. Said Change Order provides additional geotextile fabric and gravel needed to restore the existing driveway at Custom Touch Homes for an increase of \$10,035.00 and an updated contract price of \$495,044.90. Motion carried unanimously.

Motion by Commissioner Dybdahl, second by Commissioner Wire, to adopt Resolution No. 2021-24. Motion carried unanimously.

RESOLUTION NO. 2021-24

A RESOLUTION TO AMEND ESTABLISHED EMPLOYEE COMPENSATION FOR 2021

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section B of Resolution No. 2020-32 adopted on November 23, 2020 is amended as follows:

Dated this 13th day of September 2021.

CITY OF MADISON

/s/Marshall Dennert
Mayor

ATTEST: /s/Sonya Wilt
Finance Officer

SECTION B

GRADE ASSIGNMENT/SALARY FOR FULL-TIME EXEMPT POSITIONS

Electric

Superintendent – Electric

Grade

23

Utilities

Superintendent - Plants

Grade

21

Superintendent - Distribution & Collection

21

GIS & Project Engineer

20

Utility Services Coordinator

18

Community Center

Grade/Salary

Assistant Director

17

Recreation/Intramurals/Special Event Coordinator

12

Fitness & Special Events Coordinator

12

Fitness Coordinator

\$32,915.06 + commission

BENEFITS FOR SECTION B

- 1) Vacation – 80 hours per year through 5th year; 6-13 years - 120 hours per year; 14-25 years - 160 hours per year; 25+ years - 200 hours per year.
- 2) Sick – 104 hours per year. 25% payable upon resignation or retirement if hired before January 1, 2005. If hired after January 1, 2005, 25% payable upon resignation or retirement up to a total of 480 hours.
- 3) Holiday – 92 hours.
- 4) Retirement – 6%.
- 5) Health Insurance – single \$565.78 per month; employee + one \$984.14 per month; employee + children \$1112.48 per month; family \$1153.46 per month.
- 6) Dental Insurance – single \$35.57 per month; employee + one \$65.81 per month; employee + children \$66.09 per month; family \$85.70 per month
- 7) Retired Health/Dental Insurance – able to retain group health and dental coverage by paying 100% of each monthly premium if eligible for SDRS benefits and has 15 years of full-time cumulative service. Coverage may continue until retiree reaches the age of 65 or otherwise qualifies for the Medicare program.
- 8) Life Insurance – \$30,000 term policy.
- 9) Flexible Benefits Plan – healthcare and dependent care options.
- 10) Wellness – \$10.00 bi-weekly if employee is member of Community Center or local fitness center. Community Center employees receive single Community Center membership.
- 11) Severance – 40 hours per each 5 years service to begin after 5 years service.
- 12) Boot Allowance – \$75.00 annually with PR#1 to safety sensitive, Utilities.

Finance Officer Sonya Wilt discussed ongoing website issues. Motion by Commissioner Shaw, second by Commissioner Dybdahl, to approve the proposal from Civic Plus for website development and hosting. Design & implementation cost of \$22,557.45, plus annual hosting fee of \$7,046.55 is \$29,604. Motion carried unanimously.

Mayor Dennert provided an update on the RD project.

Motion by Commissioner Shaw, second by Commissioner Wire, to adjourn. Motion carried unanimously.

The Board of Commissioners adjourned at 5:57pm.

/s/Sonya Wilt
Finance Officer

CITY OF MADISON

PERSONNEL

SEPTEMBER 2021

NAME	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION	FUND	DEPARTMENT
Collins, Alexander	9/14/2021	PT<20	PT<20	\$9.45	\$11.25	Water Safety Instructor (WSI)	Community Center	Aquatics
Hasleton, Grant	9/14/2021	PT<20	PT<20	\$10.85	\$11.00	Lifeguard	Community Center	Aquatics
Hasleton, Grant	9/14/2021	PT<20	PT<20	\$10.85	\$11.25	Water Safety Instructor (WSI)	Community Center	Aquatics
Meyer, Hannah	9/14/2021	PT<20	PT<20	\$10.85	\$11.00	Lifeguard	Community Center	Aquatics
Meyer, Hannah	9/14/2021	PT<20	PT<20	\$10.85	\$11.25	Water Safety Instructor (WSI)	Community Center	Aquatics

City of Madison Substation Radio Tower Lease Agreement

This Radio Tower Lease Agreement ("Agreement"), dated as of the latter of the signature dates below is by and between City of Madison, a South Dakota Municipality having a mailing address of 116 West Center Street, Madison, South Dakota 57042 (referred to in this agreement as "Landlord") and East River Electric Power Cooperative, Inc., a South Dakota Corporation having a mailing address of 211 South Harth Avenue, Madison, South Dakota 57042 (referred to in this agreement as "Tenant") (collectively, "Parties" and individually, "Party"). Parties hereto do mutually covenant and agree to as follows:

1. **PREMISES:** Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, space on a tower structure owned and operated by Landlord and certain land (collectively, the "Premises"), namely said tower being located at 412 South Union Ave., Madison, South Dakota. Latitude 44 degrees 00 minutes 4.7 seconds North and Longitude 097 degrees 07 minutes 9.9 seconds West (the "Tower"), said demised space on the Tower being that area used to attach antennae, associated hardware, cabling along with said demised land being a tract of land upon which communication equipment will be placed, together with non-exclusive easements on property adjacent thereto and improvements thereon for access, utilities, inspection, maintenance, installation, construction, operation, repair, removal, and placement at, from, of, and on the Tower.
2. **USE:** Tenant, or its agents or contractors, may construct, install, operate, maintain, repair, remove, and operate telecommunications and associated equipment at, on, under, and/or in the Leased Premises.
3. **TERMS AND RENEWALS:** The initial term of this Agreement (Initial Term) shall be for a period of 50 years from the acceptance of the Agreement.
4. **TERMINATION:**
 - a. Either Party may terminate this Agreement for a material breach by the other Party, if the breaching Party fails to cure its defect within 30 days of written notice.
5. **COMPENSATION:** During the Term of this Agreement, Tenant agrees to supply all tower related materials including a complete 60' EEI W2400 stub tower as described in Exhibit A. Tenant shall dig foundation for tower and supply anchor assembly as described in Exhibit B. Landlord shall provide concrete and labor to construct the foundation and test results demonstrating the installation meets specifications provided in Exhibit A. In exchange for materials and labor associated with the tower and it's construction, Landlord shall grant Tenant access space at the upper 1/3 (20ft) portion of the tower at a cost of \$0.
6. **ACCESS AND UTILITY EASEMENT:** Tenant and its employees, agents, contractors, and utility companies are hereby given and granted a non-exclusive

easement for ingress, egress, and regress to and from the Leased Premises and easements over, under, upon, and across the Tower and adjoining lands and rights-of-way owned by Landlord and described on Exhibit "A" on a twenty-four (24) hour daily basis for the purpose of erection, installation, operation, inspection, repair, maintenance, and removal of the Communications Facility and other necessary appurtenances and an easement thereon for telephone lines, power lines, cables, and wires used in connection with the Communications Facility ("Access Easement"). Tenant shall be obligated to repair any damage to such easement property caused by Tenant, or its agents or employees. Tenant shall in the use, installation, renewing, repair, operating or removal of its equipment comply with and obey all state and federal laws and regulations. Tenant agrees to strictly conform to all directions and requirements of Landlord in the performance of any work authorized or required to be done hereby to insure noninterference with the operations of Landlord's radio communications or electrical facilities.

7. NOTICE: Written notice shall be properly given and be deemed effective upon the date of mailing, via email, U.S. Mail or commercial delivery service, postage prepaid, to the respective Party at the following address:

LANDLORD:

City of Madison
116 West Center Street
Madison, SD 57042
Attn:

Email:

TENANT:

East River Electric Power Cooperative, Inc.
211 South Harth Avenue
Madison, SD 57042
Attn: Telecommunications Engineer

Email: rclaussen@eastriver.coop

8. LIMITATION OF LIABILITY: Landlord's liability to Tenant under this Agreement is limited to provision of facilities as specified in this Agreement. Under no circumstances shall either Party be liable to the other for indirect, incidental, special or consequential damages (including, but not limited to, loss of business, loss of use or loss of profits) which arise in any way, in whole or in part, as a result of any actions, error, mistake or omission, whether or not negligence on the part of either Party occurs.

As permitted in accordance with applicable state law, and with respect to any claim or action arising out of the activities described or performed under this Agreement, the parties mutually agree that each will remain responsible for any and all liabilities, claims, damages, charges and expenses (collectively referred to as "liability") incurred by reason of the negligence or willful misconduct of its employees, governing board members, faculty, agents or assigns arising from the activities under this Agreement; and that neither party shall by this Agreement transfer such liability to the other.

9. **LAWFULNESS OF AGREEMENT:** This Agreement and the Parties' actions under this Agreement shall comply with all applicable federal, state and local laws, rules and regulations and the orders, rules and regulations of any court or governmental agency of competent jurisdiction. If a court or a governmental agency of competent jurisdiction determines that this Agreement, or a provision of this Agreement is unlawful, this Agreement, or that provision of this Agreement shall terminate. If a provision of this Agreement is so terminated but, the Parties legally, commercially and practicably can continue this Agreement without the terminated provision, the remainder of this Agreement shall continue in effect.
10. **FORCE MAJEURE:** A Party shall be excused from performance under this Agreement if its performance is prevented by acts or events beyond the Party's reasonable control including, but not limited to, acts of God, war, terrorism, insurrection, riot, vandalism, cyber attacks, accidents, strikes or other labor unrest, severe weather and storms, earthquakes or other natural occurrences, power failures, nuclear or other civil or military emergencies, or acts of legislative, judicial, executive or administrative authorities.
11. **WAIVER:** Any failure of a Party to assert any of its rights under any provision of this Agreement shall not constitute a waiver or termination of such rights.
12. **CHOICE OF LAW AND VENUE:** The Parties agree that the laws of the State of South Dakota shall apply to this Agreement. Any dispute regarding this Agreement shall be venued in South Dakota state circuit court, Lake County.
13. **ASSIGNMENT:** Neither Party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other Party, which shall not be unreasonably withheld.
14. **ENTIRE AGREEMENT:** This Agreement, together with all Exhibits, Notices, Appendices and any jointly executed written supplements to this Agreement constitutes the entire Agreement and the complete understanding between the Parties. No other verbal or written representation of any kind affects the rights or the obligations of the Parties regarding any of the provisions in this Agreement.
15. This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate or grant expenditure authority or funds become unavailable by operation of law or federal funds reductions, this Agreement will be terminated by the Tenant. Termination for any of these reasons is not a default by the Tenant nor does it give rise to a claim against the Tenant.

IN WITNESS HEREOF, Landlord and Tenant have executed this Radio Tower License Agreement effective as of the day and year first above written.

Landlord:

Tenant:

City of Madison
a South Dakota Municipal Corporation

East River Electric Power Cooperative, Inc
a South Dakota corporation

By: _____

By: _____

Print Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest

By: _____

Print Name: _____

Title: _____

Date: _____

**APPLICATION FOR A TEMPORARY
ALCOHOL LICENSE**

**City of Madison
116 W. Center Street
Madison SD 57042**

Date 9-3-21

Honorable Mayor
City Commissioners
Madison, South Dakota

I herewith submit my application for a temporary alcohol license for the date of
Oct 2nd, 2021.

Location St Thomas School - Gala

Fee per license: \$5.00

Enclosed is a check in the amount of \$ _____ to cover said fee.

Knights of Columbus Travis Hubble
Name of Firm, Corporation or Partnership Making Application

Knights of Columbus
Name of Organization, Person or Firm Holding the Event

415 North Van Ness Madison 57042
Street Address City Zip Code

[Signature]
Signature of Applicant

9-3-21
Date

For Office Use Only

Receipt No. 101.3200.3261 Date _____ Amount \$ _____

RESOLUTION NO. 2021-25

**A RESOLUTION TO ADOPT THE ASSESSMENT ROLL AND LEVY ASSESSMENTS FOR
SIDEWALK IMPROVEMENT 2020**

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

1. The City Commission has made all investigations as it deems necessary and has found and determined that the amount which each lot or tract will be benefitted by the construction of sidewalk improvements heretofore designated as Sidewalk Improvement 2020 is the amount stated in the proposed Assessment Roll.

The Assessment Roll for the Sidewalk Improvement 2020 is hereby approved, and the assessments thereby specified are levied against each and every lot, piece, parcel or tract of land described therein.

2. Such assessment, mentioned in the Assessment Roll for Sidewalk Improvement 2020 shall be collected by the County Treasurer in accordance with the procedures for Plan One in SDCL 9-43-108 in five (5) equal annual installments beginning January 1, 2022, together with interest and unpaid installments at the rate of 6.25 percent per annum but that any assessment, or any number of installments thereof may be paid without interest to the Finance Officer at any time within thirty (30) days after the approval of the Assessment Roll up to and including October 20, 2021, in the office of said Finance Officer. Installment payments will be credited in inverse order, last installment first.

Dated this __ day of September, 2021.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

ASSESSMENT ROLL
SIDEWALK IMPROVEMENT 2020
SIDEWALK ASSESSMENT
CITY OF MADISON
MADISON, SOUTH DAKOTA

August 13, 2021

TO: Sonya Wilt
Finance Officer
City of Madison, South Dakota

I hereby submit for filing in the office of the finance officer an assessment roll in accordance to South Dakota Codified Law 9-43. This work was completed in accordance with Resolution No. 2019-32 approved by the City Commission on December 16, 2019. This work was completed under contract with J&M Construction. The contract price for the installation of four (4) inch thick sidewalk was six dollars and four cents (\$6.04) per square foot of sidewalk installed. The Assessment Fee is twenty (20) percent to account for engineering and other costs. Other than the real property owners listed below, the real property owners identified in the above referenced Resolution No. 2019-32 have constructed their respective sidewalks according to the notice to construct provided in accordance with South Dakota Codified Law 9-46-2.1 or have either received an extension for or otherwise satisfied the requirement to construct.

ASSESSMENT ROLL

Total Amount of Assessment Including Assessment Fee: \$12,510.05

The description of all lots and parcels of land in this assessment together with the amount of properly chargeable to each is as follows to wit:

Description; Name of Owner; Install Four (4) Inch Concrete Sidewalk and related costs thereof; Total Amount of Assessment Excluding Assessment Fee; Assessment Fee.

Project 1 -- 5th Street Northeast from North Prairie to North Antelope Avenue

Description: The South 140 Feet of the North 270 Feet of Lot Three (3) of Block Twelve (12) of the Fuller Brothers Addition to Madison, Lake County, South Dakota; Owner: Robert Jackson & Susan Conover; Install Four (4) Inch Concrete Sidewalk and Related Costs Thereof: four hundred fifty-eight (458) square feet -- two thousand seven hundred sixty-six dollars and thirty-two cents (\$2766.32); Total Amount of Assessment Excluding Assessment Fee: two thousand seven hundred sixty-six dollars and thirty-two cents (\$2766.32); Assessment Fee: five hundred fifty-three dollars and twenty-six cents (\$553.26).

Description: Lots One (1) and Two (2) in Block Six (6) of Alton A. Bartlett's Addition to Madison, South Dakota; Owner: Julie Oldre; Install Four (4) Inch Concrete Sidewalk and Related Costs Thereof: thirty-seven (37) square feet -- two hundred twenty-three- dollars and forty-eight cents (\$223.48); Total Amount of Assessment Excluding Assessment Fee: two hundred twenty-three- dollars and forty-eight cents (\$223.48); Assessment Fee: forty-four dollars and seventy cents (\$44.70).

Project 2 -- 4th Street Northeast from North Division Avenue to North Antelope Avenue

Description All of Lot Four (4), Lot Five (5), Lot Six (6), Lot Seven (7), Lot Eight (8), Lot Nine (9), Lot Ten (10), Lot Eleven (11), Lot Twelve (12), and the North Half (N1/2) of Lot Three (3) in Block Eight (8) of Alton A. Bartlett's Addition to Madison, South Dakota; Owner: Mills Property Management; Install Four (4) Inch Concrete Sidewalk and Related Costs Thereof: one thousand two hundred thirty-one (1231) square feet -- seven thousand four hundred thirty five dollars and twenty-four cents (\$7435.24); Total Amount of Assessment

Excluding Assessment Fee: seven thousand four hundred thirty five dollars and twenty-four cents (\$7435.24);
Assessment Fee: one thousand four hundred eighty-seven dollars and five cents (\$1487.05).

Dan Whitlock
City Engineers Office

RESOLUTION NO. 2021-26

A RESOLUTION TO AMEND ESTABLISHED EMPLOYEE COMPENSATION FOR 2021

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That Section C of Resolution No. 2020-32 adopted on November 23, 2020 is amended as follows:

Dated this ____ day of September 2021.

CITY OF MADISON

/s/Marshall Dennert
Mayor

ATTEST: /s/Sonya Wilt
Finance Officer

SECTION C

GRADE ASSIGNMENT FOR FULL-TIME NON-EXEMPT POSITIONS

<u>Finance</u>	<u>Grade</u>
Finance Assistant	12
Utility Clerk	12
<u>Engineer</u>	<u>Grade</u>
Building Official/Code Enforcement Officer	19
Senior Engineering Technician	19
Engineering Technician	16
<u>Police</u>	<u>Grade</u>
Police Sergeant - Patrol	19
Police Sergeant - CID	19
Senior Police Officer	17
Police Officer	16
Administrative Assistant	12
<u>Library</u>	<u>Grade</u>
Systems Librarian	13
Children's Librarian	13
Library Assistant II	10
Library Assistant I	9
<u>Community Center</u>	<u>Grade</u>
Youth Coordinator	10
Aquatics Coordinator	9
Custodian	6

BENEFITS FOR SECTION C

- 1) Compensation time.
- 2) Vacation – 80 hours per year through 5th year; 6-13 years - 120 hours per year; 14-25 years - 160 hours per year; 25+ years - 200 hours per year.
- 3) Sick – 104 hours per year. 25% payable upon resignation or retirement if hired before January 1, 2005. If hired after January 1, 2005, 25% payable upon resignation or retirement up to a total of 480 hours.
- 4) Holiday – 114 hours for Police Sergeant and Senior and Police Officers (Police Sergeant - CID and SRO as shifts scheduled). 92 hours all others.
- 5) Retirement – 8% for Police Sergeants and Officers. 6% all others.
- 6) Health Insurance – single \$565.78 per month; employee + one \$984.14 per month; employee + children \$1112.48 per month; family \$1153.46 per month.
- 7) Dental Insurance – single \$35.57 per month; employee + one \$65.81 per month; employee + children \$66.09 per month; family \$85.70 per month
- 8) Retired Health/Dental Insurance – able to retain group health and dental coverage by paying 100% of each monthly premium if eligible for SDRS benefits and has 15 years of full-time cumulative service. Coverage may continue until retiree reaches the age of 65 or otherwise qualifies for the Medicare program.
- 9) Life Insurance – \$30,000 term policy.
- 10) Flexible Benefits Plan – healthcare and dependent care options.
- 11) Wellness – \$10.00 bi-weekly if employee is member of Community Center or local fitness center. Community Center employees receive single Community Center membership.
- 12) Severance – 40 hours per each 5 years service to begin after 5 years service.
- 13) Boot Allowance – \$75.00 annually with PR#1 to safety sensitive, Engineer and Police.
- 14) Shift Differential – Weekday Night and Weekend Night 5pm – 7 am \$1.50 (Police Dept Only)
- 15) Shift Differential – Weekend Day 7am – 5pm \$1.00 (Police Dept Only)

GRADE AND STEP SCALE 2021
(PAGE 1 OF 2)

GRADE /STEP	A	B	C	D	E	F	G	H	I	J	K	L	M
6	13.58	13.78	13.99	14.20	14.41	14.63	14.84	15.07	15.29	15.52	15.76	15.99	16.23
	28246.40	28662.40	29099.20	29536.00	29972.80	30430.40	30867.20	31345.60	31803.20	32281.60	32780.80	33259.20	33758.40
7	14.26	14.48	14.69	14.91	15.14	15.37	15.60	15.83	16.07	16.31	16.55	16.80	17.05
	29660.80	30118.40	30555.20	31012.80	31491.20	31969.60	32448.00	32926.40	33425.60	33924.80	34424.00	34944.00	35464.00
8	15.44	15.67	15.91	16.14	16.38	16.63	16.89	17.13	17.39	17.65	17.92	18.18	18.46
	32121.59	32593.02	33085.88	33578.74	34071.60	34585.89	35121.61	35635.89	36171.61	36707.33	37264.47	37821.62	38400.19
9	16.22	16.46	16.71	16.96	17.22	17.47	17.73	18.00	18.28	18.54	18.82	19.11	19.39
	33728.74	34243.03	34757.32	35271.61	35807.32	36343.04	36878.76	37435.90	38014.48	38571.62	39150.20	39750.20	40328.78
10	17.04	17.30	17.56	17.82	18.09	18.36	18.64	18.91	19.19	19.48	19.78	20.07	20.38
	35443.04	35978.75	36514.47	37071.62	37628.76	38185.91	38764.48	39343.06	39921.63	40521.63	41143.07	41743.07	42385.93
11	17.91	18.17	18.44	18.72	19.00	19.29	19.57	19.87	20.17	20.47	20.78	21.09	21.41
	37243.05	37800.19	38357.34	38935.91	39514.49	40114.49	40714.49	41335.92	41957.36	42578.79	43221.65	43864.51	44528.80
12	18.81	19.09	19.38	19.67	19.97	20.26	20.56	20.87	21.19	21.51	21.83	22.16	22.49
	39128.77	39707.34	40307.35	40907.35	41528.78	42150.21	42771.65	43414.51	44078.79	44743.08	45407.37	46093.09	46778.81
13	19.76	20.06	20.36	20.67	20.98	21.28	21.60	21.93	22.26	22.59	22.93	23.28	23.62
	41100.21	41721.64	42343.07	42985.93	43628.79	44271.65	44935.94	45621.66	46307.38	46993.10	47700.24	48428.82	49135.96
14	20.76	21.08	21.39	21.71	22.04	22.37	22.71	23.05	23.39	23.74	24.10	24.46	24.83
	43178.79	43843.08	44485.94	45150.23	45835.95	46521.66	47228.81	47935.96	48643.10	49371.68	50121.68	50871.69	51643.12
15	21.81	22.14	22.47	22.81	23.15	23.50	23.85	24.21	24.57	24.94	25.31	25.69	26.09
	45364.52	46050.23	46735.95	47443.10	48150.24	48878.82	49607.39	50357.40	51107.40	51878.83	52650.27	53443.13	54257.42
16	22.92	23.26	23.61	23.96	24.32	24.68	25.06	25.44	25.82	26.21	26.60	26.99	27.40
	47678.81	48385.96	49114.53	49843.11	50593.11	51343.12	52114.55	52907.41	53700.27	54514.56	55328.85	56143.14	57000.29
17	24.08	24.44	24.81	25.18	25.56	25.94	26.33	26.72	27.13	27.53	27.94	28.36	28.78
	50078.83	50828.83	51600.26	52371.69	53164.56	53957.42	54771.71	55586.00	56421.71	57257.43	58114.58	58993.16	59871.73
18	25.29	25.67	26.06	26.46	26.85	27.25	27.66	28.07	28.50	28.93	29.36	29.79	30.25
	52607.41	53400.27	54214.56	55028.85	55843.14	56678.86	57536.01	58393.15	59271.73	60171.73	61071.74	61971.74	62914.60
19	26.58	26.98	27.38	27.80	28.21	28.63	29.06	29.50	29.94	30.39	30.84	31.31	31.77
	55285.99	56121.71	56957.43	57814.58	58671.73	59550.30	60450.31	61350.31	62271.74	63214.61	64157.47	65121.76	66086.05
20	27.92	28.34	28.76	29.20	29.64	30.08	30.54	30.99	31.45	31.93	32.41	32.90	33.39
	58071.72	58950.30	59828.87	60728.88	61650.31	62571.75	63514.61	64457.47	65421.76	66407.48	67414.63	68421.78	69450.35
21	30.82	31.29	31.75	32.23	32.71	33.20	33.70	34.20	34.72	35.24	35.77	36.31	36.85
	64114.61	65078.90	66043.19	67028.91	68036.06	69064.64	70093.21	71143.22	72214.65	73307.51	74400.38	75514.67	76650.39
22	34.02	34.53	35.05	35.57	36.11	36.66	37.20	37.76	38.32	38.90	39.49	40.08	40.67
	70757.50	71828.94	72900.37	73993.23	75107.52	76243.24	77378.96	78536.11	79714.69	80914.70	82136.13	83357.57	84600.43
23	37.55	38.12	38.68	39.27	39.86	40.46	41.06	41.68	42.30	42.94	43.58	44.24	44.90
	78107.54	79286.12	80464.69	81686.13	82907.56	84150.43	85414.72	86700.44	87986.16	89314.74	90643.32	92014.75	93386.19
24	41.46	42.07	42.70	43.34	44.00	44.66	45.33	46.01	46.70	47.40	48.11	48.83	49.56
	86229.01	87514.73	88821.88	90150.46	91521.89	92893.33	94286.19	95700.48	97136.21	98593.36	100071.94	101571.94	103093.38
25	45.75	46.44	47.14	47.84	48.56	49.30	50.03	50.78	51.54	52.31	53.10	53.90	54.70
	95164.77	96600.49	98057.64	99514.79	101014.80	102536.23	104057.67	105621.96	107207.69	108814.84	110443.42	112114.85	113786.29
26	50.50	51.26	52.04	52.81	53.60	54.41	55.22	56.05	56.90	57.74	58.61	59.50	60.38
	105043.39	106629.11	108236.26	109843.41	111493.42	113164.86	114857.72	116593.45	118350.60	120107.75	121907.76	123750.63	125593.49

GRADE AND STEP SCALE 2021
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GRADE /STEP	N	O	P	Q	R	S	T	U	V	W	X	Y
6	16.47	16.72	16.97	17.23	17.49	17.75	18.01	18.28	18.56	18.84	19.12	19.41
	34257.60	34777.60	35297.60	35838.40	36379.20	36920.00	37460.80	38022.40	38604.80	39187.20	39769.60	40372.80
7	17.31	17.57	17.83	18.10	18.37	18.65	18.93	19.21	19.50	19.79	20.09	20.39
	36004.80	36545.60	37086.40	37648.00	38209.60	38792.00	39374.40	39956.80	40560.00	41163.20	41787.20	42411.20
8	18.74	19.02	19.30	19.59	19.88	20.18	20.48	20.79	21.11	21.42	21.74	22.07
	38978.77	39557.34	40135.92	40757.35	41357.35	41978.78	42600.22	43243.08	43907.37	44550.23	45214.51	45900.23
9	19.69	19.98	20.27	20.58	20.89	21.20	21.52	21.84	22.17	22.51	22.84	23.19
	40950.21	41550.21	42171.64	42814.50	43457.36	44100.22	44764.51	45428.80	46114.52	46821.67	47507.38	48235.96
10	20.68	20.99	21.31	21.62	21.94	22.27	22.61	22.95	23.29	23.64	24.00	24.36
	43007.36	43650.22	44314.51	44978.80	45643.09	46328.81	47035.95	47743.10	48450.25	49178.82	49928.82	50678.83
11	21.73	22.06	22.39	22.72	23.06	23.41	23.76	24.12	24.48	24.84	25.22	25.59
	45193.09	45878.80	46564.52	47250.24	47957.39	48685.96	49414.54	50164.54	50914.54	51664.55	52457.41	53228.84
12	22.83	23.17	23.52	23.87	24.23	24.59	24.96	25.33	25.71	26.10	26.49	26.89
	47485.95	48193.10	48921.68	49650.25	50400.26	51150.26	51921.69	52693.12	53485.99	54278.85	55093.14	55928.85
13	23.98	24.34	24.70	25.08	25.46	25.84	26.22	26.62	27.01	27.42	27.84	28.25
	49885.97	50635.97	51385.97	52157.41	52950.27	53743.13	54535.99	55371.71	56186.00	57043.15	57900.29	58757.44
14	25.20	25.57	25.96	26.34	26.74	27.15	27.55	27.96	28.38	28.81	29.24	29.68
	52414.55	53185.98	54000.27	54793.13	55628.85	56464.57	57300.29	58157.44	59036.01	59914.59	60814.59	61736.03
15	26.48	26.87	27.27	27.68	28.09	28.52	28.95	29.38	29.83	30.27	30.72	31.18
	55071.71	55886.00	56721.72	57578.86	58436.01	59314.59	60214.59	61114.60	62036.03	62957.46	63900.32	64864.61
16	27.82	28.23	28.65	29.08	29.52	29.96	30.41	30.87	31.33	31.80	32.28	32.76
	57857.44	58714.58	59593.16	60493.16	61393.17	62314.60	63257.46	64200.33	65164.62	66150.34	67136.05	68143.20
17	29.22	29.66	30.10	30.56	31.01	31.47	31.95	32.43	32.92	33.41	33.92	34.42
	60771.74	61693.17	62614.60	63557.46	64500.33	65464.62	66450.34	67457.48	68464.63	69493.21	70543.21	71593.22
18	30.70	31.16	31.63	32.10	32.59	33.07	33.56	34.07	34.58	35.10	35.63	36.16
	63857.47	64821.76	65786.05	66771.77	67778.91	68786.06	69814.64	70864.64	71936.08	73007.51	74100.38	75214.67
19	32.26	32.74	33.22	33.73	34.23	34.75	35.26	35.80	36.34	36.88	37.43	37.99
	67093.20	68100.35	69107.49	70157.50	71207.50	72278.94	73350.37	74464.66	75578.95	76714.67	77850.39	79028.97
20	33.88	34.40	34.91	35.43	35.97	36.50	37.06	37.61	38.17	38.75	39.32	39.92
	70478.93	71550.36	72621.80	73693.23	74807.52	75921.81	77078.96	78236.11	79393.26	80593.27	81793.27	83036.14
21	37.41	37.96	38.53	39.12	39.69	40.29	40.90	41.51	42.14	42.76	43.41	44.06
	77807.54	78964.69	80143.26	81364.70	82564.70	83807.57	85071.86	86336.15	87643.30	88950.45	90300.46	91650.46
22	41.29	41.91	42.54	43.18	43.83	44.47	45.14	45.82	46.51	47.20	47.92	48.64
	85886.15	87171.87	88479.02	89807.60	91157.60	92507.61	93900.48	95314.77	96750.49	98186.21	99664.79	101164.80
23	45.58	46.26	46.95	47.66	48.37	49.10	49.83	50.58	51.34	52.11	52.89	53.69
	94800.48	96214.77	97650.49	99129.07	100607.65	102129.09	103650.53	105214.82	106779.11	108386.26	110014.84	111664.85
24	50.31	51.06	51.82	52.60	53.40	54.19	55.00	55.83	56.67	57.52	58.38	59.26
	104636.24	106200.54	107786.26	109414.84	111064.85	112714.86	114407.72	116122.02	117879.17	119636.32	121436.33	123257.77
25	55.53	56.36	57.21	58.06	58.94	59.81	60.71	61.63	62.56	63.49	64.44	65.41
	115500.59	117236.31	118993.46	120772.04	122593.48	124414.92	126279.21	128186.36	130114.94	132064.95	134036.39	136050.69
26	61.29	62.22	63.14	64.09	65.05	66.03	67.02	68.03	69.05	70.08	71.13	72.20
	127479.22	129407.80	131336.38	133307.82	135300.69	137336.41	139393.56	141493.57	143615.01	145757.88	147943.61	150172.19