



BOARD OF COMMISSIONERS AGENDA

MONDAY, JULY 6, 2026

12:00 PM

COMMISSION CHAMBERS – 503 S HIGHLAND AVENUE

Please join the Zoom meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/86357603624> | Meeting ID: 863 5760 3624

You can also dial in using your phone.

+1 312-626-6799

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPT AGENDA

OATHS OF OFFICE - DANIEL BURESH, JERAE WIRE, AND JENNY WOLFF

CONSENT CALENDAR

- 1) Minutes – June 15, 2026
- 2) Bills for Approval – July 8, 2026
- 3) Bills for Ratification – June 24, 2026
- 4) Bills for Ratification - July 1, 2026
- 5) Payroll Bills for Ratification – June 18, 2026
- 6) Personnel
- 7) Appoint Kerry Barlow to Madison Housing & Redevelopment Commission
- 8) Declare Surplus Property and Appoint Appraisers - Scrap Wire / Scrap Miscellaneous
- 9) Declare Surplus Property and Appoint Appraisers - Scrap Wood Poles

UNFINISHED BUSINESS

NEW BUSINESS

- 10) Public Hearing Upon Application for Retail (on-off sale) Malt Beverage & SD Farm Wine License - Kwik Star
- 11) Consider Approval of Retail (on-off sale) Malt Beverage & SD Farm Wine License Application - Kwik Star
- 12) Resolution No. 2026-12 - Power & Duties of Mayor and Commissioners
- 13) Resolution No. 2026-13 - Authorizing Application for Transportation Alternatives Program Funding
- 14) Approve updates to City Commission Policies & Procedures
- 15) Authorize Lime Sludge Removal Contract with NextGen Ag Lime
- 16) Introductory discussion with Simple Mining regarding digital currency mining facility
- 17) Discussion on collaboration with EmBe Education for Community Center school age care programs
- 18) Review of open meeting law and conflict of interest policy
- 19) July 2026 Finance Updates

PUBLIC COMMENT

ANNOUNCEMENTS

20) Next Regular Commission Meeting – Monday, July 20, 2026 at 5:30 pm

21) Board openings on Sidwalk Committee and Madison Housing & Redevelopment Commission

ADJOURN

Anyone wishing to speak to an item on the agenda must be acknowledged by the chair and come to the podium to address the Mayor and City Commission. Addressing other audience members will not be permitted.

Supplementary agenda information may be accessed at www.CityofMadisonSD.gov

If special accommodations are necessary to attend any Board of Commissioners meeting, please contact the Finance Office at (605) 256-7500 at least 24 hours before meeting time. All attempts shall be made to accommodate a request.

The City of Madison is an equal opportunity employer and provider.

**CITY OF MADISON
BOARD OF COMMISSIONERS PROCEEDINGS
MADISON, SD 57042**

June 15, 2026
Regular

The Board of Commissioners of the City of Madison met in regular session at 5:30 PM on the 15th day of June with the following members present upon roll call: Commissioners Jenny Wolff, Jerae Wire, Daniel Buresh, and Mayor Roy Lindsay. Commissioner Kelly Dybdahl was absent.

The Pledge of Allegiance was recited.

Motion by Commissioner Wire, seconded by Commissioner Buresh to adopt the June 15, 2026 agenda. Motion carried unanimously.

Motion by Commissioner Buresh, seconded by Commissioner Wolff to approve the following items on the consent calendar: Minutes – June 1, 2026; Work Session Minutes – June 8, 2026; Bills for Approval – June 17, 2026; Bills for Ratification – June 10, 2026; Payroll Bills for Ratification – June 5, 2026; Personnel; 2026-2027 Retail (on-off sale) Malt Beverage & SD Farm Wine License Renewal; Adopt Resolution No. 2026-10 – Approve a Plat – Lot A in Lot 1, Block 6 of Daly’s Addition to the City of Madison, Lake County, South Dakota. Motion carried unanimously.

Bills for Approval – June 17, 2026

ACE HARDWARE Rope, Hardware \$282.36; ALLEGRA Bookmarks \$101.29; AMARIL UNIFORM COMPANY Departmental Uniforms \$760.97; AMERT CONSTRUCTION CO Crane Service \$1,632.00; AT & T MOBILITY Library Phone & Data \$192.83; AXIS FORENSIC TOXICOLOGY INC Volatiles & Comprehensive Drug Panel \$280.00; BANNER ASSOCIATES INC Professional Services \$4,071.00; BORDER STATES ELECTRIC SUPPLY 1 Ton Chain Hoists \$1,451.78; BUFFALO RIDGE CONCRETE INC Concrete \$264.00; CENGAGE GROUP Books \$488.97; CENTURY BUSINESS PRODUCTS INC Paper \$143.55; CHRISTENSEN BROADCASTING Community Center Advertising \$226.50; CLASSIC CONVENIENCE INC Fuel \$30.40; COENEN/JASON Meal Reimb - CN Training \$180.00; COLMAN BUILDING CENTER Lumber \$154.32; COLUMN SOFTWARE PBC Publications \$8.36; CORE & MAIN GP LLC 4 X 24 SS Sleeve \$498.58; DAKOTA CINEMA LLC Popcorn Oil & Movie Tickets \$675.00; DAVIS EQUIPMENT CORP Relay - Airport Mower \$339.32; EAST RIVER ELECTRIC POWER COOP Monthly Transmission Services \$28,034.70; FIRST BANK & TRUST - HEARTLAND ENERGY Heartland Energy \$349,958.44; GOLDEN VALLEY HARDSCAPES LLC Playground Mulch \$4,456.00; GONYO/GARY LEE Driver’s License Renewal \$43.00; GRAYBAR ELECTRIC CO INC Red Marking Flags \$767.59; GREAT AMERICA FINANCIAL SVCS CC Copier Lease \$440.23; HANSEN/RIKI Meal Reimbursement \$6.00; JUNG/DUSTIN Meal Reimbursement \$6.00; KLJ ENGINEERING LLC Professional Services \$35,718.96; KRUG PRODUCTS INC Hose Assembly \$456.01; LENTSCH/LANDON DL Renewal \$43.00; MADISON GROCERY STORE INC DBA SUNSHINE FOODS Hot Dogs & Buns, Condiments, Drinks \$219.07; MIDCONTINENT COMMUNICATIONS Business

Internet \$569.58; MITCHELL1 Prodemand Subscription \$1,323.30; MOHR/JERRY DL Renewal \$82.75; MOLITOR/SHANE DL Renewal \$43.00; NORTHWESTERN ENERGY Utilities \$1,882.03; OFFICE PEEPS INC Pens \$68.17; PORTA PROS INC DBA A-1 PORTABLE TOILETS Toilet Rental \$162.00 ; PUSH PEDAL PULL INC Equipment Cables & Belts \$1,692.76; RUNNINGS SUPPLY INC Flowers \$242.61; SANITATION PRODUCTS INC Brooms, Carts \$5,935.00; SD DEPT OF REVENUE (1) Malt Beverage Renewal 2026-2027 \$150.00; SILVER SCREEN SD, INC Dakota Cinema Advertising (May) \$150.00; SODEXO INC & AFFILIATES 2026 Pool Concessions (5/29/26 - 6/4/26) \$1,195.22; STEUERWALD/CHASE DL Renewal \$43.00; STUART IRBY TOOL CO PME-9 Deadfront Switch - Madison Elevator \$24,365.00; STURDEVANTS MADISON INC Tools \$717.71 TIEMAN/JAN DL Renewal \$43.00; TIMMER SUPPLY CO Parts \$25.88; US DEPT OF ENERGY Monthly WAPA Bill \$150,673.40; WILLIAMS/CHARLES Kind of a Dragon Program \$375.00; WILLS/AMY Travel/Meal Reimb - GOSCMA and SDML FO School \$796.50; WOLDT/MICHAEL Meal Reimbursement \$6.00.

Bills for Ratification – June 10, 2026

ACE HARDWARE Hardware & Grease \$176.75; AMAZON CAPITAL SERVICES INC Craft/Event Supplies, Shirts, 3D Printer Filament \$2,448.55; APPEARA Mat Rentals \$332.01; BERRETH/JAMESON Travel Reimb - GOSCMA Conference \$926.35; CHRISTENSEN BROADCASTING Community Center Advertising \$226.50; CITY OF BROOKINGS May Gate Fees \$4,984.82; CITY OF SIOUX FALLS MAC Pool & Spa Bacteria Testing (May) \$118.65; CLAIMS ASSOCIATES INC Deductible - Claim #GC26.126794 \$500.00; CLASSIC CONVENIENCE INC Fuel \$1,076.90; COLES PETROLEUM PRODUCTS INC 75-90 Oil \$137.93; COLUMN SOFTWARE PBC Publications \$125.91; COMDATA, INC June 2026 Credit Card Purchases \$8,664.96; CONSTRUCTION PRODUCTS & CONSULTANTS INC Air Hose Gasket \$7.00; DAKOTA STATE UNIVERSITY Postage and Shipping \$115.80; DAN & JERRYS GREENHOUSES INC Flowers \$5,759.79; EMBERLINE PRESS, INC Printing & Postage \$2,643.12; EQUIPMENT BLADES INC Blades \$470.00; F & M COOP OIL CO Fuel \$1,110.69; FASTENAL CO Parts \$60.48; FOX PROMO LLC CC Uniforms \$971.64; HAWKINS INC Chemicals \$4,913.60; HILLYARD INC Janitorial Supplies \$820.61; HME COMPANIES LLC TIF #3 - 75% of 1st Half of 2025 Taxes \$21,158.21; INFOTECH SOLUTIONS LLC Computer & Software Subscription Fees \$7,016.44; JH LARSON ELECTRICAL CO Parts \$297.29; JOSH'S TOOLS LLC Imp Skt Set \$69.25; KINGBROOK RURAL WATER SYSTEM INC Water \$50.00; KRUG PRODUCTS INC Hose Assembly \$91.64; LAKE COUNTY INTERNATIONAL INC Fittings \$10.00; LEWIS & CLARK REGIONAL WATER SYSTEM Purchased Water \$13,020.00; LEWIS DRUGS INC Cleaning Supplies \$28.75; MADISON AREA DEVELOPMENT CORP TIF #6 - 1st Half of 2025 Taxes \$47,349.44; MADISON GROCERY STORE INC DBA SUNSHINE FOODS Groceries - Employee Committee Cookout \$118.60; MADISON HOSPITALITY GROUP LLC TIF #2 - 1st Half of 2025 Taxes \$22,866.22; MASTER BLASTER Hole Vac Wand \$124.71; MAY CONSTRUCTION INC New SoDak Apartments - S Washington \$17,055.13; MCGILLIVRAY/MIKE Driver's License Renewal \$45.00; MCGILLIVRAY/SHAWN Driver's License Reimbursement \$43.00; MIDCONTINENT COMMUNICATIONS Business Internet \$435.83; NORTH CENTRAL INTERNATIONAL SF Tensioner, Belt \$197.08; O REILLY AUTOMOTIVE INC Relay - Airport Mower \$139.89;

OFFICE PEEPS INC Paper Towels \$567.93; ONE STOP Fuel - Unit 19A \$60.80; OPEN ACCESS TECHNOLOGY INT'L AMI Dues and Subscriptions \$2,639.09; PATCH/CHAD Tools Reimbursement \$87.90; PETE LIEN & SONS INC Chemicals \$8,134.00; PROCHEM DYNAMICS LLC Vacuum Hose \$57.86; QUINCY RECYCLE Bundling Wire \$1,780.00; RAPID CITY RECREATION DEPT Tennis Balls \$210.00; RASMUSSEN/AUTUMN Classes at Community Center \$70.00; REINICKE CONSTRUCTION INC Black Dirt \$447.15; RUNNINGS SUPPLY INC Cat Litter \$128.12; SAME DAY EXPRESS Delivery to Sioux Falls Public Health Lab \$40.00; SD DEPT OF AGRICULTURE & NATURAL RESOURCES Water & Air Quality 2026 \$2,927.00; SD FEDERAL PROPERTY AGENCY Gloves, Hoist, Bug Spray \$230.50; SD ONE CALL One Call Services \$127.05; SD RETIREMENT SYSTEM SPP Fee - Paul Gum \$45.00; SDN COMMUNICATIONS Library Internet \$516.79; SEYFER/DAISHA Classes at Community Center \$56.00; SODEXO INC & AFFILIATES 2026 Pool Concessions (5/22/26 - 5/28/26) \$1,162.75; STUART IRBY TOOL CO Rubber Good Testing \$893.25; STURDEVANTS MADISON INC Filters \$155.16; SYN-TECH SYSTEMS Fuel Master Maintenance Agreement \$600.00; TIMMER SUPPLY CO Elements \$29.72; TROJAN VILLAGE LLC TIF #5 - 1st Half of 2025 Taxes \$631.22; VERIZON BUSINESS ASP Cell Phone \$137.82; WEIST/SHERRY Water Aerobics (May) \$641.76; WHEALY/MARK Spin Classes at Community Center \$56.00; WILLIAMS AND COMPANY P.C. 2024 Audit - Progress Billing \$35,781.45; WILLS/ELLIE May Animal Shelter Cleaning \$1,000.00.

Payroll Bills for Ratification – June 5, 2026

AFLAC \$5,183.07; Delta Dental \$7,831.74; Health Pool of South Dakota \$57,000.38; IRS-EFTPS \$54,956.99; Local Union #426, IBEW \$550.00; Madison National Life Insurance Company Inc \$285.00; Office-Child Support Enforce \$247.38; Optilegra, Inc \$855.81; SD Retirement System \$29,101.44; SD Retirement System \$11,675.00; Teamsters Local No. 120 \$869.00.

Clarification was given that Public Hearings are not required for business owners applying for Special/Temporary Alcohol Licenses when they already hold an active Alcohol License.

Motion by Commissioner Buresh, seconded by Commissioner Wolff to Approve Temporary Retail (on-sale) Alcohol License – Sporty's Bar & Grill – Kibble Equipment 50th Anniversary, June 17, 2026. Motion carried unanimously.

Motion by Commissioner Buresh, seconded by Commissioner Wolff to Approve TIF #8 Development Agreement. Motion carried unanimously. The agreement establishes the final terms and responsibilities of the City, ICAP, and Lloyd Companies for the Summit at Van Eps Apartments.

A representative from Giga Energy provided an update on the proposed digital currency mining facility, explaining that the company has shifted its business strategy from interruptible to non-interruptible electrical loads. Because non-interruptible service is not compatible with the City's and Heartland's infrastructure and planning priorities, Giga will not move forward with the project as previously approved.

Mike Plooster provided an update on the Advanced Metering Infrastructure (AMI) Project, which is now complete.

Jameson Berreth presented the Monthly City Updates.

During Public Comment, residents asked questions pertaining to the City's involvement with the EmBe Learning Center, the status of the Restricted Use Site permit, and delays caused by the permitting and appeals process. Additional concerns were raised about the condition of a fence adjacent to a recycling/salvage property on South Union Avenue.

Mayor Lindsay announced the following:

- Next Regular Commission Meeting – Monday, July 6, 2026, at 12:00 PM

Motion by Commissioner Buresh, seconded by Commissioner Wolff to Adjourn at 6:28 PM.

/s/Amy L Wills
Finance Officer

Expense Approval Report by Vendor

By Vendor Name

Post Dates 7/8/2026 - 7/8/2026

Vendor Name	Description (Payable)	Amount
Vendor: 003890 - ACE HARDWARE		
ACE HARDWARE	Parts	18.49
ACE HARDWARE	Lightbulbs	29.99
ACE HARDWARE	Parts	23.92
ACE HARDWARE	Cleaner, Sandpaper	21.96
ACE HARDWARE	X- Line	19.99
Vendor 003890 - ACE HARDWARE Total:		114.35
Vendor: 000181 - APPEARA		
APPEARA	Mat Rental - Airport	62.82
APPEARA	Mat Rental - Airport	60.04
APPEARA	Mat Rental - Library	31.20
APPEARA	Mat Rental - Library	31.20
Vendor 000181 - APPEARA Total:		185.26
Vendor: 006354 - AXIS FORENSIC TOXICOLOGY INC		
AXIS FORENSIC TOXICOLOGY I...	Volatiles Panels	195.00
Vendor 006354 - AXIS FORENSIC TOXICOLOGY INC Total:		195.00
Vendor: 000132 - BIALAS/WADE		
BIALAS/WADE	2026 Tabor Fire Services	1,145.76
BIALAS/WADE	2026 Tabor Fire Services	363.39
Vendor 000132 - BIALAS/WADE Total:		1,509.15
Vendor: 003247 - CARQUEST OF MADISON		
CARQUEST OF MADISON	Parts	24.98
Vendor 003247 - CARQUEST OF MADISON Total:		24.98
Vendor: 006266 - CENGAGE GROUP		
CENGAGE GROUP	Books	196.80
Vendor 006266 - CENGAGE GROUP Total:		196.80
Vendor: 005309 - CENTURY BUSINESS PRODUCTS INC		
CENTURY BUSINESS PRODUCT...	Copier Lease - MD0052	383.69
Vendor 005309 - CENTURY BUSINESS PRODUCTS INC Total:		383.69
Vendor: 006238 - CHRISTENSEN RECYCLING LLC		
CHRISTENSEN RECYCLING LLC	June Recycling Fees	10,200.00
Vendor 006238 - CHRISTENSEN RECYCLING LLC Total:		10,200.00
Vendor: 001340 - CIVIC PLUS LLC		
CIVIC PLUS LLC	Social Media Archiving Annual...	4,754.86
CIVIC PLUS LLC	Social Media Archiving Annual...	633.98
CIVIC PLUS LLC	Social Media Archiving Annual...	2,060.44
CIVIC PLUS LLC	Social Media Archiving Annual...	475.49
Vendor 001340 - CIVIC PLUS LLC Total:		7,924.77
Vendor: 003370 - CLASSIC CONVENIENCE INC		
CLASSIC CONVENIENCE INC	Fuel	215.00
CLASSIC CONVENIENCE INC	Fuel	147.12
CLASSIC CONVENIENCE INC	Fuel	135.00
CLASSIC CONVENIENCE INC	Fuel	125.00
CLASSIC CONVENIENCE INC	Fuel	103.00
Vendor 003370 - CLASSIC CONVENIENCE INC Total:		725.12
Vendor: 000035 - COLES PETROLEUM PRODUCTS INC		
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		204.95
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		3,417.24
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		232.57
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		1,068.46
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		1,230.36

Expense Approval Report by Vendor

Post Dates: 7/8/2026 - 7/8/2026

Vendor Name	Description (Payable)	Amount
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		187.39
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		777.59
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		757.89
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		227.75
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		80.31
COLES PETROLEUM PRODUCTS..4/30/26 to 6/12/26 Fuel Repo...		238.96
Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total:		8,423.47
Vendor: 005940 - COLMAN BUILDING CENTER		
COLMAN BUILDING CENTER	Lumber	59.70
Vendor 005940 - COLMAN BUILDING CENTER Total:		59.70
Vendor: 006259 - CRAFCO, INC		
CRAFCO, INC	Nozzle	37.52
Vendor 006259 - CRAFCO, INC Total:		37.52
Vendor: 005421 - EMBERLINE PRESS, INC		
EMBERLINE PRESS, INC	Printing & Postage	207.70
EMBERLINE PRESS, INC	Printing & Postage	675.02
EMBERLINE PRESS, INC	Printing & Postage	155.78
Vendor 005421 - EMBERLINE PRESS, INC Total:		1,038.50
Vendor: 000058 - F & M COOP OIL CO		
F & M COOP OIL CO	Def	19.24
F & M COOP OIL CO	Tire tube	195.00
F & M COOP OIL CO	Fuel	5.00
F & M COOP OIL CO	Fuel	135.00
F & M COOP OIL CO	Fuel	11.00
F & M COOP OIL CO	Fuel	180.00
F & M COOP OIL CO	Fuel	235.00
F & M COOP OIL CO	Fuel	8.00
F & M COOP OIL CO	Fuel	177.00
Vendor 000058 - F & M COOP OIL CO Total:		965.24
Vendor: 000585 - FASTENAL CO		
FASTENAL CO	Hardware, Fuses	100.97
FASTENAL CO	Fuses	48.18
Vendor 000585 - FASTENAL CO Total:		149.15
Vendor: 006356 - FODS/TYLER		
FODS/TYLER	2026 Tabor Fire Services	180.80
Vendor 006356 - FODS/TYLER Total:		180.80
Vendor: 004654 - FRONTIER PRECISION INC		
FRONTIER PRECISION INC	Catalyst 10= Annual Subscript...	2,047.50
Vendor 004654 - FRONTIER PRECISION INC Total:		2,047.50
Vendor: 006359 - FROST/TYLER		
FROST/TYLER	2026 Tabor Fire Services	180.80
Vendor 006359 - FROST/TYLER Total:		180.80
Vendor: 003376 - G & R CONTROLS INC		
G & R CONTROLS INC	Boiler PM Inspections	1,486.40
G & R CONTROLS INC	Boiler PM Inspections	1,486.41
Vendor 003376 - G & R CONTROLS INC Total:		2,972.81
Vendor: 000376 - GOTH ELECTRIC		
GOTH ELECTRIC	112 E Center - Sewer Backup	625.00
Vendor 000376 - GOTH ELECTRIC Total:		625.00
Vendor: 005597 - GREAT NORTHERN ENVIRONMENTAL		
GREAT NORTHERN ENVIRON...	Grat Blower	3,923.58
Vendor 005597 - GREAT NORTHERN ENVIRONMENTAL Total:		3,923.58
Vendor: 003152 - HAWKINS INC		
HAWKINS INC	Chemicals	990.00
Vendor 003152 - HAWKINS INC Total:		990.00

Expense Approval Report by Vendor

Post Dates: 7/8/2026 - 7/8/2026

Vendor Name	Description (Payable)	Amount
Vendor: 006358 - HEAIRET/JADE A		
HEAIRET/JADE A	2026 Tabor Fire Services	169.50
Vendor 006358 - HEAIRET/JADE A Total:		169.50
Vendor: 006339 - IES COMMERCIAL, INC.		
IES COMMERCIAL, INC.	Pay Request #3 - SE Substation	294,234.92
Vendor 006339 - IES COMMERCIAL, INC. Total:		294,234.92
Vendor: 000073 - INGRAM CO		
INGRAM CO	Books	43.67
Vendor 000073 - INGRAM CO Total:		43.67
Vendor: 005239 - JOHN HENRY FOSTER MN INC		
JOHN HENRY FOSTER MN INC	WWTP Grit Blower	325.00
Vendor 005239 - JOHN HENRY FOSTER MN INC Total:		325.00
Vendor: 000253 - JOHNSON BROTHERS EXCAVATION		
JOHNSON BROTHERS EXCAVA...	515 N Prairie - Bob Johnson R...	2,023.79
Vendor 000253 - JOHNSON BROTHERS EXCAVATION Total:		2,023.79
Vendor: 000139 - JOHNSON/ERIC		
JOHNSON/ERIC	2026 Tabor Fire Services	409.80
Vendor 000139 - JOHNSON/ERIC Total:		409.80
Vendor: 006357 - JOHNSON/SAMUEL R		
JOHNSON/SAMUEL R	2026 Tabor Fire Services	339.00
Vendor 006357 - JOHNSON/SAMUEL R Total:		339.00
Vendor: 001293 - JUNG/DUSTIN		
JUNG/DUSTIN	2026 Tabor Fire Services	180.80
JUNG/DUSTIN	Meal Reimbursement - Street ...	6.00
Vendor 001293 - JUNG/DUSTIN Total:		186.80
Vendor: 006113 - KINGBROOK RURAL WATER SYSTEM INC		
KINGBROOK RURAL WATER SY...	Water 4944.3	40.00
Vendor 006113 - KINGBROOK RURAL WATER SYSTEM INC Total:		40.00
Vendor: 000085 - KRUG PRODUCTS INC		
KRUG PRODUCTS INC	Hose Assembly	36.93
Vendor 000085 - KRUG PRODUCTS INC Total:		36.93
Vendor: 005492 - LAKE COUNTY RURAL FIRE BOARD		
LAKE COUNTY RURAL FIRE BO...	2026 Tabor Fire/Truck Rental	3,795.00
LAKE COUNTY RURAL FIRE BO...	2026 Tabor Fire/Truck Rental	282.50
Vendor 005492 - LAKE COUNTY RURAL FIRE BOARD Total:		4,077.50
Vendor: 000552 - LAKE COUNTY TREASURER		
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	15.71
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	261.91
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	17.82
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	81.88
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	94.30
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	8.00
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	14.36
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	59.60
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	58.09
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	17.46
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	8.00
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	6.16
LAKE COUNTY TREASURER	4/30/26 to 6/12/26 Fuel Repo...	18.31
Vendor 000552 - LAKE COUNTY TREASURER Total:		661.60
Vendor: 006069 - MIDCONTINENT COMMUNICATIONS		
MIDCONTINENT COMMUNIC...	Business Internet - 138914502	34.26
MIDCONTINENT COMMUNIC...	Business Internet - 138914502	111.35
MIDCONTINENT COMMUNIC...	Business Internet - 138914502	25.70
Vendor 006069 - MIDCONTINENT COMMUNICATIONS Total:		171.31

Expense Approval Report by Vendor

Post Dates: 7/8/2026 - 7/8/2026

Vendor Name	Description (Payable)	Amount
Vendor: 000573 - MIDWEST TURF & IRRIGATION		
MIDWEST TURF & IRRIGATION	Hyd Cylinder Assembly	2,272.82
Vendor 000573 - MIDWEST TURF & IRRIGATION Total:		2,272.82
Vendor: 004243 - MINNESOTA MUNICIPAL UTIL ASSN		
MINNESOTA MUNICIPAL UTIL...	Q3 2026 - Job training & Safet...	1,068.75
Vendor 004243 - MINNESOTA MUNICIPAL UTIL ASSN Total:		1,068.75
Vendor: 000528 - OFFICE PEEPS INC		
OFFICE PEEPS INC	Pens & Pencils	22.05
OFFICE PEEPS INC	Garbage Bags	111.78
OFFICE PEEPS INC	Tape	101.84
OFFICE PEEPS INC	Paper	109.60
OFFICE PEEPS INC	Pens & Pencils	5.51
OFFICE PEEPS INC	Pens & Pencils	11.03
OFFICE PEEPS INC	Pens & Pencils	5.51
Vendor 000528 - OFFICE PEEPS INC Total:		367.32
Vendor: 001140 - OPEN ACCESS TECHNOLOGY INT'L		
OPEN ACCESS TECHNOLOGY I...	AMI Dues and Subscriptions	327.82
OPEN ACCESS TECHNOLOGY I...	AMI Dues and Subscriptions	200.00
OPEN ACCESS TECHNOLOGY I...	AMI Dues and Subscriptions	1,065.41
OPEN ACCESS TECHNOLOGY I...	AMI Dues and Subscriptions	650.00
OPEN ACCESS TECHNOLOGY I...	AMI Dues and Subscriptions	150.00
OPEN ACCESS TECHNOLOGY I...	AMI Dues and Subscriptions	245.86
Vendor 001140 - OPEN ACCESS TECHNOLOGY INT'L Total:		2,639.09
Vendor: 000393 - OVERHEAD DOOR CO		
OVERHEAD DOOR CO	City Hall Garage Door Convers...	6,798.99
Vendor 000393 - OVERHEAD DOOR CO Total:		6,798.99
Vendor: 005675 - PATCH/CHAD		
PATCH/CHAD	2026 Tabor Fire Services	583.74
Vendor 005675 - PATCH/CHAD Total:		583.74
Vendor: 004794 - PENGUIN RANDOM HOUSE LLC		
PENGUIN RANDOM HOUSE LLC	Books	22.46
Vendor 004794 - PENGUIN RANDOM HOUSE LLC Total:		22.46
Vendor: 002842 - PHEASANTLAND INDUSTRIES		
PHEASANTLAND INDUSTRIES	Uniforms	297.06
Vendor 002842 - PHEASANTLAND INDUSTRIES Total:		297.06
Vendor: 005254 - PLAYAWAY PRODUCTS INC		
PLAYAWAY PRODUCTS INC	Books	372.95
PLAYAWAY PRODUCTS INC	Books	634.50
PLAYAWAY PRODUCTS INC	Books	315.96
PLAYAWAY PRODUCTS INC	Books	60.99
Vendor 005254 - PLAYAWAY PRODUCTS INC Total:		1,384.40
Vendor: 000832 - REMOTE SYSTEMS INTEGRATION		
REMOTE SYSTEMS INTEGRATI...	RSINet Data Services - Qtr. 3	180.00
Vendor 000832 - REMOTE SYSTEMS INTEGRATION Total:		180.00
Vendor: 000030 - RUNNINGS SUPPLY INC		
RUNNINGS SUPPLY INC	Lock Pin	3.98
RUNNINGS SUPPLY INC	Uniforms	38.97
RUNNINGS SUPPLY INC	Adapter, Clamp	18.98
RUNNINGS SUPPLY INC	Grinding Wheel	20.99
RUNNINGS SUPPLY INC	Miracle Gro	65.98
RUNNINGS SUPPLY INC	Battery	14.99
RUNNINGS SUPPLY INC	Parts	11.59
RUNNINGS SUPPLY INC	Cleaner & Sprinkler jet	45.98
RUNNINGS SUPPLY INC	Cleaner & Sprinkler jet	10.77
Vendor 000030 - RUNNINGS SUPPLY INC Total:		232.23

Expense Approval Report by Vendor

Post Dates: 7/8/2026 - 7/8/2026

Vendor Name	Description (Payable)	Amount
Vendor: 004169 - SD DEPT OF REVENUE		
SD DEPT OF REVENUE	2026-2027 Malt Beverage Lic...	150.00
Vendor 004169 - SD DEPT OF REVENUE Total:		150.00
Vendor: 005179 - SD RURAL WATER		
SD RURAL WATER	Annual Dues - Class B Member	1,265.00
Vendor 005179 - SD RURAL WATER Total:		1,265.00
Vendor: 003620 - STURDEVANTS MADISON INC		
STURDEVANTS MADISON INC	Oil Drain	34.95
STURDEVANTS MADISON INC	Parts	115.53
STURDEVANTS MADISON INC	Bearing	305.99
STURDEVANTS MADISON INC	Sand	12.99
STURDEVANTS MADISON INC	WWTP Generator Batteries	376.20
Vendor 003620 - STURDEVANTS MADISON INC Total:		845.66
Vendor: 003560 - THE TESSMAN CO		
THE TESSMAN CO	Quick Dry	551.60
Vendor 003560 - THE TESSMAN CO Total:		551.60
Vendor: 000151 - TIMMER SUPPLY CO		
TIMMER SUPPLY CO	Furnace Filter	67.71
Vendor 000151 - TIMMER SUPPLY CO Total:		67.71
Vendor: 000488 - TYLER TECHNOLOGIES INC		
TYLER TECHNOLOGIES INC	UB Notifications	7.46
TYLER TECHNOLOGIES INC	UB Notifications	24.24
TYLER TECHNOLOGIES INC	UB Notifications	5.60
Vendor 000488 - TYLER TECHNOLOGIES INC Total:		37.30
Vendor: 001282 - VERIZON BUSINESS		
VERIZON BUSINESS	Data Service for Electric Surfa...	20.02
Vendor 001282 - VERIZON BUSINESS Total:		20.02
Vendor: 005995 - WOLDT/MICHAEL		
WOLDT/MICHAEL	Meal Reimbursement - Street ...	5.55
Vendor 005995 - WOLDT/MICHAEL Total:		5.55
Grand Total:		364,562.71

Report Summary

Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	33,133.45
602 - WATER FUND	8,243.85
603 - ELECTRIC FUND	302,784.66
604 - SEWER FUND	8,467.36
612 - SOLID WASTE FUND	11,933.39
Grand Total:	364,562.71

Account Summary

Account Number	Account Name	Expense Amount
101-3200-32610	LIQUOR LICENSES & FEES	150.00
101-3600-36970	REIMBURSEMENT-CURR...	7,631.09
101-4142-43020	SUPP & MAT-OFF SUPP	22.05
101-4144-43030	SUPP & MAT-DUES & SU...	4,754.86
101-4192-42530	REP & MAINT-BLDG & S...	6,798.99
101-4196-43060	SUPP & MAT-GAS,OIL,TI...	220.66
101-4211-42220	TESTING & INSPECTION ...	195.00
101-4211-43060	SUPP & MAT-GAS,OIL,TI...	3,679.15
101-4211-43110	SUPP & MAT-MV PARTS	456.47
101-4221-43060	SUPP & MAT-GAS,OIL,TI...	250.39
101-4311-42710	TRAVEL EXPENSE	11.55
101-4311-43040	SUPP & MAT-JANITOR E...	111.78
101-4311-43110	SUPP & MAT-MV PARTS	78.43
101-4311-43115	SUPP & MAT-GAS,OIL,TI...	1,150.34
101-4311-43540	SUPP & MAT-SHOP SUPP...	149.15
101-4315-42210	PROFESSIONAL SERVICES	180.00
101-4324-42810	UTILITIES	40.00
101-4351-42210	PROFESSIONAL SERVICES	122.86
101-4551-42160	INFORMATION TECHNO...	383.69
101-4551-42210	PROFESSIONAL SERVICES	62.40
101-4551-42530	REP & MAINT-BLDG & S...	67.71
101-4551-43020	SUPP & MAT-OFF SUPP	211.44
101-4551-54360	CAP OUTLAY-BOOKS	1,647.33
101-4570-42530	REP & MAINT-BLDG & S...	132.10
101-4570-43050	SUPP & MAT-UNIFORMS	336.03
101-4570-43060	SUPP & MAT-GAS,OIL,TI...	1,324.66
101-4570-43120	SUPP & MAT-MACH PAR...	2,291.80
101-4570-43210	SUPP & MAT-TOOLS & T...	20.99
101-4570-43290	PLAYGROUND & ATHLET...	551.60
101-4570-43330	SUPP & MAT-TREES	65.98
101-4580-42530	REP & MAINT-BLDG & S...	34.95
602-4333-42210	PROFESSIONAL SERVICES	1,486.40
602-4333-42910	OTHER CURRENT EXPEN...	8.00
602-4333-43115	SUPP & MAT-GAS,OIL,TI...	201.75
602-4333-43260	SUPP & MAT-CHEMICALS	990.00
602-4334-42910	OTHER CURRENT EXPEN...	2,023.79
602-4334-43030	SUPP & MAT-DUES & SU...	535.28
602-4334-43115	SUPP & MAT-GAS,OIL,TI...	837.19
602-4334-43210	SUPP & MAT-TOOLS & T...	14.99
602-4335-42160	INFORMATION TECHNO...	34.26
602-4335-43010	SUPP & MAT-POSTAGE	207.70
602-4335-43020	SUPP & MAT-OFF SUPP	5.51
602-4335-43030	SUPP & MAT-DUES & SU...	1,898.98
603-4342-42210	PROFESSIONAL SERVICES	1,068.75
603-4342-43020	SUPP & MAT-OFF SUPP	24.24
603-4342-43030	SUPP & MAT-DUES & SU...	3,762.91
603-4342-43115	SUPP & MAT-GAS,OIL,TI...	815.98
603-4342-54330	IMPROVEMENTS	294,234.92

Account Summary

Account Number	Account Name	Expense Amount
603-4343-42160	INFORMATION TECHNO...	131.37
603-4343-43010	SUPP & MAT-POSTAGE	675.02
603-4343-43020	SUPP & MAT-OFF SUPP	11.03
603-4343-43030	SUPP & MAT-DUES & SU...	2,060.44
604-4325-42910	OTHER CURRENT EXPEN...	625.00
604-4325-43030	SUPP & MAT-DUES & SU...	401.46
604-4325-43110	SUPP & MAT-MV PARTS	24.98
604-4325-43115	SUPP & MAT-GAS,OIL,TI...	264.45
604-4325-43210	SUPP & MAT-TOOLS & T...	11.59
604-4326-42210	PROFESSIONAL SERVICES	1,486.41
604-4326-42540	REP & MAINT-PLANT EQ...	4,690.75
604-4326-42910	OTHER CURRENT EXPEN...	8.00
604-4326-43040	SUPP & MAT-JANITOR E...	10.77
604-4326-43115	SUPP & MAT-GAS,OIL,TI...	281.47
604-4327-42160	INFORMATION TECHNO...	25.70
604-4327-43010	SUPP & MAT-POSTAGE	155.78
604-4327-43020	SUPP & MAT-OFF SUPP	5.51
604-4327-43030	SUPP & MAT-DUES & SU...	475.49
612-4323-42670	SERVICE CONTRACT	10,200.00
612-4323-43115	SUPP & MAT-GAS,OIL,TI...	1,733.39
	Grand Total:	364,562.71

Project Account Summary

Project Account Key	Expense Amount
None	67,688.70
AMI	2,639.09
SE SUB - 69KV - 115KV CONVERSION PROJECT	294,234.92
	Grand Total:
	364,562.71

Authorization Signatures

Roy J. Lindsay Jr. Mayor

Amy L Wills Finance Officer

Expense Approval Report by Vendor

By Vendor Name

Payment Dates 6/18/2026 - 6/24/2026

Vendor Name	Description (Payable)	Amount
Vendor: 005725 - AAA COLLECTIONS INC		
AAA COLLECTIONS INC	Collection Services	7.79
AAA COLLECTIONS INC	Collection Services	25.31
AAA COLLECTIONS INC	Collection Services	5.84
Vendor 005725 - AAA COLLECTIONS INC Total:		38.94
Vendor: 003890 - ACE HARDWARE		
ACE HARDWARE	Sprinkler	9.99
ACE HARDWARE	Spring Snap	14.97
ACE HARDWARE	Strainer	13.98
ACE HARDWARE	Scrub Brush	13.98
ACE HARDWARE	Cable Ties	19.95
ACE HARDWARE	Hardware	5.44
ACE HARDWARE	Adhesive	20.97
ACE HARDWARE	Parts	36.98
ACE HARDWARE	Door Stop, Door Holds	22.57
ACE HARDWARE	Caulk, Hardware	23.94
ACE HARDWARE	Poly Tube	4.90
ACE HARDWARE	Sandpaper	20.72
ACE HARDWARE	Deadlatch	16.99
ACE HARDWARE	Keypad	149.99
ACE HARDWARE	Super Glue	6.99
Vendor 003890 - ACE HARDWARE Total:		382.36
Vendor: 006007 - AMAZON CAPITAL SERVICES INC		
AMAZON CAPITAL SERVICES I...	Office Supplies	176.71
AMAZON CAPITAL SERVICES I...	Ignitors, Office Sup, Door Stop...	75.52
AMAZON CAPITAL SERVICES I...	Food Bowls, First Aid Kit, Offic...	93.37
AMAZON CAPITAL SERVICES I...	Food Bowls, First Aid Kit, Offic...	29.97
AMAZON CAPITAL SERVICES I...	First Aid Kit (Shipping Credit)	-6.99
AMAZON CAPITAL SERVICES I...	Food Bowls, First Aid Kit, Offic...	24.87
AMAZON CAPITAL SERVICES I...	Ignitors, Office Sup, Door Stop...	21.58
AMAZON CAPITAL SERVICES I...	Books, Craft & Office Supplies	52.81
AMAZON CAPITAL SERVICES I...	Books, Craft & Office Supplies	433.70
AMAZON CAPITAL SERVICES I...	Books, Craft & Office Supplies	302.35
AMAZON CAPITAL SERVICES I...	Ignitors, Office Sup, Door Stop...	53.17
AMAZON CAPITAL SERVICES I...	Ignitors, Office Sup, Door Stop...	75.52
AMAZON CAPITAL SERVICES I...	Concessions Snacks, Coffee, St...	277.89
AMAZON CAPITAL SERVICES I...	Concessions Snacks, Coffee, St...	48.42
AMAZON CAPITAL SERVICES I...	Concessions Snacks, Coffee, St...	177.60
AMAZON CAPITAL SERVICES I...	Concessions Snacks, Coffee, St...	389.94
AMAZON CAPITAL SERVICES I...	Concessions Snacks, Coffee, St...	18.97
Vendor 006007 - AMAZON CAPITAL SERVICES INC Total:		2,245.40
Vendor: 000181 - APPEARA		
APPEARA	Mat Rental - Library	31.20
APPEARA	Mat Rental - Library	33.40
APPEARA	Entry Mats - MMU	14.98
APPEARA	Entry Mats - MMU	48.67
APPEARA	Entry Mats - MMU	11.23
Vendor 000181 - APPEARA Total:		139.48
Vendor: 005376 - AT & T MOBILITY		
AT & T MOBILITY	Police Dept Phones & Data - 2...	473.72
Vendor 005376 - AT & T MOBILITY Total:		473.72

Expense Approval Report by Vendor

Payment Dates: 6/18/2026 - 6/24/2026

Vendor Name	Description (Payable)	Amount
Vendor: 006354 - AXIS FORENSIC TOXICOLOGY INC		
AXIS FORENSIC TOXICOLOGY I...	Volatiles Panel	65.00
Vendor 006354 - AXIS FORENSIC TOXICOLOGY INC Total:		65.00
Vendor: 003247 - CARQUEST OF MADISON		
CARQUEST OF MADISON	Chainsaw Fuel	90.00
CARQUEST OF MADISON	Muffler	64.89
CARQUEST OF MADISON	Clamp	1.99
Vendor 003247 - CARQUEST OF MADISON Total:		156.88
Vendor: 000547 - CEDAR SHORE RESORT		
CEDAR SHORE RESORT	Lodging - FO School	243.14
CEDAR SHORE RESORT	Lodging - FO School	243.14
CEDAR SHORE RESORT	Lodging (HR School)	121.57
CEDAR SHORE RESORT	Lodging - HR School	121.57
Vendor 000547 - CEDAR SHORE RESORT Total:		729.42
Vendor: 005309 - CENTURY BUSINESS PRODUCTS INC		
CENTURY BUSINESS PRODUCT...	Service Copier	501.20
Vendor 005309 - CENTURY BUSINESS PRODUCTS INC Total:		501.20
Vendor: 000033 - CITY OF MADISON		
CITY OF MADISON	Petty Cash Reimb. (#07071)	101.00
Vendor 000033 - CITY OF MADISON Total:		101.00
Vendor: 002450 - CITY OF SIOUX FALLS		
CITY OF SIOUX FALLS	CC Pool & Spa Bacteria Testing..	316.40
Vendor 002450 - CITY OF SIOUX FALLS Total:		316.40
Vendor: 003370 - CLASSIC CONVENIENCE INC		
CLASSIC CONVENIENCE INC	Fuel	65.62
Vendor 003370 - CLASSIC CONVENIENCE INC Total:		65.62
Vendor: 005940 - COLMAN BUILDING CENTER		
COLMAN BUILDING CENTER	Lumber	24.89
Vendor 005940 - COLMAN BUILDING CENTER Total:		24.89
Vendor: 006043 - COLUMN SOFTWARE PBC		
COLUMN SOFTWARE PBC	Notice to Duty to Maintain La...	8.90
COLUMN SOFTWARE PBC	Minutes - May 18, 2026	118.89
Vendor 006043 - COLUMN SOFTWARE PBC Total:		127.79
Vendor: 004930 - CORE & MAIN GP LLC		
CORE & MAIN GP LLC	1" X 1" PEP Comp Coupler (W...	176.51
CORE & MAIN GP LLC	1" X 1" PEP Comp Coupler (W...	14.43
Vendor 004930 - CORE & MAIN GP LLC Total:		190.94
Vendor: 000373 - DAKOTA STATE UNIVERSITY		
DAKOTA STATE UNIVERSITY	Printing Services	47.50
DAKOTA STATE UNIVERSITY	Printing of BOL's	85.00
DAKOTA STATE UNIVERSITY	Workstudy & Student Labor (J...	19,438.53
DAKOTA STATE UNIVERSITY	June Work Orders	5,478.15
DAKOTA STATE UNIVERSITY	April 2026 Utilities	6,537.67
Vendor 000373 - DAKOTA STATE UNIVERSITY Total:		31,586.85
Vendor: 005421 - EMBERLINE PRESS, INC		
EMBERLINE PRESS, INC	Printing & Postage	321.30
EMBERLINE PRESS, INC	Printing & Postage	1,044.24
EMBERLINE PRESS, INC	Printing & Postage	240.98
Vendor 005421 - EMBERLINE PRESS, INC Total:		1,606.52
Vendor: 000658 - ETTERMAN ENTERPRISES INC		
ETTERMAN ENTERPRISES INC	Shop Supplies	135.51
Vendor 000658 - ETTERMAN ENTERPRISES INC Total:		135.51
Vendor: 000804 - GALLS LLC		
GALLS LLC	Pants	183.21
Vendor 000804 - GALLS LLC Total:		183.21

Expense Approval Report by Vendor

Payment Dates: 6/18/2026 - 6/24/2026

Vendor Name	Description (Payable)	Amount
Vendor: 006017 - HASLETON/JARED		
HASLETON/JARED	Classes at Community Center ...	332.00
HASLETON/JARED	Classes at Community Center ...	338.00
Vendor 006017 - HASLETON/JARED Total:		670.00
Vendor: 000752 - HILLYARD INC		
HILLYARD INC	Janitorial Supplies	285.64
Vendor 000752 - HILLYARD INC Total:		285.64
Vendor: 000073 - INGRAM CO		
INGRAM CO	Books	32.80
INGRAM CO	Books	33.51
INGRAM CO	Books	548.19
INGRAM CO	Books	85.73
Vendor 000073 - INGRAM CO Total:		700.23
Vendor: 004196 - INTERSTATE POWER SYSTEMS INC		
INTERSTATE POWER SYSTEMS ...	City Hall Generator Inspection	1,121.00
INTERSTATE POWER SYSTEMS ...	Fire Hall Generator Inspection	667.00
INTERSTATE POWER SYSTEMS ...	MMU Generac Generator Ann...	141.80
INTERSTATE POWER SYSTEMS ...	MMU Generac Generator Ann...	460.85
INTERSTATE POWER SYSTEMS ...	MMU Generac Generator Ann...	106.35
Vendor 004196 - INTERSTATE POWER SYSTEMS INC Total:		2,497.00
Vendor: 001098 - KOSTER/RILEY J		
KOSTER/RILEY J	Reissue of UB Refund	158.26
Vendor 001098 - KOSTER/RILEY J Total:		158.26
Vendor: 000085 - KRUG PRODUCTS INC		
KRUG PRODUCTS INC	Hose Assembly/Fittings - Airpo..	56.66
Vendor 000085 - KRUG PRODUCTS INC Total:		56.66
Vendor: 001374 - MAC QUEEN EQUIPMENT LLC DBA MAC QUEEN EMERGENCY		
MAC QUEEN EQUIPMENT LLC...	Uniforms	110.42
MAC QUEEN EQUIPMENT LLC...	Headlamps, Visors	1,985.59
MAC QUEEN EQUIPMENT LLC...	Boots	1,645.32
Vendor 001374 - MAC QUEEN EQUIPMENT LLC DBA MAC QUEEN EMERGENCY Total:		3,741.33
Vendor: 004978 - MADISON GROCERY STORE INC DBA SUNSHINE FOODS		
MADISON GROCERY STORE IN...	Cake & Cutlery	45.16
Vendor 004978 - MADISON GROCERY STORE INC DBA SUNSHINE FOODS Total:		45.16
Vendor: 005715 - MARCO TECHNOLOGIES		
MARCO TECHNOLOGIES	CC Copier Lease - 022-157145...	311.53
Vendor 005715 - MARCO TECHNOLOGIES Total:		311.53
Vendor: 000528 - OFFICE PEEPS INC		
OFFICE PEEPS INC	Eng. Copier Lease - Toner Usa...	77.59
Vendor 000528 - OFFICE PEEPS INC Total:		77.59
Vendor: 005642 - OLSON/KRISTIN		
OLSON/KRISTIN	Travel Reimb - Tyler User Train..	46.40
Vendor 005642 - OLSON/KRISTIN Total:		46.40
Vendor: 001413 - PEDERSEN/STEVEN		
PEDERSEN/STEVEN	Special Assessment Billing Cor...	44.00
Vendor 001413 - PEDERSEN/STEVEN Total:		44.00
Vendor: 005254 - PLAYAWAY PRODUCTS INC		
PLAYAWAY PRODUCTS INC	Books	352.95
Vendor 005254 - PLAYAWAY PRODUCTS INC Total:		352.95
Vendor: 000837 - PROCHEM DYNAMICS LLC		
PROCHEM DYNAMICS LLC	Janitorial Supplies	245.10
Vendor 000837 - PROCHEM DYNAMICS LLC Total:		245.10
Vendor: 006337 - PURE FORGE BRAKES		
PURE FORGE BRAKES	Rear Axle Brake Kit	674.68
Vendor 006337 - PURE FORGE BRAKES Total:		674.68

Expense Approval Report by Vendor

Payment Dates: 6/18/2026 - 6/24/2026

Vendor Name	Description (Payable)	Amount
Vendor: 000517 - RASMUSSEN/AUTUMN		
RASMUSSEN/AUTUMN	Classes at Community Center ...	126.00
Vendor 000517 - RASMUSSEN/AUTUMN Total:		126.00
Vendor: 000030 - RUNNINGS SUPPLY INC		
RUNNINGS SUPPLY INC	Parts	16.96
RUNNINGS SUPPLY INC	Parts	8.00
RUNNINGS SUPPLY INC	Socket	5.29
RUNNINGS SUPPLY INC	Paint Supplies	67.91
RUNNINGS SUPPLY INC	Cable, Rope Clip	83.67
RUNNINGS SUPPLY INC	Hardware	14.66
RUNNINGS SUPPLY INC	Jack, Flange Mount	49.99
RUNNINGS SUPPLY INC	Drill Bit	50.33
RUNNINGS SUPPLY INC	Shop Towels, Trash Bags & Cle...	73.32
Vendor 000030 - RUNNINGS SUPPLY INC Total:		370.13
Vendor: 005952 - SAME DAY EXPRESS		
SAME DAY EXPRESS	MAC Samples	20.00
SAME DAY EXPRESS	MAC Samples	20.00
SAME DAY EXPRESS	Delivery to Sioux Falls Public ...	20.00
Vendor 005952 - SAME DAY EXPRESS Total:		60.00
Vendor: 004169 - SD DEPT OF REVENUE		
SD DEPT OF REVENUE	(1) Malt Beverage Renewal 20...	150.00
Vendor 004169 - SD DEPT OF REVENUE Total:		150.00
Vendor: 000360 - SD MUNICIPAL LEAGUE		
SD MUNICIPAL LEAGUE	Annual Municipal Membership	4,679.00
Vendor 000360 - SD MUNICIPAL LEAGUE Total:		4,679.00
Vendor: 005921 - SODEXO INC & AFFILIATES		
SODEXO INC & AFFILIATES	2026 Pool Concessions (Week...	1,528.78
Vendor 005921 - SODEXO INC & AFFILIATES Total:		1,528.78
Vendor: 000063 - STREICHERS INC		
STREICHERS INC	Belt	72.99
Vendor 000063 - STREICHERS INC Total:		72.99
Vendor: 003620 - STURDEVANTS MADISON INC		
STURDEVANTS MADISON INC	CV Tube	8.98
STURDEVANTS MADISON INC	CV Tube	17.99
STURDEVANTS MADISON INC	Filters	23.76
Vendor 003620 - STURDEVANTS MADISON INC Total:		50.73
Vendor: 000172 - THE PENWORTHY CO LLC		
THE PENWORTHY CO LLC	Books	443.27
Vendor 000172 - THE PENWORTHY CO LLC Total:		443.27
Vendor: 000445 - WHEALY/MARK		
WHEALY/MARK	Classes at Community Center ...	56.00
Vendor 000445 - WHEALY/MARK Total:		56.00
Grand Total:		56,514.56

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	19,375.20
220 - SPECIAL MAINTENANCE FEE	44.00
602 - WATER FUND	750.13
603 - ELECTRIC FUND	1,626.57
604 - SEWER FUND	364.40
612 - SOLID WASTE FUND	275.74
620 - COMMUNITY CENTER	33,669.61
621 - AFTERSCHOOL/YOUTH PROGRAM	408.91
Grand Total:	56,514.56

Account Summary

Account Number	Account Name	Payment Amount
101-21100	ACCOUNTS PAYABLE	158.26
101-3200-32610	LIQUOR LICENSES & FEES	150.00
101-4111-42310	PUBLISHING	127.79
101-4111-43030	SUPP & MAT-DUES & SU...	4,679.00
101-4142-42710	TRAVEL EXPENSE	486.28
101-4142-42910	OTHER CURRENT EXPEN...	101.00
101-4142-43020	SUPP & MAT-OFF SUPP	176.71
101-4147-42710	TRAVEL EXPENSE	289.54
101-4192-42210	PROFESSIONAL SERVICES	1,121.00
101-4192-42530	REP & MAINT-BLDG & S...	100.48
101-4196-42160	INFORMATION TECHNO...	77.59
101-4211-42160	INFORMATION TECHNO...	473.72
101-4211-42210	PROFESSIONAL SERVICES	501.20
101-4211-42220	TESTING & INSPECTION ...	65.00
101-4211-43020	SUPP & MAT-OFF SUPP	93.37
101-4211-43050	SUPP & MAT-UNIFORMS	256.20
101-4211-43060	SUPP & MAT-GAS,OIL,TI...	65.62
101-4211-43110	SUPP & MAT-MV PARTS	674.68
101-4211-43430	SUPP & MAT-DOG POU...	29.97
101-4211-43460	SUPP & MAT-SAFETY	17.88
101-4221-42210	PROFESSIONAL SERVICES	667.00
101-4221-43050	SUPP & MAT-UNIFORMS	3,741.33
101-4311-43020	SUPP & MAT-OFF SUPP	21.58
101-4311-43110	SUPP & MAT-MV PARTS	24.96
101-4311-43210	SUPP & MAT-TOOLS & T...	33.25
101-4311-43540	SUPP & MAT-SHOP SUPP...	182.43
101-4351-42520	REP & MAINT-MV EQUIP	56.66
101-4551-42210	PROFESSIONAL SERVICES	64.60
101-4551-43020	SUPP & MAT-OFF SUPP	52.81
101-4551-43630	SPECIAL EVENT SUPPLIES	433.70
101-4551-54360	CAP OUTLAY-BOOKS	1,798.80
101-4562-42530	REP & MAINT-BLDG & S...	5.44
101-4570-42530	REP & MAINT-BLDG & S...	265.27
101-4570-42540	REP & MAINT-PLANT EQ...	90.00
101-4570-42910	OTHER CURRENT EXPEN...	45.16
101-4570-43120	SUPP & MAT-MACH PAR...	153.85
101-4570-43210	SUPP & MAT-TOOLS & T...	50.33
101-4580-42210	PROFESSIONAL SERVICES	40.00
101-4580-42530	REP & MAINT-BLDG & S...	147.65
101-4580-42680	SUPP & MAT-CONCESSI...	1,806.67
101-4580-43260	SUPP & MAT-CHEMICALS	48.42
220-3600-36910	OTHER MISCELLANEOUS...	44.00
602-21100	ACCOUNTS PAYABLE	176.51
602-4334-42210	PROFESSIONAL SERVICES	141.80
602-4334-43040	SUPP & MAT-JANITOR E...	73.32

Account Summary

Account Number	Account Name	Payment Amount
602-4334-43470	SUPP & MAT-TAP & MAIN	14.43
602-4335-42210	PROFESSIONAL SERVICES	14.98
602-4335-43010	SUPP & MAT-POSTAGE	321.30
602-4335-45580	BAD DEBT EXPENSE	7.79
603-4342-42210	PROFESSIONAL SERVICES	460.85
603-4343-42210	PROFESSIONAL SERVICES	48.67
603-4343-43010	SUPP & MAT-POSTAGE	1,044.24
603-4343-43020	SUPP & MAT-OFF SUPP	47.50
603-4343-45580	BAD DEBT EXPENSE	25.31
604-4325-42210	PROFESSIONAL SERVICES	106.35
604-4327-42210	PROFESSIONAL SERVICES	11.23
604-4327-43010	SUPP & MAT-POSTAGE	240.98
604-4327-45580	BAD DEBT EXPENSE	5.84
612-4323-42530	REP & MAINT-BLDG & S...	166.98
612-4323-43020	SUPP & MAT-OFF SUPP	85.00
612-4323-43110	SUPP & MAT-MV PARTS	23.76
620-4531-41130	WORK STUDY WAGES	19,438.53
620-4531-42160	INFORMATION TECHNO...	311.53
620-4531-42530	REP & MAINT-BLDG & S...	5,485.14
620-4531-42810	UTILITIES	6,537.67
620-4531-43040	SUPP & MAT-JANITOR E...	530.74
620-4531-43056	CC - MEMBER SERVICES	177.60
620-4532-42210	PROFESSIONAL SERVICES	336.40
620-4537-42670	SERVICE CONTRACT	852.00
621-4540-43550	SAFETY	389.94
621-4540-43612	SUPP & MAT-EDUCATIO...	18.97
Grand Total:		56,514.56

Project Account Summary

Project Account Key	Payment Amount
None	56,514.56
Grand Total:	56,514.56

Authorization Signatures

Roy J. Lindsay Jr. Mayor

Amy L Wills Finance Officer

Expense Approval Report by Vendor

By Vendor Name

Payment Dates 7/1/2026 - 7/1/2026

Vendor Name	Description (Payable)	Amount
Vendor: 003890 - ACE HARDWARE		
ACE HARDWARE	Weather Stripping	80.97
ACE HARDWARE	Marking Paint	19.98
ACE HARDWARE	Batteries	22.99
		Vendor 003890 - ACE HARDWARE Total: 123.94
Vendor: 000181 - APPEARA		
APPEARA	Mat Rental - City Hall	235.26
		Vendor 000181 - APPEARA Total: 235.26
Vendor: 005376 - AT & T MOBILITY		
AT & T MOBILITY	Service for Phones & Tablets -...	92.99
AT & T MOBILITY	Service for Phones & Tablets -...	54.03
AT & T MOBILITY	Service for Phones & Tablets -...	56.53
AT & T MOBILITY	Service for Phones & Tablets -...	48.99
AT & T MOBILITY	Service for Phones & Tablets -...	108.08
AT & T MOBILITY	Service for Phones & Tablets -...	190.00
AT & T MOBILITY	Service for Phones & Tablets -...	270.57
AT & T MOBILITY	Library Phone & Data - 28730...	194.29
AT & T MOBILITY	Service for Phones & Tablets -...	48.99
AT & T MOBILITY	Service for Phones & Tablets -...	134.44
AT & T MOBILITY	Service for Phones & Tablets -...	275.75
AT & T MOBILITY	Service for Phones & Tablets -...	652.28
AT & T MOBILITY	Service for Phones & Tablets -...	516.23
AT & T MOBILITY	Service for Phones & Tablets -...	36.46
AT & T MOBILITY	Service for Phones & Tablets -...	157.06
		Vendor 005376 - AT & T MOBILITY Total: 2,836.69
Vendor: 005006 - BLUEPEAK		
BLUEPEAK	Phone & Internet - 074965301	63.27
BLUEPEAK	Phone & Internet - 074965301	634.40
BLUEPEAK	Phone & Internet - 074965301	63.27
BLUEPEAK	Phone & Internet - 074965301	63.27
BLUEPEAK	Phone & Internet - 074965301	63.27
BLUEPEAK	Phone & Internet - 074965301	175.47
BLUEPEAK	Phone & Internet - 074965301	316.34
BLUEPEAK	Phone & Internet - 074965301	621.01
BLUEPEAK	Phone & Internet - 074965301	172.27
BLUEPEAK	Phone & Internet - 074965301	276.55
BLUEPEAK	Phone & Internet - 074965301	292.16
BLUEPEAK	Phone & Internet - 074965301	159.31
BLUEPEAK	Phone & Internet - 074965301	79.66
BLUEPEAK	Phone & Internet - 074965301	127.44
BLUEPEAK	Phone & Internet - 074965301	206.45
BLUEPEAK	Phone & Internet - 074965301	521.23
BLUEPEAK	Phone & Internet - 074965301	205.82
BLUEPEAK	Phone & Internet - 074965301	25.49
BLUEPEAK	Phone & Internet - 074965301	298.23
BLUEPEAK	Phone & Internet - 074965301	25.49
		Vendor 005006 - BLUEPEAK Total: 4,390.40
Vendor: 006033 - BROSZ ENGINEERING INC		
BROSZ ENGINEERING INC	Asphalt Surface Treatment	500.00
BROSZ ENGINEERING INC	Asphalt Surface Treatment	11,760.00
		Vendor 006033 - BROSZ ENGINEERING INC Total: 12,260.00

Expense Approval Report by Vendor

Payment Dates: 7/1/2026 - 7/1/2026

Vendor Name	Description (Payable)	Amount
Vendor: 006360 - BULT/TAYLOR		
BULT/TAYLOR	Reimbursement - Applicator Li...	35.88
Vendor 006360 - BULT/TAYLOR Total:		35.88
Vendor: 003247 - CARQUEST OF MADISON		
CARQUEST OF MADISON	Parts, Tools	20.99
CARQUEST OF MADISON	Parts, Tools	99.99
Vendor 003247 - CARQUEST OF MADISON Total:		120.98
Vendor: 000186 - CHRISTIANSEN COMPLETE WATER		
CHRISTIANSEN COMPLETE W...	Water Delivery & Cooler Renta..	15.55
Vendor 000186 - CHRISTIANSEN COMPLETE WATER Total:		15.55
Vendor: 000035 - COLES PETROLEUM PRODUCTS INC		
COLES PETROLEUM PRODUCTS..Oil		708.95
COLES PETROLEUM PRODUCTS..Oil		-120.00
Vendor 000035 - COLES PETROLEUM PRODUCTS INC Total:		588.95
Vendor: 006043 - COLUMN SOFTWARE PBC		
COLUMN SOFTWARE PBC	Advertise Bid - Multi-Commun...	52.42
COLUMN SOFTWARE PBC	Notice of Duty to Maintain La...	16.02
COLUMN SOFTWARE PBC	Resolution No 2026-10	9.98
COLUMN SOFTWARE PBC	Minutes - June 8, 2026	17.25
COLUMN SOFTWARE PBC	Minutes - June 1, 2026	101.37
COLUMN SOFTWARE PBC	Notice of Hearing - Kwik Star ...	12.40
Vendor 006043 - COLUMN SOFTWARE PBC Total:		209.44
Vendor: 004930 - CORE & MAIN GP LLC		
CORE & MAIN GP LLC	Fire Hydrant Parts	920.80
Vendor 004930 - CORE & MAIN GP LLC Total:		920.80
Vendor: 000373 - DAKOTA STATE UNIVERSITY		
DAKOTA STATE UNIVERSITY	Punch Cards, Signs	116.00
DAKOTA STATE UNIVERSITY	Punch Cards, Signs	6.65
Vendor 000373 - DAKOTA STATE UNIVERSITY Total:		122.65
Vendor: 003101 - DGR ENGINEERING		
DGR ENGINEERING	Professional Services - Electric...	864.00
DGR ENGINEERING	Professional Services - Green ...	4,184.50
DGR ENGINEERING	Professional Services - SE Subs...	40,766.00
DGR ENGINEERING	Professional Services - Remain...	1,005.50
DGR ENGINEERING	Professional Services - 2025 El...	50.50
Vendor 003101 - DGR ENGINEERING Total:		46,870.50
Vendor: 006002 - DUTTON-LAINSON COMPANY		
DUTTON-LAINSON COMPANY	Erts for water meters (W-3340)	9,635.39
Vendor 006002 - DUTTON-LAINSON COMPANY Total:		9,635.39
Vendor: 004557 - GREAT AMERICA FINANCIAL SVCS		
GREAT AMERICA FINANCIAL S...	Finance & HR Copier Lease 02...	228.97
GREAT AMERICA FINANCIAL S...	Finance & HR Copier Lease 02...	371.24
GREAT AMERICA FINANCIAL S...	Finance & HR Copier Lease 02...	57.24
GREAT AMERICA FINANCIAL S...	Finance & HR Copier Lease 02...	114.48
GREAT AMERICA FINANCIAL S...	Finance & HR Copier Lease 02...	57.24
Vendor 004557 - GREAT AMERICA FINANCIAL SVCS Total:		829.17
Vendor: 000340 - GREATER MADISON AREA CHAMBER		
GREATER MADISON AREA CH...	Qtr 3 Appropriation	21,375.00
Vendor 000340 - GREATER MADISON AREA CHAMBER Total:		21,375.00
Vendor: 006070 - HANSEN/RIKI		
HANSEN/RIKI	Reimbursement - Meal - Street..	5.55
Vendor 006070 - HANSEN/RIKI Total:		5.55
Vendor: 003152 - HAWKINS INC		
HAWKINS INC	Chemicals	1,064.90
Vendor 003152 - HAWKINS INC Total:		1,064.90

Expense Approval Report by Vendor

Payment Dates: 7/1/2026 - 7/1/2026

Vendor Name	Description (Payable)	Amount
Vendor: 000716 - HIRSHFIELD'S TEA PAINTS & COATINGS		
HIRSHFIELD'S TEA PAINTS & C...	Guard Rac Return	-42.99
HIRSHFIELD'S TEA PAINTS & C...	Street Paint	799.07
HIRSHFIELD'S TEA PAINTS & C...	Street Paint	232.88
Vendor 000716 - HIRSHFIELD'S TEA PAINTS & COATINGS Total:		988.96
Vendor: 000745 - HYDRO TECH SERVICE		
HYDRO TECH SERVICE	Clean sewer lift station	1,530.00
Vendor 000745 - HYDRO TECH SERVICE Total:		1,530.00
Vendor: 004196 - INTERSTATE POWER SYSTEMS INC		
INTERSTATE POWER SYSTEMS ...	Generator Service - WTP	1,201.00
INTERSTATE POWER SYSTEMS ...	Generator Service - WWTP	1,003.00
Vendor 004196 - INTERSTATE POWER SYSTEMS INC Total:		2,204.00
Vendor: 004915 - JENCKS & JENCKS PC		
JENCKS & JENCKS PC	July Services/Contract	5,500.00
Vendor 004915 - JENCKS & JENCKS PC Total:		5,500.00
Vendor: 002427 - KOLORWORKS		
KOLORWORKS	Paint	198.27
Vendor 002427 - KOLORWORKS Total:		198.27
Vendor: 006361 - KORHNAK/MATT		
KORHNAK/MATT	Reimbursement - Applicator Li...	35.88
Vendor 006361 - KORHNAK/MATT Total:		35.88
Vendor: 000085 - KRUG PRODUCTS INC		
KRUG PRODUCTS INC	Shipping	18.74
Vendor 000085 - KRUG PRODUCTS INC Total:		18.74
Vendor: 000726 - MADISON REGIONAL HEALTH		
MADISON REGIONAL HEALTH	Collection & Vaccination (Acct...	50.00
MADISON REGIONAL HEALTH	Collection & Vaccination (Acct...	279.65
MADISON REGIONAL HEALTH	Collection & Vaccination (Acct...	25.00
MADISON REGIONAL HEALTH	Collection & Vaccination (Acct...	279.64
Vendor 000726 - MADISON REGIONAL HEALTH Total:		634.29
Vendor: 006069 - MIDCONTINENT COMMUNICATIONS		
MIDCONTINENT COMMUNIC...	Business Internet - 376152401	38.14
MIDCONTINENT COMMUNIC...	Business Internet - 376152401	123.95
MIDCONTINENT COMMUNIC...	Business Internet - 376152401	28.60
Vendor 006069 - MIDCONTINENT COMMUNICATIONS Total:		190.69
Vendor: 006035 - OFFICE OF FIRE MARSHAL - BOILER INSPECTION		
OFFICE OF FIRE MARSHAL - BO...	Boiler Inspection - MAC	70.00
Vendor 006035 - OFFICE OF FIRE MARSHAL - BOILER INSPECTION Total:		70.00
Vendor: 000528 - OFFICE PEEPS INC		
OFFICE PEEPS INC	Office paper and labels	26.45
OFFICE PEEPS INC	Copier Contract - MMU	71.17
OFFICE PEEPS INC	Copier Contract - MMU	231.32
OFFICE PEEPS INC	Copier Contract - MMU	53.38
Vendor 000528 - OFFICE PEEPS INC Total:		382.32
Vendor: 004736 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC		
PITNEY BOWES GLOBAL FINA...	Equipment Lease - Acct #0011...	124.78
PITNEY BOWES GLOBAL FINA...	Equipment Lease - Acct #0011...	31.19
PITNEY BOWES GLOBAL FINA...	Equipment Lease - Acct #0011...	62.38
PITNEY BOWES GLOBAL FINA...	Equipment Lease - Acct #0011...	31.19
Vendor 004736 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Total:		249.54
Vendor: 000837 - PROCHEM DYNAMICS LLC		
PROCHEM DYNAMICS LLC	Janitorial Supplies	228.70
PROCHEM DYNAMICS LLC	Janitorial Supplies	290.12
PROCHEM DYNAMICS LLC	Janitorial Supplies	131.36
Vendor 000837 - PROCHEM DYNAMICS LLC Total:		650.18

Expense Approval Report by Vendor

Payment Dates: 7/1/2026 - 7/1/2026

Vendor Name	Description (Payable)	Amount
Vendor: 005487 - ROBERTSON/ROGER		
ROBERTSON/ROGER	Reimbursement - Meals - Stre...	6.00
Vendor 005487 - ROBERTSON/ROGER Total:		6.00
Vendor: 000030 - RUNNINGS SUPPLY INC		
RUNNINGS SUPPLY INC	Parts	24.37
RUNNINGS SUPPLY INC	Tools	8.29
RUNNINGS SUPPLY INC	Paint	63.96
RUNNINGS SUPPLY INC	Hardware	6.35
RUNNINGS SUPPLY INC	Gloves	5.99
RUNNINGS SUPPLY INC	Tape Measure	26.99
Vendor 000030 - RUNNINGS SUPPLY INC Total:		135.95
Vendor: 005952 - SAME DAY EXPRESS		
SAME DAY EXPRESS	Water Sample Delivery	20.00
SAME DAY EXPRESS	Delivery to Sioux Falls Public ...	20.00
SAME DAY EXPRESS	Delivery to Sioux Falls Public ...	20.00
SAME DAY EXPRESS	Delivery to Sioux Falls Public ...	20.00
Vendor 005952 - SAME DAY EXPRESS Total:		80.00
Vendor: 000722 - SD PUBLIC HEALTH LABORATORY		
SD PUBLIC HEALTH LABORAT...	Water Samples	1,470.00
Vendor 000722 - SD PUBLIC HEALTH LABORATORY Total:		1,470.00
Vendor: 003620 - STURDEVANTS MADISON INC		
STURDEVANTS MADISON INC	Parts	4.98
STURDEVANTS MADISON INC	Battery	599.96
STURDEVANTS MADISON INC	Filters	63.91
STURDEVANTS MADISON INC	Tools	15.99
Vendor 003620 - STURDEVANTS MADISON INC Total:		684.84
Vendor: 004552 - SWANK MOVIE LICENSING USA		
SWANK MOVIE LICENSING USA	Website License	375.00
Vendor 004552 - SWANK MOVIE LICENSING USA Total:		375.00
Vendor: 001054 - SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER		
SWEETMAN CONSTRUCTION ...	G-2 Asphalt	1,198.50
Vendor 001054 - SWEETMAN CONSTRUCTION CO DBA KNIFE RIVER Total:		1,198.50
Vendor: 000151 - TIMMER SUPPLY CO		
TIMMER SUPPLY CO	Finance Charge	0.56
TIMMER SUPPLY CO	Connector	5.53
TIMMER SUPPLY CO	Connector	8.02
TIMMER SUPPLY CO	Connector Return	-5.53
Vendor 000151 - TIMMER SUPPLY CO Total:		8.58
Vendor: 006346 - WIEMAN/JEFF		
WIEMAN/JEFF	Travel Reimb. - Building Officia..	54.00
Vendor 006346 - WIEMAN/JEFF Total:		54.00
Vendor: 006327 - WILLIAMS AND COMPANY P.C.		
WILLIAMS AND COMPANY P.C.	2025 Audit - Progress Billing	20,937.91
WILLIAMS AND COMPANY P.C.	2025 Audit - Progress Billing	5,234.48
WILLIAMS AND COMPANY P.C.	2025 Audit - Progress Billing	10,468.96
WILLIAMS AND COMPANY P.C.	2025 Audit - Progress Billing	5,234.48
Vendor 006327 - WILLIAMS AND COMPANY P.C. Total:		41,875.83
Grand Total:		160,182.62

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	37,771.79
211 - LODGING & ENTERTAINMENT TAX	21,375.00
220 - SPECIAL MAINTENANCE FEE	12,260.00
602 - WATER FUND	19,447.71
603 - ELECTRIC FUND	59,097.09
604 - SEWER FUND	8,939.58
612 - SOLID WASTE FUND	61.95
620 - COMMUNITY CENTER	1,204.01
621 - AFTERSCHOOL/YOUTH PROGRAM	25.49
Grand Total:	160,182.62

Account Summary

Account Number	Account Name	Payment Amount
101-21100	ACCOUNTS PAYABLE	708.95
101-4111-42160	INFORMATION TECHNO...	63.27
101-4111-42310	PUBLISHING	209.44
101-4141-42210	PROFESSIONAL SERVICES	5,500.00
101-4142-42160	INFORMATION TECHNO...	1,081.14
101-4142-42210	PROFESSIONAL SERVICES	20,937.91
101-4144-42160	INFORMATION TECHNO...	117.30
101-4145-42160	INFORMATION TECHNO...	119.80
101-4146-42160	INFORMATION TECHNO...	112.26
101-4147-42160	INFORMATION TECHNO...	654.79
101-4192-42210	PROFESSIONAL SERVICES	235.26
101-4192-42530	REP & MAINT-BLDG & S...	80.97
101-4192-42910	OTHER CURRENT EXPEN...	0.56
101-4196-42160	INFORMATION TECHNO...	506.34
101-4196-42710	TRAVEL EXPENSE	54.00
101-4211-42160	INFORMATION TECHNO...	621.01
101-4211-43010	SUPP & MAT-POSTAGE	18.74
101-4221-42160	INFORMATION TECHNO...	172.27
101-4311-42160	INFORMATION TECHNO...	547.12
101-4311-42710	TRAVEL EXPENSE	11.55
101-4311-43110	SUPP & MAT-MV PARTS	573.22
101-4311-43210	SUPP & MAT-TOOLS & T...	24.28
101-4311-43240	SUPP & MAT-BITUMINO...	1,198.50
101-4311-43250	SUPP & MAT-PAINT	1,072.90
101-4351-42160	INFORMATION TECHNO...	292.16
101-4551-42160	INFORMATION TECHNO...	402.59
101-4551-43030	SUPP & MAT-DUES & SU...	375.00
101-4570-42160	INFORMATION TECHNO...	214.10
101-4570-42210	PROFESSIONAL SERVICES	50.00
101-4570-42530	REP & MAINT-BLDG & S...	14.37
101-4570-42910	OTHER CURRENT EXPEN...	71.76
101-4570-43120	SUPP & MAT-MACH PAR...	20.99
101-4570-43210	SUPP & MAT-TOOLS & T...	99.99
101-4570-43250	SUPP & MAT-PAINT	198.27
101-4570-43550	SUPP & MAT-SAFETY EQ...	5.99
101-4580-42160	INFORMATION TECHNO...	127.44
101-4580-42210	PROFESSIONAL SERVICES	90.00
101-4580-42230	ADVERTISING	116.00
101-4580-43020	SUPP & MAT-OFF SUPP	6.65
101-4580-43260	SUPP & MAT-CHEMICALS	1,064.90
211-4660-45670	CHAMBER OF COMMER...	21,375.00
220-4663-42210	PROFESSIONAL SERVICES	12,260.00
602-21100	ACCOUNTS PAYABLE	9,635.39
602-4333-42210	PROFESSIONAL SERVICES	1,201.00

Account Summary

Account Number	Account Name	Payment Amount
602-4333-43020	SUPP & MAT-OFF SUPP	26.45
602-4334-42210	PROFESSIONAL SERVICES	1,470.00
602-4334-42910	OTHER CURRENT EXPEN...	279.65
602-4334-43500	SUPP & MAT-VALVES, M...	920.80
602-4335-42160	INFORMATION TECHNO...	679.94
602-4335-42210	PROFESSIONAL SERVICES	5,234.48
603-4342-43210	SUPP & MAT-TOOLS & T...	26.99
603-4342-54300	PROF SVCS FOR CAPITAL...	46,870.50
603-4343-42160	INFORMATION TECHNO...	1,705.64
603-4343-42210	PROFESSIONAL SERVICES	10,493.96
604-4325-42910	OTHER CURRENT EXPEN...	279.64
604-4326-42210	PROFESSIONAL SERVICES	2,533.00
604-4327-42160	INFORMATION TECHNO...	892.46
604-4327-42210	PROFESSIONAL SERVICES	5,234.48
612-4323-42160	INFORMATION TECHNO...	61.95
620-4531-42160	INFORMATION TECHNO...	455.29
620-4531-43040	SUPP & MAT-JANITOR E...	650.18
620-4531-43056	CC - MEMBER SERVICES	15.55
620-4532-42210	PROFESSIONAL SERVICES	60.00
620-4537-43300	SERVICE & MAINT- FITN...	22.99
621-4540-42160	INFORMATION TECHNO...	25.49
Grand Total:		160,182.62

Project Account Summary

Project Account Key	Payment Amount
None	115,181.62
2025 ELEC CONV	50.50
GREEN SUB IMP NR	4,184.50
SE SUB - 69KV - 115KV CONVERSION PROJECT	40,766.00
Grand Total:	160,182.62

Authorization Signatures

Roy J. Lindsay Jr. Mayor

Amy L Wills Finance Officer

Vendor Publication Report

Payment Date Range: 06/18/2026 - 06/18/2026

Vendor Name	Vendor Number	Total Payments
HEALTH POOL OF SOUTH DAKOTA	000505	57,000.38
IRS-EFTPS	005583	59,738.12
MADISON NATIONAL LIFE INSURANCE COMPANY INC	006342	285.00
OFFICE-CHILD SUPPORT ENFORCE	005096	574.45
SD RETIREMENT SYSTEM	000136	29,127.18
SD RETIREMENT SYSTEM	005898	26,049.61
	Grand Total:	<u>172,774.74</u>

CITY OF MADISON
PERSONNEL FOR CONSENT
July 2026

NAME	EFFECTIVE DATE	PRESENT STATUS	RECOMMENDED STATUS	PRESENT RATE/SALARY	RECOMMENDED RATE/SALARY	POSITION
MAXWELL, SIENNA	6/5/2026	TEMP	TEMP	\$15.07	\$15.64	WATER SAFETY INSTRUCTOR
PUTHOFF, MARCUS	6/29/2026		FT		\$24.90	WATER AND WASTEWATER OPERATOR



TO: Mayor/Commission
FROM: Michael Plooster
DATE: 6/23/2026
RE: Declare Surplus Property

\$ _____
(Includes any applicable sales tax)

Miscellaneous Metal / Scrap

We, the undersigned, duly appointed by the Board of Commissioners of the City of Madison, South Dakota, hereby establish the above appraisal values for each of the surplus items.

Jayson Limmer

Andy Coffey

Mike Goth



TO: Mayor/Commission
FROM: Michael Plooster
DATE: 6/23/2026
RE: Declare Surplus Property

\$ _____
(Includes any applicable sales tax)

Approx 20 - Wood Utility Poles

We, the undersigned, duly appointed by the Board of Commissioners of the City of Madison, South Dakota, hereby establish the above appraisal values for each of the surplus items.

Jayson Limmer

Andy Coffey

Mike Goth

Date Received: _____
 Date Issued: _____

Uniform Alcoholic Beverage License Application

License No. _____

A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name Kwik Trip, Inc.		Phone Number 608-793-4741	
Address 1626 Oak St.	City La Crosse	State WI	Zip 54603

B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name Kwik Star #1759		Phone Number 605-291-7013	
Address 309 SE. 10th St.	City Madison	State SD	Zip 57042

C. INDICATE CLASS OF LICENSE BEING APPLIED FOR
 (Submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Retail (on-sale) Liquor - Restaurant
- Package Delivery
- Convention Center (on-sale) Liquor
- Hunting Preserve
- Package (off-sale) Liquor
- Other _____
- Retail (on-off sale) Wine and Cider

Is this license in active use?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Is place of business located in a municipality?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
County	Lake
Do you own or lease this property?	<input checked="" type="checkbox"/> OWN <input type="checkbox"/> LEASE
Are real property taxes paid to date?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description: Lot 2, Schultz's 2nd Addition in NE 1/4 of Sec. 18 T106N, R52W of the 5th P.M., Lake County, SD, according to the recorded Plat thereof.

E. State Sales Tax Number 1042-1723-STC

F. New License Transfer? (\$150) Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6/16/2026	Print Name Scott P. Zietlow, President	Signature <i>Scott P. Zietlow</i>
-------------------	-------------------------------------------	--------------------------------------

H. APPROVAL OF LOCAL GOVERNING BODY Notice of hearing was published on _____ . Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date

Renewal—no public hearing held:
 Establishment is ineligible for video lottery:
 Amount of fee collected with application: \$ _____
 Amount of fee retained: \$ _____
 Forwarded with application: \$ _____

If disapproved, endorse reason thereon and return to applicant

**Uniform Alcoholic Beverage License Application
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC Kwik Trip, Inc.		
Address of office and principal place of business of corporation/partnership/LP/LLC 1626 Oak St.		
City La Crosse	State Wisconsin	Zip Code 54603
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		[X] YES [] NO

Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Please see attached.			

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location
Please see attached.				

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

Kwik Trip, Inc. Corporate Office - 1626 Oak St., La Crosse, Wisconsin

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner <i>Scott P. Filtzer</i>	Date 6/16/2026
-----------------------------------------------------------------------------	-------------------

KWIK TRIP, INC. CORPORATE OFFICERS

Title	Officer Name	Effective Date	Telephone	Address
CEO & President	Scott Paul Zietlow	1/1/2023	(507) 285-0074	1301 7th St. S.W. Rochester, MN 55902
COO & Secretary	Thomas Earl Reinhart	COO: 1/1/2023 Sec.: 1/20/2017	(608) 769-2442	504 Country Club Ln Onalaska, WI 54650
CFO & Treasurer	David Paul Wagner	1/19/2024	(608) 780-3484	W4460 Ober Rd. Stoddard, WI 54658
Sr. Vice President	Gregory Edward Olson	1/19/2024	(608) 792-3461	154 Valley Trail Dr. Winona, MN 55987
Vice President	Scott John Teigen	1/22/2005	(715) 556-4444	1274 Rustic Rd. 4 Glenwood City, WI 54013
Sr. Vice President & Asst. Secretary	Greg Neil Scriver	1/19/2024	(414) 236-6259	N5078 State Rd. 162 Bangor, WI 54614
Vice President	Bradley Joseph Clarkin	1/20/2023	(608) 792-3014	W5960 Schultz Ln. Onalaska, WI 54650
Vice President	Erik Hans Peterson	1/20/2023	(608) 792-5370	121 Dottie Ct. West Salem, WI 54669
Vice President	Megan Maureen Harcey	7/16/2023	(608) 385-1952	70 Dawson Pl. La Crosse, WI 54603
Vice President	John Thomas McHugh Jr.	7/16/2023	(608) 386-3109	5702 State Hwy. 71 Sparta, WI 54656
Vice President	Mark Alexander Meisner	1/19/2024	(414) 698-8392	1040 Aspen Valley Dr. Onalaska, WI 54650
Vice President	Paul Robert Servais	1/19/2024	(608) 792-8954	N27655 Orion Ln. Arcadia, WI 54612
Vice President	Jake Anton Vogel	1/19/2024	(715) 613-5380	1007 Remington Dr. Holmen, WI 54636
Regional Vice President	Brad Michael Fogarty	9/26/2025	(715) 928-2441	176 Rolph Point Dr. Shell Lake, WI 54871
Regional Vice President	Jessica Ann Hartjes	9/26/2025	(608) 791-5429	N13193 Wildrose Rd. Trempealeau, WI 54661
Vice President	Bruce Wayne Bingham	1/23/2026	(608) 792-8699	N3233 Holmgren Dr La Crosse, WI 54601

KWIK TRIP, INC. BOARD OF DIRECTORS

Name	Address
Scott P. Zietlow	1301 7th St. S.W. Rochester, MN 55902
Vicky L. Kunz	N9416 Taube Rd. Holmen, WI 54636
Jill A. Swanson Zietlow	1301 7th St. S.W. Rochester, MN 55902
Mark E. Drazkowski	W4315 Drectrah Rd. La Crosse, WI 54601
Paula D. Buttner	N6877 Briggs Rd. Holmen, WI 54636
Carl L. Rick	N3009 Welsh Coulee Rd. La Crosse, WI 54601
John M. Zietlow	912 8th St SW Rochester, MN 55902

RESOLUTION NO. 2026-12

A RESOLUTION TO ADOPT THE POWERS AND DUTIES OF THE MAYOR AND COMMISSIONERS

WHEREAS, that pursuant to the provisions of SDCL 9-9-20 to 9-9-24, which govern the powers and duties of a board consisting of five members, the Mayor and the Commissioners shall have the following powers and duties detailed below;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

That the mayor, Roy Lindsay, may exercise all the powers and perform all the duties provided by the laws of this state or the ordinances of the municipality not in conflict with the laws of the state. The mayor is the chief executive officer of the municipality, presides at all meetings of the board and has general supervision over all departments and officers. In the absence or inability of a commissioner, the mayor shall temporarily take charge of the department of that commissioner. The mayor shall enforce all the laws of the municipality and require that the conditions of the grant of any franchise or privilege are faithfully complied with and performed. The mayor shall grant all licenses or permits, except as are required by ordinance to be granted by the board or by some other department or officer. The mayor shall supervise each public building of the municipality except those used for park or recreation purposes. The mayor shall annually and from time to time give the board information relative to the affairs of the municipality and shall recommend for the board's consideration any measure the mayor deems expedient. Under the charge of the mayor shall be City Attorney; Engineering and Community Development, Information Technology, and Communications departments; Board of Health; and Community Center Governing Board. He shall also serve as member or liaison to the Airport Board, East Dakota Transit, and First District Association of Local Governments.

That the commissioner of finance and revenue, Jennifer Wolff, shall enforce all laws for the assessment and collection of taxes of every kind and collection of all revenues belonging to the municipality from whatever source derived. She shall examine into and keep the board informed on the finances of the municipality and its assets and property. The finance and revenue commissioner shall oversee Finance and Human Resource departments. She shall also serve as appointed first alternate member of the Planning Commission and member or liaison to Library Board of Trustees, Madison Area Chamber of Commerce, and the Business Improvement District Committee.

That the public safety commissioner, Kelly Dybdahl, shall supervise the Police and Fire departments and the departments' officers and employees. He shall serve as member or liaison to the 911 Board, Local Emergency Planning Committee, and Volunteer Fire Department. The public safety commissioner shall have under his charge animal control within the municipality, including animal impoundments and shelter. He shall also serve as member or liaison to the City of Madison Strategic Plan Committee.

That the commissioner of public works, Daniel Buresh, shall supervise the streets, alleys, public grounds and municipal improvements and all public property, except as otherwise specially provided. The commissioner shall maintain the property in a clean and sanitary condition and enforce all contracts, rules and regulations necessary. The public works commissioner shall have under his charge solid waste, recycling, parks, and Park & Recreation Board. He shall also serve as member or liaison to the 911 Board, Madison Community Foundation and Sidewalk Committee.

That the utilities commissioner, Jerae Wire, shall supervise the construction, maintenance, and operation of the waterworks, sewerage, and electric utility departments of the municipality. The commissioner of utilities shall enforce all regulations with respect to department and its revenue. The utilities commissioner shall serve as liaison to the Vermillion Basin Water Development District. He shall also serve as member or liaison to the Madison Area Development Corporation and the Community Center Advisory Committee.

Dated this 6th day of July, 2026.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

RESOLUTION NO. 2026-13

**A RESOLUTION TO SUBMIT SOUTH DAKOTA DEPARTMENT OF
TRANSPORTATION ALTERNATIVES (TA) GRANT APPLICATION**

WHEREAS, the State of South Dakota has authorized the making of grants from the South Dakota Department of Transportation Alternatives (TA) Grant Program to public bodies to aid in financing the construction of transportation projects;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MADISON, SOUTH DAKOTA:

1. The Mayor is hereby authorized to execute and file an application on behalf of the City of Madison with the State of South Dakota Department of Transportation for a TA grant to aid in financing the Recreational Trail system for the City of Madison, South Dakota, and its Environs.
2. That the Madison City Mayor is hereby authorized and directed to furnish such information as the above mentioned state agency may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Madison shall provide a minimum of 18.05% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the trail.

Dated this 6th day of July, 2026.

CITY OF MADISON

Mayor

ATTEST: _____
Finance Officer

City of Madison
Memorandum - Update to City Commission Policies &
Procedures



To: Mayor and City Commission
From: Jameson Berreth, City Administrator
Subject: Approve updates to City Commission Policies & Procedures
Date: July 6, 2026

Background

The Mayor and City Commission adopted Policies & Procedures in April 2024. Following a review of the policy, updates are recommended to comply with changes to law as well as City practices.

Summary of Changes

The proposed Policies & Procedures document includes the following notable changes from the previous document.

- Release of meeting agendas is changed from Friday prior to the meeting to Thursday to reflect current practice, and no draft agenda will be sent on the Wednesday prior. A summary of claims for approval will be added to agenda packet on Friday once available.
- Scheduling of work sessions are now detailed as the second Monday of the last month of each quarter. This may be adjusted as needed.
- The chair will call for a roll call vote when a voice vote is not unanimous.
- Individuals wanting to speak during Public Comment may come to the podium when recognized rather than signing in, although a sign in form may be included during meetings when needed. Additionally, members of the public are encouraged to speak directly to agenda items as desired.
- Regarding media relations, the agenda packet provided to reporters may be through the subscription system of the City's website.

Staff recommendation

Staff recommend approval of the updated City Commission Policies & Procedures.

City of Madison

City Commission Policies & Procedures



Last updated July 6, 2026

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SECTION I

PURPOSE AND APPLICATION

1.1 PURPOSE OF POLICIES AND PROCEDURES

These policies and procedures are approved by the City Commission of the City of Madison, South Dakota as a guiding document for conducting official City business in a manner consistent with applicable South Dakota statutes and regulations, as well as City of Madison Codified Ordinances. This document also establishes orderly and respectful communication between and amongst Commissioners, staff, and the general public.

This document is not inclusive of all pertinent statutes or policies governing the City Commission. Rather, it is intended to supplement such rules and regulations and emphasize certain ones.

1.2 POLICIES AND PROCEDURES IN RELATION TO CITY ORDINANCES

These policies do not supersede the adopted ordinances of the City of Madison, but rather add to them in that members of the City Commission receive guidance and conduct business within the confines of shared expectations.

1.3 MAYOR

The terms “City Commission” or “Commissioners” should be construed to include the Mayor as well as City Commissioners unless stated otherwise.

1.4 CITY COMMISSION VS. COMMISSIONERS

This document includes individual duties, responsibilities, and actions as well as group duties, responsibilities, and actions. The terms “City Commission” or “Commission” should be construed to reference the Mayor and Commissioners as one group or governing body. The term “Commissioners” should be construed to reference the elected officials as individuals.

SECTION II
GOVERNANCE

2.1 PRINCIPLES OF GOVERNANCE

The City Commission consists of a Mayor and four Commissioners elected to 3-year terms. As the governing body for the City of Madison, the Commission holds responsibility for the integrity of governance and preserving values of representative local government.

The following statements serve as a guide to that commitment:

1. Each member of the Commission will strive to represent all residents of the City, both vocal and silent citizens, regardless of status.
2. Each member of the Commission will remain committed to promoting and protecting the best interest of all its citizens and entire community.
3. The Commission will guide the City through a collective voice and action and refrain from directing business as individual members.
4. The Commission will govern with an emphasis on strategic leadership rather than administrative detail.
5. The Commission will engage with the community regarding municipal affairs including communication and partnerships with Lake County, Madison Central School District, Dakota State University, and other community stakeholders.
6. The Commission will seek to improve the quality and image of public service through respect for each other and community members, a spirit of mutual goodwill, consistent transparency, and investment and support for employees of the City.

2.2 CODE OF CONDUCT

The City Commission will abide by the following Code of Conduct.

1. Lead by example. Be accountable and respectful.
2. Communicate openly and effectively and value the perspectives of others.
3. Deliberate in many voices but govern in one.
4. Listen and understand before making judgment.
5. Look for areas of agreement before differences.
6. Attend all meetings and events where my presence is expected unless there is a personal or professional conflict which cannot be avoided.
7. Be on time and start on time.
8. Be prepared by reading all relevant documents in advance of meetings or events.
9. Silence all personal communication devices, and do not allow them to distract from the work at hand.

10. Allow others to finish their comments before speaking.
11. Once a decision is made, state any reservations, but support the City decision.
12. Agree to disagree; move on to the next issue.
13. Come prepared to discuss issues. When possible, ask questions of staff prior to the meeting so that staff can be prepared.
14. Praise in public; provide constructive feedback in private.
15. Participate in discussions and focus on the issue; avoid side conversations. Be mindful that sidebar conversations are disruptive.
16. Avoid comments, body language, or distracting activity that conveys a message of disrespect for others.
17. Communicate in an open, direct manner; keep others informed.
18. Go directly to another member of the Commission if you have a personal issue with that member and not to other Commissioners, community members, or staff.
19. Be dedicated to public service by being cooperative and constructive, and by making the best and most efficient use of available resources.
20. Be a positive ambassador for the City.

SECTION III

AGENDA PROCESS AND MEETING PROCEDURES

3.1 AGENDA DEVELOPMENT

1. The City Administrator is responsible for creation of the agenda including addition or removal of items and order of items on the agenda. Department heads may add or remove items from the agenda in conjunction with the City Administrator.
2. Any member of the City Commission has the unabridged right to place an item on the agenda provided it is communicated to City staff at least one week prior to the meeting. Items communicated less than one week prior may be discussed with the City Administrator and added if time allows for adequate preparation.
3. Members of the public may request an item to be added to the agenda. Any member of the City Commission or the City Administrator has the discretion whether to add the requested item to the agenda. If the item is not added, the requesting individual may speak to the item during Public Comment period.

3.2 REGULAR MEETING AGENDA TIMELINE

1. When items involving substantial financial implications or notable impact are expected on an upcoming agenda, staff will make all efforts to provide information on the item at least two weeks in advance. Items which arise within two weeks of the necessary meeting will be shared as soon as the information is available.
2. Final agenda with attached materials will be posted for Commission and public by end of day on Thursday preceding the meeting.
3. Claims are not available until the Friday preceding a meeting and will be added to the agenda packet when available.

3.3 QUESTIONS REGARDING AGENDA

Questions arising from Commissioners after receiving their agenda packet should be presented to the City Administrator for staff consideration prior to the Commission meeting. Additional information will be distributed to all Commissioners as appropriate.

3.4 OPEN MEETING LAW

The City Commission operates under the principle that the public has the right to be informed and to be a part of the decision-making process. As such, the City Commission will strictly follow South Dakota Open Meeting Law (SDCL 1-25).

1. Meetings will be appropriately noticed to the public and allow opportunity for public comment. Meetings include regularly scheduled meetings, special meetings, and teleconference meetings.
2. Open meeting law also applies to emails amongst a quorum of voting members and situations where a quorum of members find themselves at the same location in an

unplanned manner. In the latter case, members will take care to not discuss anything related to City business. When known in advance, a notice of quorum will be published to communicate to the public that a quorum may be present at a gathering or activity but City business will not be discussed and action will not be taken.

3. The City Commission reserves the right to meet in executive session for private discussions in accordance with SDCL 1-25-2. No action will be taken in executive session.

3.5 TYPES OF MEETINGS

1. Regular meetings will be held on the first and third Mondays of each month. In the event of a meeting falling on a scheduled holiday, the meeting will occur on the following day (Tuesday) unless determined otherwise.
2. Special meetings may be called as needed. Special meetings will still be held in compliance with SD Open Meeting Law.
3. Work Sessions will be held periodically to provide opportunities for the City Commission to engage in strategic planning, goal setting, updates on key projects or issues, or other planning purposes. In general, these meetings will occur on the second Monday of the last month of the quarter, but may be adjusted as desired by the City Commission.

The planning meetings will be conducted as workshops designed to foster open dialogue among Commissioners, staff, and other stakeholders. The meetings will be open to the public and in compliance with SD Open Meeting Law. In general, the meetings will not involve formal decision-making on items of policy.

3.6 PARLIAMENTARY PROCEDURES

1. Discussion of agenda items will be initiated following introduction by the City Administrator or other staff as deemed appropriate. Commission discussion on the pending agenda item may take place before or after a motion has been made.
2. The Mayor will encourage all Commissioners to participate in discussion and debate, ensuring all members the opportunity to speak, limiting each speaker to ensure efficient use of time as appropriate.
3. Robert's Rules of Order Newly Revised will guide the general conduct of meetings.
4. In cases of votes which are not unanimous, the chair will call for a roll call vote.

3.7 INTRODUCTION OF ITEMS

The City Administrator will generally introduce each agenda item. The Administrator or other staff may provide a presentation for the item. Staff will make it clear whether Commission action is required, options for consideration, and staff recommendation as appropriate. If the City Administrator is absent for the meeting, the appropriate information will be sent to the Commission in advance or staff will be in attendance to present and answer questions.

3.8 PUBLIC COMMENT

1. In order to provide opportunity for members of the public to speak to the City Commission on items not listed on the agenda and to comply with SDCL 1-25-1, there will be listed on each agenda an item for Public Comment.
2. The Chair will recognize speakers and provide directions.
3. Each individual wishing to speak during Public Comment should come to the podium when recognized. In cases with many speakers, the City may require sign in on a designated form. Speakers will be limited to three minutes unless allowed extended time by the Chair.
4. Speakers must direct their remarks toward the City Commission and not to staff or other members of the audience.
5. No action will be taken by the City Commission during Public Comment.
6. Members of the City Commission are not required to respond to comments or answer questions during Public Comment. Members may direct staff to research and place discussion or action on a future meeting agenda.
7. In addition to the formal Public Comment period at the end of the agenda for discussion on items not on the agenda, members of the public are also encouraged to participate in discussion of agenda items.

SECTION IV

MAYOR – COMMISSIONER RELATIONS

4.1 MAYOR RESPONSIBILITIES

Responsibilities which are specific to the position of Mayor include:

1. The Mayor will preside over all meetings. The Mayor will have a voice and vote in all matters before the Commission. The Mayor will designate a Commissioner to serve as Chair in the planned absence of the Mayor.
2. The Mayor will preserve order and decorum and is responsible for keeping the meetings orderly. The Mayor has ability, according to his or her judgment, to recognize Commissioners for discussion before they speak, limiting speaking time, encouraging debate among Commissioners, and keeping discussion only to the item being considered at that time.
3. Should a conflict arise among Commissioners, the Mayor serves as mediator and arbiter.
4. The Mayor will have any other specific duty or responsibility assigned to the Mayor through Resolution.

4.2 COMMISSIONER RESPONSIBILITIES

Responsibilities which are specific to City Commissioners and may also include the Mayor include:

1. Commissioners will be prepared to discuss and act upon the posted agenda.
2. Commissioners will take the initiative to be informed about Commission actions taken in their absence. This includes prior to a planned absence as well as after any absence.
3. Commissioners appointed to serve as liaison to a board, commission, or other group are responsible for appropriate attendance and participation in the group. Commissioners will inform the City Commission of activities as appropriate.
4. The City Commission will conduct an annual performance review of the City Administrator.
5. Commissioners will have any other specific duty or responsibility assigned to them through Resolution.

4.3 CITY COMMISSION TRAINING AND PROFESSIONAL DEVELOPMENT

Commissioners are encouraged to attend at least one relevant training, meeting, or conference per year, and others as found beneficial to the performance of their elective duties.

1. Funds for travel, registration, and other costs will be available for the Commission within the annual budget.
2. Selection of professional development events is at the discretion of each Commissioner and are limited to the amount budgeted.

3. Commissioners are encouraged to select training and professional development from the following:
 - South Dakota Municipal League
 - National League of Cities
 - Heartland Energy
 - Madison Area Development Corporation
 - Greater Madison Area Chamber of Commerce
 - Others as deemed appropriate

4.4 CITY COMMISSION ORIENTATION

The City Administrator will provide an individual meeting with new Commissioners to orientate them to the role. Information shared will include the following:

1. Background on facilities, policies, and procedures.
2. Information on pertinent documents such as the Strategic Plan, Capital Improvement Plan, Land Use Plan, Utility System studies, and Utility Rate studies.
3. Background on relevant on-going projects and initiatives.
4. Availability of South Dakota Municipal League conferences and trainings.
5. Other documents and resource materials necessary to the role of a Commissioner.

4.5 CONFLICTS OF INTEREST

To uphold the integrity of governance, Commissioners will self-identify and disclose conflicts of interest. In doing so, Commissioners display to the public that they will not use their official positions to influence government decisions to benefit their own personal interests.

1. Types of Conflict of Interest

The City Commission operates with the understanding of the following four types of conflicts of interest:

- a. Direct Pecuniary Interest – Voting on a matter benefiting the voting member’s own property or affording a direct financial gain to the voter.
- b. Indirect Pecuniary Interest – Voting on a matter that financially benefits one closely tied to the voting member, such as a family member or employer.
- c. Direct Personal Interest – Voting on a matter that benefits the voting member, a blood relative, or close friend in a non-financial way but in a matter of great importance.
- d. Indirect Personal Interest – Voting on a matter in which an individual’s judgment may be affected because of membership in some organization and a desire to help that organization further its policies.

2. Acknowledging a conflict of interest

Commissioners will acknowledge on their own accord when they have a conflict of interest on a City related topic. If the topic is on a Commission agenda, the Commissioner will disclose the conflict on the record prior to any discussion or action.

3. Disclosing a conflict of interest

Commissioners will disclose conflicts of interest in accordance with SDCL 6-1-17. If the conflict constitutes a direct pecuniary interest, the Commissioner is disqualified from discussion and voting in their official capacity.

If the conflict is an indirect pecuniary, direct personal, or indirect personal interest, the Commissioner decides whether the conflict disqualifies them from discussion and action. If they believe it does, they will abstain from that item. If the Commissioner does not believe it disqualifies them, they may proceed with discussion and voting. However, if the board does not agree that the person can act unbiased, they may vote on whether to disqualify the Commissioner. It requires two thirds vote to disqualify a member for a conflict of interest.

4. Disqualified Commissioners

Commissioners disqualified from voting either on their own accord or after a vote of the City Commission may choose whether to leave their seat and move to the audience. However, if the Commissioner wishes to speak to the item in a personal capacity, he or she must physically move to the audience to participate in the discussion as a member of the public.

4.6 BEHAVIOR AND CONDUCT

1. These City Commission Policies and Procedures, including the Code of Conduct and Code of Ethics, detail standards of behavior and practice expected for members of the City Commission. Members themselves hold the primary responsibility to understand the standards and ensure they are met. Doing so provides the public with full confidence in the integrity of governance within the City of Madison. The City Commission has the responsibility to intervene when actions of members appear to be in violation of the City Commission Policies and Procedures.
2. Commissioners who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the City Commission and/or removed from committee assignments or other privileges. Serious infractions of the City Commission Policies and Procedures may lead to other sanctions as deemed appropriate by the Commission.
3. When violations occur by a Commissioner, another Commissioner should discuss the violation directly with the offending Commissioner. If the offenses continue, then the matter should be referred to the Mayor in private, or another Commissioner if the Mayor is the individual in question. If they believe that the violation is valid and may warrant sanction, they may then bring the alleged violation to the full City Commission.
4. These sanctions are alternatives to any other remedy that might otherwise be available to remedy conduct that violates this code or state or federal law.

SECTION V

CITY COMMISSION – STAFF RELATIONS

5.1 CITY ADMINISTRATOR

The City Administrator is the primary link between the City Commission and staff. The Commission's relationship with the staff shall be through the City Administrator.

The City Administrator serves as the Chief Administrative Officer for the City. The Administrator directs and supervises daily operations and administration of all departments and makes recommendations to the City Commission for discussion and action. Strategic direction, policy, and action from the City Commission is implemented through the City Administrator.

5.2 CITY STAFF

1. Direction of work

The City Administrator is responsible for the direction and work of all employees of the City. As such, Commissioners will not direct the operations of any department or employee. This includes attempts to influence decision making, prioritize work, grant licenses or permits, or impact the enforcement of ordinances or nuisance violations.

Commissioners should also take care not to unintentionally direct staff. Due to a Commissioner's status, staff may place undue emphasis on anything the Commissioner says.

It is important to note that the City Commission cannot speak through one member but rather needs to direct the actions of the City through collective action. In all cases, direction for staff from the City Commission must be directed to the City Administrator.

2. Comments regarding employee performance

Any concerns, comments, or other feedback regarding an employee should be directed privately to the City Administrator. The Administrator will then determine what actions are necessary and take steps to address as needed. Commissioners will not express concerns about an employee's performance in public, to the employee directly, or to the employee's supervisor.

3. Solicitation of political support

Commissioners will not solicit any type of political support from City staff. This includes financial contributions, display of political signs, signatures for an election petition, or other political support. This does not prevent an employee from initiating political support for a Commissioner.

5.3 PUBLIC QUESTIONS, COMMENTS, AND CONCERNS

As public officials elected by residents of Madison, it is important for Commissioners to have close connections in the community and communicate regularly with their constituents. Often residents will approach a Commissioner regarding a question, comment, or concern. It is important for a Commissioner to understand the topic and address it appropriately.

Commissioners should direct items regarding general City services and operations to the appropriate City department. This includes code enforcement, nuisances, utility bills, utility services, potholes, trees, and other items. Commissioners should first provide the resident with contact information for that resident to contact the City department directly. If the resident has already done so, the Commissioner may collect the necessary information and discuss the item with the City Administrator. The City Administrator will act accordingly in consultation with the appropriate staff and City Ordinances.

5.4 CONFLICT RESOLUTION

In any conflict arising between staff and a Commissioner:

1. The City Administrator will visit with the Commissioner and discuss the problem and the impact on staff time, work, or well-being.
2. If the Commissioner and the City Administrator cannot reach a mutually agreed upon resolution, the City Administrator will ask the City Attorney to arbitrate a resolution to the issue.
3. If still unresolved, the City Administrator will ask the City Attorney to present the concerns to the Commission for final direction and resolution.

5.5 STAFF CONDUCT AND TRAINING

1. The City Administrator is responsible for the professional and ethical behavior of the City staff. All staff members will show respect and courtesy to each other, the City Commission, and the public at all times.
2. The City Administrator is responsible for staff development within the constraints of the approved budget.

SECTION VI

CITY – MEDIA RELATIONS

6.1 MEDIA RELATIONS

It is essential for exceptional local governance that the governing body maintains transparency and accountability with an informed public. The City Commission recognizes the important link between the City and an informed public provided by an active and involved media.

The guidelines in this section help foster relationships between the City Commission and the local and regional media and ensure their First Amendment rights of the press.

1. Media Introduction. When a new reporter is permanently assigned to cover City business, the City Administrator will extend an invitation to meet for a general introduction and an overview of City procedures.
2. Agenda Information. An agenda package will be automatically provided to any reporters who would like to receive agenda information prior to each meeting. This package may be through a subscription to the City's agenda management system.
3. Spokesperson for City. The City Administrator is the official spokesperson for the City. The Administrator may connect media to elected officials or staff persons best suited to answer questions or provide clarifications on a given topic.

SECTION VII

CODE OF ETHICS

7.1 CODE OF ETHICS

Since the office of elected official is one of trust and service to the citizens of Madison, certain ethical principles shall govern the conduct of Commissioners, who shall:

1. Be courteous, honest and treat others with respect.
2. Focus on the vision and goals; no personal attacks or inferences.
3. Be dedicated to the highest ideals of honor and integrity in all public and personal relationships.
4. Conduct public and private life as to be an example for fellow citizens.
5. Refrain from any activity or action that may hinder one's ability to be objective and impartial on any matter coming before the Commission.
6. Maintain and respect confidentiality as necessary.
7. Honor the letter and spirit of the law.
8. Follow the required conflict of interest and disclosure of interest required under state law.
9. Not seek nor accept gifts or special favors and shall believe that personal gain by use of confidential information or by misuse of public funds or time is dishonest.
10. Refrain from rude and derogatory remarks and shall not belittle staff members, other Commissioners, or members of the public.
11. Not condone any unethical or illegal activity.
12. Recognize that the primary function of local government is to serve the best interests of all the people.
13. Conduct business in open, well-publicized meetings in order to be directly accountable to the citizens of Madison in compliance with South Dakota Open Meeting law.



Lime Sludge Removal Contract

Contractor: NextGen Ag Lime

Contractee: City of Madison

23648 454th Ave

503 S Highland Ave

Madison, SD 57042

Madison, SD 57042

This removal contract, entered on June ____ of 2026, is between NextGen Ag Lime and City of Madison.

Terms and Conditions:

- **Scope** Remove lime sludge/Rehab clean water treatment sludge from one cell
- **Duration** Work to be completed by 5/1/27
- **Cost** \$15,000

Payment Terms

- First installment of \$5,000 due upon signing of contract
- 2nd installment of \$10,000 due upon project completion and final inspection

Operating Terms

- Contractor will remove the lime sludge from the designated cell
- Contractor will provide maintenance rehabilitation if needed.
- Contractor will provide and maintain proof of liability insurance.
- Contractee acknowledges that the contractor will make every effort to honor the completion date but agrees to a reasonable extension if weather conditions prohibit the contractor from completing the work on time.
- Contractee will provide a final inspection before releasing the 2nd installment payment

Contractor: By _____

Contractee By: _____

Its: _____

Its: _____

City of Madison
Memorandum - Simple Mining Introductory Discussion



To: Mayor and City Commission
From: Jameson Berreth, City Administrator
Subject: Introductory discussion with Simple Mining regarding digital currency mining facility
Date: July 6, 2026

Background

The City of Madison is pursuing an interruptible electric load customer to locate within the community. The customer would use the City's Large Load Electric Rate (LLER) and Heartland Energy's Interruptible Load Program. In doing so, the City would see a large increase in electric revenue to benefit current electric customers while allocating all costs to the LLER customer.

City staff recently spoke with Simple Mining, a digital currency mining company based in Cedar Falls, IA. Simple Mining offers a local presence with staff from South Dakota and Iowa. They indicate an interest in investing in the community and utilizing local contractors. They propose a 10 MW site consisting of several container units similar to what was previously presented to the City by Giga Energy.

Staff recommendation

This agenda item is an introductory discussion and will have no action. Following discussion, Simple Mining may or may not choose to apply for a Conditional Use Permit which is the first step toward project approval.



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www.CityofMadisonSD.com

City of Madison
Memorandum – Youth Program Collaboration with EmBe

To: Mayor and City Commission
From: Jameson Berreth, City Administrator
Date: July 6, 2026

EmBe Background

EmBe is a nonprofit based in Sioux Falls dedicated to serving women and families. EmBe provides a variety of programming including child care, school age care, and programs specific to youth and women. In 2026, EmBe expanded its services to Madison through the opening of the EmBe Education facility on W Center Street. EmBe Education provides childcare and preschool services to children aged four weeks to five years.

Collaboration Opportunity

Since EmBe's introduction to Madison, the City and EmBe engaged in discussions regarding potential collaboration of the After School Program and Summer Program operated in the Community Center. While the City and Community Center have offered school age care through these programs for several years, EmBe offers the opportunity for an organization dedicated specifically to nurturing and empowering children to operate programming at the Community Center.

The Community Center Advisory Committee discussed this topic over several meetings. Some advantages with EmBe included more flexible scheduling for families, increased programming and enhance curriculum, and a maintained presence of youth at the Community Center. Disadvantages included loss of control over operations and cost of programs which would likely be higher than the City's programs.

Facility Use Fee

Since the Community Center is a member-based facility for community members and students, one requirement from the City of EmBe is a facility fee. A facility fee would provide revenue to address general wear and tear on the building and ensure fairness as families who are not members would use the facility.

A facility use fee could be structured in different ways such as a flat weekly or monthly usage fee. However, with the desire to encourage families to become members of the Community Center, staff suggest implementing a weekly charge for non-member program

participants. With this setup, families who are already Community Center members would not pay any facility fee for EmBe programs in the facility.

Staff Recommendation

This agenda item is listed for discussion. Commission action may take place at a future meeting if desired.



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City of Madison Memorandum

To: Mayor and City Commission
From: Jameson Berreth, City Administrator
Subject: SD Open Meeting Laws & Conflict of Interest
Date: 7/6/2026

The SD Legislature passed SB 74 during the 2025 legislative session which requires review of open meeting laws annually by political subdivisions of the state, such as municipalities.

This memo provides an overview of open meeting law as required. It also covers conflict of interest policy as a relevant topic which should be reviewed periodically, even if not required by state law. Both topics are also addressed in City Commission Policies & Procedures in sections 3.4 and 4.5.

In addition to the information summarized in this document, an open meetings law brochure from the SD Attorney General's Office is also included in the agenda packet.

What is Open Meeting Law?

It is the principle that the public is entitled to a seat at the table. All discussions of a governing body should be open to the public apart from discussions held for specific purposes outlined in statute. Law requires agendas of meetings to be posted at least 24 hours in advance whenever a quorum of the body intends to meet.

What constitutes a meeting?

There are many situations where open meetings are required. In general, it's whenever at least a quorum of members are present or participating in any communication related to City business.

- Regularly scheduled meetings
- Special meetings
- Zoom or other teleconference meetings
- Emails
- A quorum of members at a sporting event discussing city operations

Who does this apply to?

This affects voting members and not staff. This means City staff can send correspondence to the City Commission, just like any member of the public can do so, as they are not voting members. The mayor and commissioners cannot send correspondence to the rest of the group as they are voting members.

Can we close a meeting to the public to speak privately amongst ourselves?

Yes, a body can meet in executive session privately for specific purposes and topics specified in state statute. The agenda and motion must state the reason or reasons for entering



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executive session. The items most likely to be used in City of Madison are as follows although others also apply. See SDCL 1-25-2 (included in this memo) for complete information.

- (1) Employee qualifications and performance (not contractors)
- (3) Consulting with legal counsel on litigation or contractual matters
- (4) Preparing for contract negotiations or negotiating with employees

However, **NO** action can be taken in executive session. State statute allows for executive session for discussion purposes only, and all action must take place outside of executive session in an open meeting.

What happens if we violate open meeting law?

Action taken during a meeting that is not correctly noticed or not open could be declared null and void. The most likely problem may be if a majority of members end up discussing matters during an unplanned meeting, or they email a quorum of other members. If this happens, the board should disclose the communication. For example, include the email(s) where the violation occurred on an agenda for public awareness.

Severe instances may (a) result in Class 2 misdemeanor punishable by up to 30 days in jail and/or a \$500 fine or (b) be referred to the Open Meeting Commission which has the authority to reprimand.

Authorized purposes of executive session

The legislature passed SB 47 in 2026 which updated SDCL 1-25-2 and was effective July 1, 2026. The only substantive change was the requirement to take roll call in absence of unanimous vote and to state applicable reason for executive session in the motion to enter.

1-25-2 Executive session or closed meeting-Purposes-Vote-Discussion-Applicability-Penalty

An executive session or closed meeting may be held only for the purposes of:

- (1) Discussing the character, competence, fitness, performance, or qualifications of any current or prospective public officer or employee, not including an independent contractor;
- (2) Discussing a student's:
 - (a) Discipline, expulsion, or suspension;
 - (b) Assignment or educational program; or
 - (c) Eligibility to participate in interscholastic activities provided by the South Dakota High School Activities Association;
- (3) Consulting with legal counsel, or reviewing communications from legal counsel, about proposed or pending litigation or contractual matters;
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives;



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- (5) Discussing marketing or pricing strategies by a board or commission of a business that is owned by the state or any of its political subdivisions, if public discussion may be harmful to the competitive position of the business; or
- (6) Discussing the following information pertaining to the protection of public or private property and any person on or within the property:
 - (a) Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts;
 - (b) Emergency management or response;
 - (c) Public safety information that would create a substantial likelihood of endangering public safety or property, if disclosed;
 - (d) Communications network schema, computer systems, cyber security plans, passwords, or user identification names;
 - (e) Guard schedules;
 - (f) Lock combinations; and
 - (g) Any blueprint, building plan, or infrastructure record regarding any building or facility, which would expose or create vulnerability through disclosure of the configuration, location, or security of critical systems of the building or facility;
- (7) Discussing any emergency or disaster response plans or protocols, safety or security audits or reviews, or lists of emergency or disaster response personnel or material; and
- (8) Discussing the location of or listing any:
 - (a) Ammunition or weapons;
 - (b) Biological, chemical, or nuclear agents; or
 - (c) Other military or law enforcement equipment or personnel.

An executive session or closed meeting may be held only upon a majority vote of the members of the public body present and voting at an otherwise open official meeting.

In the absence of a unanimous vote, any vote to enter executive session must be taken by roll call. A motion to enter executive session must state the applicable subdivision in this section, or any other applicable law, pursuant to which the executive session is to be held. The motion and vote to enter executive session must be reported in the minutes of the proceedings. Discussion during executive session is restricted to the purpose specified in the motion to enter executive session.

Any official action concerning the matters considered pursuant to this section must be taken at an open official meeting.

Nothing in § 1-25-1 or this section prevents an executive session or closed meeting if the federal or state Constitution or any federal or state statute permits or requires the session or meeting.

A violation of this section is a Class 2 misdemeanor.



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What is a Conflict of Interest?

A conflict of interest occurs when a member of a voting body is deciding on an item from which he or she may receive benefit or harm in some way. Conflicts of interest may be very common and do not mean that the person should not be on the body, only that they should not be using their elected or appointed position to impact the decision.

What are the types of conflict of interest?

Conflicts of interest can be grouped into four categories.

Direct Pecuniary Interest – Voting on a matter benefitting the voting member’s own property or affording a direct financial gain to the voter.

Indirect Pecuniary Interest – Voting on a matter that financially benefits one closely tied to the voting member, such as an employer, or family member.

Direct Personal Interest – Voting on a matter that benefits the voting member, a blood relative, or close friend in a non-financial way but in a matter of great importance.

Indirect Personal Interest – Voting on a matter in which an individual’s judgment may be affected because of membership in some organization and a desire to help that organization further its policies.

How is a conflict determined?

Individuals should understand the types of conflict of interest above and, of their own accord, recognize their own conflicts and disclose any conflict that may exist. This disclosure should be stated to the full board, on the record, and made prior to the start of discussion or action on that item. This allows all parties to inquire into the conflict or make an objection if desired.

After disclosure, the type of conflict impacts how to proceed. If the member has a *direct pecuniary* conflict, they are automatically disqualified from voting. (SDCL 6-1-17) For all other types of conflicts, the member decides for themselves whether the conflict disqualifies them. If they believe it does, they abstain from that item. If the member does not believe so, they may proceed with discussion and voting. However, if the board does not agree that the person can act unbiased, they may vote whether the conflict of interest should prohibit that member from voting. It requires a two thirds vote to disqualify a member for a conflict of interest.

What happens if a member is disqualified due to a conflict of interest?

A member disqualified for a conflict of interest should recuse themselves from the discussion and abstain from the vote. If they would like to speak to a matter in a capacity other than their elected or appointed position, it is appropriate to state such directly and, if practical, move to a position for the public rather than the voting body.

of the reasons therefor and findings of fact on each issue and conclusions of law necessary for the proposed decision. The final decision shall be made by a majority of the commission members, with each member's vote set forth in the written decision. The final decision shall be filed with the attorney general and shall be provided to the public entity and or public officer involved, the state's attorney, and any person that has made a written request for such determinations. If the commission finds a violation of this chapter, the commission shall issue a public reprimand to the offending official or governmental entity. However, no violation found by the commission may be subsequently prosecuted by the state's attorney or the attorney general. All findings and public censures of the commission shall be public records pursuant to § 1-27-1. Sections 1-25-6 to 1-25-9, inclusive, are not subject to the provisions of chapter 1-26.

1-25-8. OMC MEMBERS. The South Dakota Open Meeting Commission is comprised of five state's attorneys or deputy state's attorneys appointed by the attorney general. Each commissioner serves at the pleasure of the attorney general. The members of the commission shall choose a chair of the commission annually by majority vote.

1-25-12. DEFINITIONS. Terms used in the open meetings laws mean:

(1) "Official meeting," any meeting of a quorum of a public body at which official business or public policy of that public body is discussed or decided by the public body, whether in person or by means of teleconference or electronic means, including electronic mail, instant messaging, social media, text message, or virtual meeting platform, provided the term does not include communications solely to schedule a meeting or confirm attendance availability for a future meeting;

(2) "Political subdivision," any association, authority, board, municipality, commission, committee, council, county, school district, task force, town, township, or other local governmental entity, which is created by statute, ordinance, or resolution, and is vested with the authority to exercise any sovereign power derived from state law;

(3) "Public body," any political subdivision or the state;

(4) "State," each agency, board, commission, or department of the State of South Dakota, not including the Legislature; and

(5) "Teleconference," an exchange of information by any audio, video, or electronic medium, including the internet.

1-25-13. ANNUAL REVIEW OF OPEN MEETING LAWS. Any agency, as defined in § 1-26-1, or political subdivision of this state, that is required to provide public notice of its meetings pursuant to § 1-25-11 or 1-25-1.3 must annually review the following, during an official meeting of the agency or subdivision:

(1) The explanation of the open meeting laws of this state published by the attorney general, pursuant to § 1-11-1; and

(2) Any other material pertaining to the open meeting laws of this state provided by the attorney general.

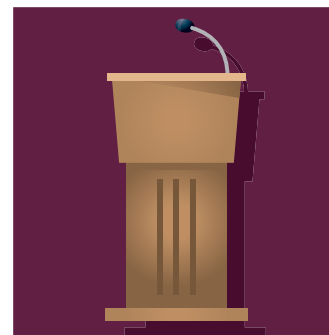
The agency or subdivision must include in the minutes of the official meeting an acknowledgement that the review was completed.

1-27-1.16. MEETING PACKETS AND MATERIALS.

If a meeting is required to be open to the public pursuant to § 1-25-1 and if any printed material relating to an agenda item of the meeting is prepared or distributed by or at the direction of the governing body or any of its employees and the printed material is distributed before the meeting to all members of the governing body, the material shall either be posted on the governing body's website or made available at the official business office of the governing body at least twenty-four hours prior to the meeting or at the time the material is distributed to the governing body, whichever is later. If the material is not posted to the governing body's website, at least one copy of the printed material shall be available in the meeting room for inspection by any person while the governing body is considering the printed material. However, the provisions of this section do not apply to any printed material or record that is specifically exempt from disclosure under the provisions of this chapter or to any printed material or record regarding the agenda item of an executive or closed meeting held in accordance with § 1-25-2. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to printed material, records, or exhibits involving contested case proceedings held in accordance with the provisions of chapter 1-26.

1-27-1.17. DRAFT MINUTES. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

1-27-1.18. WORKING GROUP REPORTS. Any final recommendations, findings, or reports that result from a meeting of a committee, subcommittee, task force, or other working group which does not meet the definition of a political subdivision or public body pursuant to § 1-25-1, but was appointed by the governing body, shall be reported in open meeting to the governing body which appointed the committee, subcommittee, task force, or other working group. The governing body shall delay taking any official action on the recommendations, findings, or reports until the next meeting of the governing body.



Conducting the Public's Business in Public

An explanation of South Dakota's Open Meetings Laws *(Effective July 1, 2026)*

Prepared by:
S.D. Attorney General's Office
in partnership with the
S.D. NewsMedia Association

Published by:
South Dakota NewsMedia Association
1125 32nd Ave. Brookings, SD 57006

Q: WHAT ARE SOUTH DAKOTA'S OPEN MEETINGS LAWS?

A: South Dakota's open meetings laws embody the principle that the public is entitled to the greatest possible information about public affairs and are intended to encourage public participation in government. SDCL Ch. 1-25 requires that official meetings of public bodies must be public and advance notice is to be given of such meetings. The statutes define an "official meeting" as one where a quorum of the public body is present and at which official business or public policy of the body is discussed or decided. **Openness in government is encouraged.**

Q: WHO DOES THE OPEN MEETINGS LAWS APPLY TO?

A: The open meetings laws apply to all public bodies of the state and its political subdivisions. SDCL 1-25-1, 1-25-12(3). This includes cities, counties, school boards and other public bodies created by ordinance or resolution, such as appointed boards, task forces, and committees, so long as they have authority to exercise sovereign power. SDCL 1-25-12(2). Although no court decisions have been issued on the subject, this probably does not include bodies that serve only in an advisory capacity. The State Constitution allows the Legislature and the Unified Judicial System to create rules regarding their own separate functions.

Q: WHAT MUST BE INCLUDED ON THE PROPOSED AGENDA?

A: A proposed agenda, as required by § 1-25-1.1 or 1-25-1.3, must list all items to be considered by a public body during any official meeting. The proposed agenda items must be described in sufficient detail to reasonably inform the public of any official business or public policy intended to be considered at the meeting.

Q: ARE TELECONFERENCES CONSIDERED PUBLIC MEETINGS?

A: Yes. The open meetings laws allow meetings, including executive or closed meetings, to be conducted by teleconference – defined as an exchange of information by audio, video, or electronic means (including the internet) – if a place is provided for the public to participate. SDCL 1-25-1.5, 1-25-12(5). In addition, for teleconferences where less than a quorum of the public body is present at the location open to the public, arrangements must also be made for the public to listen by telephone or internet (except for portions of meetings properly closed for executive sessions). SDCL 1-25-1.6. The media and public must be notified of teleconference meetings under the same notice requirements as any other meeting.

Q: HOW ARE THE PUBLIC AND MEDIA NOTIFIED WHEN PUBLIC BUSINESS IS BEING DISCUSSED?

A: SDCL 1-25-1.1 requires that all political subdivisions (except the state and its boards, commissions, or departments as provided in § 1-25-1.3) prominently post a notice and copy of the proposed agenda at the political subdivision's principal office. At a minimum, the proposed agenda must include the date, time, and location of the meeting and must be visible, readable, and accessible to the public for 24 continuous hours immediately preceding the meeting. Also, if the political subdivision has its own website, the notice must be posted on the website upon dissemination of the notice. For special or rescheduled meetings, political subdivisions must comply with the regular meeting notice requirements as much as circumstances permit. The notice must be delivered in person, by mail, by email, or by telephone to all local news media who have asked to be notified. It is good practice for local media to renew requests for notification of special or rescheduled meetings at least annually.

SDCL 1-25-1.3 varies slightly from SDCL 1-25-1.1 and requires the State and its agencies, boards, commissions, or departments to post a proposed agenda both on <http://boardsandcommissions>.

business or public policy intended to be considered at the meeting. A violation of this section is a Class 2 misdemeanor.

1-25-2. EXECUTIVE SESSION. An executive session or closed meetings may be held only for the purposes of:

- (1) Discussing the character, competence, fitness, performance, or qualifications of any current or prospective public officer or employee, not including an independent contractor;
- (2) Discussing a student's:
 - (a) Discipline, expulsion, or suspension;
 - (b) Assignment or educational program; or
 - (c) Eligibility to participate in interscholastic activities provided by the South Dakota High School Activities Association;
- (3) Consulting with legal counsel, or reviewing communications from legal counsel, about proposed or pending litigation or contractual matters;
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives;
- (5) Discussing marketing or pricing strategies by a board or commission of a business that is owned by the state or any of its political subdivisions, if public discussion may be harmful to the competitive position of the business; or
- (6) Discussing the following information pertaining to the protection of public or private property and any person on or within the property:
 - (a) Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts;
 - (b) Emergency management or response;
 - (c) Public safety information that would create a substantial likelihood of endangering public safety or property, if disclosed;
 - (d) Communications network schema, computer systems, cyber security plans, passwords, or user identification names;
 - (e) Guard schedules;
 - (f) Lock combinations; and
 - (g) Any blueprint, building plan, or infrastructure record regarding any building or facility, which would expose or create vulnerability through disclosure of the configuration, location, or security of critical systems of the building or facility;
- (7) Discussing any emergency or disaster response plans or protocols, safety or security audits or reviews, or lists of emergency or disaster response personnel or material; and
- (8) Discussing the location of or listing any:
 - (a) Ammunition or weapons;
 - (b) Biological, chemical, or nuclear agents; or
 - (c) Other military or law enforcement equipment or personnel.

An executive session or closed meeting may be held only upon a majority vote of the members of the public body present and voting at an otherwise open official meeting.

In the absence of a unanimous vote, any vote to

enter executive session must be taken by roll call. A motion to enter executive session must state the applicable subdivision in this section, or any other applicable law, pursuant to which the executive session is to be held. The motion and vote to enter executive session must be reported in the minutes of the proceedings. Discussion during executive session is restricted to the purpose specified in the motion to enter executive session.

Any official action concerning the matters considered pursuant to this section must be taken at an open official meeting.

Nothing in § 1-25-1 or this section prevents an executive session or closed meeting if the federal or state Constitution or any federal or state statute permits or requires the session or meeting. A violation of this section is a Class 2 misdemeanor.

1-25-6. DUTY OF STATE'S ATTORNEY. If a complaint alleging a violation of chapter 1-25 is made pursuant to § 23A-2-1, the state's attorney shall take one of the following actions:

- (1) Prosecute the case pursuant to Title 23A;
- (2) Determine that there is no merit to prosecuting the case. Upon doing so, the state's attorney shall send a copy of the complaint and any investigation file to the attorney general. The attorney general shall use the information for statistical purposes and may publish abstracts of such information, including the name of the government body involved for purposes of public education; or
- (3) Send the complaint and any investigation file to the South Dakota Open Meetings Commission for further action.

1-25-6.1. DUTY OF STATE'S ATTORNEY (COUNTY COMMISSION ISSUES). If a complaint alleges a violation of this chapter by a board of county commissioners, the state's attorney shall take one of the following actions:

- (1) Prosecute the case pursuant to Title 23A;
- (2) Determine that there is no merit to prosecuting the case. The attorney general shall use the information for statistical purposes and may publish abstracts of the information as provided by § 1-25-6;
- (3) Send the complaint and any investigation file to the South Dakota Open Meetings Commission for further action; or
- (4) Refer the complaint to another state's attorney or to the attorney general for action pursuant to § 1-25-6.

1-25-7. REFERRAL TO OMC. Upon receiving a referral from a state's attorney or the attorney general, the South Dakota Open Meetings Commission shall examine the complaint and investigatory file submitted by the state's attorney or the attorney general and shall also consider signed written submissions by the persons or entities that are directly involved. Based on the investigatory file submitted by the state's attorney or the attorney general and any written responses, the commission shall issue a written determination on whether the conduct violates this chapter, including a statement

PERTINENT S.D. OPEN MEETINGS STATUTES

(other specific provisions may apply depending on the public body involved)

1-25-1. OPEN MEETINGS.

An official meeting of a public body is open to the public unless a specific law is cited by the public body to close the official meeting to the public.

It is not an official meeting of one public body if its members provide information or attend the official meeting of another public body for which the notice requirements of § 1-25-11 or 1-25-13 have been met. It is not an official meeting of a public body if its members attend a press conference called by a representative of the public body.

For any event hosted by a nongovernmental entity to which a quorum of the public body is invited and public policy may be discussed, but the public body does not control the agenda, the public body may post a public notice of a quorum, in lieu of an agenda. The notice of a quorum must meet the posting requirements of § 1-25-11 or 1-25-13 and must contain, at a minimum, the date, time, and location of the event.

The public body shall reserve at every official meeting a period for public comment, limited at the public body's discretion as to the time allowed for each topic and the total time allowed for public comment, but not so limited as to provide for no public comment.

Public comment is not required at an official meeting held solely for the purpose of meeting in executive session, an inauguration, presentation of an annual report to the public body, or swearing in of a newly elected official, regardless of whether the activity takes place at the time and place usually reserved for an official meeting.

If a quorum of township supervisors, road district trustees, or trustees for a municipality of the third class meets solely for purposes of implementing previously publicly adopted policy; carrying out ministerial functions of that township, district, or municipality; or undertaking a factual investigation of conditions related to public safety; the meeting is not subject to the provisions of this chapter.

A violation of this section is a Class 2 misdemeanor.

1-25-1.1. PUBLIC NOTICE OF POLITICAL SUBDIVISIONS. Each political subdivision shall provide public notice, with proposed agenda, that is visible, readable, and accessible for at least an entire, continuous twenty-four hours immediately preceding any official meeting, by posting a copy of the notice, visible to the public, at the principal office of the political subdivision holding the meeting. The proposed agenda shall include the date, time, and location of the meeting. The notice shall also be posted on the political subdivision's website upon dissemination of the notice, if a website exists. For any special or rescheduled meeting, the information in the notice shall be delivered in person, by mail, by email, or by telephone, to members of the local news media who have requested notice. For any

special or rescheduled meeting, each political subdivision shall also comply with the public notice provisions of this section for a regular meeting to the extent that circumstances permit. A violation of this section is a Class 2 misdemeanor.

1-25-1.3. PUBLIC NOTICE OF STATE. The state shall provide public notice of a meeting, at least seventy-two hours before the meeting is scheduled to start, not including Saturday, Sunday, or any legal holiday, by posting a copy of the proposed agenda:

(1) At the principal office of the board, commission, or department holding the meeting;

(2) That includes the date, time, and location of the meeting;

(3) That is visible, readable, and accessible to the public; and

(4) On a state website, designated by the commissioner of the Bureau of Finance and Management.

For any special or rescheduled meeting, the information in the notice must be delivered in person, or by mail, email, or telephone, to members of the local news media who have requested notice. The state shall also comply with all other requirements of this section, for a special or rescheduled meeting, as circumstances permit. A violation of this section is a Class 2 misdemeanor.

1-25-1.5. TELECONFERENCE MEETING. Any official meeting may be conducted by teleconference. A teleconference may be used to conduct a hearing or take final disposition regarding an administrative rule pursuant to § 1-26-4. A member is deemed present if the member answers present to the roll call conducted by teleconference for the purpose of determining a quorum. Each vote at an official meeting held by teleconference may be taken by voice vote. If any member votes in the negative, the vote shall proceed to a roll call vote.

1-25-1.6. TELECONFERENCE PARTICIPATION. At any official meeting conducted by teleconference, there shall be provided one or more places at which the public may listen to and participate in the teleconference meeting. For any official meeting held by teleconference, that has less than a quorum of the members of the public body participating in the meeting who are present at the location open to the public, arrangements shall be provided for the public to listen to the meeting via telephone or internet. The requirement to provide one or more places for the public to listen to the teleconference does not apply to official meetings closed to the public pursuant to specific law.

1-25-1.7. AGENDA DETAILS ARE REQUIRED. A proposed agenda, as required by § 1-25-11 or 1-25-1.3, must list all items to be considered by a public body during any official meeting. The proposed agenda items must be described in sufficient detail to reasonably inform the public of any official

sd.gov and at their principal place of business at least 72 continuous hours before a meeting is scheduled to start (this does not include any weekend or legal holiday).

Q: WHO ARE LOCAL NEWS MEDIA?

A: There is no definition of "local news media" in SDCL ch. 1-25. "News media" is defined in SDCL 13-1-57 generally as those personnel of a newspaper, periodical, news service, radio station, or television station regardless of the medium through which their content is delivered. The Attorney General is of the opinion that "local news media" is all news media – broadcast and print – that regularly carry news to the community.

Q: IS A PUBLIC COMMENT PERIOD REQUIRED AT PUBLIC MEETINGS?

A: Yes. Public bodies are required to provide at every official meeting a period of time on their agenda for public comment. SDCL 1-25-1. Each public body has the discretion to limit public comment as to the time allowed for each topic commented on, and as to the total time allowed for public comment. Public comment is not required at meetings held solely for an executive session, inauguration, presentation of an annual report, or swearing in of elected officials.

Q: CAN PUBLIC MEETINGS BE RECORDED?

A: Yes, SDCL 1-25-11 requires public bodies to allow recording (audio or video) of their meetings if the recording is reasonable, obvious, and not disruptive. This requirement does not apply to those portions of a meeting confidential or closed to the public.

Q: WHEN CAN A MEETING BE CLOSED TO THE PUBLIC AND MEDIA?

A: SDCL 1-25-2 allows a public body to close a meeting for the following purposes: 1) to discuss personnel issues pertaining to officers or employees; 2) consideration of the performance or discipline of a student, or the student's participation in interscholastic activities; 3)

consulting with legal counsel, or reviewing communications from legal counsel about proposed or pending litigation or contractual matters; 4) employee contract negotiations; 5) to discuss marketing or pricing strategies of a publicly-owned competitive business; or 6) to discuss information related to the protection of public or private property such as emergency management response plans or other public safety information. The statute also recognizes that executive session may be appropriate to comport with other laws that require confidentiality or permit executive or closed meetings. Federal law pertaining to students and medical records will also cause school districts and other entities to conduct executive sessions or conduct meetings to refrain from releasing confidential information. Meetings may also be closed by cities and counties for certain economic development matters. SDCL 9-34-19.

Note that SDCL 1-25-2 and SDCL 9-34-19 do not require meetings be closed in any of these circumstances.

Any official action based on discussions in executive session must, however, be made at an open meeting.

Q: WHAT IS THE PROPER PROCEDURE FOR EXECUTIVE SESSIONS?

A: A motion to enter executive session must be made and seconded, followed by a vote. If the motion does not receive a majority vote, a roll call vote is required. Both the motion and the resulting vote must be recorded in the minutes of the proceedings.

Q: WHAT MUST BE STATED IN A MOTION FOR EXECUTIVE SESSION?

A: Motions for executive sessions must refer to the specific state or federal law allowing for the executive session i.e. "pursuant to SDCL 1-25-2(3)." Also, best practice to avoid public confusion would be that public bodies explain the reason for going into executive session. For example, the motion might state "motion to go into executive session pursuant to SDCL 1-25-2(1) for the purposes of discussing a personnel matter," or "motion to go into executive session pursuant to SDCL 1-25-2(3) for

the purposes of consulting with legal counsel.”

Discussion in the executive session must be strictly limited to the announced subject. No official votes may be taken on any matter during an executive session. The public body must return to open session before any official action can be taken.

Q: WHAT HAPPENS IF THE MEDIA OR PUBLIC IS IMPROPERLY EXCLUDED FROM A MEETING OR OTHER VIOLATIONS OF THE OPEN MEETING LAWS OCCUR?

A: Excluding the media or public from a meeting that has not been properly closed subjects the public body or the members involved to: (a) prosecution as a Class 2 misdemeanor punishable by a maximum sentence of 30 days in jail, a \$500 fine or both; or (b) a reprimand by the Open Meeting Commission (“OMC”). The same penalties apply if the agenda for the meeting is not properly posted, or other open meeting violations occur.

Also, action taken during any meeting that is not open or has not been properly noticed could, if challenged, be declared null and void.

Q: HOW ARE ISSUES REFERRED TO THE OPEN MEETINGS COMMISSION (“OMC”)?

A: Persons alleging violations of the open meetings laws must make their complaints with law enforcement officials in the county where the offense occurred. After a signed and notarized complaint is made under oath, and any necessary investigation is conducted, the State’s Attorney may: (a) prosecute the case as a misdemeanor; (b) find that the matter has no merits and file a report with the Attorney General for statistical purposes; or (c) forward the complaint to the OMC for a determination. The OMC is comprised of five State’s Attorneys or Deputy State’s Attorneys appointed by the Attorney General. The OMC examines whether a violation has occurred and makes written public findings explaining its reasons. If you have questions on the procedures or status of a pending case, you may contact the Attorney General’s

Office at 605-773-3215 to talk to an assistant for the OMC. Procedures for the OMC are posted on the website for the Office of Attorney General. <http://atg.sd.gov/>.

Q: WHAT DOES THE TERM “SOVEREIGN POWER” MEAN?

A: The open meetings laws do not define this term, but it generally means the power to levy taxes, impose penalties, make special assessments, create ordinances, abate nuisances, regulate the conduct of others, or perform other traditional government functions. The term may include the exercise of many other governmental functions. If an entity is unclear whether it is exercising “sovereign power” it should consult with legal counsel.

Q: MAY AGENDA ITEMS BE CONSIDERED IF THEY ARE ADDED LESS THAN 24 HOURS BEFORE A MEETING?

A: Proposed agendas for public meetings must be posted at least 24 hours in advance of the meeting. The purpose of providing advance notice of the topics to be discussed at a meeting is to provide information to interested members of the public concerning the governing body’s anticipated business. Typically, the public body adopts the final agenda upon convening the meeting. At the time the final agenda is adopted, the governing body may add or delete agenda items and may also change the order of business. See *In re Yankton County Commission, Open Meetings Commission Decision # 20-03*, December 31, 2020. New items cannot be added after the agenda has been adopted by the governing body.

Public bodies are strongly encouraged to provide at least 24 hours’ notice of all agenda items so as to be fair to the public and to avoid dispute.

For special or rescheduled meetings, public bodies are to comply to the extent circumstances permit. In other words, posting less than 24 hours in advance may be permissible in emergencies.

Q: ARE EMAIL DISCUSSIONS “MEETINGS” FOR PURPOSES OF THE OPEN MEETINGS LAWS?

A: The definition of an “official meeting” in SDCL 1-25-12(1) specifically includes meetings conducted by “electronic means, including electronic mail, instant messaging, social media, text message, or virtual meeting platform[.]” A quorum of a public body that discusses official business of that body via electronic means is conducting an official meeting for purposes of the open meetings laws. Electronic communications made solely for scheduling purposes do not fall within the definition of an official meeting.

Q: WHAT RECORDS MUST BE AVAILABLE TO THE PUBLIC IN CONJUNCTION WITH PUBLIC MEETINGS?

A: SDCL 1-25-1.4 requires state boards, commissions, or departments to make public meeting materials available on <http://boardsandcommissions.sd.gov>. SDCL 1-27-116 requires that any other public body must post meeting materials on the public body’s website or make those materials available to the public at least twenty-four hours prior to the hearing or when made available to the members of the public body, whichever is later. Finally, SDCL 1-27-117 requires that draft minutes of public meetings must be made available to the public at the principal place of business for the public body within 10 business days after the meeting (or any audio and visual recording must be made available on the website for the public body within five business days).

These laws are in addition to any specific requirements for public bodies (i.e., publication requirements in state laws pertaining to cities, counties, or school districts). Enforcement of public records laws contained in SDCL Ch. 1-27 are handled by separate procedures found in SDCL 1-27-35, et. seq. rather than the open meeting procedures described above. Violations of SDCL 1-27-116 and 1-27-117 are also Class 2 misdemeanors.

Q: WHAT REQUIREMENTS APPLY TO TASK FORCES, COMMITTEES AND WORKING GROUPS?

A: Task forces and committees that exercise “sovereign power,” and are created by statute, ordinance, or proclamation are required to comply with the open meetings laws. SDCL 1-25-12(1). Task forces, committees, and working groups that are not created by statute, ordinance, or proclamation, or are advisory only, may not be subject to the open meetings laws, but are encouraged to comply to the extent possible when public matters are discussed. Ultimately, if such advisory task forces, committees and working groups present any reports or recommendations to public bodies, the public bodies must wait until the next meeting (or later) before taking final action on the recommendations. SDCL 1-27-118.

Q: ARE PUBLIC BODIES REQUIRED TO REVIEW THE OPEN MEETINGS LAWS?

A: Public bodies must annually review an explanation of the open meetings laws provided by the Attorney General, along with any other material pertaining to the open meetings laws made available by the Attorney General. SDCL 1-25-13. Each public body must report in its minutes that the annual review of the open meetings laws was completed.



FINANCE UPDATE

JULY - 2026

Presented By:
Amy Wills, Finance Officer



NOTES

- 2025 Audit fieldwork is complete. Williams & Company completed their on-site testing of the City's financial records, internal controls, and compliance procedures. Finance is now working through any remaining auditor requests.
- The 2027 budget cycle is underway. Department budget requests opened July 1 and are due August 1.
- Non-Profit Funding Applications for the 2027 funding cycle are currently being accepted. The submission deadline is July 31, 2026.
- Update covers Year-to-Date activity through May 2026.
- 41.7% of the fiscal year completed.

CASH ON HAND

Type of Cash	Amount
General Cash	\$12.34M
Investments	\$2.72M
Checking	\$6.64M
Money Market	\$574K
Certificate & Other	\$832K
Electric - Construction Account	\$1.58M
Restricted Cash	\$646K



REVENUE GUIDELINES

Fund	Description	Budget	May	YTD	% of Budget
101	General Fund	\$10,246,089	\$1,484,948	\$6,418,438	62.6%
211	Lodging & Entertainment Tax	\$275,000	\$23,008	\$86,185	31.3%
213	2nd Cent Sales Tax	\$2,472,237	\$206,058	\$932,121	37.7%
214	Business Improvement District Bid	\$54,500	\$3,630	\$11,566	21.2%
220	Special Maintenance Fee	\$456,611	\$107,540	\$143,585	31.4%
303	Tax Increment District #2	\$45,000	\$22,866	\$22,866	50.8%
307	Tax Increment District #3	\$0	\$28,211	\$28,211	0.0%
308	Tax Increment District #5	\$0	\$631	\$631	0.0%
309	Tax Increment District #6	\$0	\$46,919	\$47,349	0.0%
517	Creek - Bridge Mitigation	\$112,804	\$0	\$0	0.0%
602	Water Fund	\$3,978,443	\$392,571	\$2,642,658	66.4%
603	Electric Fund	\$20,824,977	\$1,032,982	\$5,544,325	26.6%
604	Sewer Fund	\$2,885,405	\$487,768	\$1,859,164	64.4%
612	Solid Waste Fund	\$556,030	\$41,837	\$217,874	39.2%
620	Community Center	\$1,024,700	\$43,670	\$485,850	47.4%
621	After School / Youth Program	\$181,424	\$38,481	\$96,053	52.9%
	TOTAL	\$43,113,220	\$3,961,120	\$18,536,877	43.0%



EXPENDITURE GUIDELINES

Fund	Description	Budget	May	YTD	% of Budget
101	General Fund	\$12,270,228	\$1,135,031	\$4,119,569	33.6%
211	Lodging & Entertainment Tax	\$275,000	\$0	\$168,750	61.4%
213	2nd Cent Sales Tax	\$2,472,237	\$0	\$2,312,237	93.5%
214	Business Improvement District Bid	\$54,500	\$0	\$2,249	4.1%
220	Special Maintenance Fee	\$682,456	\$2,500	\$4,000	0.6%
303	Tax Increment District #2	\$45,000	\$0	\$0	0.0%
307	Tax Increment District #3	\$0	\$0	\$0	0.0%
308	Tax Increment District #5	\$0	\$0	\$0	0.0%
309	Tax Increment District #6	\$0	\$0	\$0	0.0%
517	Creek - Bridge Mitigation	\$112,804	\$4,300	\$11,780	10.4%
602	Water Fund	\$4,123,943	\$817,073	\$1,925,183	46.7%
603	Electric Fund	\$19,884,979	\$881,229	\$5,376,703	27.0%
604	Sewer Fund	\$2,946,966	\$716,980	\$1,498,896	50.9%
612	Solid Waste Fund	\$573,965	\$40,428	\$198,081	34.5%
620	Community Center	\$1,018,395	\$64,648	\$381,746	37.5%
621	After School / Youth Program	\$179,280	\$3,667	\$51,794	28.9%
	TOTAL	\$44,639,752	\$3,665,855	\$16,050,987	36.0%



PROFIT OR LOSS – MAY

Fund	Description	MTD Revenue	MTD Expense	MTD Profit or Loss
101	General Fund	\$1,484,948	\$1,135,031	\$349,917
211	Lodging & Entertainment Tax	\$23,008	\$0	\$23,008
213	2nd Cent Sales Tax	\$206,058	\$0	\$206,058
214	Business Improvement District Bid	\$3,630	\$0	\$3,630
220	Special Maintenance Fee	\$107,540	\$2,500	\$105,040
303	Tax Increment District #2	\$22,866	\$0	\$22,866
307	Tax Increment District #3	\$28,211	\$0	\$28,211
308	Tax Increment District #5	\$631	\$0	\$631
309	Tax Increment District #6	\$46,919	\$0	\$46,919
517	Creek - Bridge Mitigation	\$0	\$4,300	(\$4,300)
602	Water Fund	\$392,571	\$817,073	(\$424,502)
603	Electric Fund	\$1,032,982	\$881,229	\$151,753
604	Sewer Fund	\$487,768	\$716,980	(\$229,212)
612	Solid Waste Fund	\$41,837	\$40,428	\$1,409
620	Community Center	\$43,670	\$64,648	(\$20,978)
621	After School / Youth Program	\$38,481	\$3,667	\$34,814
	TOTAL	\$3,961,120	\$3,665,855	\$295,265



PROFIT OR LOSS YTD - 2026

Fund	Description	YTD Revenue	YTD Expense	YTD Profit or Loss
101	General Fund	\$6,418,438	\$4,119,569	\$2,298,869
211	Lodging & Entertainment Tax	\$86,185	\$168,750	(\$82,565)
213	2nd Cent Sales Tax	\$932,121	\$2,312,237	(\$1,380,115)
214	Business Improvement District Bid	\$11,566	\$2,249	\$9,317
220	Special Maintenance Fee	\$143,585	\$4,000	\$139,585
303	Tax Increment District #2	\$22,866	\$0	\$22,866
307	Tax Increment District #3	\$28,211	\$0	\$28,211
308	Tax Increment District #5	\$631	\$0	\$631
309	Tax Increment District #6	\$47,349	\$0	\$47,349
517	Creek - Bridge Mitigation	\$0	\$11,780	(\$11,780)
602	Water Fund	\$2,642,658	\$1,925,183	\$717,475
603	Electric Fund	\$5,544,325	\$5,376,703	\$167,622
604	Sewer Fund	\$1,859,164	\$1,498,896	\$360,268
612	Solid Waste Fund	\$217,874	\$198,081	\$19,794
620	Community Center	\$485,850	\$381,746	\$104,104
621	After School / Youth Program	\$96,053	\$51,794	\$44,259
	TOTAL	\$18,536,877	\$16,050,987	\$2,485,890

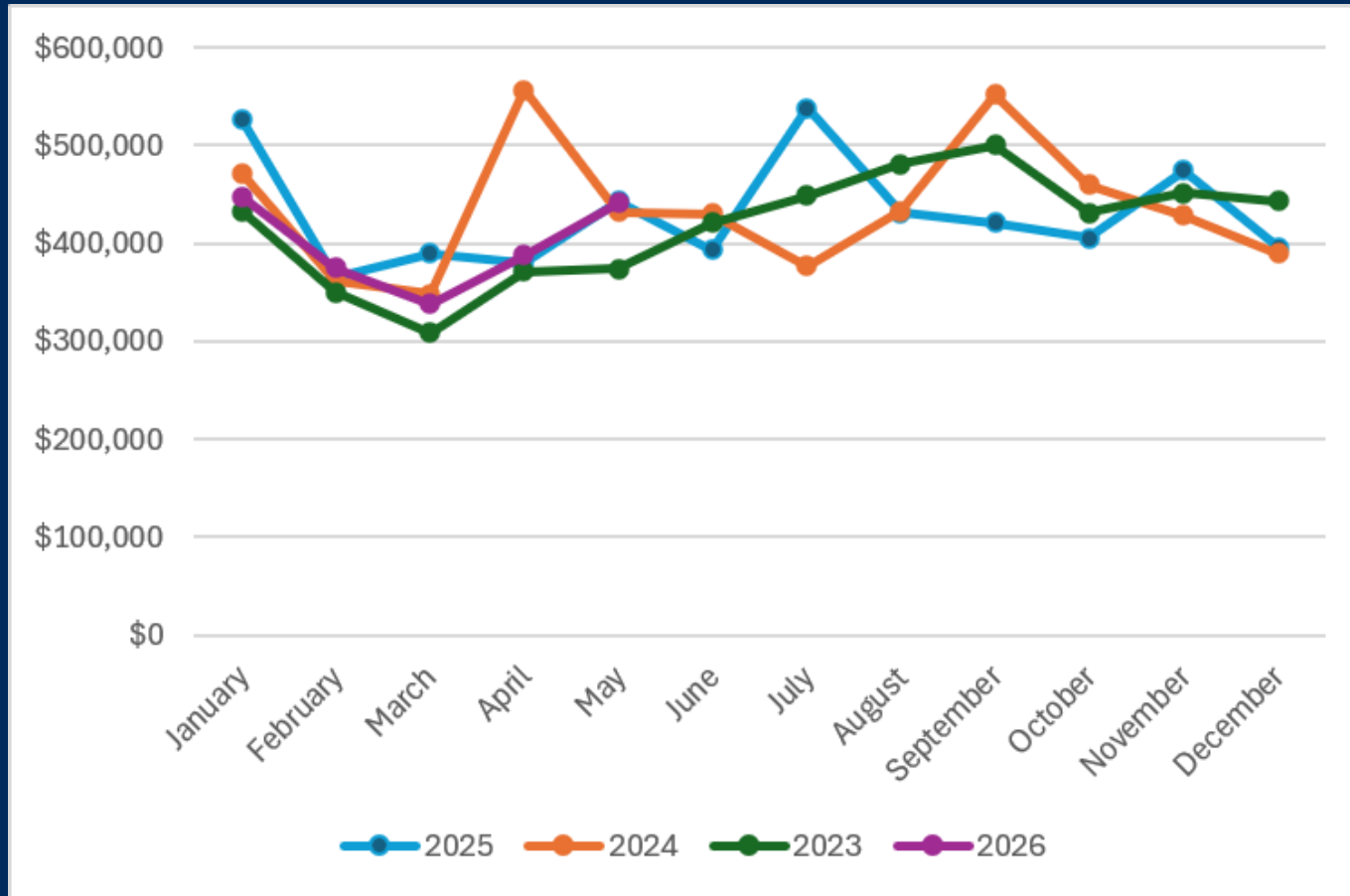


SALES TAX - 2026

Month	% Increase	2026	2025	2024	2023
January	-14.95%	\$447,598	\$526,287	\$471,571	\$432,730
February	2.60%	\$374,818	\$365,323	\$361,999	\$350,238
March	-13.12%	\$338,215	\$389,280	\$347,846	\$308,016
April	2.05%	\$ 387,397	\$379,610	\$556,545	\$371,022
May	-0.60%	\$440,655	\$443,297	\$431,766	\$374,131
June			\$392,772	\$429,961	\$420,501
July			\$537,386	\$376,990	\$448,323
August			\$431,089	\$433,097	\$480,355
September			\$420,982	\$551,973	\$499,767
October			\$405,603	\$459,462	\$430,674
November			\$473,913	\$428,143	\$451,510
December			\$395,830	\$389,624	\$442,683
Total	-5.47%	\$1,988,684	\$5,161,373	\$5,238,976	\$5,009,950



SALES TAX GRAPH - 2026



SALES TAX

12 Month Average

Month	Tax collected	Rolling AVG
May	\$440,655	(2.45%)
April	\$387,397	(2.18%)
March	\$338,215	(5.57%)
February	\$374,818	(3.87%)
January	\$447,598	(3.99%)
December	\$395,830	(1.48%)
November	\$473,913	(2.59%)
October	\$405,603	(3.88%)
September	\$420,982	(2.33%)
August	\$431,089	1.14%
July	\$537,386	0.28%
June	\$392,772	(4.06%)





Q&A



The City of Madison is an equal opportunity employer and provider.